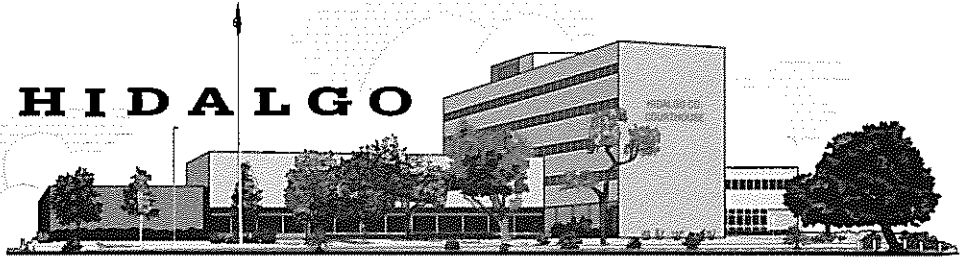


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

October 21, 2016

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar Jr., Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

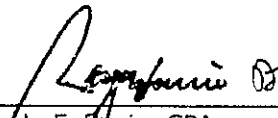
Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor-Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

| AMOUNT | PURPOSE |
|--------------|---|
| \$114,736.86 | Grant No. 2931302 Hidalgo County Domestic Violence Specialty Prosecutor |

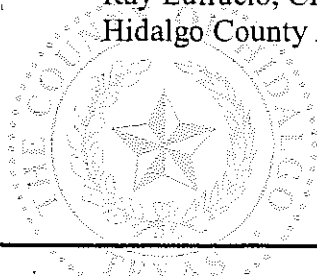
CERTIFIED BY:



Raymurdo Eufrazio, CPA
Hidalgo County Auditor
Ray Eufrazio, CPA
Hidalgo County Auditor

10-24-16

Date



HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SMOLETTERRY
JUDGE, 12TH D.C.
- RODOLFO DELGADO
JUDGE, 13TH D.C.
- J. R. "BOBBY" FLORES
JUDGE, 13TH D.C.
- ROSE GUERRA REYNA
JUDGE, 206TH D.C.
- JUAN R. PARTIDA
JUDGE, 275TH D.C.
- MARIO E. RAMIREZ, JR.
JUDGE, 322ND D.C.
- MOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER
- LETICIA LOPEZ
JUDGE, 389TH D.C.
- ADA SALINAS FLORES
JUDGE, 398TH D.C.
- ISRAEL RAMON, JR.
JUDGE, 430TH D.C.
- JESSE CONTRERAS
JUDGE, 448TH D.C.

Minerva Diaz

From: Ramiro Sendejo [ramiro.sendejo@da.co.hidalgo.tx.us]
Sent: Tuesday, October 18, 2016 9:49 AM
To: Minerva Diaz; Deborah Fischer; Rosalinda Cantu
Subject: CERTIFICATION OF REVENUES-DOMESTIC VIOLENCE SPECIALTY PROSECUTOR GRANT
Attachments: Award E-Mail #2931302.pdf; SOGA #2931302.pdf; SOGA_CongratulatoryLetter_2015-05-26.pdf

Good Morning Minerva,

Please process a Certification of Revenue in the amount total amount of \$176,518.24 (Domestic Violence Specialty Prosecutor Grant \$114,736.86 + Local Match \$61,781.38) for the Domestic Violence Specialty Prosecutor Grant (DVSP) grant effective 09/01/2016 thru 08/31/2017. Attached is the Award Letter and Statement of Grant Award.

Agenda Item #AI-56909 will be presented to Commissioners Court requesting acceptance of these funds on November 08, 2016. A request has been submitted to the Budget Office to move this agenda item to October 25, 2016; request is still pending.

If you have any questions please let me know.

Thank You,

--

Ramiro Sendejo
Accountant III
Administration Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 E. Cano, Rm. #131
Edinburg, TX 78539
(956) 292-7604 ext. 8082
(956) 318-2078 FAX
ramiro.sendejo@da.co.hidalgo.tx.us

AI-56909

District Attorney 6. B.

CC - REGULAR

Meeting Date: 10/25/2016

Submitted For: Ramiro Sendejo, DISTRICT ATTORNEY

Submitted By: Ramiro Sendejo, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

DA-Domestic Violence Specialty Grant / DA Investigation HB65 (1223):

1. Approval to accept the Hidalgo County Domestic Violence Specialty/Violence Against Women Formula Grant, from the Office of the Governor's, in the amount of \$114,736.86, effective 09/01/2016 thru 08/31/2017.
2. Approval of certification of revenues as certified by the County Auditor for FY2016 Hidalgo County Domestic Violence Specialty Prosecutor Grant.
3. Approval to appropriate the FY2016 Hidalgo County Domestic Violence Specialty Prosecutor Grant funds.
4. Approval of the following personnel actions:

| Action | Slot# | Dept/ Program | Position Title | Current Budgeted Salary/Allowance | Proposed Budgeted Salary/Allowance |
|------------------------------------|-------|------------------|------------------------------------|---|--|
| Create | G003 | 080-018 | Administrative Assistant I | \$0.00 | \$30,560.00 |
| Salary Adjustment (Increase) | G002 | 080-018 | Assistant District Attorney III | \$65,405.00 | \$66,626.00 |
| | A142 | 080-007 | (Auto Allowance) | \$900.00 | \$900.00 |

5. Approval to the revise salary schedule in accordance with Commissioners' court approval.

BACKGROUND

Funding is provided by the Office of the Governor Criminal Justice Division. Cash Match is required.

Approval to apply Agenda Item AI#53231 February 16, 2016.

\$61,781.38 cash match portion by County; Ref: AI-57008, CC 10/25/16.

Fiscal Impact

FISCAL YEAR: 2016

ACCT. #: 6-1281-412-00-080-XXX-6-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Domestic Violence Specialty Grant Award = \$114,736.86
Required Local Match = \$61,781.38 (35%)

Attachments

AWARD E-MAIL

BUDGET

Statement of Grant Award

LETTER

APPROPRIATION

SALARY SCHEDULE

Salary Analysis - HB65

Fiscal Notes

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Budget & Management | Veronica Ortiz | 10/18/2016 11:06 AM |
| Human Resources | Diana Munoz | 10/21/2016 11:21 AM |
| Final Approval | | |
| Form Started By: Ramiro Sendejo | | Started On: 10/17/2016 02:43 PM |

DATE: October 21, 2016

DEPARTMENT HEAD: Ricardo Rodriguez, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 6-1281-412-00-080-018-6-XXX DVSP

Contact Person: Ramiro Sendejo Ph# 292-7604 Ext. 8082



SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| INCREASE ACCOUNT NUMBER(S) | ACCOUNT (OBJECT) NAME | AMOUNT |
|---|--|---------------------|
| 6-1281-412-00-080-018-6-113 | CJD-DVSP-Regular F/T Employees | \$131,606.10 |
| 6-1281-412-00-080-018-6-211 | CJD-DVSP-Health Insurance | \$18,816.46 |
| 6-1281-412-00-080-018-6-212 | CJD-DVSP-Life Insurance | \$112.97 |
| 6-1281-412-00-080-018-6-220 | CJD-DVSP-FICA | \$10,060.70 |
| 6-1281-412-00-080-018-6-230 | CJD-DVSP-Retirement | \$14,988.27 |
| 6-1281-412-00-080-018-6-250 | CJD-DVSP-Unemployment Comp | \$789.07 |
| 6-1281-412-00-080-018-6-260 | CJD-DVSP-Workers Comp | \$144.67 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| 6-1281-334-10-080-018-6-000 | CJD-DVSP-Revenues | \$114,736.86 |
| 6-1281-391-01-000-100-6-000 | Transfer In - General Fund (DO NOT POST) | \$61,781.38 |
| | | |
| | | |
| 6-1100-491-01-000-281-6-891 | Transfer Out - DA Grants (DO NOT POST) | \$61,781.38 |
| | | |
| | | |
| TOTAL BUDGET INCREASE (DECREASE) | | \$176,518.24 |

REASON: To appropriate Fiscal Year 2016 Domestic Violence Specialty Prosecutor (DVSP). Funding provided by Office of the Governor (OOG) from September 1, 2016 - August 31, 2017. Projected amount of salaries and fringes were greater than actual amount needed. Excess amount will be added to object code #113 for appropriation purposes only.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK



Ramiro Sendejo <ramiro.sendejo@da.co.hidalgo.tx.us>

Fwd: CJD eGrants: Notification of OOG Grant Award for Grant Number: 2931302

1 message

Rosalinda Cantu <rosalinda.cantu@da.co.hidalgo.tx.us>
To: "sendejo, ramiro" <ramiro.sendejo@da.co.hidalgo.tx.us>

Fri, Oct 14, 2016 at 9:57 AM

FYI.

Sincerely,

Rosalinda Cantu

HR Coordinator/ Office Administrator
Hidalgo County
Office of the Criminal District Attorney
100 E. Cano, Courthouse Annex III, 2nd Floor
Edinburg, Texas 78539
Office No. (956) 292-7604 ext. 8085 Fax (956) 318-2078
rosalinda.cantu@da.co.hidalgo.tx.us

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----- Forwarded message -----

From: **Ricardo Rodriguez** <ricardo.rodriguez@da.co.hidalgo.tx.us>
Date: Fri, Oct 14, 2016 at 9:47 AM
Subject: Fwd: CJD eGrants: Notification of OOG Grant Award for Grant Number: 2931302
To: Rosa Martinez <rosa.martinez@da.co.hidalgo.tx.us>, Rosalinda Cantu <rosalinda.cantu@da.co.hidalgo.tx.us>

Ricardo Rodriguez, Jr.,
Criminal District Attorney
Hidalgo County, Texas
100 East Cano, 2nd Floor
Edinburg, TX 78539
(956) 292-7600
(956) 292-7623, fax

*****The information contained in this e-mail may be 1. SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2. ATTORNEY WORK PRODUCT; and/or 3. CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO ricardo.rodriguez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.

----- Forwarded message -----

From: <eGrants@gov.texas.gov>

Date: Fri, Oct 14, 2016 at 7:32 AM

Subject: CJD eGrants: Notification of OOG Grant Award for Grant Number: 2931302

To: ramon.garcia@co.hidalgo.tx.us, ricardo.rodriguez@da.co.hidalgo.tx.us, ray.eufracio@auditor.co.hidalgo.tx.us

Cc: mcruz@lrgvdc.org, jsaenz@lrgvdc.org, hls@lrgvdc.org

It is a pleasure to inform you that your application for funding has been awarded!

See the instructions below for specific information about activating your award. Thank you for your work and best wishes for a successful project.

Instructions for Activating Your Grant

To activate your agency's grant, the Authorized Official should log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' page. In the 'Current Status' column, locate the application(s) marked 'Pending Acceptance of Award'. Click on the grant number and proceed to the 'Accept Award' tab. At the bottom of this page you may click the appropriate tab to 'Accept' or 'Decline' the award for your grant.



GOVERNOR GREG ABBOTT

Dear Grantee:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' tab. In the 'Pending Applications' section, locate the application with a 'Current Status' of "Pending AO Acceptance of Award". Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button. Grants must be accepted within 45 calendar days of the date the award was issued.

Be sure to review the Grantee Responsibilities Memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants. The Guide to Grants, also on the website, contains answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

If you have any questions regarding this award, feel free to contact your grant manager, whose name is referenced in the Statement of Grant Award or you may always contact our office via the eGrants Help Desk at eGrants@gov.texas.gov.

We look forward to working with you to ensure the success of your program.

A handwritten signature in black ink, appearing to read "Camille Cain".

Camille Cain
Executive Director
Criminal Justice Division

10.48 AM

| | | | |
|--|--|--------------------------------|---|
| Agency Name: Hidalgo County | Grant/App: 2931302 | Start Date: 9/1/2016 | |
| Project Title: Hidalgo County Domestic Violence Specialty Prosecutor | Status: Pending AO Acceptance of Award | End Date: 8/31/2017 | Fund Source: WF-Violence Against Women Formula Grants |
| Current Grant Manager: Donald Stout | Current Program Manager: Kim Hild | Liquidation Date: CFDA: 16.588 | |

[Eligibility](#)
[Profile](#)
[Narrative](#)
[Activities](#)
[Measures](#)
[Budget](#)
[Documents](#)
[Conditions of Funding](#)
[Accept Award](#)
[Summary](#)
[Upload Files](#)
[My Mail](#)
[My Home](#)

General Information and Instructions

[View Introduction](#)

[View Certification and Assurances](#)

[View Instructions](#)

Grant Award Documents

[Congratulatory Letter and Instructions](#)

[Grantee Responsibilities Memo](#)

[Print Statement of Grant Award](#)

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter I of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

| | | | |
|--------------------------|---|-------------------------------|--------------|
| Grant Number: | 2931302 | Award Amount: | \$114,736.86 |
| Date Awarded: | PREVIEW - AWARD NOT ACTIVE | Grantee Cash Match: | \$61,781.38 |
| Grant Period: | 09/01/2016 - 08/31/2017 | Grantee In Kind Match: | \$0.00 |
| Liquidation Date: | 11/29/2017 | Total Project Cost: | \$176,518.24 |
| Program Fund: | WF-Violence Against Women Formula Grants | | |
| Grantee Name: | Hidalgo County | | |
| Project Title: | Hidalgo County Domestic Violence Specialty Prosecutor | | |
| Grant Manager: | Donald Stout | | |
| DUNS Number: | 103110834 | | |

| | |
|--|---|
| CFDA: | 16.588 - Violence Against Women Formula Grants |
| Federal Awarding Agency: | U.S. Department of Justice, Office on Violence Against Women |
| Federal Award Date: | 9/27/2016 |
| Federal/State Award ID Number: | 2016-WF-AX-0034 |
| Total Federal Award/State Funds Appropriated: | \$10,698,475.00 |
| Pass Thru Entity Name: | Texas Office of the Governor - Criminal Justice Division (CJD) |
| Is the Award R&D: | No |
| Federal/State Award Description: | The STOP Program continues to encourage the development and implementation of effective, victim centered law enforcement, prosecution, and court strategies to address violent crimes against women and the |

development and enhancement of victim services in cases involving violent crimes against women. It envisions a partnership among law enforcement, prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable for their crimes against women.

List of Application Errors and Incomplete Information

| Item(s) that Need to be Resolved | Tab Name |
|----------------------------------|----------|
|----------------------------------|----------|

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

| Condition of Funding / Project Requirement | Date Created | Date Met | Hold Project Funds | Hold Line Item Funds |
|--|--------------|----------|--------------------|----------------------|
|--|--------------|----------|--------------------|----------------------|

Print This Page

Agency Name: Hidalgo County
 Grant/App: 2931302 Start Date: 9/1/2016 End Date: 8/31/2017

Project Title: Hidalgo County Domestic Violence Specialty Prosecutor
 Status: Pending AO Acceptance of Award

Budget Details Information
 Budget Information by Budget Line Item:

| CATEGORY | SUB CATEGORY | DESCRIPTION | CJD | CASH MATCH | IN-KIND MATCH | GPI | TOTAL | UNIT/% |
|-----------|--------------|--|-------------|-------------|---------------|--------|-------------|--------|
| Personnel | Advocate | Existing position-The Victim Advocate will provide support services to victim participating in the prosecution process. The victim advocate will provide victims with safety plan, referrals for protective orders, court accompaniment, registration with VINE, notification of court proceedings, assistance filing crime victims compensation, victim impact statement, and restitution information. He/she will explain victims rights as per Chapter 56 of the Texas Criminal Code of Procedure. The advocate will offer emotional support, crisis intervention services and referrals to counseling. Base Salary: \$34,624.92 + Fringe Benefits \$13,108.50 = \$47,733.42 Fringe Benefits Breakdown= Health Insurance \$6399.78, Life Insurance \$39.95 ,FICA \$2,648.81, Retirement \$3,770.66, Unemployment \$207.75 , Workers Comp \$41.55 (M.R.) | \$31,026.72 | \$16,706.70 | \$0.00 | \$0.00 | \$47,733.42 | 100 |
| Personnel | Assistant | Administrative Assistant-will work with the prosecutor in preparing court docket, case files, input data in odyssey. File cases, make copies, phone calls and assist prosecutor in daily office duties.Base Salary: \$30,560.38 + Fringe | \$27,875.93 | \$15,010.11 | \$0.00 | \$0.00 | \$42,886.04 | 100 |

| | | | | | | | | |
|-----------|------------|---|-------------|-------------|--------|--------|-------------|-----|
| | | Benefits \$12,325.66 = \$42,866.04 Fringe Benefits Breakdown= Health Insurance \$6,399.78, Life Insurance \$39.95 ,FICA \$2,337.87, Retirement \$3,328.03 Unemployment \$183.36 , Workers Comp \$36.67 (New Hire) | | | | | | |
| Personnel | Prosecutor | Existing Position- The Speciality Prosecutor will be prosecuting cases within the Domestic Violence Unit in the Hidalgo County Criminal District Attorney's Office. Duties of the prosecutor will include case screening, consulting with victim advocate, coordinating with local police departments, planning of plice training sessions and oversight of the the Domestic Violence Unit. The Speciality Prosecutor and the Victim Advocate will interact with community based victim service organizations, the local domestic violence shelter, and local law enforcement agencies. He/She will assist in coordinating a community response for domestic violence incidents. He/She will work directly with victim throughout the prosecution process to help vcltims have a favorable court experience. The Specialty Prosecutor will also collaborate with the probation department and the Hidalgo County Family VIolence Task Force. Base Salary: \$66,626.74 + Fringe Benefits \$19,272.04 = \$85,898.78 Fringe Benefits Breakdown= Health Insurance \$6,399.78, Life Insurance \$39.95 ,FICA \$5,096.95, Retirement \$7,255.65, Unemployment \$399.76 , Workers Comp \$79.95 (T.V.) | \$55,834.21 | \$30,064.57 | \$0.00 | \$0.00 | \$85,898.78 | 100 |

You are logged in as **User Name:** HidalgoCDA

**Domestic Violence Specialty Prosecutor Grant Fiscal Year 2016
Salary Projections (Estimated)**

September 1, 2016 - August 31, 2017

| | 2016 Prorated Compensation (09/01/2016 - 12/31/2016) | Budgeted Salary | COLA Increase | 2017 Total Compensation | 2017 Prorated Compensation (01/01/17 - 08/31/2016) | Total Salary Amount (09/01/16 - 08/31/2017) | Health Ins. | Life Ins. | FICA (7.65%) | Retirement (10.89%) | Unemployment (.60%) | Workers Comp (12%) | Total Salary and Fringes |
|-----------|---|--------------------|------------------|----------------------------|---|--|-------------|-----------|-----------------|------------------------|------------------------|--------------------------|-----------------------------|
| Assistant | 30,000.00 | 30,000.00 | 900.00 | 30,900.00 | 20,560.38 | 30,560.38 | 6,399.78 | 39.95 | 2,337.87 | 3,328.03 | 183.36 | 36.67 | 42,886.04 |
| Advocate | 33,990.00 | 33,990.00 | 2,550.00 | 36,540.00 | 23,294.92 | 34,624.92 | 6,399.78 | 39.95 | 2,648.81 | 3,770.65 | 207.75 | 41.55 | 47,733.42 |
| Attorney | 65,405.00 | 65,405.00 | 2,550.00 | 67,955.00 | 44,825.07 | 66,626.74 | 6,399.78 | 39.95 | 5,096.95 | 7,255.65 | 399.76 | 79.95 | 85,898.78 |