

Requisition

Req # 00305403

PO #

Date: 09/06/16

Bill To: x
 x

Vendor : 211567
 GE CAPITAL INFORMATION TECHNOLOGY SOI
 RICOH USA, INC.
 P.O. BOX 650073
 DALLAS TX 75265

Ship To: COUNTY COURT AT LAW #2
 100 N. CLOSNER, 3RD FL
 EDINBURG TX 78539

Contact:

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	MONTH	New 36 Month (Capital) Lease for a Ricoh MPC4504 #417451 With Service	105.71	317.13
3.00	MONTH	ESP XG-PCS 15D	3.87	11.61
3.00	MONTH	Network Print/Scan Connection (Seg.BC4) - NWSCBC4	6.41	19.23
3.00	MONTH	Paper Feed Unite PB 3160	12.10	36.30
3.00	MONTH	Fax Option Type M20	8.98	26.94
3.00		Service (3,000 B/W Impressions monthly @ \$0.0069)	21.00	63.00
3.00		Service (250 Color impressions monthly @ \$0.0428)	10.70	32.10
1.00		Overages Billed Quarterly - B/W @ \$0.0069 & Color @ \$0.0428	100.00	100.00
		<u>Account No</u>	<u>Encumbrance</u>	
		6-1100-412-00-022-001-0-430	95.10	
		6-1100-412-00-022-001-0-610	100.00	
		6-1100-412-00-022-001-0-780	411.21	
			Freight	.00
			Total	606.31

Authorized By: _____

Reg # 00305 ⁴⁰³
PO #
Date: Sept 6, 2016

Proposal for Document Copying & Printing Solutions



Hidalgo
County
County Court #2



PREPARED BY:

Aissa Acevedo—Major Account Executive
Mobile: (956) 607-6465
Fax: (956) 687-2012
Email: Aissa.Acevedo@ricoh-usa.com

Proposal Submitted: August 17, 2016

RICOH
imagine. change.

August 17, 2016

Hidalgo County – County Court #2
Attn: Maria Elena Banning
100 N. Closner, 3rd Floor
Edinburg, TX 78539



Dear Ms. Banning,

Thank you so much for taking the time to speak with me regarding your department's document and office equipment needs. I truly appreciated the time you took to discuss this situation. Based on our conversation, I have put together a proposed solution that we believe will meet your goals of:

- Highly efficient new technology and cost effective color and black & white output devices
- High quality copies, prints and productions with increased security & productivity
- An all-inclusive service package (service, toner & staples included to reduce supply costs)

At Ricoh, we have built a solid reputation for providing the best solution for each of our customer's unique requirements. We are able to meet your specific needs by leveraging innovative technology backed by Ricoh's world-class service and expertise.

Thank you for giving us the opportunity to present the following proposal. We look forward to serving all of your document needs and increasing your document efficiency.

Sincerely,

Aissa Acevedo
Major Account Executive
(956) 607-6465

Reservation of Rights—In response to your invitation, we are pleased to submit this proposal for your consideration. We recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the right to do the same. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and service levels and contemplates that both parties reserve the right to review and negotiate appropriate and mutually acceptable terms and conditions in the exercise of good faith. As is customary for transactions of this type, our proposal is based upon the information provided by you and the assumptions set forth in our response, and any changes to such information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

RICOH
imagine. change.

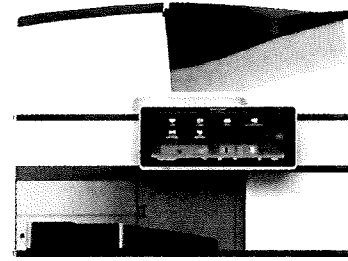
Ricoh MPC4504

Color & Black/White Multifunctional Device

Key Features

- 45-PPM monochrome and color
- 2,300-sheet paper capacity
Trays 1, 2, 3 and 4 – 550 Sheet Paper Trays
And 1 – 100 Sheet Bypass with Cabinet Stand
- Fax Enabled
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- 5.7-second color/ 4-second monochrome first-print speed
- Energy Star® compliant

985-2627



DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MPC4504 # 417451	\$3,875.85	\$125.84	\$105.71
ESP XG-PCS-15D	\$151.13	\$4.61	\$3.87
Network & Scan Connect – Seg BC4	\$250.00	\$7.63	\$6.41
Paper Feed Unit PB3160	\$472.52	\$14.41	\$12.10
Fax Option Type M20	\$350.61	\$10.69	\$8.98
Equipment Totals	\$5,100.11	\$163.18	\$137.07
Service (3,000 B/W impressions monthly @ \$0.0069) (Overages billed quarterly @ \$0.0069)			\$21.00
Service (250 Color impressions monthly @ \$0.0428) (Overages billed quarterly @ \$0.0428)			\$10.70
			GRAND TOTAL PER MONTH \$168.77

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

4 MONTHS REMAINING IN FISCAL YEAR: 9/1/16-12/31/16

State of Texas DIR Contract Number: DIR-TSO-3041

36 Month LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

3,000 BW and 250 Color Clicks Per Month @ \$31.70. Overages billed quarterly, BW @ \$0.0069 and Color @ \$0.0428

*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

*Bill To/Ship To:

Hidalgo County – County Court #2

100 N. Closner, 3rd Floor

Edinburg, TX 78539

Contact: Maria Elena Banning / Phone: 956-318-2380

RICOH
imagine. change.

**PURCHASE ORDER (SAMPLE)
COUNTY OF HIDALGO**

Vendor: 211587
Ricoh USA
PO BOX 650073
DALLAS, TX 75265

Quantity	Unit	Description	Unit Price	Amount	BUDGET CODE
<p>4 MONTHS REMAINING IN FISCAL YEAR: 9/1/16-12/31/16 DIR-TSO-3041 LEASE AND SERVICE TERM 36 MONTHS GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.</p> <p>*Bill To/Ship To: Hidalgo County Of County Court #2 100 N. Closner, 3rd Floor Edinburg, TX 78539 Contact: Maria Elena Banning Phone: 956-318-2380</p>					
4	MONTH	NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MPC4504 #417451 WITH SERVICE)	\$105.71	\$422.84	780
4	MONTH	ESP XG-PCS-15D	\$3.87	\$15.48	780
4	MONTH	Network Print/Scan Connection (Seg. BC4) - NWSBCB4	\$6.41	\$25.64	780
4	MONTH	Paper Feed Unite PB 3160	\$12.10	\$48.40	780
4	MONTH	Fax Option Type M20	\$8.98	\$35.92	780
4	MONTH	Service (3,000 B/W impressions monthly @ \$0.0069)	\$21.00	\$84.00	430
4	MONTH	Service (250 Color impressions monthly @ \$0.0428)	\$10.70	\$42.80	430
1	LOT	OVERAGES BILLED QUARTERLY - B/W @ \$0.0069 & Color @ \$0.0428	\$100.00	\$100.00	610
Total			\$268.77	\$775.08	

www.ricoh-usa.com



Please direct any questions on this proposal to:

Aissa Acevedo – Major Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: Aissa.Acevedo@Ricoh-USA.com

Proprietary and Confidential Statement—The enclosed materials are proprietary to Ricoh Americas Corporation and Ricoh reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to Ricoh and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of Ricoh. These materials summarize a proposed equipment and/or services solution. They are intended for informational purposes only to assist you in your evaluation of Ricoh as a potential business partner. These materials do not represent an offer or a binding agreement.

RICOH
imagine. change.

new contract (Ricoh)

Requisition Entry/Approval - FOENT01B 06/24/16 1:50 pm

Requisition # 00305403 Print Requisition Date Entered 09-06-2016 Account Year 16 PO # Item Total 606.31
RTB No Requisition Status Needs Approval by CC2 View Acct Total 606.31

Order Header Items Accounts Inquire Approval

Estimates Documents

Vendor 211587 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI Locations
Mailing Name: GE CAPITAL INFORMATION TECHNOLOGY SOLUTI Order 022 COUNTY COURT-AT-LAW 2
Address: RICOH USA, INC. Ship 022 COUNTY COURT-AT-LAW 2
P.O. BOX 650073
City: DALLAS Requestor Phone
State: TX Zip: 75265- Owner Order Type
RCRUZ

Buyer Code Freight Cost Freight % Discount % Contract No Date Cancel Date Needed
.00
Default Product Class Update

Special Instructions
Internal Header Header Code
New 36 Months (Capital) Lease for a Ricoh MPC6504 Edit Edit
PO Footer Footer Code
Edit

Ref # 00305403

Tab	CC Date	Dept No.	Install Date	Serial Number	Department Lease / Property	Req. No.	Coop Contract Number	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease ? (Y/N)	Bargain Purchase Option ? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Mo.'s	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)	Not to exceed 15% Interest
										1	2	3a	3b	4a	4b		
33	9/6/2016	130			ELECTIONS	304480	DIR-TSO-3041	MP 7503SP	\$262.56	Y	Y	48	60	\$12,602.88	\$12,081.08		2.087
* 34	9/13/2016	22			County Court Law 3	305403	DIR-TSO-3041	MPC4504	\$137.07	N	N	36	60	\$4,934.52	\$5,100.11	Capital Lease	0.000
35		3			1439th Dist. Court	304394	DIR-TSO-3041	MPC4504	\$153.69	N	N	36	60	\$5,532.84	\$4,788.79	Capital Lease	9.630
36		125			Executive Abatement	304387	DIR-TSO-3041	MPC6004	\$203.59	N	N	48	60	\$9,772.32	\$7,877.17	Capital Lease	11.001
37										N	N		60	\$0.00			
38										N	N		60	\$0.00			
39										N	N		60	\$0.00			
40										N	N		60	\$0.00			
41										N	N		60	\$0.00			
42										Y	Y		84	\$0.00			
43														\$0.00			
44														\$0.00			
45														\$0.00			
46														\$0.00			
47														\$0.00			
48														\$0.00			
49														\$0.00			
50														\$0.00			
51														\$0.00			
52														\$0.00			
53														\$0.00			
54														\$0.00			
55														\$0.00			
56														\$0.00			
57														\$0.00			
58														\$0.00			
59														\$0.00			
60														\$0.00			
61														\$0.00			
62														\$0.00			
63														\$0.00			

Lease Calculator

Fix Rate **Fix Payment**

Product/Property Value \$ 5100.11

Residual Value \$ 0

Lease Term 3 years
0 months

Monthly Payment \$ 137.07

Calculate

Result

With this monthly payment, the interest/return rate is **negative**.

Principal

Interest

Mortgage Rate: 30 year fixed, all points, Credit score 740+, 20% down

Financial Calculators

Mortgage	Loan
Auto Loan	Interest
Real Estate	Take-Home-Paycheck
Payment	Retirement
Amortization	Investment
Currency	Personal Loan
Inflation	Lease
Finance	Mortgage Payoff
Refinance	Budget
Income Tax	More Financial Calculators

[Financial](#) [Weight Loss](#) [Math](#) [Pregnancy](#) [Other](#)

Search

	\$1,123/month Points: 0 Fees: \$1,665 NMLS # 399805	APR: 3.554% Rate: 3.500% Lock: 30 days Sep. 19	Next > 877-899-4215
	\$1,123/month Points: 0 Fees: \$1,399 NMLS # 424182	APR: 3.545% Rate: 3.500% Lock: 45 days Sep. 19	Next > 877-900-8028
	\$1,088/month Points: 0.1 Fees: \$2,447 NMLS # 66247	APR: 3.336% Rate: 3.250% Lock: 30 days Sep. 16	Next > 877-661-8303

[Show More Lenders](#)

Institutions may have different rates on other sites. Identify yourself as a Bankrate.com customer for these rates. Rates are subject to change. Some institutions pay for links, though many do not. All institutions insured by FDIC.

Bankrate.com's Safe & Sound® service provides ratings information on the relative financial strength and stability of U.S. commercial banks, savings institutions and credit unions. Five stars is superior, one star is lowest rated. For more information [click here](#).

Powered by: [Bankrate.com](#)

Related

- [Auto Lease Calculator](#)
- [Auto Loan Calculator](#)

What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

C. Invalid Term or Condition

1) To the extent any term or condition in the Contract conflicts with the applicable State and/or United States law or regulation, such Contract term or condition is void and unenforceable. By executing a contract which contains the conflicting term or condition, DIR makes no representations or warranties regarding the enforceability of such term or condition and DIR does not waive the applicable State and/or United States law or regulation which conflicts with the Contract term or condition.

2) If one or more terms or conditions in the Contract, or the application of any term or condition to any party or circumstance, is held invalid, unenforceable, or illegal in any respect by a final judgment or order of the State Office of Administrative Hearings or a court of competent jurisdiction, the remainder of the Contract and the application of the term or condition to other parties or circumstances shall remain valid and in full force and effect.

D. Assignment

DIR or Vendor may assign the Contract without prior written approval to: i) a successor in interest (for DIR, another state agency as designated by the Texas Legislature), or ii) a subsidiary, parent company or affiliate, or iii) as necessary to satisfy a regulatory requirement imposed upon a party by a governing body with the appropriate authority. Assignment of the Contract under the above terms shall require written notification by the assigning party and, for Vendor, a mutually agreed written Contract amendment. Any other assignment by a party shall require the written consent of the other party and a mutually agreed written Contract amendment.

E. Survival

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and a Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Vendor or Order Fulfiler shall survive expiration or termination of the Contract for the term of the Purchase Order, unless the Customer terminates the Purchase Order sooner. However, regardless of the term of the Purchase Order, no Purchase Order shall survive the expiration or termination of the Contract for more than five years, unless Customer makes an express finding and justification for the longer term. The finding and justification must either be included in the Purchase Order, or referenced in it and maintained in Customer's procurement record. Rights and obligations under this Contract which by their nature should survive, including, but not limited to the DIR Administrative Fee; and any and all payment obligations invoiced prior to the termination or expiration hereof; obligations of confidentiality; and, indemnification, will remain in effect after termination or expiration hereof.

F. Choice of Law

The laws of the State shall govern the construction and interpretation of the Contract. Exclusive venue for all actions will be in state court, Travis County, Texas. Nothing in the Contract or its Appendices shall be construed to waive the State's sovereign immunity.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2016-108716

Date Filed:
09/07/2016

Date Acknowledged:
09/07/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Ricoh USA, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Req #305403
Lease and Service for Ricoh MPC4504

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2016-108716

Date Filed:
09/07/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Ricoh USA, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Hidalgo

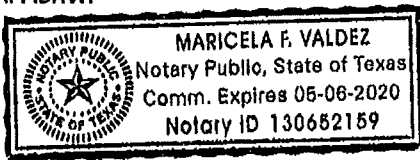
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Req #305403
Lease and Service for Ricoh MPC4504

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO interested party.

6 AFFIDAVIT



I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

[Signature]
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colino, this the 7th day of September, 2016, to certify which, witness my hand and seal of office.

[Signature]
Signature of officer administering oath

Maricela F. Valdez
Printed name of officer administering oath

Notary
Title of officer administering oath