



**Hidalgo County Purchasing Department**  
**2812 S. Business Highway 281**  
**Edinburg, Texas 78539**  
**(956) 318-2626 / Fax: (956) 318-2629**

October 26, 2016

Texas Land Reclamation d/b/a  
UTW Tire Collection Services  
**Attn: Servando/Pennie De La Garza**  
P.O. Box 45692  
Laredo, Texas 78045

Via Email: utwtirepennie@gmail.com

**Re: HB Form 1295 Required/ SIXTY (60) DAY Extension Notice**  
**Contract# E-15-305-08-18**-(C-13-307-12-20) **TIRE DISPOSAL SERVICES** for **HIDALGO COUNTY**

Dear Mr./Mrs Garza:

Be advised, that County has chosen the option to exercise the **Sixty (60) Day** grace period, **under the same rates, terms and conditions** with your company (**Texas Land Reclamation dba UTW Tire Collection Services**) for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-15-305-08-18**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on November 1, 2016**, the signed notarized "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed via fax to (956) 292-7612 or via email to: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us) **by no later than Thursday, October 27, 2016**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: [darlene.betancourt@co.hidalgo.tx.us](mailto:darlene.betancourt@co.hidalgo.tx.us) by no later than date reflected above.

By:

  
Authorized Representative - Texas Land Reclamation

Date:

11-1-2016

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

*Martha L. Salazar, CPPB*

Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent