

**BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST**

DATE: 10-18-2016

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 6-1100-415-16-150-001-0-XXX

CONTACT PERSON: GABRIEL GUAJARDO

**SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
583	TRAVEL OUT OF COUNTY	610	GENERAL SUPPLIES	2,293.09
584	REGISTRATION FEE	610	GENERAL SUPPLIES	1,195.00
640	REFERENCE MATERIAL	610	GENERAL SUPPLIES	853.00
780	CAPITAL LEASE	631	BOTTLED WATER	21.00
810	DUES & MEMBERSHIP	631	BOTTLED WATER	25.00
640	REFERENCE MATERIAL	631	BOTTLED WATER	60.00
			<b>TOTAL</b>	<b>4,447.09</b>

REASON: To aquire office supplies and services.

*Norma G. Garcia*

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK