DATE: October 20, 2016

ELECTED OFFICIAL Laura Hinojosa

DEPARTMENT NAME: District Clerk

ACCOUNT NUMBER: 6-1100-412-00-090-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	Repair & Maint. Srv	350	Other Services	$860.00
753	Furniture & Fixtures	350	Other Services	$540.00
753	Furniture & Fixtures	660	Furn & Equip. Cntrld	$7,461.87
430	Repair & Maint. Srv	751	Machinery & Equipment	$5,339.21
640	Reference Materials	631	Bottled Water	$98.48
610	General Supplies	550	Printing & Binding	$1,000.00
			TOTAL	**$15,299.56**

REASON: **Transfer monies to the correct object code to cover expenses.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK