

DATE: August 25, 2016

**2016**

Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

AI - 56052



DEPARTMENT NAME: Dept. of Budget & Mgmt for - Veterans Services

ACCOUNT NUMBER: 6-1100-444-00-370-001-0-XXX

Contact Person: Sandra Jara, Budget Analyst II

Ph#: 956-292-7025 Ext. 5408

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

<b>FROM</b> OBJECT CODE	OBJECT DESCRIPTION	<b>TO</b> OBJECT CODE	OBJECT DESCRIPTION	<b>AMOUNT</b>
550	PRINTING & BINDING	610	GENERAL SUPPLIES	100.00
581	TRAVEL IN COUNTY	610	GENERAL SUPPLIES	200.00
			<b>TOTAL</b>	<b>300.00</b>

REASON: Transfer needed to fund outstanding invoice #818464334001 for Office Depot.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
ATTEST COUNTY CLERK