

Requisition

Req # 00308603

PO #

Date: 10/25/16

Bill To: x
 x

Vendor : 420034
ARANDA, JAMES
D/B/A ARANDA & ASSOCIATES, INC.
1552 DOVE AVE.
MCALLEN TX 78504
FAX (956)631-0992

Ship To: HIDALGO CO. PCT 1
1902 Joe Stephens Ave
WESLACO TX 78596

Contact: RAUL LOZANO
956-968-8733

Contract No: C-16-331-09-27

Special Instructions:
RY133

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		C-16-331-09-27 09/26/17 DO NOT DUPLICATE ORDER		
1.00	EACH	CC WORK AUTHORIZATION NO. 1 FOR ENGINEERING SERVICES FOR FEMA DR-4245 - SITE NO. 11 LAS NUBES STREET (HACKBERRY, NORTH 407 FEET) FOR HIDALGO COUNTY PCT NO. 1	3,341.74	3,341.74
1.00	EACH	CC WORK AUTHORIZATION NO. 1 FOR ENGINEERING SERVICES FOR FEMA DR-4245 - SITE NO. 12 OLD RIVER ROAD (SODERQUIST ROAD, EAST 3,084 LF) FOR HIDALGO COUNTY PCT NO. 1	19,036.92	19,036.92
1.00	EACH	CC WORK AUTHORIZATION NO. 1 FOR ENGINEERING SERVICES FOR FEMA DR-4245 - SITE NO. 17 MARLEN STREET (GERONIMO STREET, EAST 1,084 LF) FOR HIDALGO COUNTY PCT NO. 1	7,081.19	7,081.19
1.00	EACH	CC WORK AUTHORIZATION NO. 1 FOR ENGINEERING SERVICES FOR FEMA DR-4245 - SITE NO. 2 LOTT STREET (IVEY ROAD, NORTH 2,636) FOR HIDALGO COUNTY PCT NO. 1	22,850.20	22,850.20
		<u>Account No</u>	<u>Encumbrance</u>	
		6-1280-431-00-121-814-5-721	22,850.20	
		6-1280-431-00-121-821-5-721	3,341.74	
		6-1280-431-00-121-822-5-721	19,036.92	
		6-1280-431-00-121-827-5-721	7,081.19	
			Freight	.00
			Total	52,310.05
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Reg # 308603

2:00 PM
OCT 13 2016
ARTURO OUAHARDO, JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY: NCC DEPUTY

EXHIBIT E
-WORK AUTHORIZATION

HIDALGO COUNTY
Professional Engineering Services
Agreement# C-16-331-09-27

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "Owner," and, **Aranda & Associates, Inc.** professional engineers of McAllen, Texas, hereinafter called "Engineer".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the "engineering services" to provide: **surveying plans, specifications, construction phase engineering & construction inspection for the Federal Emergency Management Agency Roadway Reconstruction Project (FEMA DR 4245) – Las Nubes Street, Old River Road, Marlen Street and Lott Street for Hidalgo County Precinct No. 1.**

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$ **52,310.05**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section **7** of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:
Account No. _____
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by **Hidalgo County Precinct No.1**, as to content and detail of this **Work Authorization No. 1**.

**HIDALGO COUNTY
COMMISSIONER PRECINCT No. 1:**

By: *A.C. Cuellar*
A.C. Cuellar, Commissioner

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 09/27/16 as indicated below and effective as of 27th day of September, 2016.

**THE ENGINEER:
ARANDA & ASSOCIATES, INC.**

By: *James Aranda*
James Aranda, R.P.L.S.
Jorge A Gonzalez, P.E., S.I.T., C.F.M.

**THE OWNER:
HIDALGO COUNTY**

By: *Ramon Garcia*
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 9/27/16



Rafael Guajardo Jr.
Rafael Guajardo Jr., County Clerk

LIST OF EXHIBITS

- Exhibit A – Services to be provided by Owner
- Exhibit B – Services to be provided by Engineer
- Exhibit C – Work Schedule
- Exhibit D-1 – Estimated Man-hour Breakdown

EXHIBIT A
-SCOPE OF SERVICES TO BE PROVIDED BY THE OWNER

The following provides an outline of the services to be provided by the Owner in the development of Projects (as defined and more particularly identified in Exhibit "A" attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

- 1) Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
- 2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
- 3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
- 4) Provide any available relevant data the Owner may have on file concerning the projects.
- 5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit "A" attached to this Agreement.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
- 7) Provide the authorization to proceed with services on project by project basis through consulting design and construction Engineer.

EXHIBIT "B"

Generalized Services to be provided by the Engineer

A. BASIC ENGINEERING SERVICES

ROADWAY DESIGN CONTROLS

- 1) Develop Typical Sections- No pavement design will be completed as part of the scope of work. Pavement section will be based on directive from Hidalgo County Pct. No. 1
- 2) Prepare plan and profile sheets as required for the reconstruction.
- 3) Develop plan and profiles for inclusion in sheets.
- 4) Detuning roadway quantities and prepare quantity summary sheet.

MISCELLANEOUS (ROADWAY)

- 1) Develop Miscellaneous Roadway Details.
- 2) Prepare Title Sheet and Index sheets.
- 3) Calculate project quantities and prepare quantity summary sheet.
- 4) Prepare general notes.
- 5) Prepare list of Standard Drawing to be included in the plans.
- 6) Upon completion of the review of the final plans by Hidalgo County Precinct. No. 1, the ENGINEER shall assemble and furnish signed original (11" x 17") drawings which shall include all applicable standards. The Engineer may sign/seal plans manually or include an electronic signature/seal.
- 7) Coordinate with Pct. 1 and other agencies as necessary.

SIGNING, PAVEMENT MARKINGS AND SIGNALIZATION

- 1) Signing and Pavement Markings are to be shown on roadway P&P sheets as necessary.

CONSTRUCTION SUPPORT

- 1) Prepare Bid Documents
- 2) Attend and Coordinate Pre-bid Conference
- 3) Evaluate Bids
- 4) Make Award Recommendation
- 5) Assist County with preparation of Contract Documents
- 6) Attend Pre-Construction Conference upon request by County
- 7) Respond to Request for Information (RFI) from Contractor
- 8) Review Pay Requests
- 9) Preparation of Change Orders
- 10) Final Site Visit
- 11) Record Drawings

B. FIELD DESIGN SURVEY SERVICES

FIELD SURVEYING

- 1) Topographic survey of entire project length including:
 - a) Topography of existing roadway and ditch within existing apparent ROW.
 - b) Topography shall include any existing drainage crossings.
 - c) Include flow lines, size and direction of drainage channels/structures
 - d) Include utilities
 - e) Perform one-call (Dig Tess) and identify and locate utilities (within Limits of R.O.W) as flagged/marked by utility companies
 - f) Include inverts on sanitary sewer, measure downs to top of keys on water and gas mains
 - g) Establish x,y, and z coordinates of power poles, manholes and valves of various utilities, flow lines of existing sanitary sewer and storm sewer lines, and subsequent utility ties of facilities exposed by others. Surveyor to survey nearest manhole/valve invert outside project limits.
 - h) Establish 2 benchmarks for project control.

C. ADDITIONAL SERVICES NOT INCLUDED AS PART OF THIS PROJECT

GEOTECHNICAL SERVICES

- 1) Pavement section design or testing prior to PS&E development
 - a) Material testing during construction

EXHIBIT C

-WORK SCHEDULE

The following provides an outline of the time schedule anticipated for each task required for the proposed Professional Services to be provided by Aranda & Associates, Inc. in the development of the Project.

PRELIMINARY DESIGN SERVICES:	9/27/2016 - 10/15/2016
FINAL DESIGN SERVICES:	10/16/2016 - 11/4/2016
BID AWARD:	11/8/2016 - 11/29/2016
CONSTRUCTION:	12/13/2016 - 3/31/2016

EXHIBIT "D1"

Fee Schedule and Estimated Man-hour Breakdown

The following provides an overall outline of Las Nubes St., Lott St., Marlen St., and Old River with the anticipated fee schedule that will be followed as our services are completed. The man-hour breakdown is provided per site location completed in accordance to FEMA application scope of work approval.

Service Description	Fee Schedule Description	Fee
Engineering Design		\$ 52,310.05
	Preliminary Design Services	\$15,693.02
	Final Design Services	\$31,386.03
	At Contract Award	\$5,231.00

Total Lump Sum Amount - \$52,310.05

**EXHIBIT D-1
ESTIMATED PROJECT FEE SCHEDULE AND MAN-HOUR BREAKDOWN
LAS NUBES STREET
FROM HACKBERRY STREET NORTH 407 FEET**

FEE INCREASE JUSTIFICATION (CHECK BOX)

- Project Limits Changed - Original limits are from A to B and New limits are from A to C
- New Location Added - xyz is added as a new improvement location
- Improvement Type Changed: Resurfacing has changed to Reconstruction
- Acquisition Services Added:

	ORIGINAL	PROPOSED	INCREASE
Length (ft)	407	407	0.00%
# Allys	1	1	0.00%
Eng Fee (\$)	\$3,341.74	\$3,341.74	0.00%

TASK DESCRIPTIONS	Scale	No. of Sheets	Principal	Project Manager	Senior Engineer	Project Engineer (PE)	Design Engineer	CADD Manager	CADD/GIS Tech	Survey Manager	Survey Crew	Project Admin	Totals
PROJECT CONTROLS													
Develop Project Scope													0
Internal Review						1.0							1
Public Agency Coordination/Permitting (including County, City, TxDOT, TCEQ, IJCIO 1)													0
Cost Estimate Preparation per Submittal (30%, 60%, 100%)													0
Monthly Invoicing							1.0						1
QUALITY CONTROL													
QA/QC Reviews 30% Submittal						0.5							0.5
QA/QC Reviews 60% Submittal						0.5							0.5
QA/QC Reviews 100% Submittal						1.0							1
Milestone Review Meetings with PMO (30%, 60%, Final)													0
ENGINEERING DESIGN													
Data Collection / Field Survey													0
Process Field Data								1.0	3.0				4
Review of geotechnical report								1.0	3.0				4
Develop Project Plans 30%								1.0	5.0				6
Develop Project Plans 60%								1.0	5.0				6
Develop Project Plans 100%						1.0		1.0	5.0				7
Address Review Comments						0.5	0.5		1.0				1.5
Assemble Front End						0.5	0.5					4,200	5,200
Develop and Assemble Technical Specifications						0.5	0.5						1
Prepare Bid Advertisement/Coordinate with Newspaper/Contact potential Bidders													0
Addressing Bid Questions						1.0							1
Prepare and Issue Addenda						1.0							1
Conduct Bid opening / Check and Tabulate Bids													0
Conduct Meeting for Contract Awards													0
Prepare Construction Award Documents							1.0						1
Pre-Construction Conference							1.0						1
Periodic Site Observations							1.0						1
Contractor Submittal Reviews							2.0						2
Contractor Pay Request Reviews							1.0						1
PROJECT CLOSE-OUT SERVICES													
Construction Closeout							2.0						2
Submit As-Built Plans						1.0	2.0		8.0				11
SUBTOTAL		0	0	0	0	6	14.5	4	25	0	0	4,200	57,656
Leaded Hourly Rates			\$ 150.00			\$ 175.00	\$ 70.00	\$ 55.00	\$ 60.00				\$ 25.00
Direct Labor			\$ -	\$ -	\$ -	\$ 760.00	\$ 1,015.00	\$ 220.00	\$ 1,250.00	\$ -	\$ -	\$ -	\$ 105.74
Expenses (Parking, Mileage, Portal, Printing, Copying and Misc Direct Expenses)													\$ 3,341.74
TOTAL ESTIMATE		0	\$ -	\$ -	\$ -	\$ 760.00	\$ 1,015.00	\$ 220.00	\$ 1,250.00	\$ -	\$ -	\$ 105.74	\$ 3,341.74

**EXHIBIT D-1
ESTIMATED PROJECT FEE SCHEDULE AND MAN-HOUR BREAKDOWN
LOTT STREET
FROM VEY ROAD NORTH 2,636 LF**

FEE INCREASE JUSTIFICATION (CHECK BOX)
 Project Limits Changed - Original limits are from A to B and New limits are from A to C
 New Location Added - xyz is added as a new improvement location
 Improvement Type Changed: Resurfacing has changed to Reconstruction
 Acquisition Services Added:

	ORIGINAL	PROPOSED	INCREASE
Length (ft)	2636	2636	0.00%
# sites	1	1	0.00%
Eng Fee (\$)	\$22,850.20	\$22,850.20	0.00%

TASK DESCRIPTIONS	Scale	No. of Sheets	Principal	Project Manager	Senior Engineer	Project Engineer (PE)	Design Engineer	CADD Manager	CADD/GIS Tech	Survey Manager	Survey Crew	Project Admin	Totals
PROJECT CONTROLS													
Develop Project Scope													0
Internal Review						1							1
Public Agency Coordination/Permitting (including County, City, TxDOT, TCEQ, HICID 1)													0
Cost Estimate Preparation per Submittal (50%, 60%, 100%)							4						0
Monthly Invoicing													4
QUALITY CONTROL													
QA/QC Reviews 20% Submittal						4							4
QA/QC Reviews 60% Submittal						4							4
QA/QC Reviews 100% Submittal						4							4
Milestone Review Meetings with FMO (50%, 60%, Final)													0
ENGINEERING DESIGN													
Data Collection / Field Survey							4	7	30				41
Process Field Data								8	20				28
Review of geotechnical report													0
Develop Project Plans 30%							4	8	25				37
Develop Project Plans 60%						4	4	8	30				46
Develop Project Plans 100%						1	0	6	20				35
Address Review Comments							8		8				16
Assemble Front End						1	8					3,803	12,603
Develop and Assemble Technical Specifications						1	5						6
Prepare Bid Advertisements/Coordinate with Newspaper/Contact potential Bidders													0
Addressing Bid Questions													1
Prepare and Issue Addenda								1					1
Conduct Bid opening / Check and Tabulate Bids													0
Conduct Meeting for Contract Awards													4
Prepare Construction Award Documents							4						4
Pre-Construction Conference							4						4
Periodic Site Observations							16						16
Contractor Submittal Reviews							16						16
Contractor Pay Request Reviews							16						16
PROJECT CLOSE-OUT SERVICES													
Conclusion Closeout							16						16
Submit As-Built Plans						4	8		40				52
SUBTOTAL		0	6	0	0	24	158	55	173	0	0	3,803	267,888
Loaded Hourly Rates			\$ 150.00			\$ 125.00	\$ 70.00	\$ 55.00	\$ 50.00				\$ 23.00
Direct Labor			\$ -	\$ -	\$ -	\$ 3,000.00	\$ 8,960.00	\$ 2,145.00	\$ 8,650.00	\$ -	\$ -	\$ 95.20	\$ 22,850.20
Expenses (Parking, Mileage, Postal, Printing, Copying and Misc Direct Expenses)													
TOTAL ESTIMATE		0	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 8,960.00	\$ 2,145.00	\$ 8,650.00	\$ -	\$ -	\$ 95.20	\$ 22,850.20

**EXHIBIT D-1
ESTIMATED PROJECT FEE SCHEDULE AND MAN-HOUR BREAKDOWN
MARLEN STREET
FROM GERONIMO STREET EAST 1,084 LF**

[[INCREASE JUSTIFICATION (CHECK BOX)]]

Project Limits Changed - Original limits are from A to B and New limits are from A to C

New Location Added - xyz is added as a new improvement location

Improvement Type Change: Resurfacing has changed to Reconstruction

Acquisition Services Added:

	ORIGINAL	PROPOSED	INCREASE
Length (ft)	1084	1084	0.00%
# sites	1	1	0.00%
Est Fee (\$)	\$7,031.19	\$7,031.19	0.00%

TASK DESCRIPTIONS	Scale	No. of Sheets	Principal	Project Manager	Senior Engineer	Project Engineer (PE)	Design Engineer	CADD Manager	CADD/GIS Tech	Survey Manager	Survey Crew	Project Admin	Totals
PROJECT CONTROLS													
Develop Project Scope													0
Internal Review													1
Public Agency Coordination/Permitting (including County, City, TxDOT, TCEQ, HCD 1)						1							0
Cost Estimate Preparation per Submittal (30%, 60%, 100%)													0
Monthly Invoicing							2						2
QUALITY CONTROL													
QA/QC Reviews 30% Submittal						2							2
QA/QC Reviews 60% Submittal						2							2
QA/QC Reviews 100% Submittal						2							2
Milestone Review Meetings with PMG (30%, 60%, Final)													0
ENGINEERING DESIGN													
Data Collection / Field Survey							2		4				6
Process Field Data								0.5	0				0.5
Review of geotechnical report													0
Develop Project Plans 30%							1	1	4				6
Develop Project Plans 60%						2	1	1	6				10
Develop Project Plans 100%						1	1	1	6				9
Address Review Comments							1		8				9
Assemble Final End						1	2					0.0476	3.0476
Develop and Assemble Technical Specifications						1	2						3
Prepare Bid Advertisements/Coordinate with Newspaper/Contact potential Bidders							1						1
Addressing Bid Questions							1						1
Prepare and Issue Addenda							1						1
Conduct Bid opening / Check and Tabulate Bids													0
Council Meeting for Contract Awards													0
Prepare Construction Award Documents							1						1
Pre-Construction Conference							2						2
Periodic Site Observations							2						2
Contractor Submittal Reviews							2						2
Contractor Pay Request Reviews							4						4
PROJECT CLOSE-OUT SERVICES													
Construction Closeout							4						4
Submit As-Built Plans							1	3	18				20
SUBTOTAL		0	0	0	0	16	33	6.5	52	0	0	0.0476	105.4476
Leaded Hourly Rates			\$ 150.00			\$ 125.00	\$ 70.00	\$ 45.00	\$ 50.00				\$ 25.00
Direct Labor			\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,100.00	\$ 357.50	\$ 2,600.00	\$ -	\$ -	\$ -	\$ 23.69
Expenses (Parking, Mileage, Postal, Printing, Copying and Misc Direct Expenses)													\$ 7,031.19
TOTAL ESTIMATE		0	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,100.00	\$ 357.50	\$ 2,600.00	\$ -	\$ -	\$ -	\$ 7,031.19

**EXHIBIT D-1
ESTIMATED PROJECT FEE SCHEDULE AND MAN-HOUR BREAKDOWN
OLD RIVER ROAD
FROM SODERQUEST ROAD EAST 3,684 LF**

FEE INCREASE JUSTIFICATION (CHECK BOX)

- Project Limits Changed - Original limits are from A to B and New limits are from A to C
- New Location Added - yet included as a new improvement location
- Improvement Type Changed: Resurfacing has changed to Reconstruction
- Acquisition Services Added:

	ORIGINAL	PROPOSED	INCREASE
Length (ft)	3584	3684	0.00%
# Sites	1	1	0.00%
Est Fee (\$)	\$19,036.92	\$19,036.92	0.00%

TASK DESCRIPTIONS	Scale	No. of Sheets	Principal	Project Manager	Senior Engineer	Project Engineer (PE)	Design Engineer	CADD Manager	CADD/GIS Tech	Survey Manager	Survey Crew	Project Admin	Totals
PROJECT CONTROLS													
Develop Project Scope													0
Internal Review						3							3
Public Agency Coordination/Permitting (including County, City, TxDOT, TCEQ, HICIG 1)													0
Cost Estimate Preparation per Submittal (30%, 60%, 100%)													0
Monthly Invoicing						1	4						5
QUALITY CONTROL													
QA/QC Reviews 30% Submittal						3							3
QA/QC Reviews 60% Submittal						3							3
QA/QC Reviews 100% Submittal						3							3
Milestones Review Meetings with PM/C (30%, 60%, Final)													0
ENGINEERING DESIGN													
Data Collection / Field Survey							2	6	10				18
Process Field Data								6	70				76
Review of geotechnical report													0
Develop Project Plans 30%							1	8	20				29
Develop Project Plans 60%						4	2	8	50				64
Develop Project Plans 100%						1	2	8	25				35
Address Review Comments							4	4	15				23
Assemble Final EIR						1	2					7 6763	5 6763
Develop and Assemble Technical Specifications						1	2						3
Prepare Bid Advertisement/Coordinate with Newspaper/Contact potential Bidders													0
Addressing Bid Questions							4						4
Prepare and Issue Addenda							4						4
Conduct Bid opening / Check and Tabulate Bids													0
Council Meeting for Contract Awards													0
Prepare Construction Award Documents							2						2
Pre-Construction Conference							4						4
Periodic Site Observations							8						8
Contractor Submittal Reviews							8						8
Contractor Pay Request Reviews							8						8
PROJECT CLOSE-OUT SERVICES													
Construction Closeout							4	4	4				4
Submit As-Built Plans													52
SUBTOTAL		0	0	0	0	24	65	44	160	0	0	2 6763	315 6763
Loaded Hourly Rates		\$ 150.00				\$ 125.00	\$ 70.00	\$ 55.00	\$ 50.00				\$ 25.00
Direct Labor		\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 4,550.00	\$ 2,420.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 64.92
Expenses (Parking, Mileage, Postal, Printing, Copying and Misc Direct Expenses)													\$ 19,036.92
TOTAL ESTIMATE		0	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 4,550.00	\$ 2,420.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 64.92



CERTIFICATE OF LIABILITY INSURANCE

ARAND-1 OP ID: DC

DATE (MM/DD/YYYY)
09/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Anco Ins Services of Austin 3103 Bee Cave Road, Suite 242 Austin, TX 78746 Gina O'Hara	CONTACT NAME: Extension 8321	
	PHONE (AC, No, Ext): 512-330-9836 FAX (AC, No): 512-330-8856 EMAIL ADDRESS: austincerts@anco.com	
INSURED Aranda & Associates, Inc. James Aranda 1552 Dove Avenue McAllen, TX 78504	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: The Travelers Lloyds Ins. Co.	41262
	INSURER B: Travelers Indemnity Co of Amer	25866
	INSURER C: The Charter Oak Fire Ins. Co.	25816
	INSURER D: Continental Casualty Co.	20443
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY BPP (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		PAGP6189P831COF	02/11/2016	02/11/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BA8234P558GRP	02/11/2016	02/11/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS 10000		CUP6256P50042	02/11/2016	02/11/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	UBS408T880	02/11/2016	02/11/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Errors & Omissions		LSH591888839	08/13/2016	08/13/2017	Per Claim 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

County of Hidalgo is an Additional Insured on all Commercial General Liability policies. 30 days notice of cancellation applies.

CERTIFICATE HOLDER	CANCELLATION
HIDAED2	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, TX 78839	AUTHORIZED REPRESENTATIVE

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SPECIAL MEETING - September 27, 2016

BE IT REMEMBERED, that on this 27th day of September A.D., 2016, there was begun and held a **SPECIAL MEETING** of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA

HONORABLE A.C. CUELLAR, JR.

HONORABLE EDUARDO "EDDIE" CANTU

HONORABLE JOE M. FLORES

HONORABLE JOSEPH PALACIOS

HIDALGO COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR.**, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

September 27, 2016



AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
September 27, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**
All members of the court were in attendance.
2. **Pledge of Allegiance**
Judge Garcia led the courtroom in reciting the Pledge of Allegiance.
3. **Prayer**
Mrs. Virginia Townsend led the courtroom in Prayer.
4. **Approval of Consent Agenda**
The court approved the consent agenda for the exception of Items.3.K. and 13.J. to be further discussed.
5. **County Judge's Office:**
 - A. **AI-56543** Presentation of the United Way of South Texas' Hidalgo County Campaign Kickoff.

Mr. Michael Leo, County Judge's Office informed that a couple of weeks ago the judge sent out letters to the cities around the area, including Starr County. They held an event to discuss and share ideas to set a goal.

United Way of South Texas, Executive Director, Thelma Garza petitioned permission from the court to visit all county departments to deliver the united way message.
6. **Sheriff's Office:**
 - A. **AI-56564** Proclamation designating September 2016 as National Suicide Prevention Awareness Month in Hidalgo County
 - B. **AI-56546** National Incident Based Reporting System (NIBRS) Grant (1284):
 1. Authorization and approval for Certification of Revenues for NIBRS grant.
 2. Authorization and approval for Appropriation of funds for NIBRS grant in the amount of \$48,564.00.
 - C. **AI-56497** Jail Commissary (2102):
 1. Approval of certification of revenues as certified by the County Auditor.
 2. Approval of 2016 appropriation of funds into the Jail Commissary account in the amount of \$13,235.60.

2.Final Approval

a.Myrna Subdivision- Pct. 4 (Myrna Salinas) (Seminary Road & Monte Cristo Road)

No. of Lots: 2 Single Family

Flood Zone: X

Drainage: Yes, reconstructed road side ditch.

ETJ: Yes, approved by City of Edinburg

Water: Yes, provided by North Alamo Water Supply

Sewer: Yes, OSSF

Paved: Yes

b.La Esperanza Subdivision- Pct. 1 (Taek & Nancy Kim) (Mile 12 North Road & Val Verde Road)

No. of Lots: 146 Single Family

Flood Zone: C

Drainage: Yes, Storm Drainage Pipe System & Drainage Ditch widening.

ETJ: Yes, approved by City of Donna

Water: Yes, provided by North Alamo Water Supply

Sewer: Yes, Sanitary Sewer provided by North Alamo Water Supply

Paved: Yes

3.Final Approval with Financial Guarantee

a.Anhelito Ranch Subdivision- Pct. 1 (Javier Martinez) (Mile 2 1/2 East Road & Mile 3 North Road)

No. of Lots: 4 Single Family

Flood Zone: C

Drainage: Yes, reconstructed road side ditch.

ETJ: No, Rural Area

Water: Yes, provided by Military Highway Water Supply

Sewer: Yes, Financial Guarantee 3 OSSF(S) (Lot 2 has an existing OSSF)

Paved: Yes

21.

Purchasing Department:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. **AI-56565** For clarification purposes of consent agenda item #56435 approved by CC on 9/20/16. Requesting approval of modified specifications to reflect all Hidalgo County Law Enforcement Agencies.

2. **AI-56444** A. Presentation by Alamo Insurance Group (Hidalgo County Health Insurance Consultant) of a scoring grid for the purpose of ranking by Commissioner's Court of the proposals received in response to the RFP for: "Third Party Administration, Individual Stop Loss and Aggregate Stop Loss for Self-Funded medical Plan, Group Term Life and Accidental Death and Dismemberment", Project No. 2016-235-07-07-27-YZV.

1.Third Party Administration _____

a. with agents _____

b. without agents _____

2. Stop Loss Carrier _____

3. Group Term Life Carrier _____

B. Requesting authority for consultant to commence negotiations (including best and final offer) with the number one ranked participant.

C. Discussion, consideration and approval of Plan Changes.

D. Discussion, consideration and approval to set Plan Premiums

B. Pct. 1

1. AI-56545 a. Acceptance and approval of a Professional Services Agreement #C-16-331-09-27 with **Aranda & Associates, Inc.** for the purposes of "professional engineering services" for: **[FEMA Projects]:** Site 2-Lott Street, Site 11-Las Nubes Street, Site 12-Old River Road & Site 17-Marlen Street] - located within Hidalgo County Precinct No. 1, subject to compliance with HB1295 [if and when applicable]

APPROVED

b. Acceptance and approval of **Work Authorization No. 1** (with an estimated cost of \$ **52,310.05**) as submitted by project engineer, **Aranda & Associates, Inc.** for **[FEMA Projects]** as set forth below, in connection to agreement # C-16-331-09-27:

- Site 2-Lott Road-from (Ivey Road, North 2,636)
- Site 11-Las Nubes-from (Hackberry Street, North 407 Feet)
- Site 12-Old River Road-from (Soderquist Road, East 3,084 LF)
- Site 17-Marlen Street-from (Geronimo Street, East 1,084 LF)

c. Acceptance and approval of a Professional Services Agreement #C-16-351-09-27 with **LeFevre Engineering & Management, Consulting, LLC** for the purposes of "professional engineering services" for: **[FEMA Projects]:** Site 6-Mile 13.5 between (4 West and FM 88, Weslaco, Texas), Site 7-Mile 11 from (Lat. 26.21414, Long-97.96007 to Lat. 26.21376 to Long-97.96796, Mercedes, Texas) & Site 9-Yvette Circle between (FM 1015 and Mile 12.5, Weslaco, Texas) - located within Hidalgo County Precinct No. 1, subject to compliance with HB1295 [if and when applicable]

d. Acceptance and approval of **Work Authorization Nos. 1, 2 & 3** (with estimated costs **(\$19,622.00), (\$ 18,224.00) (\$13,780.00)** as submitted by project engineer, **LeFevre Engineering & Management, Consulting, LLC** for **[FEMA Projects]** as set forth below, in connection to agreement # C-16-351-09-27:

- Site 6-Mile 13.5-between 4 West and FM 88, Weslaco, Texas
- Site 7-Mile 11-from Lat. 26.21414, Long-97.96007 to Lat. 26.21376 to Long-97.96796 in Mercedes, Texas
- Site 9-Yvette Circle-between FM 1015 and Mile 12.5, Weslaco, Texas

2. AI-56609 Presentation of Sole bid received meeting all Specifications/Requirements, for the purpose of award and approval of contract with Rio Grande Hauling, LLC for the Request for Bid titled Hidalgo County Pct 1-"Aggregate Limestone Grade 4" through project No.: 2016-283-08-24-SGS