

**EXHIBIT "A"**  
**SPECIFICATIONS/REQUIREMENTS**  
**HIDALGO COUNTY**  
**"JANITORIAL SUPPLIES, INDUSTRIAL CHEMICALS & SUPPLIES"**  
**(All Funding Sources, Programs and Entities)**  
**Bid No. 2016-288-00-00-FAZ**

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The County of Hidalgo is seeking to enter into a Janitorial Supply & Industrial Chemicals & Supplies contract with qualified participants. The Hidalgo County Purchasing Department will receive sealed bids for the provision of "*Janitorial Supplies & Industrial Chemicals & Supplies*" as specified herein. **BIDS WILL BE ACCEPTED UNTIL 9:30 A.M., WEDNESDAY, August 00, 2016. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

**SCOPE OF WORK:**

These specifications govern the furnishing and delivery of Janitorial & Industrial Chemicals & Supplies to destinations at various locations throughout Hidalgo County in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. All items will be on an "**As Needed Basis**" Award will be to the lowest bidder(s); meeting all specifications/requirements.

**GENERAL:**

Vendor shall furnish all materials, equipment, and supplies necessary to execute the specified services.

**SPECIFICATIONS/REQUIREMENTS:**

- 1) All products must meet all OSHA and MSDS legal safety requirements and all State and Federal laws.
- 2) All applicable products must have accompanying MSDS sheets at the time of delivery.
- 3) All items must be shipped **F.O.B. INSIDE DELIVERY.**
- 4) No substitutes will be accepted (i.e. packaging must be type/kind specified for each item)
  - Aerosol cans required, bottles are not acceptable.
  - Pint containers required, gallon containers are not acceptable
  - RTU product required, a concentrate is not acceptable
  - Plastic bottles required, cans are not acceptable
- 5) Bidder must honor pricing for the entirety of the contract.
- 6) Bidder(s) agrees that to the extent an item is unavailable from Bidder(s) own inventory, Bidder(s) will be Responsible for locating an alternative supplier and for providing the product or service to Hidalgo County for the bid price.
- 7) All items will be ordered and delivered by bidder (s) during regular business hours only, 8:00- 5:00 P.M., unless item(s) are of emergency, therefore, item(s) must be delivered within a six to eight hour time frame.
- 8) The bidder(s) representative must be available to respond to all calls from the using County department to assist in the solution of complaints and problems regarding orders and deliveries and the return of any and/or all goods.

9) The bidder(s) shall provide a telephone number for placement of calls against this bid, and shall provide the name, title and telephone number of a representative who may be contacted whenever problems arise concerning services. No telephone numbers provided for this purpose shall be serviced through an answering machine or other automatic answering device, or in any manner to impede immediate access to a representative capable of addressing problems.

- Name:
- Business and Cell Phone Numbers:

10) All Items requiring dispensers must be either compatible to dispensers in place or if not compatible, dispensers must be sold to the County and the total cost of dispensers must be included in the items cost. This also includes all hand soap dispensers.

11) Items must be packaged in accordance with good commercial practice. Each shipping container shall be clearly and permanently packed as follows:

- a) Seller's name and address
- b) Container number and total number of containers, e.g. box 1 of 3 boxes
- c) The number of the container bearing the packing slip.
- d) Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications.

12) Hidalgo County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Hidalgo County will be the sole judge in determining product preference application.

13) Specifications may reference **name brands and model numbers**. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidder may offer items of equal stature and the burden of proof of such stature rests with Bidder. Hidalgo County shall act as sole judge in determining equality and acceptability of products offered.

**“OR EQUAL INTERPRETATION CLAUSE:** Any Time a particular manufacturer's name brand may be specified, it shall mean any product of equal quality. Bids shall be considered on all other brands submitted and on equal quality product of other manufacturers. On all such bids, the bidder shall indicate clearly the product on which he/she is binding, and shall supply sufficient data on his/her own letterhead to enable an intelligent comparison to be made with the particular brand or manufacturer specified. If after analyzing the bid, it is found that the bidder did not bid on the brand and model specified and a statement to the contrary is not submitted, the item will not be considered.

**COMPETENCE OF VENDOR:**

Vendor shall have and maintain, under its direct employment and supervision, the necessary organization and facilities to fulfill the services required by this contract. Vendor shall obtain and maintain any permits and licenses required for performance of services covered by this contract.

**ITEMS PURCHASED BY HIDALGO COUNTY**

This is not an all-inclusive list of supplies purchased by Hidalgo County. Hidalgo County may order additional items not listed on an as needed basis.

## Janitorial & Industrial Supplies

CLASS 485 - JANITORIAL SUPPLIES, GENERAL LINE		Commodity Code (Internal Use Only)
1	3M Green 6x9 Scouring Pads 20/Box (96HP) or equal	48588
2	3M Griddle Screens 10 per pack (200) or equal	48588
3	Air Freshener – Aerosol Asst Scents	48532
4	Air Freshener – Time Mist Asst Scents 6.6 oz	48532
5	Ant & Roach Spray odorless	48560
6	Ant & Roach Spray odorless to contain deltamethrin	48560
7	Bowl Cleaner – Liquid (Non Acid) EPA Registered	48526
8	Bowl Cleaner Liquid 23% - 26% HIC EPA Registered	48526
9	Bowl Mops (Rayon) or equal	48509
10	Brooms (Plastic Angle) or equal	48510
11	Brooms – Janitorial Straw	48510
12	Brooms Maids Straw (Waco) or equal	48510
13	Carpet Shampoo – Liquid Ammonia Free	48578
14	Carpet Powder & Deodorizer	48578
15	Carpet Shampoo Liquid	48578
16	Carpet Spot Remover 32 oz	48578
17	Carroll Heavy Duty Chemical Deodorant 4/1 Gallons or equal	48531
18	Cleaner - Diversey General Purpose 4/1 Gallons or equal	48516
19	Cleaner Oven 24 oz. Foam Cleaner	48518
20	Cleaner Stainless Steel waterless based	48512
21	Continental 18” rubber floor squeegees (1800) or equal	48588
22	Continental 24: rubber floor squeegee (2400) or equal	48588
23	Degreaser – 55 gallon	48518
24	Detergent – Colgate Palmolive Dishwashing – 12/32 or equal	48538
25	Detergent- Power Dishwashing(Cream Suds ) or equivalent -50 lb box	48538
26	Detergent Pot & Pan 2-Ltr Clean On The Go (Spar Clean) or equal	48538
27	Dish Sanitizer 2-Ltr Sani-T (Spar Clean) or equal	48538
28	Dishwashing Capsules – US Chemicals 6/8 lb. (failsafe) or equal	48538
29	Dishwashing Liquid 32 oz. (Dawn) or equal	48538
30	Dishwashing Liquid 42 oz. (Dawn) or equal	48538

31	Disinfectant & Deodorizer Cleaner Aerosol	48532
32	Disinfectant Cleaner Carroll clear pine mop 4/1 gallon (Pine1) or equal	48542
33	Disinfectant Cleaner Carroll Clear Lemon Mop 4/1 gallon (Lemon1) or equal	48537
34	Disinfectant Deodorant Spray – Hospital (Tuberculicial Rated)	48540
35	Disinfectant Deodorant Spray Aerosol – Hospital (1 Minute Kill time)	48540
36	Disinfectant Deodorant Spray Hospital	48540
37	Disinfectant Foam Cleaner – Hospital	48540
38	Disinfectant –Cleaning compound for Animal Cage -Consume Eco-Lyzer (Spartan) or equivalent	48502
39	Disinfectant/Deodorant Spray – Diversely 12/15oz (Endbac I) or equal	48540
40	Disinfectant/Cleaner 1qt. Non-Acid Bathroom Cleaner	48683
41	Dispenser - Air Freshener Time Mist	48532
42	Dispenser –Roll Paper Towel – Lever or Crank (Metal or Plastic)	48546
43	Dispensers- Liquid Hand Soap (Bulk Soap)	48544
44	Dispensers- Paper Towels Multi Folds Universal (Metal)	48546
45	Dispensers – Paper Towels Multi Folds Universal (Plastic )	48546
46	Dust Cloths (Disposable) Yw	48552
47	Dust Cloths – Non Disposable	48552
48	Dust Mop 24” x 3 Disposable	48572
49	Dust Mop 24” x 5 Non Disposable	48570
50	Dust Mop 24” x 3 Non Disposable	48570
51	Dust Mop 24” x 5 Disposable	48570
52	Dust Mop Frames 24 x 5	48570
53	Dust Mop Handles – Swivel Snap On	48570
54	Dust Mop Treatment (Aerosol)	48554
55	Dust Mop Treatment TRU Equal	48554
56	Dust Pan Metal – Lobby or equal	48594
57	Dust Pan Plastic – Lobby or equal	48594
58	Enzyme Deodorizers – per gallon Liquid	48578
59	Feather Duster Extensions 12 ft	48553
60	Feather Duster Extensions 8ft	48553
61	Feather Dusters 21 inch Ostrich or Equal	48553
62	Feather Dusters 26 inch Ostrich or Equal	48553

<b>CLASS 485- JANITORIAL SUPPLIES, GENERAL LINE</b>		<b>Commodity Code (Internal Use Only)</b>
63	Floor Cleaner – Diversey Citrus Stride Neutral 5 gal bx (Stride%) or equal	48555
64	Floor Cleaner – Diversey Floral Fragrance Neutral 4/1 gal (FLStride 14) or equal	48555
65	Floor Finish/Wax – Diversey 5 Gal (Vectra5) or equal	48554
66	Floor Finish – 1 gal SunnySide1 (Spartan) or equal	48554
67	Furniture Polish Aerosol	48558
68	Glass Cleaner –Liquid Concentrate (Spartan) or equal	48528
69	Glass Cleaner RTU – 32 oz. (Spartan) or equal	48528
70	Hand Cleaner – Waterless	48513
71	Hanging Toilet Bowl Blocks	48530
72	Heavy Duty Laundry Detergent (for Commercial Laundry System)	48537
73	Janitorial Cart w/Yellow Vinyl Bag –Rubbermaid (6173) or equal	48594
74	Mop Bucket combo Std Size (Rubbermaid 7580) or equal	48568
75	Down Press Wringer 35 Qt. Bucket (Wave Brake) or equal	48568
76	Mop Bucket, 35 Qt. (Wave Brake) w/3” casters or equal	48568
77	Mop Handles Fiber Glass 54” Jr. Etc. or equal	48572
78	Mop Handles Wood 54” Junior	48572
79	Mop Head Cotton - Size 16 oz.	48572
80	Mop Head Cotton - Size 24 oz.	48572
81	Mop Head Cotton - Size 32 oz.	48572
82	Mop Head Rayon - Size 16 oz.	48572
83	Mop Head Rayon - Size 24 oz.	48572
84	Mop Head Rayon - Size 32 oz.	48572
85	Mosquito Repellent Lotion	48560
86	Mosquito Repellent Spray	48560
87	Odor Eliminator – Non Aerosol	48532
88	Premium Foam Antibacterial Soap Refill (GOJ536202) or equal	48514
89	Purell Hand Sanitizer Refill-GOJ545604 or equal	48514
90	Royal griddle Bricks for Cleaning Grills 12/box (GBRICK) or equal	48588
91	Saddle Bag (SB8.5 Clear 6.5x7) or equal	48588
92	Scouring Sponges Yellow/Green Standard Size 3M/equal	48588
93	Scrubbing Cleansers – 21 oz (Comet) or equal	48585
94	Soap-Liquid Hand Antibacterial per gallon (pearl hand cleaner) or equal	48586

95	Soap Anti Bacterial – Bar 3.5 oz (1,000per case)	48586
96	Soap Bar – 75 oz. – (1,000 per case)	48586
97	Soap Hand – Liquid – ( Bag in Box)	48586
98	Spartan 15% Orange Tough cleaner/degreaser 12/32 oz (OT15QT) or equal	48518
99	Spartan antiseptic/antibacterial hand soap 4/1 gal (AntiHsoap1) or equal	48586
100	Spartan bounce back floor finish restorer 4/1 gal (Bounce1) or equal	48554
101	Spartan Foamy Q&A phosphoric acid shower cleaner 12/32 oz (Foamy RTU) or equal	48525
102	Spartan fresh scent deodorant spray 12/18 oz (Airfresh AER) or equal	48532
103	Spray Bottles – 24 oz. empty bottles or equal	48508
104	Spray Bottles – 32 oz. empty bottles or equal	48508
105	Pump #10 1 oz. 1gal. #10 Tube or equal	48508
106	Toilet Dispenser Universal (12” Jumbo Toilet Tissue)	48546
107	Toilet Seat Covers	48546
108	Trash Can 55 Gal –XX Large 28x58 1.5 mil	48594
109	Trash Cans & Lids 16 Gal	48594
110	Trash Cans & Lids 32 Gallon (Rubbermaid) or equal	48594
111	Trash Cans – 10 Gal	48594
112	Urinal Block w/Screens	48530
113	Urinal Blocks (Blocks Only)	48530
114	Urinal Deodorant Screens – Screens Only	48565
115	Wasp/Hornet Spray	48560
116	Wasp/Hornet Spray – 20 Ft Stream	48560
117	Wax Stripper Floor Finish Liquid – High Speed (Vectea) (Johnson & Johnson) or equal	48554
<b>CLASS - 640 PAPER &amp; PLASTIC PRODUCTS, DISPOSABLE</b>		<b>Commodity Code (Internal Use Only)</b>
118	Baggies ¼ Size Slider Bag Ziploc Snack Bags (Hefty) or equal	64008
119	Baggies 4”x4” Enono Zip (Ziploc Regular Sandwich Bags) or equal	64008
120	Baggies Ziploc 16x11 Gallon Size (Hefty) or equal	64008
121	Baggies Ziploc 7x8 Quart Size (Hefty or equal	64008
122	Baggies Freezer Bags 10x11 – 200 ct (Quick Seal) or equal	64008
123	Butcher Paper 24”	64045
124	Facial Tissue (Georgia Pacific) equal or better	64050

125	Film Wrap 18" Heavy Duty 2,000 ft. (Reynolds) or equal	64060
126	Film Wrap 18"x3000 – Heavy Duty (Reynolds) or equal	64060
127	Foam – Bows 6 oz. w/lids	64060
128	Foil Wrap 18" Heavy Duty 500 ft. (Reynolds) or equal	64080
129	Foil Wrap Potato (Reynolds) or equal	64080
130	Laced Dollies (different sizes and types)	64050
131	Menu Tissue 12 x 12	64050
132	Napkins 2 Ply Quarter Fold (Georgia Pacific) or equal	64050
133	Pactiv –or equal – 9x6 5.2.75 foam hinged Tray	64060
134	Pan Liners – (Dispoz) 1,000 cs	64045
135	Paper Bags #10 Brown (Duro) or equal	64015
136	Paper Bags #4 Brown (Duro) or equal	64015
137	Paper Bags #8 Brown (Duro) or equal	64015
138	Paper Bags 1/6 BBL Brown 1657 (Duro ) or equal	64015
139	Paper Bags 6lb. Brown 6BG (Duro) or equal	64015
140	Paper Cups Portion 10 oz (Solo) equal or better	64060
141	Paper Roll Towels Kitchen (Scott 11s9) or equal	64075
142	Paper Towels Brown Rolls Standard Size(Georgia Pacific) or equal	64075
143	Paper Towels Multi Fold	64075
144	Paper Towels Multi Folds White Bleached 9.25X9.5	64050
145	Paper Towels (GEP89460) En-motion high capacity –white 10X800 or equal	64050
146	Styrofoam Bowl - 6 oz. 1,00 case	64060
147	Styrofoam Bowls 12 oz. (Pacific 1-0012) equal or better	64060
148	Styrofoam Cup 8 oz. (8J8) or equal	64060
149	Styrofoam Cups oz. (UJ4) or equal	64060
150	Styrofoam Plates 6" Laminated	64060
151	Styrofoam Plates 6" Un-laminated	64060
152	Styrofoam Plates 9" Divided (Mobil TJ 1-0011) or equal	64060
153	Styrofoam Plates 9" Laminated	64060
154	Styrofoam Plates 9" Un-laminated	64060

<b>CLASS - 640 PAPER &amp; PLASTIC PRODUCTS , DISPOSABLE</b>		<b>Commodity Code (Internal Use Only)</b>
155	Styrofoam Tray Hinges 9x9x3 Three Compartment w/Lid (Pactiv YTD 19903) 150 case or equal	64060
156	Styrofoam Hinged Lid container 9 3/6 in. x 6 1/2in. x 2 3/4 in. rectangular white 150/case	64060
157	Toilet Tissue (12/1000 Jr Jumbo) (Georgia Pacific) or equal	64075
158	Toilet Tissue 2 Ply Small Short Sheet (Georgia Pacific) or equal	64075
159	Toilet Tissue (6/Jumbo 2000 ft) (Georgia Pacific) or equal	64075
160	Utensils Forks – Plastic 2,000 ct (James River Wn F2P) or equal	64060
161	Utensils Forks – Plastic Dispozoz – medium 1,000 cs (WMF) or equal	64060
162	Utensils Forks –Plastic medium Weight White 1,000 ct (Solo or Equal)	64060
163	Utensils Forks Clear (1,000 ct)	64060
164	Utensils Spoons Plastic (Solo) or equal	64060
165	Utensils Spoons Plastic 1,000 ct (Solo) or equal	64060
166	Utensils Spoons Plastic Dispozoz medium WMS 1,000 ct or equal	64060
167	Utensils Spoons Plastic medium Weight White (1,000 ct)	64060
168	Utensils Party Packs (Spoons, Forks, Knife, Napkin, Salt & Pepper)	64060
169	Vented Lid-Dart (12J12) or equal	64060
170	Vented Lid – Dart (8J8) or equal	64060
171	Vented Lid – Dart (20JL) 10/100 case or equal	64060
172	Wipers Workhorse Rags (Kimberly Clark) or equal	64085
173	Wipers – (Kimberly Clark) 15x16.5 white (300cs) (K41100) or equal	64085
<b>CLASS 652 - PERSONAL HYGIENE &amp; GROOMING EQUIPMENT</b>		<b>Commodity Code (Internal Use Only)</b>
174	Body Shampoo – Per Gallon	65216
175	Deodorant –Hygiene	65237
176	Lice Killer – Aerosol	65242
177	Razors – Double Edged	65265
178	Sanitary Napkins Maxi No 4 Folded (Stayfree, Rochester, etc. or equal)	65239
179	Sanitary Napkins Panty Liners	65239
180	Sanitary Napkins Super No 4 Folded (Stayfree, Rochester, etc. or equal)	65239
181	Sanitary Napkins Thin No 4 Folded (Stayfree, Rockester, etc or equal	65239
182	Shaving Cream	65275

183	Toothbrush Firm – Specify Size	65284
<b>Janitorial &amp; Industrial Supplies</b>		
<b>CLASS 652-PERSONAL HYGIENE &amp; GROOMING EQUIPMENT</b>		<b>Commodity Code (Internal Use Only)</b>
184	Toothbrush Medium Specify Size	65284
185	Toothbrush Soft Specify Size	65284
186	Toothpaste Std Size, Specify Size	65285
187	Toothpaste Travel Size, Specify Size	65285
<b>MISCELLANEOUS</b>		
<b>CLASS-365-FLOOR MAINTENANCE MACHINES, PARTS, AND ACCESSORIES</b>		<b>Commodity Code (Internal Use Only)</b>
188	Americo 20” Beige Ultra High Speed Burnishing Pads 5/bx- (20MUHSTBP) or equal	36510
189	Buffing Pads 17” White	36510
190	Buffing Pads 20” White	36510
191	Filters Windsor Exhaust for Sensor Xp12 Vacuum Cleaner (5143EF) or equal	36580
192	Filters Windsor Micro Hygiene for Sensor XP12 Vacuum Cleaner (5301ER) or equal	36580
193	Stripping Pads 17” Black	36510
194	Stripping Pads 20” Black	36510
195	Vacuum Bags Windsor for Sensor XP12 Vacuum Cleaner 10 pk (Johnson & Johnson) or equal	36580
<b>CLASS-201-CLOTHING ACCESSORIES</b>		<b>Commodity Code (Internal Use Only)</b>
196	Gloves - Food Service Large Clear (Brand Name)	20142
197	Gloves - Food Service Medium clear (Brand Name)	20142
198	Gloves Latex Small Disposable (Ansell ) Yw or equal	20142
199	Gloves Latex Large Disposable	20142
200	Gloves Latex Large Non Disposable Yw (Ansell) or equal	20142
201	Gloves Latex Medium Non Disposable Yw (Ansell) or equal	20142
202	Gloves Latex Medium Disposable (Ansell) or equal	20142
203	Gloves Latex Small Non Disposable Yellow (Ansell) or equal	20142
204	Gloves Safety (Nitrile) SFZGNPRXL1M or equal	20141

205	Gloves Vinyl, Small Powdered	20142
206	Gloves Vinyl, Small Powdered	20142
207	Gloves Vinyl, Small Powdered	20142
208	Gloves Vinyl, Small Powder Free	20142
209	Gloves Vinyl, Medium Powder Free	20142
210	Gloves Vinyl, Large Powder Free	20142
211	Gloves Latex, Small Powder Free	20142
212	Gloves Latex, Small Powder Free	20142
213	Gloves Latex, Small Powder Free	20142
214	Gloves Latex, Small Powdered	20142
215	Gloves Latex, Small Powdered	20142
216	Gloves Latex, Small Powdered	20142
<b>CLASS 850 – TEXTILES, FIBERS, HOUSEHOLD LINENS &amp; PIECE GOODS</b>		<b>Commodity Code (Internal Use Only)</b>
217	Body Towels Standard Size	85088
218	Hand Towels Standard Size	85092
<b>CLASS-665-PLASTICS, RESINS, FIBERGLASS: CONSTRUCTION, FORMING, LAMINATING, AND MODDLING EQUIPMENT, ACCESSORIES, AND SUPPLIES</b>		<b>Commodity Code (Internal Use Only)</b>
219	Trash Liners - 45 Gal X-Large 40x48 16 Mic High Density Can Liner	66524
220	Trash Liners - Pitt Plastics 23x33 12-16 gal Black 1000cs (32 BL) or equal	66524
221	Trash Liners - Large Trash Can 13 MIC 30 x 37 High Density Can Liners	66524
216	Trash Liners - Large Trash Can 16 MIC 33 Gal 33x40 High Density Can Liners	66524
217	Trash Liners - Tall Trash Can 8 MIC 24 x 33 High Density Can Liners	66524
218	Trash Liners – 55 gallons	66524
<b>CLASS-670-PLUMBING EQUIPMENT, FIXTURES &amp; SUPPLIES</b>		<b>Commodity Code (Internal Use Only)</b>
219	Toilet Brushes (Standard Size) Plastic	67002
220	Toilet Brushes – Hard Bristle Bowl Brush (0310) (Rubbermaid) or equal	67002
<b>CLASS-675-PESTICIDES &amp; CHEMICALS: AGRICULTURAL &amp; INDUSTRIAL</b>		<b>Commodity Code (Internal Use Only)</b>
221	Weed Killer (Round Up) or equal	67590
222	Weed Killer 55 Gallon concentrated – Specify Dilution	67590

<b>CLASS – 393-FOOD STAPLES, GROCERY &amp; GROCERIES MISCELLANEOUS ITEMS</b>		<b>Commodity Code (Internal Use Only)</b>
223	Spartan Sanitize Quart Food Service 12/32 oz (SRTU) or equal	39393
<b>CLASS-810-SPRAYING EQUIPMENT (EXCEPT HOUSEHOLD, NURSERY PLANT, &amp; PAINT)</b>		<b>Commodity Code (Internal Use Only)</b>
224	Sprayer (Trigger/Nozzles Only) red & white	81095
<b>CLASS 505-LAUNDRY AND DRY CLEANING COMPOUNDS DETERGENTS, AND SUPPLIES</b>		<b>Commodity Code (Internal Use Only)</b>
225	Bleach – Disinfectant Cleaner Dry Air – Hospital	50525
226	Bleach – Pure Bright Disinfection 6/cs (6BLCH) or equal	50525
<b>CLASS-475 HOSPITAL, SURGICAL &amp; MEDICAL RELATED ACCESSORIES AND SUNDRY ITEMS</b>		<b>Commodity Code (Internal Use Only)</b>
227	Bio-Hazard Bag Red 40 X 48 3 mil	47577
228	Disinfectant Wipes (Lysol) or equal	47565

**INSURANCE:**

Insurance requirements for this project to be maintained throughout the contract term (**refer to EXHIBIT “C” FOR LIMITS**).

**TERMS AND CONDITIONS OF SERVICE:**

1. Term of the contract is for one (1) year period with County’s option to extend the contract for an additional two (2) one (1) year under the same rates terms and conditions. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace Period at the end of the contract term for unforeseen delays in award of new bid for next contract term.
2. Any contract awarded to a successful bidder will be in effect until;
  - (A) The contract expires,
  - (B) Delivery and acceptance of products and/or performance of services ordered, or
  - (C) Terminated by County with thirty days written notice prior to cancellation.
3. Hidalgo County reserves the right to add or delete locations or departments during the term of the contract under the same rates and conditions.
4. Hidalgo County reserves the right to award the bid to a sole bidder or to MULTIPLE bidders if the County determines it is in its best interest to do so.
5. Hidalgo County shall award the bid on a LUMP SUM BASIS to ONE VENDOR AND/OR ITEM BY ITEM BASIS whichever is in the best interest of the County.
6. Vendor must have been in business for at least two years.
7. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.
8. Due to the nature of the user departments, vendor(s) shall be located within three-hundred mile radius from COUNTY OF HIDALGO, Texas.

9. All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.
10. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.
11. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

**ESCALATION CLAUSE:**

***MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:***

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

- 1) **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
  - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
  - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
  - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
  - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
  - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
- 2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
- 3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price

increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

- 4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

**Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

**ADDITIONAL INFORMATION:**

Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, Attn: Matilde “Maty” Faz at 2812 S. Business Hwy. 281 (New Administration Bldg), Edinburg, Texas 78539.

**TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE OR EMAIL:**  
**[matilde.faz@co.hidalgo.tx.us](mailto:matilde.faz@co.hidalgo.tx.us) BY NO LATER THAN, Monday, August 00, 2016 by 5:00 p.m.**  
**Responses to said inquiries will be sent to all applicants via facsimile by no later than Wednesday, August 00, 2016 by 5:00 p.m.**