

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 09-21-2016

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 6-1100-415-16-150-001-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
856	BANK FEES	610	GENERAL SUPPLIES	8,000.00
856	BANK FEES	631	BOTTLED WATER	100.00
856	BANK FEES	751	MACHINERY AND EQUIPMENT	7,900.00
856	BANK FEES	340	TECHNICAL SRV	1,500.00
856	BANK FEES	581	TRAVEL IN COUNTY	500.00
856	BANK FEES	550	PRINTING & BINDING	3,000.00
856	BANK FEES	660	FURN & EQUIP CNTRLD	10,000.00
			TOTAL	31,000.00

REASON: To purchase needed office supplies, equipment and software.

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK