

AI-55665

Purchasing Department 20. A. 4.

CC - REGULAR

Meeting Date: 08/09/2016

Submitted For: Sandra Montalvo, PURCHASING DEPT.

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Action to "Correct" the current approved "Pools" of Professional Appraisal Services and/or Review Appraisal Providers from five [5] to four [4] due to an incomplete Statement of Qualification [discovered during a nomination process];

B. Due to reduction of current approved "Pool" for Professional Appraisal and/or Review Appraisal Services Providers [and with the continuous demand for said services], recommendation to approve the advertising and the procurement packet for the Expansion of the Current Approved Pools of Professional Appraisal and/or Review Appraisal Services Providers so as to increase the "Pools" with expiration of said expansions to coincide with the current pools date of 03-16-17.

BACKGROUND

1. Upon a request for SOQs for the purpose of review and evaluation, it was discovered that one submission was incomplete.
2. Proposed ad dates upon approval: 08-13-16 & 08-20-16;
Anticipated Submission Date of SOQs: 08-31-16.
3. Current pool of providers will remain in place for no interruption of services.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Only impact at this time would be the advertising expenses.

Attachments

bid packet, participation, bid tab, acceptance

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Purchasing Department | Marty Salazar | 08/03/2016 09:51 AM |
| Budget & Management | Veronica Ortiz | 08/03/2016 10:49 AM |
| Final Approval | Monica Badillo | 08/05/2016 05:51 PM |
| Form Started By: Marty Salazar | | Started On: 08/02/2016 02:05 PM |
| Final Approval Date: 08/05/2016 | | |