PURCHASE ORDER CANCELLATION REQUEST

TO: LIZA LOPEZ

DEPARTMENT: PCT. # 1/KATIA GARCIA

CNTRL# CIPC 25

DATE: 10/28/2016

PLEASE BE ADVISED THAT I AM RQUESTING THAT THE FOLLOWING PURCHASE ORDER(S) BE LIQUIDATED AS IF (THEY) IS (ARE) NO LONGER OUTSTANDING:

P.O.#	VENDOR NAME	AMOUNT OF ORIGINAL P.O.	NIGP CODE	LESS PREVIOUS INVOICES SUBMITTED FOR PAYMENT	AMOUNT OUTSTANDING	OUTSTANDING AMOUNT TO BE LIQUIDATED
711957	FRONTERA	$16,675.75	75014	$8,197.64	$8,478.11	$ 8,478.11
711011	L&R PRECAST	$2,920.00	65834	$0.00	$2,920.00	$ 2,920.00
710934	ERGON ASPHALT	$9,797.55	74508	$9,630.39	$167.16	167.16
710877	FRONTERA	$100,514.00	74521	$95,981.30	$4,532.70	4532.7
710861	RIO VALLEY PIPE	$2,496.14	65834	$2,334.72	$161.42	161.42

REASON (BRIEFLY EXPLAIN): PROJECT HAS BEEN COMPLETED, PO'S NO LONGER NEEDED

AUTHORIZATION: _____ 10/28/16
DEPARTMENT HEAD — DATE

APPROVED BY: _____ _____
PURCHASING DEPARTMENT — DATE

APPROVED BY: _____ _____
HIDALGO COUNTY AUDITOR — DATE

REF: _____

COUNTY AUDITOR'S FORM: SFA-CA-022
REVISED: 8/13