



CivicPlus Subsite Sales Form

Organization	Hidalgo County (Health & Human Services)	URL	www.hchd.org		
Street Address	1304 S. 25 th Ave				
Address 2					
City	Edinburg	State	TX	Postal Code	78542
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.					
Emergency Contact & Mobile Phone	Rigo Hinojosa (956-383-6221)				
Emergency Contact & Mobile Phone					
Emergency Contact & Mobile Phone					
Project Contact	Misti Palacios	Email	Misti.rains@hchd.org		
Phone	(956) 383-6221	Ext.	7342	Fax	(956) 383-8864
Billing Contact	Mike Escaname	E-Mail	Mike.escaname@hchd.org		
Phone	(956) 383-6221	Ext.	7210	Fax	(956) 383-3229
Billing Address	1304 S. 25 th Ave				
Address 2					
City	Edinburg	ST	TX	Postal Code	78542
Tax ID #	74-6000717			Sales Tax Exempt #	74-6000717
Billing Terms	Annual			Account Rep	Kayla Maldonado
Info Required on Invoice (PO or Job #)					

CivicPlus Project Development Services & Scope of Services for Subsite		
All Quotes are in US Dollars and Valid until 8/30/2016		
Project Details	Optional	One Time Fee
Design & Project Overview		
<ul style="list-style-type: none"> • Administration separate from parent site • Separate template from parent site • Separate design elements and color scheme from parent site, including template, banner, colors, style, and graphic elements. • Unique graphic buttons • Unique URL • Unique global navigation NOTE: Simple navigation is developed as part of the design. CivicPlus will develop recommended navigation for an additional fee. • Existing and future modules separate from parent site • Shared site search (returns results from both sites) • Up to 20 pages of content will be developed. Additional development may be purchased • Training not included • Redesign of Mobile App 		\$8,000
Virtual Training- 3 Individuals		\$900
Total Project Development Fee		\$8,900
First Year Annual Services Fee Server storage not to exceed 10 GB		Included
Total Fees Year 1		\$8,900

Hosting fees for your subsite are subject to the renewal terms of the original contract between CivicPlus and Hidalgo County, TX. The Total Fees for Year 1 will be invoiced upon agreement signing. Invoicing for Year 2 Annual Services begins October 1, 2017. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

2nd Year and Beyond Annual Services Fee		\$1,575
<i>Subject to annual increase of 5% year 3 and beyond</i>		
Annual Services Include the Following:		
Support	Maintenance of CivicPlus Application & Modules	Hosting
7-7 (CST) Mon-Fri (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 2-hour Response during Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Phone Consulting CivicPlus Connection	Install Service Patches for OS Upgrades Fixes Improvements Integration Testing Development Usage License	Shared Web/SQL Server DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Natural Gas Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Ramon Garcia, Hidalgo County Judge

Date

CivicPlus

Date

Sign and e-mail or Fax this Copy

Attn: Contract Manager
Email: SalesCoordinators@CivicPlus.com
Fax: 785-587-8951

And – Mail Two (2) Signed Originals

CivicPlus Contract Manager
302 South 4th St., Suite 500
Manhattan, KS 66502

We will e-mail or fax a counter-signed copy of the contract back to you so we can begin your project. Upon receipt of two signed originals, we will counter-sign and return one copy for your files.