DATE: June 15, 2016

DEPARTMENT HEAD: Ricardo Rodriguez, Jr.

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 6-1100-412-20-080-001-0-XXX

2016
Transfer

Contact Person: Ana Galvan **Ph#:** (956) 292-7604 Ext. 8083

SUBJECT: **Intradepartmental transfer(s)** (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
631	BOTTLED WATER	640	REFERENCE MATERIALS	5.00
			TOTAL	$ 5.00

REASON: **Intradepartmental transfer is needed to pay freight charges for outstanding invoice.**

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK