

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: September 12, 2016

DEPARTMENT HEAD: Arnold K. Patrick

DEPARTMENT NAME: ADULT PROBATION

ACCOUNT NUMBER: 6-1100-423-00-320-001-0-XXX General Fund

SUBJECT: Intradepartmental transfer(s)

2016
Transfer



Contact: Rosario Castilleja
Ph#: 587-6009 ext 4414

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
531	Telephone	610	General Supplies	\$ 2,500.00
TOTAL				\$ 2,500.00

REASON: Transfer to cover purchase of desk telephones.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK