

DEPARTMENT OF STATE HEALTH SERVICES



AMENDMENT #: 08

The Department of State Health Services (DSHS) and Hidalgo County (Contractor) agree to amend Contract No. 2013-041204-005 (Contract), which was effective on September 1, 2012. This Contract has been amended 7 times prior to this Amendment. The Contract as amended is denominated Contract No. 2016-000022-02.

I. The Parties agree to amend Section 2 of this Contract to increase the total amount of Contract to THREE MILLION TWO HUNDRED SEVENTY-ONE THOUSAND SIX HUNDRED DOLLARS (\$3,271,600.00). The total payment to Contractor for the period from September 1, 2016 through August 31, 2017, will not exceed SIX HUNDRED SEVENTY-FOUR THOUSAND THREE HUNDRED TWENTY DOLLARS (\$674,320.00).

II. The Parties agree to amend Section 4 of this Contract to extend the end of the Contract term to August 31, 2017.

III. The Parties agree to amend Section 7 of this Contract to add the following:

Contractor will inform and educate the public about vaccines and vaccine-preventable diseases, as described in the DSHS Immunization Contractors Guide for Local Health Departments (located at http://www.dshs.state.tx.us/immunize/docs/contractor/E11-13985_FY2017_ContractorsGuide.pdf).

Contract will also facilitate and host coalitions meetings in its local jurisdiction to promote the awareness of the importance of immunizations and to develop strategies and methods for increasing vaccination coverage.

Contractor will appoint an immunization coalition coordinator and facilitator to lead coalition collaboration building within its local jurisdiction.

Contractor will engage and recruit community groups and immunization stakeholders in a collaboration to increase community vaccination coverage levels. When a new partner is recruited into the coalition, the contract shall establish a letter of agreement, memorandum of understanding, or other documentation to confirm the partner's intent to participate in the coalition. The letter of agreement, memorandum of understanding, or other documentation shall include provisions defining the coalition and its goals.

Contractor shall develop a planning group with the goal of establishing a sustainable mechanism for the coalition at the local level.

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Contractor will develop, lead, direct, and host no less than one meeting per quarter with immunization stakeholders and community partners within the contractor's local jurisdiction during the contract term.

Contractor will attend all Texas Immunization Stakeholder Working Group meetings held throughout the contract term.

Contractor will attend and participate in required coalition development and capacity building trainings sponsored by DSHS.

For Contracts of \$100,000 or more, Contractors should monitor expenditures to ensure that cumulative

DEPARTMENT OF STATE HEALTH SERVICES



AMENDMENT #: 08

budget transfers among direct cost categories, with the exception of the Equipment category, do not exceed 25% of the Contract total budget. Transfers to or from the Equipment category require prior approval from DSHS unless the transfers are done in accordance with the guidelines in the CFPM. Costs that result in cumulative budget transfers among direct cost categories that exceed 25% of the total Contract budget are subject to being disallowed unless prior approval is obtained from DSHS.

Contractors are not required to obtain approval from DSHS for cumulative budget transfers that exceed 25% among direct cost categories, other than the equipment category, for Program Attachments of less than \$100,000, provided that the total budget amount is unchanged.

Contractor will send at least one representative to Immunization Branch mandatory meetings held in Austin, including the

- 1) Immunization Branch local health department held in the fall of every year and the
- 2) TVFC Annual Training held in January/February of every year. Additional mandatory meetings may be required during the contract term.

Contractor will submit out of state travel requests to the Immunization Branch for approval when utilizing contract funds or program income.

Contractor will report on the identified immunization stakeholders and community partners showing a commitment to collaborate with the contractor to increase vaccination coverage rates. Contractor will provide signed letters of agreements and other documentation of commitment by August 31, 2017.

Contractor will receive technical assistance, including specialized training and support, provided by DSHS. Contractor will participate in one on-site technical assistance visit to be scheduled during the contract period.

Contractor will participate in monthly calls to provide updates on coalition collaboration activities and receive updated information from DSHS.

IV. The Parties agree to amend Section 7 of this Contract to revise the following:

Contractor will be responsible for conducting outreach regarding vaccinations for children (19 through 35 months of age in the Contractor's jurisdiction) included on the list distributed to Contractor by the ImmTrac Group at DSHS. Lists are distributed through ImmTrac at the start of each quarterly reporting period.

Contractor will be responsible for conducting outreach to 17-year-olds included on the lists distributed to the Contractor by the ImmTrac Group at DSHS to explain the lifetime registry and obtain their consent to remain in ImmTrac as an adult. Lists are distributed on October 1st; December 1st; February 1st; April 1st; June 1st; and August 1st.

Contractor will be responsible for conducting outreach to existing ImmTrac providers that have not logged in into ImmTrac in the last 90 days. Lists are distributed on September 1st; November 1st; January 1st; March 1st; May 1st; and July 1st.

Contractor will review monthly contract funding expenditures and salary savings from any contract-paid staff vacancies and revise spending plan to ensure that all funds will be properly expended under this contract before the end of the contract term.

DEPARTMENT OF STATE HEALTH SERVICES



AMENDMENT #: 08

Contractor will perform activities in support of the Immunization Cooperative Agreement, HCR Immunization and Vaccines for Children Program, from the Centers for Disease Control and Prevention. CFDA # 93.268

V. The Parties agree to amend Section 15 of this Contract to add the following:

Report Name	Frequency	Period Begin	Period End	Due Date
LHD ILA Quarterly Report	Quarterly	09/01/2016	11/30/2016	12/31/2016
LHD ILA Quarterly Report	Quarterly	12/01/2016	02/28/2017	03/31/2017
LHD ILA Quarterly Report	Quarterly	03/01/2017	05/31/2017	06/30/2017
LHD ILA Quarterly Report	Quarterly	06/01/2017	08/31/2017	09/30/2017
Financial Status Report	Quarterly	09/01/2016	11/30/2016	12/31/2016
Financial Status Report	Quarterly	12/01/2016	02/28/2017	03/31/2017
Financial Status Report	Quarterly	03/01/2017	05/31/2017	06/30/2017
Financial Status Report	Quarterly	06/01/2017	08/31/2017	09/30/2017

VI. The parties agree to amend Section 16 of this Contract to add the following:

General Provisions, ARTICLE II. Compliance and Reporting, Section 2.06, Applicable Laws and Regulations Regarding Funding Sources, is amended by deleting Section 2.06 in its entirety and replacing it with the following:

When applicable, federal statutes, regulations and/or federal grant requirements applicable to funding sources and any updates to such will apply to this Contract. Contractor agrees to comply with applicable laws, executive orders, regulations and policies, as well as Office of Management and Budget (OMB) Circulars (as codified in Title 2, 200 of the Code of Federal Regulations (CFR) and 45 CFR 75) the Uniform Grant and Contract Management Act of 1981 (UGMA), Tex. Gov. Code Chapter 783, and Uniform Grant Management Standards (UGMS), as revised by federal circulars and incorporated in UGMS by the Comptroller of Public Accounts, Texas Procurement and Support Services Division. UGMA and UGMS can be located through web links on the DSHS website at <http://www.dshs.state.tx.us/contracts/links.shtm>. Contractor also shall comply with all applicable federal and state assurances contained in UGMS, Part III, State Uniform Administrative Requirements for Grants and Cooperative Agreements §___.14. If applicable, Contractor shall comply with the Federal awarding agency's Common Rule, and the U.S. Health and Human Services Grants Policy Statement, both of which may be located through web links on the DSHS website at <http://www.dshs.state.tx.us/contracts/links.shtm>. For contracts funded by block grants, Contractor shall comply with Tex. Gov. Code Chapter 2105.

VII. Exhibit A, Work Plan of the Contract is replaced for the period beginning on September 1, 2016, with the attached Exhibit A-1, Work Plan.

VIII. Except as provided in this Amendment, all other terms and conditions in the Contract will remain and be in full effect.

IX. This Amendment is effective on September 1, 2016.

By signing this Amendment, the undersigned certify that they have the authority to bind their respective party to this Amendment's terms and conditions.

DEPARTMENT OF STATE HEALTH SERVICES



AMENDMENT #: 08

Department Of State Health Services

By:
Title:
Date:

Contractor

By:
Title:
Date:



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[Back](#)

Document Information: [DCPS-2017-IMM/LOCALS-00032](#)

Parent Information: [DCPS-2016-IMM/LOCALS-00017](#)

[Details](#)

You are here: > [Renewal Menu](#) > [Forms Menu](#)

FISCAL FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) CERTIFICATION

The certifications enumerated below represent material facts upon which DSHS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DSHS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DSHS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. If the Signor cannot certify all of the statements contained in this section, Signor must provide written notice to DSHS detailing which of the below statements it cannot certify and why.

Organization Name	Hidalgo County			
Address	1304 S 25th St			
City	Edinburg	State	Texas	Zip Code (9 digit) 78539
Payee Name	Hidalgo County			
Address	Hidalgo County Treasurer 2810 S Business 281			
City	Edinburg	State	TX	Zip Code (9 digit) 78539-6243
Vendor identification No.	17460007176	MailCode	060	
Payee DUNS No. *	103110834			

1. Did your organization have a gross income, from all sources, of more than \$300,000 in your previous tax year? *

Yes No

2. Certification Regarding % of Annual Gross from Federal Awards.

Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year?

Yes No

3. Certification Regarding Amount of Annual Gross from Federal Awards.

Did your organization receive \$25 million or more in annual gross revenues from federal awards in the preceding fiscal year?

Yes No

Identify contact persons for FFATA Correspondence. *

FFATA Contact Person #1

Name*	<input type="text" value="Ramon Garcia"/>
Email*	<input type="text" value="ramon.garcia@co.hidalgo.tx.us"/>
Telephone*	<input type="text" value="(956) 318-2600"/>

FFATA Contact Person #2

Name*	<input type="text" value="Ray Eufrazio CPA"/>
Email*	<input type="text" value="ray.eufrazio@auditor.co.hidalgo.tx.us"/>
Telephone*	<input type="text" value="(956) 318-2511"/>

As the authorized representative of the Organization, I hereby certify that the statements made by me in this certification form are true, complete and

correct to the best of my knowledge.


E-Signature

Date

Navigation Links

Status	Page Name	Note	Created By	Last Modified By
	Fiscal Federal Funding Accountability and Transparency Act (FFATA) Certification			
	Signature Page		Kirkpatrick, Tray - DCPS 7/8/2016 1:56:56 PM	Kirkpatrick, Tray - DCPS 7/8/2016 1:58:04 PM
	Exhibit		Kirkpatrick, Tray - DCPS 7/8/2016 2:00:48 PM	

0

 [Top of the Page](#)

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Page Information

The information has been saved.

[Back](#)

Document Information: [DCPS-2017-IMM/LOCALS-00032](#)

Parent Information: [DCPS-2016-IMM/LOCALS-00017](#)

[Details](#)

You are here: > [Renewal Menu](#) > [Forms Menu](#) > Budget Forms

BUDGET SUMMARY

Organization Name: Hidalgo County
 Contract Number: 2016-000022-02
 Proposal ID: DCPS-2017-IMM/LOCALS-00032

Program ID: IMM/LOCALS
 Procurement ID: GST-2012-Solicitation-00022
 Procurement Name: DCPS "GOLIVE" IMMUNIZATION LOCALS PROPOSAL

Budget Categories

Budget Categories	DSHS Funds Requested	Cash Match	In Kind Match	Category Total
Personnel	\$470,970		\$0	\$470,970
Fringe Benefits	\$178,027		\$0	\$178,027
Travel	\$0		\$0	\$0
Equipment	\$0		\$0	\$0
Supplies	\$323		\$0	\$323
Contractual	\$0		\$0	\$0
Other	\$25,000		\$0	\$25,000
Total Direct Costs	\$674,320	\$0	\$0	\$674,320
Indirect Costs	\$0		\$0	\$0
Totals:	\$674,320	\$0	\$0	\$674,320

Subcontracting

Subcontracting Percentage: 0.00%

Match Contributions

Applicable Match Amount: \$0

Required Match Percentage: 0%

Required Match Amount: \$0

Calculated Match Amount: \$0

Source of Cash Match Funds

0 of 500

Source of In Kind Match Funds

0 of 500

Program Income

Projected Earnings: 

Source of Earnings

Personnel: \$35,000
 Fringe: \$12,245
 Travel: \$6,000
 Supplies: \$20,755
 Other: \$26,000

91 of 500


Non DSHS Funding

Direct Federal Funds:	\$0
Other State Agency Funds:	\$0
Local Funding Sources:	\$0
Other Funds:	\$0
Total Projected Non DSHS Funding: \$0	

Navigation Links

Status	Page Name	Note	Created By	Last Modified By
	Budget Summary		Kirkpatrick, Tray - DCPS 6/23/2016 9:33:53 AM	Kirkpatrick, Tray - Contractor 7/9/2016 8:56:18 AM
	Personnel Category Detail		Kirkpatrick, Tray - DCPS 7/8/2016 2:22:03 PM	Kirkpatrick, Tray - Contractor 7/9/2016 8:48:31 AM
	Travel Category Detail			
	Equipment Category Detail			
	Supplies Category Detail		Kirkpatrick, Tray - Contractor 7/9/2016 8:49:48 AM	
	Contractual Category Detail			
	Other Category Detail		Kirkpatrick, Tray - Contractor 7/9/2016 8:53:56 AM	
	Indirect Costs Category Detail			

53269

 [Top of the Page](#)

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