

AI-56371

District Courts

CC CONSENT

Meeting Date: 09/27/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Tanya Delira, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

139th District Court:

Requesting authority to enter into a new 36 -month (capital) lease copier for a RICOH MPC4504 in the amount of \$153.92/month.

BACKGROUND

139TH District Court:

Requesting authority to enter into a new 36-month (capital) lease copier for a RICOH MPC 4504 through our membership/participation with (DIR) Department of Information Resources awarded vendor, RICOH USA / GE RICOH USA contract DIR-TSO-3041 through Requisition #304394 in the amount of \$115.27/month-equipment, 2,500 B/W impressions @ \$0.0069, color @ 0.0428 - with a total of \$153.92/month, effective upon approval, delivery & acceptance.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-003-001-0-430

FUNDS AVAILABLE Y/N?:y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-003-001-0-610

FUNDS AVAILABLE Y/N?:y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2016

ACCT. #: 6-1100-412-00-003-001-0-780

FUNDS AVAILABLE Y/N?:y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

No file(s) attached.

Form Review

Inbox

Reviewed By

Date

(Originator)

Tanya Delira

09/14/2016 11:26 AM

Form Started By: Tanya Delira

Started On: 09/14/2016 11:26 AM

Requisition

Req # 00304394

PO #

Date: 08/19/16

Bill To: x
x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SOI
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

Ship To: 139TH DISTRICT COURT
100 N. CLOSNER, 2ND FL
EDINBURG TX 78539

Contact: MARY RAMIREZ
956-318-2260

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		DO NOT DUPLICATE ORDER 4 MONTHS REMAINING IN FISCAL YEAR:9/1/16-12/31/16 DIR-TSO-3041 LEASE AND SERVICE TERM 36 MONTHS GOLD SERVICE INCLUDES:PARTS, LABOR, TONER & STAPLES *TO THE EXTENT PERMITTED BY THE LAWS AND CONSTITUTION OF THE STATE OF TEXAS, EQUIPMENT IS TO BE LEASED IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES CONTRACT NO. DIR-TSO-3041 APPENDIX D MASTER LEASE AGREEMENT.IT IS ACKNOWLEDGED AND AGREED THAT THIS PURCHASE ORDER CONSTITUTES A "SCHEDULE" AS DEFINED IN THE MASTER LEASE AGREEMENT.		.00
4.00	MONTH	NEW 36 MONTH (CAPITOL LEASE FOR A RICOH MPC4504 #417451 WITH SERVICE)	94.38	377.52
4.00	MONTH	ESP XG-PCS-15D	3.46	13.84
4.00	MONTH	NETWORK PRINT/SCAN CONNECTION (SEG. BC4)	5.72	22.88
4.00	MONTH	CABINET TYPE F	9.36	37.44
4.00	MONTH	INTERNAL FINISHER SR3103	2.35	9.40
4.00	MONTH	SERVICE (2,500 B/W IMPRESSIONS MONTHLY @\$0.0069)	17.25	69.00
4.00	MONTH	SERVICE (500 COLOR IMPRESSIONS MONTHLY @ \$0.0428)	21.40	85.60
1.00	LOT	OVERAGES BILLED QUARTERLY-B/W @\$0.0069 & COLOR @ \$0.0428	100.00	100.00
		Account No	<u>Encumbrance</u>	
		6-1100-412-00-003-001-0-430	154.60	
		6-1100-412-00-003-001-0-610	100.00	
		6-1100-412-00-003-001-0-780	461.08	
			Freight	.00
			Total	715.68
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

364394

Proposal for Document Copying & Printing Solutions



Hidalgo
County
139th District Court



PREPARED BY:

Aissa Acevedo—Major Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: Aissa.Acevedo@ricoh-usa.com

Proposal Submitted: July 21, 2016

RICOH
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July 19, 2016

Hidalgo County – 139th District Court
Attn: Sylvia Reyes and Mary Ramirez
100 N. Clossner, 2nd Floor
Edinburg, TX 78539



Dear Ms. Reyes & Ms. Ramirez,

Thank you so much for taking the time to speak with me regarding your department's document and office equipment needs. I truly appreciated the time you took to discuss this situation. Based on our conversation, I have put together a proposed solution that we believe will meet your goals of:

- Highly efficient new technology and cost effective color and black & white output devices
- High quality copies, prints and productions with increased security & productivity
- An all-inclusive service package (service, toner & staples included to reduce supply costs)

At Ricoh, we have built a solid reputation for providing the best solution for each of our customer's unique requirements. We are able to meet your specific needs by leveraging innovative technology backed by Ricoh's world-class service and expertise.

Thank you for giving us the opportunity to present the following proposal. We look forward to serving all of your document needs and increasing your document efficiency.

Sincerely,

Aissa Acevedo
Major Account Executive
(956) 607-6465

Reservation of Rights—In response to your invitation, we are pleased to submit this proposal for your consideration. We recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the right to do the same. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and service levels and contemplates that both parties reserve the right to review and negotiate appropriate and mutually acceptable terms and conditions in the exercise of good faith. As is customary for transactions of this type, our proposal is based upon the information provided by you and the assumptions set forth in our response, and any changes to such information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

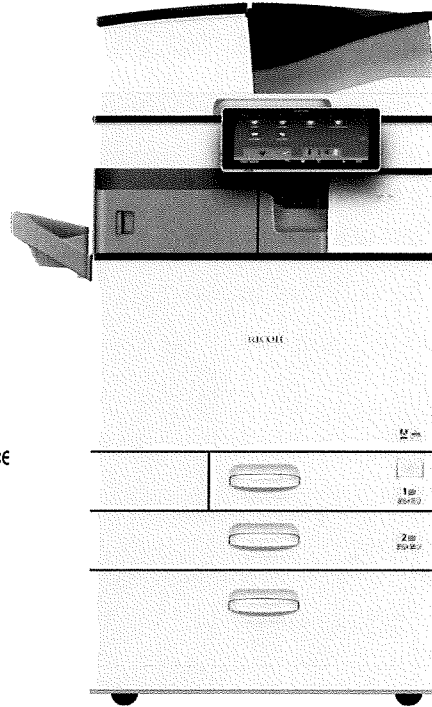
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Ricoh MPC4504

Color & Black/White Multifunctional Device

Key Features

- 45-PPM monochrome and color
- 1,200-sheet paper capacity
Trays 1 and 2– 550 Sheet Paper Trays
And 1 – 100 Sheet Bypass with Cabinet Stand
- 500 Sheet Internal Finisher / Stapler
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- 5.7-second color/ 4-second monochrome first-print speed
- Energy Star® compliant



DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Line	Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
795	Ricoh MPC4504 #417451	\$3,875.85	\$125.84	\$94.38 ✓
797	ESP XG-PCS-15D	\$151.13	\$4.61	\$3.46 ✓
798	Network & Scan Connect – Seg BC4	\$250.00	\$7.63	\$5.72 ✓
804	Cabinet Type F	\$102.77	\$3.13	\$9.36 ✓
809	Internal Finisher SR3103	\$409.05	\$12.48	\$2.35 ✓
Equipment Totals		\$4,788.79	\$153.69	\$115.27
Service (2,500 B/W impressions monthly @ \$0.0069) (Overages billed quarterly @ \$0.0069)				\$17.25
Service (500 Color impressions monthly @ \$0.0428) (Overages billed quarterly @ \$0.0428)				\$21.40
		GRAND TOTAL PER MONTH \$153.92		

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

5 MONTHS REMAINING IN FISCAL YEAR: 8/1/16-12/31/16

State of Texas DIR Contract Number: DIR-TSO-3041

36 Month LEASE AND SERVICE TERM

GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES

2,500 BW and 500 Color Clicks Per Month @ \$38.65. Overages billed quarterly, BW @ \$0.0069 and Color @ \$0.0428

*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.

*Bill To/Ship To:

Hidalgo County – 139th District Court

100 N. Closner, 2nd Floor

Edinburg, TX 78539

Contact: Sylvia Reyes / Phone: 956-318-2260

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www.ricoh-usa.com



Please direct any questions on this proposal to:

Aissa Acevedo – Major Account Executive
Mobile: (956) 607-6465
Fax: (956) 687-2012
Email: Aissa.Acevedo@Ricoh-USA.com

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RICOH

Texas DIR
Purchase / Lease / Full Maintenance

Schedule B to
Ricoh Master Pricing Agreement
Terms & Conditions to be reviewed Ricoh Master Agreement
Pricing valid for 90 Days
Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement.
Lease payments exclude taxes.

Product Code	Product Name	Equipment and Options	Approximate Retail Price	Contract Purchase Price	FMV 24 Monthly	FMV 36 Monthly	FMV 48 Monthly	FMV 60 Monthly	FMV 72 Monthly	Base Price Change	Rate Frequency	BSW Allowance	BSW CPC	Color Allowance	Color CPC	Supplies Included	Production Cost	Delivery & Installation Included	Footnote
796	417453	45 B&W / 45 Color	\$18,980.00	\$18,980.00	\$178.28	\$178.28	\$178.28	\$178.28	\$178.28		MTN	2,000 B/W	\$17.25	500 Color	\$21.40	Yes			1.2, 3, 10
797	00M242MU	50 B&W / 50 Color	\$22,380.00	\$22,380.00	\$204.45	\$204.45	\$204.45	\$204.45	\$204.45		MTN	2,000 B/W	\$17.25	500 Color	\$21.40	Yes			1.2, 3, 10
798	417385	PS-MW/SC/CR	425.00	425.00	221.85	221.85	221.85	221.85	221.85		MTN					No			28
804	417385	1 B&W / 10 Color	3,950.00	3,950.00	142.21	142.21	142.21	142.21	142.21		MTN					No			39
804	417488	417488	2,950.00	2,950.00	104.42	104.42	104.42	104.42	104.42		MTN					No			39
804	417537	100A782MG	2,950.00	2,950.00	104.42	104.42	104.42	104.42	104.42		MTN					No			39
809	417487	417487	2,700.00	2,700.00	102.77	102.77	102.77	102.77	102.77		MTN					No			7
809	417580	417580	1,705.00	1,705.00	72.00	72.00	72.00	72.00	72.00		MTN					No			3
809	417487	417487	1,450.00	1,450.00	52.78	52.78	52.78	52.78	52.78		MTN					No			3
809	417580	417580	1,450.00	1,450.00	52.78	52.78	52.78	52.78	52.78		MTN					No			3
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80																			

Zimbra

tanya.delira@co.hidalgo.tx.us

Re: 139TH District Court

From : Renan Ramirez
<renan.ramirez@co.hidalgo.tx.us>

Tue, Aug 30, 2016 01:59 PM

Subject : Re: 139TH District Court**To :** Tanya De Lira <tanya.delira@co.hidalgo.tx.us>**Cc :** Maria Ramirez
<maria.ramirez@co.hidalgo.tx.us>

I approve!

=====

Renán Ramirez
956-457-0792On Aug 30, 2016, at 13:35, Tanya De Lira <tanya.delira@co.hidalgo.tx.us> wrote:

Mr. Renan, attached is a quote from Ricoh your your review and approval.
Thanks

*Tanya De Lira*Hidalgo County Purchasing Department
2812 S. Business Hwy 281
Edinburg, Texas 78539
O 956 292 7000 x 4878
F 956 292 7612

From: "Aissa Acevedo" <Aissa.Acevedo@ricoh-usa.com>
To: "Tanya De Lira" <tanya.delira@co.hidalgo.tx.us>
Cc: "Maria Ramirez" <maria.ramirez@co.hidalgo.tx.us>
Sent: Tuesday, August 30, 2016 1:31:45 PM
Subject: Re: 139TH District CourtHi Ms. Tanya!
Here you go!**Aissa Acevedo**
Major Account Executive

RICOH USA

1400 N. McColl, Ste. 103
McAllen, TX 78501
Phone: 956.687.9156, ext. 209
Cell: 956.607.6465
Fax: 956.687.2012

E-mail address: Aissa.Garcia@RicoH-USA.com / Aissa.Acevedo@RicoH-USA.com

<mime-attachment.gif>

<[mime-attachment.gif](#)>

From: Tanya De Lira <tanya.delira@co.hidalgo.tx.us>
To: Aissa Acevedo <aissa.acevedo@ricoh-usa.com>
Cc: Maria Ramirez <maria.ramirez@co.hidalgo.tx.us>
Date: 08/30/2016 01:26 PM
Subject: 139TH District Court

Ms. Aissa, may you please forward me a quote for the lease of a Ricoh copier for the 139th District Court.

Thanks!!!

Tanya De Lira

Hidalgo County Purchasing Department
2812 S. Business Hwy 281
Edinburg, Texas 78539
O 956 292 7000 x 4878
F 956 292 7612

<Hidalgo County 139th District Court - Ricoh MPC4504 Proposal - 07-21-16 .pdf>



FINANCIAL WEIGHT LOSS MATH PREGNANCY OTHER FOR YOUR SITE

Home / Financial Calculators / Lease Calculator

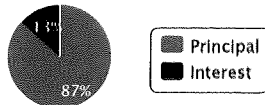
G+1 4 Tweet

Lease Calculator

Fix Rate	Fix Payment
Product/Property Value	\$ 4788.79
Residual Value	\$ 0
Lease Term	3 years 0 months
Monthly Payment	\$ 153.69
Calculate	

Result

Interest/Return Rate **9.630%**
 Total of 36 Monthly Payments **\$5,532.84**
 Total Interest **\$744.05**



Financial Calculators

- | | |
|------------------------------|--|
| Mortgage | Loan |
| Auto Loan | Interest |
| Real Estate | Take-Home-Paycheck |
| Payment | Retirement |
| Amortization | Investment |
| Currency | Personal Loan |
| Inflation | Lease |
| Finance | Mortgage Payoff |
| Refinance | Budget |
| Income Tax | More Financial Calculators |

[Financial](#) | [Weight Loss](#) | [Math](#) | [Pregnancy](#) | [Other](#)

Mortgage Rate: 30 year fixed, all points, Credit score 740+, ...



\$1,088/month
 Points: 1
 Fees: \$1,704
 NMLS # 2826

APR: 3.385%
 Rate: 3.250%
 Lock: 30 days
 Sep. 14

Next >

877-410-5082



\$1,123/month
 Points: 0
 Fees: \$1,399
 NMLS # 424182

APR: 3.545%
 Rate: 3.500%
 Lock: 45 days
 Sep. 14

Next >

877-900-8028



\$1,123/month
 Points: 0
 Fees: \$870
 NMLS # 2826

APR: 3.528%
 Rate: 3.500%
 Lock: 30 days
 Sep. 14

Next >

877-410-5082

[Show More Lenders](#)

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Ricoh USA, Inc.
McAllen, TX United States

Certificate Number:
2016-111918

Date Filed:
09/14/2016

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
County of Hidalgo

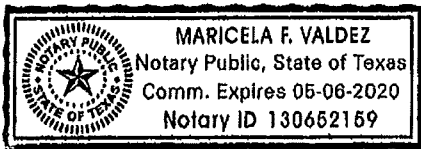
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Req #304394
Lease and Service of Ricoh MPC4504

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Signature]
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colino, this the 14th day of September 2016, to certify which, witness my hand and seal of office.

Maricela F. Valdez Maricela F. Valdez Notary
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

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I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath