DATE: October 7, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept of Budget & Mgmt for Purchasing

ACCOUNT NUMBER: 6-1100-415-18-160-001-0-XXX

2016
Transfer

AI - 56801

Contact Person: Miguel Martinez **Ph#:** 956-292-7025 Ext 5407

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	REPAIR & MAINT SRV	540	ADVERTISING	41.02
442	EQUIP & VEHICLE RENT	540	ADVERTISING	922.00
532	WIRELESS DEVICES	540	ADVERTISING	1.99
550	PRINTING & BINDING	540	ADVERTISING	645.50
640	REFERENCE MATERIALS	540	ADVERTISING	123.00
650	SOFTWARE CNTRLD	540	ADVERTISING	3,500.00
810	DUES & MEMBERSHIPS	540	ADVERTISING	50.00
811	LICENSES & PERMITS	540	ADVERTISING	630.00
812	SOFTWARE LICENSE RENEWAL	540	ADVERTISING	38.02
780	CAPITAL LEASES	540	ADVERTISING	7,868.25
780	CAPITAL LEASES	751	MACHINERY & EQUIPMENT	1,401.71
			TOTAL	**15,221.49**

REASON:

Transfer needed to cover adverstising expenses for remainder of 2016 and purchase of a Microsoft Surface Pro for the Department Head.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK