DATE: July 14, 2016

2016
Transfer

DEPARTMENT HEAD: Ricardo Rodriguez, Jr.

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 6-1100-412-00-080-002-0-XXX

Contact Person: Ana Galvan **Ph#:** (956) 292-7604 Ext. 8083

SUBJECT: **Intradepartmental transfer(s)** (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	GENERAL SUPPLIES	520	INSURANCE	485.00
			TOTAL	$ 485.00

REASON: **Intradepartmental transfer is to fund anticipated expenditures for Notary kits.**

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK