DATE: **September 22, 2016**

DEPARTMENT HEAD: **Letty Lopez**

DEPARTMENT NAME: **389th District Court**

ACCOUNT NUMBER: **6-1100-412-00-008-001-0**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	Travel Out of County	520	Insurance other than Emp. Benefits	101.75
			TOTAL	101.75

REASON: **Expenditures that will be incurred for Notary.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK