HIDALGO COUNTY

Department Of Budget & Management

INTRA - DEPARTMENTAL TRANSFER FORM

DATE: Thursday, June 30, 2016 JE #:

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 6-1292-441-00-350-001-6-XXX

CONTACT PERSON: Margarita Gonzalez PHONE: (956)381-4646

PREPARED BY: Margarita Gonzalez REVIEWED BY:

Initial and Date

SUBJECT: Intradepartmental Transfer/s

Hidalgo County Auditor's Office:

I would like to request the following Intra - departmental transfer/s (increase/decrease) in accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM Object Code	Object Code Description	TO Object Code	Object Code Description	Amount
442	Equipment & Vehicle Rent	610	General Supplies	5,000.00
550	Printing & Binding	610	General Supplies	7,000.00
532	Wireless Devices	610	General Supplies	2,000.00
660	Furn. & Equip. Cntrld	583	Travel out of County	2,000.00
			TOTAL BUDGET INCREASE (DECREASE)	16,000.00

REASON: To encumber cost on supplies & attend meetings that are needed for the WIC Program

AUTHORIZED SIGNATURE/DBM DATE

Emergency Transfer Form
Revised: 3/02/2011