

November 1, 2016

Gloria Mitchell, Contract Specialist
Community Affairs Division
P.O. Box 13941
Austin, Texas 78711-3941

Dear Ms. Mitchell:

The Hidalgo County Community Service Agency continues to address the issues that have caused the agency to not fully expend CSBG funding within the 12-month calendar year for which it was designated. However, the agency continues to work towards full expenditure during the January to December period for which it was intended. Just this year alone, the agency has reached real milestones that signal a shift in movement towards that end.

Administrators, board members and staff are proud of the work accomplished thus far and look forward to continuing the progress into the next year. We expect to fully expend what is left of this year's allocation during the first quarter of 2017.

Therefore, by virtue of this letter, I am hereby requesting an extension to the PY 2016 CSBG Contract #61160002386 so that the agency may fully expend PY 2016 funds under its CSBG Contract.

Together with your agency's assistance, I am confident that the Hidalgo County Community Service Agency can become among the best performing agencies in the state. I look forward to your response.

Sincerely,

Jaime R. Longoria