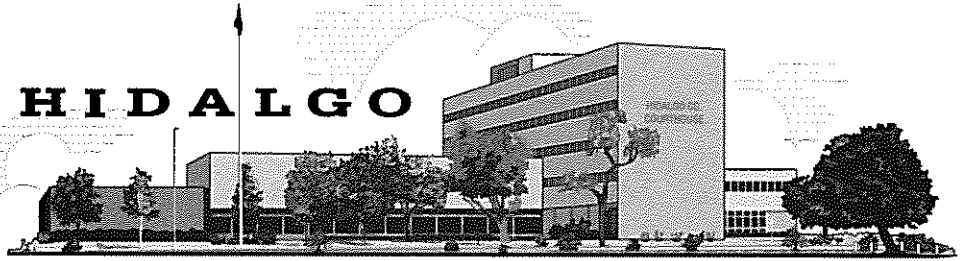


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

October 21, 2016

The Honorable Ramon Garcia, Hidalgo County Judge  
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

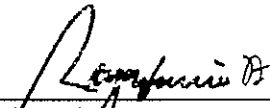
The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

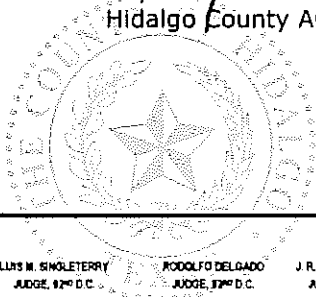
AMOUNT  
\$ 363,600.00

PURPOSE  
Award No. 3046901  
Hidalgo County Mental Health Court

CERTIFIED BY:

  
\_\_\_\_\_  
Raymundo Eufrazio, CPA  
Hidalgo County Auditor

10-24-16  
\_\_\_\_\_  
Date



**HIDALGO COUNTY DISTRICT JUDGES**

- |   |   |  |   |   |   |  |   |   |   |   |
|---|---|--|---|---|---|--|---|---|---|---|
| LUIS M. SINGLETERRY<br>JUDGE, 12 <sup>TH</sup> D.C. | RODOLFO DELGADO<br>JUDGE, 17 <sup>TH</sup> D.C. | J. R. "BOBBY" FLORES<br>JUDGE, 13 <sup>TH</sup> D.C. | ROSE GUERRA REYNA<br>JUDGE, 20 <sup>TH</sup> D.C. | JUAN R. PARTIDA<br>JUDGE, 27 <sup>TH</sup> D.C. | MARIO E. RAMIREZ, JR.<br>JUDGE, 32 <sup>ND</sup> D.C. | NOE GONZALEZ<br>JUDGE, 37 <sup>TH</sup> D.C.<br>OVERSEER | LETICIA LOPEZ<br>JUDGE, 38 <sup>TH</sup> D.C. | AIDA SALINAS FLORES<br>JUDGE, 34 <sup>TH</sup> D.C. | ISRAEL RAMON, JR.<br>JUDGE, 40 <sup>TH</sup> D.C. | JESSE CONTRERAS<br>JUDGE, 44 <sup>TH</sup> D.C. |
|---|---|--|---|---|---|--|---|---|---|---|

## Rossana Schettino

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**From:** Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]  
**Sent:** Wednesday, October 19, 2016 12:20 PM  
**To:** Rossana Schettino  
**Cc:** Deborah Fischer  
**Subject:** CJD grants AI-56940 11/8/16

**Importance:** High

I have created the agenda item AI-56940 for the CJD grants. Please certify the revenues.  
Thanks.

*Rosario Ramirez-Castilleja  
Hidalgo County CSCD  
Budget/Fiscal Director  
P.O. Box 970  
Edinburg, TX 78540  
956.587.6009  
Fax 956.318.2488*

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AI-56940

Adult Probation 22. A.

CC - REGULAR

Meeting Date: 10/25/2016

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

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Information

CAPTION

DWI Court Grant (1289) / District Attorney (1100):

1. Approval to accept the DWI Court grant from the Office of Governor(Criminal Justice Division) in the amount of \$166,527.00 for the grant period of 9/1/16 thru 8/31/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the DWI Court Grant.
3. Approval of appropriation of funds in the amount of \$166,527.00.
4. Approval to authorize the decrease of supplemental pay allowance for the following employee:

Employee#	Dept/ Program	Slot#	Position Title	Current Allowance Amount	Proposed Allowance Amount
127531	Criminal DA (080-002)	0026	Assistant District Attorney IV	\$9,730.00	\$9,690.00

5. Approval to revise the salary schedule in accordance with Commissioners' Court action.

Veterans Court Grant (1289):

1. Approval to accept the Veterans Court grant from the Office of Governor(Criminal Justice Division) in the amount of \$95,627.00 for the grant period of 9/1/16 thru 8/31/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Veterans Court Grant.
3. Approval of appropriation of funds in the amount of \$95,627.00.

Residential Substance Abuse Treatment - (RSAT) (1289):

1. Approval to accept the RSAT grant from the Office of Governor(Criminal Justice Division) in the amount of \$201,230.18 for the grant period of 10/1/16 thru 6/30/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the RSAT Grant.
3. Approval of appropriation of funds in the amount of \$150,922.64 and the cash match of \$50,307.54 for a total of \$201,230.18.

Re-Entry Court Grant (1289) / Public Defender / DA's (1100):

1. Approval to accept the Reentry Court grant from the Office of Governor(Criminal Justice Division) in the amount of \$150,000.00 for the grant period of 9/1/16 thru 8/31/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Reentry Court Grant.
3. Approval of appropriation of funds in the amount of \$150,000.00.
4. Approval to authorize the decrease of supplemental pay for the following employees:

Employee#	Dept/ Program	Slot#	Position Title	Current Allowance Amount	Proposed Allowance Amount
120227	Public Defender (085-003)	0003	Chief Public Defender	\$9,820.00	\$9,770.00
077917	Criminal DA (080-002)	0013	Assistant District Attorney IV	\$9,800.00	\$9,750.00

5. Approval to revise the salary schedules in accordance with Commissioners' Court action.

Misd DWI Court Program Grant (1289) / Public Defender / DA's (1100):

1. Approval to accept the Misd DWI Court grant from the Office of Governor(Criminal Justice Division) in the amount of \$224,302.05 for the grant period of 9/1/16 thru 8/31/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Misd DWI Court Grant.
3. Approval of appropriation of funds in the amount of \$224,302.05.
4. Approval to authorize the decrease of supplemental pay for the following employees:

Employee#	Dept/ Program	Slot#	Position Title	Current Allowance Amount	Proposed Allowance Amount
155179	Public Defender (085-003)	0004	First Assistant Public Defender	\$9,850.00	\$9,820.00
207446	Criminal DA (080-002)	0009	Assistant District Attorney III	\$9,750.00	\$9,700.00

5. Approval to revise the salary schedules in accordance with Commissioners' Court action.

**Mental Health Court Grant (1289) / Public Defender (1100):**

1. Approval to accept the Mental Health Court grant from the Office of Governor(Criminal Justice Division) in the amount of \$363,600.00 for the grant period of 9/1/16 thru 8/31/17.
2. Approval of certification of revenues as approved by the County Auditor's Office for the Mental Health Court Grant.
3. Approval of appropriation of funds in the amount of \$363,600.00.
4. Approval to authorize supplemental pay allowance to the following employee:

Employee#	Dept/ Program	Slot#	Position Title	Proposed Allowance Amount
160954	Public Defender (085-003)	0019	Public Defender III	\$9,740.00

5. Approval to revise the salary schedule in accordance with Commissioners' Court action.

**BACKGROUND**

**Fiscal Impact**

**Attachments**

Veterans Ct award stmt

Veterans Ct budget details

Veterans Ct appropriation

DWI award stmt

DWI budget details  
DWI appropriation  
RSAT award stmt  
RSAT budget details  
RSAT appropriation  
RSAT cash match appropriation  
Reentry award stmt  
Reentry budget details  
Reentry appropriation  
Misd DWI award stmt  
Misd DWI budget details  
Misd DWI appropriation  
Mental Health award stmt  
Mental Health budget details  
Mental Health appropriation

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#### **Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	10/19/2016 02:14 PM
Human Resources		
Budget & Management		
Final Approval		
Form Started By: Maria Castilleja		Started On: 10/19/2016 11:48 AM

## Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter I of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	3046901	<b>Award Amount:</b>	\$363,600.00
<b>Date Awarded:</b>	9/20/2016	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2016 - 08/31/2017	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2017	<b>Total Project Cost:</b>	\$363,600.00
<b>Program Fund:</b>	SF-State Criminal Justice Planning (421) Fund		
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Hidalgo County Mental Health Court		
<b>Grant Manager:</b>	Natasha Jackson		
<b>DUNS Number:</b>	103110834		

<b>CFDA:</b>	N/A
<b>Federal Awarding Agency:</b>	N/A - State Funds
<b>Federal Award Date:</b>	N/A - State Funds
<b>Federal/State Award ID Number:</b>	2017-SF-ST-0015
<b>Total Federal Award/State Funds Appropriated:</b>	\$24,960,501.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)
<b>Is the Award R&amp;D:</b>	No
<b>Federal/State Award Description:</b>	The purpose of this program is to reduce crime and improve the criminal justice system.

## List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
Other Condition of Funding. During FY 2017 CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Unless CJD grants a waiver, once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. Requests to increase the maximum amount allowed using the Addition Method will be reviewed on a case-by-case basis. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	7/7/2016		✓	
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click <a href="#">here</a> to download a list of FAQs.	7/7/2016		✓	
SID Number: Grantee is required to report the State Offender Identification (SID) number for all graduates as part of the end-of-year progress report to the Public Policy Research Institute (PPRI) at Texas A & M University.	7/7/2016		✓	
Other Condition of Funding. A revised resolution signed by the County Commissioner's Court will need to be scanned and uploaded into eGrants.	7/8/2016		✓	

Print This Page
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Agency Name: Hidalgo County

Grant/App: 3046901 Start Date: 9/1/2016 End Date: 8/31/2017

Project Title: Hidalgo County Mental Health Court

Status: Active Grant

**Budget Details Information**

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Attorney	Defense Attorney (1) will provide legal services for all participants. Salary: \$12,500.00 Fringe: None Hours: 4-6 hours a week	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	15
Personnel	Coordinator	The registered nurse will be responsible for the following all the prescriptions given to the participants by the Psychiatrist. The RN provide medication management by submitting the prescription to the pharmacy and once the medication is received, he/she will be responsible for dispensing the medication to participants. Salary: approx \$52,000.00 a year Fringe: \$16,000.00 Hours: 40 hours a week	\$68,000.00	\$0.00	\$0.00	\$0.00	\$68,000.00	100
Personnel	Counselor and/or Therapist (licensed)	Licensed Professional Counselor (LPC) will provide assessments for the participants as well as counseling services to the participants of the program, according to their needs. Salary: \$49,000 a year. Fringe: \$17,000 a year. Hours: 40 hours a week	\$65,600.00	\$0.00	\$0.00	\$0.00	\$65,600.00	100
Personnel	Prosecutor	The prosecutor will ensure that laws are being followed and that the interest of the community as well as public safety is	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	15

		ensured. Salary: \$12,500.00 Fringe: none Hours: 4-6 hours a week						
Personnel	Psychologist	Clinical Psychologist will oversee the treatment of the Mental Health Court as well as participate in the staffings in order to provide expertise and consulting services. Salary: 12,000 per year Fringe: \$3000.00 per year Hours: 4-6 hours a week	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	15
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Advocacy in the form of psychotropic medication. Many of the participants in the program will not have access to health care and insurance. The department will provide psychotropic medications to all participants who cannot afford it through its contract with a local pharmacy. The RN will keep track of all medications ordered and the budget office will also keep track of all invoices for medication. 6/25/2015: The proposed MH court will be contracting with a local pharmacy to provide all psychotropic medication for the participants in the court. At this point, since the court is not operational yet, we do not have a specific information about the possible vendor or vendors. As soon as we get confirmation that the proposed MH court will be funded, we will seek bids and/or quotes from local pharmacies.	\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	0
		Advocacy in the form of a Psychiatrist. Many of the participants in the program will not have access to proper health care and health insurance. The Mental						

<p>Contractual and Professional Services</p>	<p>Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services</p>	<p>Health Court will contact with a local Psychiatrist to provide mental health services as well as psychotropic medications to all participants who are not able to afford their own. The probation officer and the counselor will refer participants and the budget office will keep track of all invoices for Psychiatrist services. 6/25/15: The proposed MH court will seek the services of a licensed Psychiatrist to provide mental health and medical care to its participants. At this time, the court is not operational and we do not have a Psychiatrist yet. As soon as funding is secured for the specialized court, we will seek bids and/or quotes from local Psychiatrist.</p>	<p>\$70,000.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$70,000.00</p>	<p>0</p>
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You are logged in as **User Name:** martakang

DATE: October 18, 2016  
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: MENTAL HEALTH COURT  
 ACCOUNT NUMBER: 6-1289-423-00-320-047-7-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
6-1289-423-00-320-047-7-113	Mental Health Court Full-Time Employees	113,810.56
6-1289-423-00-320-047-7-117	Mental Health Court Supplemental Pay	19,480.00
6-1289-423-00-320-047-7-211	Mental Health Court Health Insurance	13,949.70
6-1289-423-00-320-047-7-212	Mental Health Court Life Insurance	54.28
6-1289-423-00-320-047-7-220	Mental Health Court FICA	10,200.55
6-1289-423-00-320-047-7-230	Mental Health Court Retirement	15,283.39
6-1289-423-00-320-047-7-250	Mental Health Court Unemployment Compensation	800.04
6-1289-423-00-320-047-7-260	Mental Health Court Worker's Compensation	21.48
6-1289-423-00-320-047-7-331	Mental Health Court Physician Services	70,000.00
6-1289-423-00-320-047-7-337	Mental Health Court Pharmaceutical Services	120,000.00
<b>TOTAL APPROPRIATION</b>		<b>363,600.00</b>
6-1289-334-10-320-047-7-000	Funding Revenue FY2017	363,600.00
<b>TOTAL REVENUES</b>		<b>363,600.00</b>

**REASON:**

To setup the FY2017 Mental Health Court budget from 9/01/2016 to 8/31/2017. Budget #3046901

Comm Crt.

\_\_\_\_\_  
 Arnold K. Patrick, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ray Eufrazio, CPA

\_\_\_\_\_  
 Date