CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 22, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **AI-57476** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **Auditor's Office:**

A. **AI-57478** Presentation of Fund Information Report

B. **AI-57253** Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

3. **2016 Intradepartmental transfers:**

A. **AI-57443** 2016 - Pct. 2 Adm (1200)

B. **AI-57441** 2016 - Health & Human Services Dept. / Infectious (1293)

C. **AI-57442** 2016 - Health & Human Services Dept. / H.D. Adm (1100)

D. **AI-57440** 2016 - Health & Human Services Dept. / H.D. Adm (1293)

E. **AI-57433** 2016 - Constable Pct 2 (1100)

F. **AI-57423** 2016 - 430th Dist. Court (1100)

G. **AI-57437** 2016 - 93rd District Court (1100)

H. **AI-57407** 2016 - Human Services (1100)

I. **AI-57408** 2016 - 398TH DC (1100)

J. **AI-57400** 2016 - Pct 4 Admin (1200)

K. **AI-57401** 2016 - Pct. 4 Road Maint (1200)

L. **AI-57398** 2016 - Purchasing (1100)

M. **AI-57389** 2016 - Health & Human Services Dept. / TB Elimination (1293)

N. **AI-57393** 2016 - Health & Human Services Dept. / T.B. Control (1293)

O. **AI-57385** 2016- Hidalgo County Sheriff's Office (1100)

P. **AI-57195** 2016 - Texas A&M AgriLife Extension Service (1100)

Q. **AI-57366** 2016 - Tax Office (1100)

R. **AI-57363** 2016 - J.P. Pct. 3 Pl 2 (1100)

4. **2016 Interdepartmental transfers:**

A. **AI-57412** County Wide Adm (1100):
Approval of interdepartmental transfer from Historical Museum (021) to Co Wide Adm - Contingency (002) in the amount of $90,000.00 to fund several pending county wide projects.

B. **AI-57426** Pct. 1 CO's 2016 (1350):
Approval of 2016 interdepartmental transfer within Certificate of Obligations Series 2016 from program (216) to program (112) in the amount of $15,000.00.

C. **AI-57415** Various Departments (1100):
Approval of 2016 interdepartmental transfer from Co. Wide Adm.-Contingency (002) to various departments in the total amount of $97,451.62 for several pending county wide projects.

D. **AI-57305** Pct. 4 Sanitation (1100):
Approval of 2016 interdepartmental transfer from Co. Wide Admin., program 002, to Pct. 4 Sanitation, program 001, in the amount of $12,840.00.

5. **Planning Department:**

A. **AI-57391** 1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)
2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

6. **Monthly Fee Reports:**

A. **AI-57251** District Clerk Fee report for the month of October 2016 $502,983.26

7. **Executive Office:**

A. **AI-57380** Approval of Right of Way Permits:
Sharyland Water Supply Corp.
1). Road Crossing (BORE): A 12" PVC waterline to be encased within a 20" steel casing to be located approximately 65 ft. West of the intersection of Depot Rd. and Chapin Rd.
2). Road Crossing (BORE): A 12" PVC waterline to be encased within a 20" steel casing to be located approximately 65 ft. North of the intersection of Depot Rd. and Chapin Rd.

B. **AI-57375** Approval of 457 plan hardship withdrawal requests for employee #148598 & 160184

8. **Tax Refunds:**

A. **AI-57307**

ACCOUNT NUMBER	PAYER	AMOUNT
L6228.00.000.0009.00	CORELOGIC	$2,789.68

B. **AI-57310**

ACCOUNT NUMBER	PAYER	AMOUNT
A6590.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,831.94
B2950.00.000.0002.05	WALGREENS FAMILY OF COMPANIES	$3,583.48
C2255.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$6,845.45
L5545.00.000.0002.00	WALGREENS FAMILY OF COMPANIES	$13,374.71
S1184.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,108.94
S2640.00.000.001A.00	WALGREENS FAMILY OF COMPANIES	$4,084.03
S2695.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,904.40
T2100.00.241.0006.01	INTERNATIONAL PAPER	$13,246.84
W0280.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,517.72
W0282.00.001.0001.00	WALGREENS FAMILY OF COMPANIES	$2,899.92

C. **AI-57248**

ACCOUNT NUMBER	PAYER	AMOUNT
F4050.99.010.0000.20	DUCHARME, MCMILLEN & ASSOCIATES	$4,338.16

9. **Budget & Management:**

A. **AI-57406** Self-Insured (2202)
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of November 1-15, 2016 in the amount of $47,149.97 and requesting approval of wire transfer.

10. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-57458** Pct 4--Invoices-
Requesting approval of payment of Inv# 3057 submitted by B2Z Engineering ($44,906.40) in connection to WA#1-C-16-329-09-06-PO# 752619.

B. **AI-57414** Hidalgo County-Requesting approval of "correction/clarification" to contract #C-16-284-11-01 (approved by CC on 11/01/16- AI-57051 A (1)) with Southwest Geo-Solutions, Inc. d/b/a GEO Solutions, Inc., TO REFLECT on Page 1 of 8, 1st Whereas, period of two (2) yearsand NOT a period of one (1) year] and paragraph 1 [last sentence commencement dates to REFLECT effective, November 26, 2016, expires, November 25, 2018].

C. **AI-57430** Ratification of AI-57083 to increase the funding to be provided by Precinct 1 for Change Orders No. 1 and 2 in connection with the Hidalgo County Precinct 1 - Street Improvements to: Old La Blanca (Mile 10 - Mile 12) Phase 2 project. Increase will be in the amount of $1,980.00.

D. **AI-57417** Approval of payment of Invoice# 20162899 in the amount of $128,045.56 as submitted by TEDSI Infrastructure Group for the provision of professional engineering services from October 1 through November 15, 2016 in connection to Contract# C-08-227-02-09 PO# 745952 amid Work Authorization No. 4.

E. **AI-57421** Approval of request for Payment-Application No. 1 in the amount of $49,484.31 as submitted by IOC Company, LLC - Contract No. C-16-289-09-06 - PO# 750987 for the provision of Paving & Drainage Improvements Project to Nittler Road

F. **AI-57424** Approval of payment of Invoice# 1034 in the amount of $33,818.16 as submitted by Jimenez Engineering Solutions dba I.C.E. for the provision of professional engineering services from November 7 through November 14, 2016 in connection to Contract# C-16-257-09-13 PO# 752503 amid Work Authorization No. 1.

G. **AI-57420** Requesting approval of the FINAL additional one (1) year extension for agreement# E-15-387-10-27 with Henry Schein d/b/a Henry Schein Matrix Medical, under the same rates, terms and conditions for: Purchase of Medical Supplies & Equipment for the Sheriff's Office, effective, 12/22/15.

H. **AI-57387** Requesting approval of payment invoice No 20162896 in the amount of $23,984.12 (Pct. 1, 3rd Call, Barboza Lopez #3, La Pampa and Flora Subdv.) (C-CAP-08-028-10-28) as submitted by Tedsi Infrastructure Group.

I. **AI-57402** Authority to rescind action taken by Commissioners Court on November 15, 2016 (AI-57290 #8) invoice #M217612 in the amount of $6,927.73 for Halff & Associates, Inc.

J. **AI-57086** Approval of 60-day extension for Tire Disposal Services-Hidalgo County with Texas Land Reclamation LLC dba UTW Tire Collection (E-15-305-08-18) so as to have no lapse in service while procurement process is completed.

K. **AI-57364** Executive Office - Traffic Engineering:
Acceptance and approval of Invoice #11325987 dated 10/31/16 in the amount of $7,681.76 for the month of October 2016 from L&G Consulting Engineers, Inc. contracted engineer for HCMPO Policy Meeting and HCMPO Technical Meeting. (PO#733569)

L. **AI-57209** 1. Requesting HCCC to rescind the action taken for Consent AI#57124 on 11/01/16, approving the final one-year extension with Heritage Crystal Clean as vendor has declined to service user departments due to falling market prices;

2. Requesting approval of procurement packet and authority to advertise

for: "Pick-up used Oil-Filters and Antifreeze" through RFB No.:2017-012 ,including the re-advertisement of project in the event no bids are received and/or are rejected and project is still required.

M. **AI-57217** District Clerk:
Approval to enter into a 36 month (capital) lease agreement for 5 copiers with Ricoh USA/GE Ricoh USA through State of Texas DIR-TSO-3041.

N. **AI-57230** Constables-Pcts. #s 1, 2 & 4:
1. Requesting approval to declare "surplus", for the purpose of destruction, [with the assistance of the Hidalgo County Facilities Mgmt. department] sixty-one (61) total items from various constables including, but not limited to radios and light bars.

2. Requesting authorization to remove the assets declared "surplus" in item above from each one of the Hidalgo County Constables' Pct. #s 1, 2, & 4 individual inventory lists.

O. **AI-57365** Constable Pct 4:
Requesting authorization to remove the following assets from Constable Precinct 4 inventory items cannot be located and possess no value: Asset Tag No. 51082 Storage Hutch 2 Drawer and Asset Tag No. 61929 Stalker Radar

P. **AI-57214** 1. Approval to have Facilities Management dismantle/demolish constructed built-in workstations [which have affixed asset tags-See Exhibit A] and remove same from Courthouse third floor areas formerly housing the DA;

2. As built-ins once removed will have no value, requesting that these assets be removed from DA's inventory list.

Q. **AI-57300** Requesting approval of payment of Invoice for Project ID#21092102171 in the amount not to exceed $57,356.21 submitted by TXDOT for remaining County share of expenses relating to the Pct 2 - South McColl (Orangewood-Dicker Rd) project.

R. **AI-57202** Requesting authority to purchase and enter into a (36) month renewal agreement for the continuation of the existing services “CLEAR Government Investigations Advanced Platform with the Alerting feature” with West Publishing Corporation/Thomson Reuters and authority to execute and signing of required agreement by County Judge, Court Member or Exec. Officer for the HIDTA Task Force for a total of $277.84 per month.

S. **AI-56734** Authority to exercise the one (1) year extension option as provided under current contract C-15-264-10-13 Purchase of Rap Materials for Hidalgo County Precinct No.1 with, Frontera Materials, under the same rates, terms, and conditions and subject to compliance with HB23 and/or HB1295 [when and/or if applicable]

T. **AI-57194** Acceptance and approval to exercise the County's option to extend the first (1st) of two (2) one (1) year renewals permitted by the contract under the same rates terms and conditions for "Radiological Diagnostic & Related Mobile Service for Inmates" with LV Mobile Imaging, LLC.

U. **AI-57208** Add Fuel Cards
1. Constable Pct No. 2 - Fuel Cards

AI-57476 **1.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

BACKGROUND

Fiscal Impact

Attachments

REG

Form Review

Form Started By: Monica Badillo Started On: 11/21/2016 05:10 PM

Final Approval Date: 11/21/2016

Approval of Check Register as Summarized Below

November 22nd, 2016

Bank Account	Fund	Start Ck #	End Ck #		Amount
01	General Fund	443970	444392		3,616,675.50
02	Special Revenue	417086	417282		711,612.43
03	Debt Service	No checks issued			-
04	Capital Projects	17169	17194		1,191,023.75
05	Trust & Agency	25556	25564		259,440.39
06	Payroll	No checks issued			-
07	Proprietary	6282	6286		315,144.04
15	Urban County	31298	31313		129,526.63

	Total checks		**6,223,422.74**
Ach Withdrawals for:			
General Fund	ITEMS:	1	488,080.49
Trust & Agency Funds	ITEMS:	5	1,880,177.61
Payroll Fund	ITEMS:	1	110,947.05
Proprietary Funds	ITEMS:	3	1,141,310.72
	Total withdrawals:		3,620,515.87
Bank Internal Transfer for:			
General Fund	ITEMS:	1	540,009.64
Special Revenue Funds	ITEMS:	1	608,550.25
Payroll Fund	ITEMS:	2	700.00
	Total transfers:		1,149,259.89
	Total electronic payments:		4,769,775.76
	Grand Total:		**10,993,198.50**

ACH Withdrawals

Date	To	For	From	Amount
11/16/16	Texas Class Investment Pool	Tax Office Motor Vehicle	General Fund	488,080.49
			Total General	488,080.49
11/16/16	IRS Tax Payment	Elected Officials PP21	Trust & Agency Fund	46,265.73
11/15/16	Esimpkins	457 Reg. P/R & Urban Co. PP#23	Trust & Agency Fund	9,101.91
11/17/16	Esimpkins	457 Elected Officials PP #21	Trust & Agency Fund	1,025.00
11/15/16	TXSDU	Child Support (E. Officials)	Trust & Agency Fund	1,100.00
11/15/16	TCDRS	County Retirement	Trust & Agency Fund	1,822,684.97
			Total Trust & Agency	1,880,177.61
11/15/16	Elected Officials	Elected Official PP21	Payroll Fund	110,947.05
			Total Payroll	110,947.05
11/17/16	TriStar Risk Mgnt	Workers Compensation	Proprietary Fund	50,434.66
11/17/16	Blue Cross Blue Shield	Health Insurance Claims	Proprietary Fund	906,547.06
11/15/16	U.S. Dept. of health & human service	2016 affordable care act	Proprietary Fund	184,329.00
			Total Proprietary	1,141,310.72
			Total ACH Withdrawal	3,620,515.87

Bank Internal Transfers

Date	To	For	From	Amount
11/17/16	Tax Office Motor Vehicle	Return of Principal Investment	General Fund	540,009.64
			Total General	540,009.64
11/16/16	General Fund	Deposit Correction	Special Revenue Fund	608,550.25
			Total Special Revenue	608,550.25
11/18/16	General Fund	Clear direct dep. return Due/to	Payroll Fund	500.00
11/18/16	General Fund	Clear direct dep. return Due/to	Payroll Fund	200.00
			Total Payroll Fund	700.00
			Total Bank Transfers	1,149,259.89
			Grand Total	4,769,775.76

A/P Summary Check Register FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00443970	570.00	11/22/16	368954 LAW OFFICE OF DIANA FUENTES AGUILAR	C
01	00443971	2,890.00	11/22/16	139815 ALANIS, RICARDO	C
01	00443972	1,815.00	11/22/16	201979 ALEMAN, JAIME	C
01	00443973	2,875.00	11/22/16	23019 ALEXANDER, MARK	C
01	00443974	1,655.00	11/22/16	375454 ALEXANDER, PAMELA S.	C
01	00443975	400.00	11/22/16	425621 ALMA Z. VILLARREAL, P.C.	C
01	00443976	1,230.00	11/22/16	419397 ANAYA LAW FIRM PLLC	C
01	00443977	4,910.00	11/22/16	66702 ARIZPE, SOFIA	C
01	00443978	870.00	11/22/16	2526 ARTURO R. CANTU, ATTORNEY AT LAW	C
01	00443979	820.00	11/22/16	329134 BARBOSA, ALBERTO	C
01	00443980	205.00	11/22/16	400467 BUSTOS, HECTOR	C
01	00443981	300.00	11/22/16	330752 CANALES, MELISA LARES	C
01	00443982	300.00	11/22/16	297895 LAW OFFICE OF RODOLFO CANCHE JR	C
01	00443983	300.00	11/22/16	441732 CANTU, DAVID REYMUNDO	C
01	00443984	1,100.00	11/22/16	367028 CANTU-DELBOSQUE & ASSOCIATES, P.C.	C
01	00443985	12,780.00	11/22/16	205028 LAW OFFICE OF ROBERT M. CAPELLO JR. P.C.	C
01	00443986	600.00	11/22/16	315532 CARLOS E. ORTEGON, P.C.	C
01	00443987	600.00	11/22/16	404373 CAVAZOS, CHRISTOPHER P.	C
01	00443988	410.00	11/22/16	348147 EDNA ESCANAME CEDILLO	C
01	00443989	600.00	11/22/16	406481 CHUGANI, HITESH K.	C
01	00443990	1,465.00	11/22/16	170127 CONNET, SALLY M.	C
01	00443991	4,580.00	11/22/16	222232 LAW OFFICE OF M. TERESA CORONADO	C
01	00443992	1,050.00	11/22/16	370428 DE LUNA, MARCO A.	C
01	00443993	1,660.00	11/22/16	322555 ESPINOSA, PILAR V.	C
01	00443994	13,915.00	11/22/16	208809 ESQUIVEL, ROEL	C
01	00443995	900.00	11/22/16	270768 ROBERT FERNANDEZ, P.C.	C
01	00443996	750.00	11/22/16	345571 FLORES, ALFONSO RICARDO	C
01	00443997	932.50	11/22/16	249378 OSCAR RENE FLORES, P.C.	C
01	00443998	6,357.50	11/22/16	365041 RENE A. FLORES	C
01	00443999	350.00	11/22/16	427853 FLORES, ROBERT R.	C
01	00444000	1,050.00	11/22/16	443921 GALVAN, AARON	C
01	00444001	1,245.00	11/22/16	294772 GALVAN, MONICA M.	C
01	00444002	300.00	11/22/16	217743 LAW OFFICE OF DALINDA B. GARCIA	C
01	00444003	1,255.00	11/22/16	241873 JAIME ROEL GARCIA	C
01	00444004	4,910.00	11/22/16	406864 GARZA GARCIA, PLLC	C
01	00444005	1,265.00	11/22/16	145882 ABEL GARZA ATTORNEY AT LAW	C
01	00444006	3,115.00	11/22/16	371432 GARZA, AURELIO	C
01	00444007	4,485.00	11/22/16	249629 GARZA, CARLOS JAIME	C
01	00444008	2,650.00	11/22/16	425028 GARZA, FRANCISCO J.	C
01	00444009	350.00	11/22/16	449318 GARZA, KRYSTAL ELAINE	C
01	00444010	480.00	11/22/16	287989 LAW OFFICE OF MELINDA D. GARZA	C
01	00444011	300.00	11/22/16	396621 MICHAEL L. GARZA LAW FIRM, P.L.L.C.	C
01	00444012	3,670.00	11/22/16	159298 GARZA, ROGELIO	C
01	00444013	1,880.00	11/22/16	252743 GARZA, ROLANDO	C
01	00444014	995.00	11/22/16	19062 GOMEZ, JOSE ANTONIO	C
01	00444015	425.00	11/22/16	181188 GONZALES, FRANCISCO E. JR.	C
01	00444016	670.00	11/22/16	251607 LAW OFFICE OF NOEL GONZALEZ	C
01	00444017	600.00	11/22/16	8311 UNITED STATES TREASURY	C
01	00444018	300.00	11/22/16	385158 ARMANDO M. GUERRA & ASSOCIATES, PLLC	C
01	00444019	350.00	11/22/16	400785 GUERRA, JUAN FRANCISCO	C
01	00444020	4,657.50	11/22/16	199788 GUERRA, VICTORIA	C
01	00444021	902.50	11/22/16	417564 GUERRERO, JOSE ROBERTO	C
01	00444022	2,345.00	11/22/16	376442 GUTIERREZ, ROEL	C
01	00444023	350.00	11/22/16	350095 HERNANDEZ, AGUSTIN JR	C
01	00444024	1,250.00	11/22/16	360953 HERNANDEZ, HECTOR JR.	C

Bank	Check No	Amount	Date	Vendor	Type
01	00444025	202.50	11/22/16	274046 LAW OFFICE OF ANNETTE C. HINOJOSA, P.C.	C
01	00444026	4,927.50	11/22/16	179094 JEANNE E. HOLMES, P.C.	C
01	00444027	420.00	11/22/16	378682 JARVIS LAW FIRM	C
01	00444028	405.00	11/22/16	249173 LAW OFFICE OF CARLOS QUINTANA, P.C.	C
01	00444029	750.00	11/22/16	123307 LAW OFFICE OF ELBA ROCHA, PLLC	C
01	00444030	25,730.00	11/22/16	92096 SEPULVEDA, ELOY	C
01	00444031	7,112.50	11/22/16	319309 UNITED STATES TREASURY	C
01	00444032	2,100.00	11/22/16	353582 LOPEZ, TEODULO L. JR.	C
01	00444033	600.00	11/22/16	442135 LUNA, RUBEN J	C
01	00444034	1,550.00	11/22/16	428736 MALDONADO, ARNOLD ANDRE	C
01	00444035	710.00	11/22/16	396648 THE MANGI LAW OFFICE, P.C.	C
01	00444036	1,005.00	11/22/16	445622 MARISCAL, ASHLEY DENISE	C
01	00444037	350.00	11/22/16	380725 MARROQUIN, ARMANDO JAMIL	C
01	00444038	300.00	11/22/16	444103 MARTINEZ, CONSUELITO	C
01	00444039	300.00	11/22/16	385174 MCGEE, DAVID LEE	C
01	00444040	350.00	11/22/16	445274 MENDOZA, MELISANDRA	C
01	00444041	400.00	11/22/16	282669 LAW OFFICE OF ROBERTO MEZA, JR.	C
01	00444042	400.00	11/22/16	368903 MICHAEL D. TUTTLE, PLLC	C
01	00444043	670.00	11/22/16	375462 MOLINA, EFRAIN JR.	C
01	00444044	1,640.00	11/22/16	251127 LAW OFFICE OF MELISSA RIOS MONTES	C
01	00444045	1,795.00	11/22/16	265543 LAW OFFICE OF DANIEL MORA, III	C
01	00444046	8,590.00	11/22/16	107743 MORALES, ALFREDO JR.	C
01	00444047	8,836.00	11/22/16	226297 MORALES-MARTINEZ, NEREYDA	C
01	00444048	935.00	11/22/16	382647 MUNOZ, JORGE	C
01	00444049	350.00	11/22/16	245364 NITSCH, PATRICK A.	C
01	00444050	1,852.50	11/22/16	253871 OSORIO, ALBERTO	C
01	00444051	1,202.50	11/22/16	425630 OZUNA, JOSE DANIEL	C
01	00444052	400.00	11/22/16	411167 PABLO GARZA III, P.C.	C
01	00444053	105.00	11/22/16	288306 JS PALACIOS PLLC	C
01	00444054	305.00	11/22/16	156434 PALACIOS, TORIBIO	C
01	00444055	350.00	11/22/16	403377 PATINO & ASSOCIATES PLLC	C
01	00444056	545.00	11/22/16	207748 PENA, FIDEL LUIS III	C
01	00444057	615.00	11/22/16	143456 LAW OFFICE OF GEORGE PITCHFORD	C
01	00444058	710.00	11/22/16	325805 LAW OFFICE OF ROBERTO D. PUENTE	C
01	00444059	375.00	11/22/16	209783 RAMIREZ, CARMEN B.	C
01	00444060	675.00	11/22/16	291749 RAMIREZ, JOSE ALBINO	C
01	00444061	510.00	11/22/16	159328 RAMIREZ, LUIS R.	C
01	00444062	600.00	11/22/16	396435 RAMIREZ, RICARDO	C
01	00444063	4,360.00	11/22/16	145246 LAW OFFICE OF RUBEN RAMIREZ	C
01	00444064	555.00	11/22/16	182273 REYES, DANIEL R.	C
01	00444065	1,350.00	11/22/16	434450 REYES, RENE	C
01	00444066	800.00	11/22/16	98655 RICHARD GARZA, ATTORNEY AT LAW	C
01	00444067	3,970.00	11/22/16	297615 LAW OFFICE OF REGINA RICHARDSON	C
01	00444068	300.00	11/22/16	439797 RIGNEY, JOHN A.	C
01	00444069	1,435.00	11/22/16	430897 ROCHA, BRITNY	C
01	00444070	1,470.00	11/22/16	255599 RODRIGUEZ, BERTHA ISABEL	C
01	00444071	1,025.00	11/22/16	256463 RODRIGUEZ, JOHN J.	C
01	00444072	300.00	11/22/16	173061 JULIAN RODRIGUEZ, JR. & ASSOCIATES, P.C.	C
01	00444073	2,222.50	11/22/16	156469 THE LAW OFFICE OF RAMON ROSALES JR, P.C.	C
01	00444074	750.00	11/22/16	353477 SAHADI, JAMES M.	C
01	00444075	1,050.00	11/22/16	433969 SALINAS, DEREK I	C
01	00444076	1,100.00	11/22/16	423777 SALINAS, JORGE A.	C
01	00444077	890.00	11/22/16	317063 ROBERT J. SALINAS	C
01	00444078	3,242.50	11/22/16	436542 LAW OFFICE OF CHRIS SULLY	C
01	00444079	300.00	11/22/16	349844 THE MANGI LAW OFFICE, P.C.	C

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01	00444080	300.00	11/22/16	222518 LAW OFFICE OF GREGORIO TREVINO	C
01	00444081	2,900.00	11/22/16	383678 THE VARGAS LAW FIRM	C
01	00444082	300.00	11/22/16	448753 VASQUEZ, CELIA M.	C
01	00444083	340.00	11/22/16	326798 VILLALOBOS, JESUS	C
01	00444084	6,510.00	11/22/16	372722 LAW OFFICE OF THOMAS G. WAYLAND	C
01	00444085	2,960.00	11/22/16	326585 WISE, MIGUEL D.	C
01	00444086	779.76	11/22/16	90476 BOB BARKER COMPANY, INC	C
01	00444087	198.31	11/22/16	245216 INSCO DISTRIBUTING, INC.	C
01	00444088	1,021.53	11/22/16	438944 LIFE CHECK DENISON, LLC	C
01	00444089	1,700.00	11/22/16	152951 MARIN GARZA M.D.	C
01	00444090	38.16	11/22/16	210463 HOLLON OIL CO D/B/A OIL CAN HARRY'S	C
01	00444091	970.00	11/22/16	34274 SHERWIN WILLIAMS COMPANY	C
01	00444092	1,130.71	11/22/16	114243 SYSCO INC.	C
01	00444093	3,124.57	11/22/16	114243 SYSCO INC.	C
01	00444094	99.37	11/22/16	42129 XEROX CORPORATION	C
01	00444095	826.57	11/22/16	444219 PORTER HEDGES LLP	C
01	00444096	2,973.31	11/22/16	315761 4M YOUTH SERVICES INC	C
01	00444097	1,731.62	11/22/16	248878 A WORLD FOR CHILDREN	C
01	00444098	396.95	11/22/16	166588 ADORAMA CAMERA, INC.	C
01	00444099	534.19	11/22/16	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00444100	6,904.50	11/22/16	401374 AIM MEDIA TEXAS OPERATING, LLC	C
01	00444101	54.72	11/22/16	416410 AIRGAS USA, LLC	C
01	00444102	1,044.55	11/22/16	322806 ALLIED FIRE PROTECTION SA, LP	C
01	00444103	1,845.00	11/22/16	449229 ALLIGATOR DENTAL	C
01	00444104	459.49	11/22/16	1864 AMIGO POWER EQUIPMENT	C
01	00444105	75.00	11/22/16	199362 ANRIGE, INC.	C
01	00444106	191.56	11/22/16	391891 APPLIED INDUSTRIAL TECHNOLOGIES	C
01	00444107	134.67	11/22/16	328626 AT&T	C
01	00444108	190.03	11/22/16	328626 AT&T	C
01	00444109	5,407.32	11/22/16	328626 AT&T	C
01	00444110	68.19	11/22/16	328626 AT&T	C
01	00444111	126.36	11/22/16	151521 AT&T TELECONFERENCE SERVICES	C
01	00444112	37.99	11/22/16	366501 AT&T MOBILITY	C
01	00444113	5,363.59	11/22/16	366501 AT&T MOBILITY	C
01	00444114	29,040.00	11/22/16	342009 AUTOPSY SVCS & EXPERT TESTIMONY, PLLC	C
01	00444115	172.00	11/22/16	450103 BENAVIDEZ, JESUS G.	C
01	00444116	360.00	11/22/16	97446 BEXAR COUNTY CLERK	C
01	00444117	120.00	11/22/16	385778 BIO-OPS, LLC.	C
01	00444118	129.06	11/22/16	445509 BRAMBILA, GABRIEL	C
01	00444119	441.85	11/22/16	145971 BRYANT & STINGLEY, INC.	C
01	00444120	172.10	11/22/16	4537 BURTON AUTO SUPPLY, INC	C
01	00444121	96.88	11/22/16	4561 BUSTER LIND PRODUCE	C
01	00444122	14.75	11/22/16	172219 CANO PRODUCE CO., INC.	C
01	00444123	464.06	11/22/16	179272 CANON FINANCIAL SERVICES INC.	C
01	00444124	39.69	11/22/16	261726 CARRIER ENTERPRISE, LLC	C
01	00444125	65.00	11/22/16	449628 CASSO, TANNIA	C
01	00444126	3,000.00	11/22/16	101575 CASTRO, DAVID M.	C
01	00444127	2,749.00	11/22/16	300896 CC DISTRIBUTORS, INC.	C
01	00444128	23,520.76	11/22/16	153915 CDW GOVERNMENT INC.	C
01	00444129	567.50	11/22/16	428752 CENTER FOR DISEASE DETECTION, LLC	C
01	00444130	645.80	11/22/16	5762 CENTRAL PLUMBING & ELECTRIC SUPPLY CO.	C
01	00444131	175.53	11/22/16	134821 CHEMSEARCH	C
01	00444132	139.32	11/22/16	435155 SALINAS, ROSENDO	C
01	00444133	50.00	11/22/16	450138 CISNEROS JEWELRY	C
01	00444134	2,910.57	11/22/16	10197 CITY OF EDINBURG	C

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01	00444135	133.58	11/22/16	10197 CITY OF EDINBURG	C
01	00444136	183.15	11/22/16	100137 CITY OF ELSA	C
01	00444137	227.90	11/22/16	6637 CITY OF MISSION	C
01	00444138	119.43	11/22/16	169447 CITY OF WESLACO	C
01	00444139	114.82	11/22/16	339865 CMS COMMUNICATIONS, INC.	C
01	00444140	450.00	11/22/16	234303 COHRS, RICHARD	C
01	00444141	80.00	11/22/16	448087 CONDE, ANGEL	C
01	00444142	563.75	11/22/16	404187 COPSYNC, INC.	C
01	00444143	585.00	11/22/16	78174 COPY GRAPHICS, INC	C
01	00444144	240.00	11/22/16	78174 COPY GRAPHICS, INC	C
01	00444145	93.96	11/22/16	444014 CORREA, JOSE	C
01	00444146	1,101.71	11/22/16	441180 CRAWFORD ELECTRIC SUPPLY CO., INC.	C
01	00444147	596.00	11/22/16	195294 DAVILA & ASSOCIATES, INC	C
01	00444148	559.00	11/22/16	195294 DAVILA & ASSOCIATES, INC	C
01	00444149	33.75	11/22/16	436747 DE LEON, FRANCISCO III	C
01	00444150	4,198.48	11/22/16	184179 DEBT SERVICE	C
01	00444151	1,178.00	11/22/16	178136 DELL MARKETING L.P.	C
01	00444152	136.95	11/22/16	86525 DELTA SPECIALTIES SUPPLY	C
01	00444153	183.57	11/22/16	86525 DELTA SPECIALTIES SUPPLY	C
01	00444154	263.82	11/22/16	228389 DIRECTV	C
01	00444155	62.99	11/22/16	228389 DIRECTV	C
01	00444156	63.00	11/22/16	227153 SANTOY INVESTMENTS LLC	C
01	00444157	555.46	11/22/16	227684 EDINBURG OB-GYN & INFERTILITY CLINIC PA	C
01	00444158	53.90	11/22/16	248444 EL FENIX BAKERY	C
01	00444159	75.00	11/22/16	450111 ESK LAND	C
01	00444160	4,807.85	11/22/16	11827 FARMER BROS. CO.	C
01	00444161	74.19	11/22/16	11908 FEDEX	C
01	00444162	190.13	11/22/16	332852 FERGUSON ENTERPRISES, INC #61	C
01	00444163	426.50	11/22/16	321826 G & K SERVICE INC.	C
01	00444164	16,557.85	11/22/16	183121 GALLS, LLC	C
01	00444165	19.44	11/22/16	192988 GARCIA, RAMIRO	C
01	00444166	10,181.03	11/22/16	13897 GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00444167	10,282.05	11/22/16	211567 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
01	00444168	1,203.00	11/22/16	211567 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
01	00444169	56.33	11/22/16	261335 GRAFIX SHOPPE	C
01	00444170	19,184.06	11/22/16	15253 GULF COAST PAPER CO.	C
01	00444171	8,139.37	11/22/16	227706 GULF COAST TRADES CENTER	C
01	00444172	610.00	11/22/16	15261 GULF DATA PRODUCTS	C
01	00444173	207.50	11/22/16	15369 GUTHRIE'S SAFE & LOCK	C
01	00444174	7.00	11/22/16	252468 HACIENDA FORD BODY SHOP	C
01	00444175	17,416.00	11/22/16	16357 HIDALGO CO. DISTRICT CLERK	C
01	00444176	7.40	11/22/16	198331 HIDALGO COUNTY IRRIGATION DIST. #2	C
01	00444177	203.29	11/22/16	198331 HIDALGO COUNTY IRRIGATION DIST. #2	C
01	00444178	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00444179	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00444180	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00444181	22.00	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00444182	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
01	00444183	224.71	11/22/16	305545 THE HOME DEPOT	C
01	00444184	100.00	11/22/16	444804 HOOFNAGLE, GLORIA JEAN	C
01	00444185	178.50	11/22/16	437824 ID SECURITY ONLINE, LLC.	C
01	00444186	300.00	11/22/16	265152 IDOCKET.COM	C
01	00444187	511.20	11/22/16	407828 INCLUSION SOLUTIONS, LLC	C
01	00444188	201.93	11/22/16	245216 INSCO DISTRIBUTING, INC.	C
01	00444189	976.00	11/22/16	309125 J & M HYDRAULICS	C

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01	00444190	204.72	11/22/16	255637 JASON'S DELI	C
01	00444191	35.00	11/22/16	359025 JC'S RESTAURANT	C
01	00444192	2,305.69	11/22/16	262447 JOHNSON SUPPLY	C
01	00444193	1,028.85	11/22/16	253324 JOHNSTONE SUPPLY-PHARR	C
01	00444194	450.00	11/22/16	113808 JONES, RAY	C
01	00444195	159.20	11/22/16	444391 JUST FILTERS LLC	C
01	00444196	296.28	11/22/16	341126 KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	C
01	00444197	480.00	11/22/16	404403 L. V. MOBILE IMAGING, LLC	C
01	00444198	155.00	11/22/16	405060 LA FERIA FAMILY DENTISTRY P.A.	C
01	00444199	3,914.00	11/22/16	286508 LAB SERVICES, INC.	C
01	00444200	62.10	11/22/16	143731 LONE STAR OVERNIGHT	C
01	00444201	50.30	11/22/16	143731 LONE STAR OVERNIGHT	C
01	00444202	15,657.00	11/22/16	248339 LUTHERAN SOCIAL SERVICES OF THE SOUTH	C
01	00444203	45.28	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444204	127.98	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444205	25,411.47	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444206	270.18	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444207	426.60	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444208	8.22	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444209	14.46	11/22/16	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00444210	77.50	11/22/16	291285 MATHESON TRI-GAS INC.	C
01	00444211	119.96	11/22/16	23493 MATT'S CASH & CARRY	C
01	00444212	205.00	11/22/16	169013 MAX FINE FURNITURE & APPLIANCE	C
01	00444213	7,395.44	11/22/16	266264 MCALLEN MEDICAL LP	C
01	00444214	989.09	11/22/16	371742 MILLER UNIFORMS & EMBLEMS, INC.	C
01	00444215	84.32	11/22/16	24996 MISSION AUTO ELECTRIC, INC.	C
01	00444216	30.00	11/22/16	275506 MOBILE RELAYS PARTNERS, LTD.	C
01	00444217	1,311.20	11/22/16	414492 MOUNTAIN GLACIER, LLC	C
01	00444218	171.90	11/22/16	414492 MOUNTAIN GLACIER, LLC	C
01	00444219	1,695.04	11/22/16	443077 GARCIA, LUIS E.	C
01	00444220	1,090.00	11/22/16	304573 NIGP / ACCOUNTING DEPARTMENT	C
01	00444221	2,363.81	11/22/16	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00444222	144.11	11/22/16	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00444223	5,220.00	11/22/16	261319 NUECES COUNTY	C
01	00444224	105.00	11/22/16	165778 JMP INTERESTS LTD	C
01	00444225	609.27	11/22/16	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
01	00444226	3,054.54	11/22/16	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
01	00444227	6,425.82	11/22/16	255165 O. E. INVESTMENTS, LTD	C
01	00444228	1,372.59	11/22/16	312231 OFFICE DEPOT	C
01	00444229	1,854.05	11/22/16	312231 OFFICE DEPOT, INC.	C
01	00444230	50.00	11/22/16	161985 OLD REPUBLIC SURETY GROUP	C
01	00444231	832.00	11/22/16	72575 PACER PRINTING	C
01	00444232	44,188.00	11/22/16	99953 PALM VALLEY ANIMAL CENTER	C
01	00444233	32.74	11/22/16	231193 PROTECTION 1 ALARM MONITORING INC.	C
01	00444234	356.00	11/22/16	43192 R.E. FRIEDRICHS CO	C
01	00444235	9,000.00	11/22/16	52272 RAMIREZ, JOSE JR.	C
01	00444236	8,402.00	11/22/16	450022 REGENCY NURSING CENTER PARTNERS OF	C
01	00444237	44.04	11/22/16	277223 RELIANT	C
01	00444238	2,082.77	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444239	455.16	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444240	38.21	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444241	99.17	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444242	20.22	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444243	39.45	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444244	850.37	11/22/16	277223 RELIANT, DEPT 0954	C

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01	00444245	1,201.88	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444246	1,820.93	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444247	784.72	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444248	1,140.59	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444249	37.71	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444250	113.13	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444251	9.02	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444252	96.32	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444253	8.44	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444254	113.54	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444255	18.71	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444256	37.45	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444257	37.45	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444258	75.70	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444259	396.14	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444260	364.95	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444261	10,880.12	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444262	13.23	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444263	839.69	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444264	77.03	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444265	37.45	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444266	25.67	11/22/16	277223 RELIANT, DEPT 0954	C
01	00444267	43,619.56	11/22/16	401854 REPUBLIC SERVICES, INC.	C
01	00444268	90.35	11/22/16	403997 RFC RADIOLOGY ASSOCIATES, LLC	C
01	00444269	29,711.29	11/22/16	393304 RICHLINE TECHNICAL SERVICES	C
01	00444270	2,069.39	11/22/16	31003 RIO GRANDE PLUMBING SUPPLY INC.	C
01	00444271	22.36	11/22/16	176311 RIO GRANDE STEEL LTD	C
01	00444272	16.00	11/22/16	444235 RIOJAS, ODILIA	C
01	00444273	3,915.00	11/22/16	31259 RISICA & SONS INC	C
01	00444274	23.64	11/22/16	427527 RLC SNACKS	C
01	00444275	166.03	11/22/16	285471 ROYAL METAL - PHARR	C
01	00444276	41.97	11/22/16	304131 SAENZ HARDWARE	C
01	00444277	11.00	11/22/16	444243 SALINAS, ABIJANET	C
01	00444278	20.07	11/22/16	34088 SHARYLAND WATER SUPPLY CORP	C
01	00444279	152.07	11/22/16	34274 SHERWIN WILLIAMS COMPANY	C
01	00444280	23.99	11/22/16	34274 SHERWIN WILLIAMS COMPANY	C
01	00444281	83.70	11/22/16	393479 SILVA, ANTONIO	C
01	00444282	114.17	11/22/16	34479 SIRCHIE ACQUISITION COMPANY LLC	C
01	00444283	87.44	11/22/16	442267 SITEONE LANDSCAPE SUPPLY, LLC	C
01	00444284	821.70	11/22/16	34797 SOUTH TEXAS COMMUNICATIONS, INC.	C
01	00444285	543.36	11/22/16	328804 SOUTHERN TIRE MART	C
01	00444286	2,786,829.86	11/22/16	184195 SPECIAL REVENUE FUND	C
01	00444287	20.82	11/22/16	35173 SPIKES MOTOR COMPANY	C
01	00444288	3,524.46	11/22/16	210501 SPRINT	C
01	00444289	485.00	11/22/16	210501 SPRINT	C
01	00444290	554.31	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444291	1,013.36	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444292	2,957.65	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444293	1,780.25	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444294	633.78	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444295	1,242.75	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
01	00444296	600.00	11/22/16	133655 SUPERIOR ALARMS	C
01	00444297	3,195.00	11/22/16	244171 TDCAA	C
01	00444298	150.00	11/22/16	340502 TEXAS ASSOCIATION OF GOVERNMENTAL	C
01	00444299	5,322.26	11/22/16	288888 TEXAS GAS SERVICE	C

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01	00444300	7,328.00	11/22/16	369039 TEXAS LAND RECLAMATION LLC	C
01	00444301	1,500.00	11/22/16	37036 TEXAS LAWYERS' INSURANCE EXCHANGE	C
01	00444302	2,700.00	11/22/16	226475 TEXAS WILDLIFE DAMAGE MANAGEMENT FUND	C
01	00444303	7,659.90	11/22/16	329355 LOZZ QUATEZZ LLC	C
01	00444304	76.26	11/22/16	231924 TIME WARNER CABLE	C
01	00444305	104.19	11/22/16	231924 TIME WARNER CABLE	C
01	00444306	1.00	11/22/16	302007 TIRE CENTERS, LLC	C
01	00444307	118.80	11/22/16	415332 TORRES, LEONEL III	C
01	00444308	915.81	11/22/16	213934 TRANE U.S. INC.	C
01	00444309	14,460.00	11/22/16	38792 TROPICAL TEXAS BEHAVIORAL HEALTH	C
01	00444310	2,573.24	11/22/16	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00444311	47.60	11/22/16	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00444312	1,440.96	11/22/16	36927 UNIFIRST HOLDINGS, INC	C
01	00444313	15,583.33	11/22/16	370789 VALLEY INITIATIVE FOR DEVELOPMENT &	C
01	00444314	363.92	11/22/16	132799 VALLEY OUTDOOR POWER EQUIPMENT, INC.	C
01	00444315	823.20	11/22/16	40363 CED - SAN ANTONIO	C
01	00444316	205.00	11/22/16	450049 VELA, HORTENCIA	C
01	00444317	62.10	11/22/16	375608 VELA, ROBERT	C
01	00444318	131.25	11/22/16	251577 FRONTIER	C
01	00444319	93.94	11/22/16	251577 FRONTIER	C
01	00444320	1,138.27	11/22/16	287024 VERIZON WIRELESS	C
01	00444321	162.14	11/22/16	287024 VERIZON WIRELESS	C
01	00444322	37.99	11/22/16	287024 VERIZON WIRELESS	C
01	00444323	37.99	11/22/16	287024 VERIZON WIRELESS	C
01	00444324	37.99	11/22/16	287024 VERIZON WIRELESS	C
01	00444325	37.99	11/22/16	287024 VERIZON WIRELESS	C
01	00444326	303.92	11/22/16	287024 VERIZON WIRELESS	C
01	00444327	1,000.00	11/22/16	420379 VHS HARLINGEN HOSPITAL COMPANY, LLC	C
01	00444328	6,031.42	11/22/16	358681 VICTORIA COUNTY	C
01	00444329	27,663.38	11/22/16	449091 VIDEO INSIGHT, INC.	C
01	00444330	177.94	11/22/16	399680 VILLARREAL, MARKUS D/B/A LA PESCA	C
01	00444331	2,488.80	11/22/16	40991 GRAINGER	C
01	00444332	299.54	11/22/16	41289 WAUKESHA-PEARCE INDUSTRIES, INC.	C
01	00444333	2,125.14	11/22/16	41548 WEST PUBLISHING CORPORATION	C
01	00444334	135.00	11/22/16	220833 WINDSHIELDS XPRESS	C
01	00444335	4,133.41	11/22/16	42129 XEROX CORPORATION	C
01	00444336	56.00	11/22/16	342467 YUMA COUNTY SHERIFF'S OFFICE	C
01	00444337	98.86	11/22/16	413151 ALVAREZ, FERNANDO	C
01	00444338	118.20	11/22/16	201502 BENAVIDEZ, ROEL JR	C
01	00444339	185.79	11/22/16	302813 CARRASCO, ROEL	C
01	00444340	90.59	11/22/16	427110 CASTELLANO, ANTONIO	C
01	00444341	42.69	11/22/16	399531 CASTILLO, FRANCISCO	C
01	00444342	55.32	11/22/16	370398 CAVAZOS, ANTONIO	C
01	00444343	11,996.37	11/22/16	343277 CITIBANK	C
01	00444344	188.51	11/22/16	312991 CONTRERAS, JESUS	C
01	00444345	34.58	11/22/16	375551 CORONADO, MARY LOU	C
01	00444346	10.80	11/22/16	375136 CRUZ, JUAN	C
01	00444347	33.52	11/22/16	432679 CUELLAR, CARLOS	C
01	00444348	156.00	11/22/16	387746 ESPIRITU, ILIANA	C
01	00444349	66.59	11/22/16	290076 FLORES, GERARDO	C
01	00444350	14.75	11/22/16	406660 GARCIA, MARCELO	C
01	00444351	69.92	11/22/16	434167 GOMEZ, BENITO	C
01	00444352	20.93	11/22/16	421960 GOMEZ, JESUS A.	C
01	00444353	38.25	11/22/16	423823 HCTRA - VIOLATIONS	C
01	00444354	21.27	11/22/16	400998 HINOJOSA, ALEJANDRO	C

Bank	Check No	Amount	Date	Vendor	Type
01	00444355	122.16	11/22/16	420247 JOHNSON, WILLIAM P.	C
01	00444356	367.82	11/22/16	374911 LARA, RUBEN	C
01	00444357	156.00	11/22/16	449261 LOPEZ, CINDY	C
01	00444358	156.07	11/22/16	224138 LOPEZ, JULIO	C
01	00444359	181.21	11/22/16	375144 LUERA, ROBERT	C
01	00444360	26.49	11/22/16	437808 MARTIN, DANIEL	C
01	00444361	66.98	11/22/16	378305 MARTINEZ, EMMA LYDIA	C
01	00444362	47.92	11/22/16	449962 MONTEMAYOR, MARTIN	C
01	00444363	156.00	11/22/16	441694 MORENO, GUADALUPE	C
01	00444364	156.00	11/22/16	449296 NIETO, CARLOS	C
01	00444365	512.44	11/22/16	323373 PACHECO, LURIN YVETTE	C
01	00444366	23.30	11/22/16	437794 PADRON, REYNALDO	C
01	00444367	162.24	11/22/16	429945 PALACIOS, JENA	C
01	00444368	140.88	11/22/16	374229 PEREZ, MARK	C
01	00444369	38.50	11/22/16	439525 PRADO, JAMES	C
01	00444370	101.82	11/22/16	409456 QUINTERO, CORINA	C
01	00444371	156.00	11/22/16	449300 RAMIREZ, JOHNNY	C
01	00444372	156.00	11/22/16	363804 RAMON, YVONNE	C
01	00444373	486.45	11/22/16	337234 RENAISSANCE AUSTIN HOTEL	C
01	00444374	600.30	11/22/16	337234 RENAISSANCE AUSTIN HOTEL	C
01	00444375	600.30	11/22/16	337234 RENAISSANCE AUSTIN HOTEL	C
01	00444376	600.30	11/22/16	337234 RENAISSANCE AUSTIN HOTEL	C
01	00444377	156.00	11/22/16	449270 RENTERIA, JENNY	C
01	00444378	179.84	11/22/16	406236 REYES, CYNTHIA	C
01	00444379	91.50	11/22/16	303623 RIOS, SYLVIA	C
01	00444380	24.54	11/22/16	416681 SAENZ, LONGINO	C
01	00444381	156.00	11/22/16	190098 SAGREDO, BELINDA	C
01	00444382	47.89	11/22/16	449954 SIERRA, LUIS	C
01	00444383	141.00	11/22/16	301361 SILGUERO, RAUL	C
01	00444384	209.26	11/22/16	424897 SULLIVAN, JULIA BENITEZ	C
01	00444385	660.00	11/22/16	388793 TEXAS CENTER FOR LEGAL ETHICS	C
01	00444386	40.26	11/22/16	30414 TIJERINA, RENE	C
01	00444387	22.83	11/22/16	403261 TREVINO, ERIK	C
01	00444388	188.95	11/22/16	403105 VARGAS, JAVIER JR.	C
01	00444389	75.11	11/22/16	432687 VASQUEZ, ARTURO	C
01	00444390	183.28	11/22/16	447897 VLECK, EVANA	C
01	00444391	3,780.00	11/22/16	394386 WORLD CLASS TRAINING	C
01	00444392	156.00	11/22/16	449288 ZAMORA, RODOLFO	C
Total Bank No 01		**3,616,675.50**			
02	00417086	77.51	11/22/16	363588 AGUA SPECIAL UTILITY DISTRICT	C
02	00417087	126.36	11/22/16	428302 ALANIZ, REYNALDO	C
02	00417088	137.70	11/22/16	207675 ALVAREZ, DIANA	C
02	00417089	53.46	11/22/16	448230 ARCE, ITZE Y.	C
02	00417090	398.00	11/22/16	381462 AREVALO, ROGELIO	C
02	00417091	9.00	11/22/16	363502 ARREDONDO, ALIFONSO III	C
02	00417092	33.10	11/22/16	328626 AT&T	C
02	00417093	69.07	11/22/16	328626 AT&T	C
02	00417094	524.95	11/22/16	220205 B & H PHOTO VIDEO	C
02	00417095	82.08	11/22/16	360406 BERNAL, VIRGINIA O.	C
02	00417096	207.00	11/22/16	145106 BOOTH, DALE RANDOLPH JR.	C
02	00417097	181.30	11/22/16	172219 CANO PRODUCE CO., INC.	C
02	00417098	807.52	11/22/16	179272 CANON FINANCIAL SERVICES INC.	C
02	00417099	24.03	11/22/16	155896 CANTU, EULALIA	C
02	00417100	46.49	11/22/16	416738 CANTU, LETICIA	C

Bank	Check No	Amount	Date	Vendor	Type
02	00417101	41.47	11/22/16	439495 CANTU, ROXANNA	C
02	00417102	12.20	11/22/16	450189 CEDILLO, ROSARIO	C
02	00417103	90.94	11/22/16	370215 CHAPA, PAULINA	C
02	00417104	1,017.42	11/22/16	343277 CITIBANK	C
02	00417105	10,653.54	11/22/16	343277 CITIBANK	C
02	00417106	134.35	11/22/16	343285 COLUNGA, BLANCA A	C
02	00417107	9.00	11/22/16	374768 CRISTOBAL, SONIA	C
02	00417108	93.42	11/22/16	402630 CRUZ, OLGA	C
02	00417109	41.96	11/22/16	350567 DURAN, LYDIA	C
02	00417110	38.99	11/22/16	275875 EAN HOLDINGS, LLC	C
02	00417111	1,116.29	11/22/16	396095 ENTERPRISE HOLDINGS, INC.	C
02	00417112	13.07	11/22/16	254347 FLORES, NORMA D.	C
02	00417113	3,094.65	11/22/16	125717 FRONTERA MATERIALS, INC	C
02	00417114	575.40	11/22/16	284297 FRONTIER SOUTHWEST INCORPORATED	C
02	00417115	13.93	11/22/16	276057 GARCIA, FAMELISA	C
02	00417116	388.42	11/22/16	211567 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
02	00417117	118.91	11/22/16	203815 GOMEZ, JUANITA	C
02	00417118	20.09	11/22/16	268631 GOMEZ, MARTHA	C
02	00417119	55.08	11/22/16	352675 GONZALEZ, RITA	C
02	00417120	41.47	11/22/16	437964 GUERRERO, AMANDA M.	C
02	00417121	6.37	11/22/16	273112 HOOTS, CINDY	C
02	00417122	48.17	11/22/16	358134 HUERTA, ROSA H.	C
02	00417123	405.26	11/22/16	179442 IVAN'S AUTOMOTIVE	C
02	00417124	74.00	11/22/16	207888 LOPEZ, FAUSTINO III	C
02	00417125	66.42	11/22/16	333557 LOPEZ, SANDRA	C
02	00417126	28.40	11/22/16	350532 LOZANO, ISABEL	C
02	00417127	9.00	11/22/16	181161 LUGO, ELOY	C
02	00417128	37.96	11/22/16	450170 LUNA, ELIAS RAUL JR.	C
02	00417129	29.00	11/22/16	194484 MAR, JOSEFINA S.	C
02	00417130	121.72	11/22/16	429112 MARQUEZ, ANA	C
02	00417131	40.45	11/22/16	355976 MARTINEZ, RUBICELA	C
02	00417132	12.37	11/22/16	428116 MATA, MARIA D.	C
02	00417133	381.00	11/22/16	374121 MCCORMICK, PATRICK KELLEY	C
02	00417134	117.18	11/22/16	404500 MICHELS, LINDA	C
02	00417135	32.94	11/22/16	314838 MILLER, MARGARITA	C
02	00417136	47.30	11/22/16	265861 MOLINA, CRISELDA	C
02	00417137	22.84	11/22/16	428604 MONSIVAIS, YESENIA	C
02	00417138	28.94	11/22/16	368849 MORENO, MARIA TERESA	C
02	00417139	9.00	11/22/16	423572 MORIN-CANSINO, ANGIE	C
02	00417140	292.00	11/22/16	414492 MOUNTAIN GLACIER, LLC	C
02	00417141	166.56	11/22/16	443077 GARCIA, LUIS E.	C
02	00417142	840.52	11/22/16	403458 STATE OF TEXAS - OFFICE OF THE GOVERNOR	C
02	00417143	111.00	11/22/16	210463 HOLLON OIL CO D/B/A OIL CAN HARRY'S	C
02	00417144	196.83	11/22/16	350672 ORTIZ, FRANCISCO JR	C
02	00417145	13.93	11/22/16	21865 PERALEZ, LUCY N	C
02	00417146	206.02	11/22/16	231193 PROTECTION 1 ALARM MONITORING INC.	C
02	00417147	129.06	11/22/16	390356 PRUITT-ORR, SHELIA ANN	C
02	00417148	21.71	11/22/16	384879 PUENTE, LAURA	C
02	00417149	10,164.50	11/22/16	244759 QUEST DIAGNOSTICS	C
02	00417150	16.42	11/22/16	450200 RAMOS, CYNTHIA	C
02	00417151	5,207.37	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417152	2,000.00	11/22/16	392731 ROBERT A. OTSUJI	C
02	00417153	50.00	11/22/16	263435 ROSALES, ALVA RUBY	C
02	00417154	20.09	11/22/16	409618 ROSAS, ELEXIS L.	C
02	00417155	14.74	11/22/16	445282 SALAS, AIDA	C

Bank	Check No	Amount	Date	Vendor	Type
02	00417156	4,015.31	11/22/16	294004 SANOFI PASTEUR, INC	C
02	00417157	116.64	11/22/16	411205 SAUCEDA, SONIA	C
02	00417158	20.95	11/22/16	184519 SMITH, MARIA A	C
02	00417159	9.23	11/22/16	212253 SMITH, MARIA DEL ROSARIO	C
02	00417160	41.96	11/22/16	164143 SOLIS, AMBARINA O.	C
02	00417161	1,041.70	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417162	1,160.19	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417163	1,222.70	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417164	1,222.70	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417165	1,160.65	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417166	225.77	11/22/16	231924 TIME WARNER CABLE	C
02	00417167	154.22	11/22/16	249238 TREVINO, ROSALINDA	C
02	00417168	100.82	11/22/16	38792 TROPICAL TEXAS BEHAVIORAL HEALTH	C
02	00417169	425.58	11/22/16	287024 VERIZON WIRELESS	C
02	00417170	425.60	11/22/16	287024 VERIZON WIRELESS	C
02	00417171	13.12	11/22/16	362352 VOS, PATRICIA	C
02	00417172	123.69	11/22/16	392251 WASTE CONNECTIONS OF TEXAS	C
02	00417173	120.77	11/22/16	392251 WASTE CONNECTIONS OF TEXAS	C
02	00417174	90.50	11/22/16	323454 WATSON, MARIA AMANDA	C
02	00417175	95.59	11/22/16	328308 ZAVALA, RICARDO	C
02	00417176	20.30	11/22/16	369357 ZEPEDA, MARIA D.	C
02	00417177	440.00	11/22/16	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
02	00417178	15,016.95	11/22/16	125717 FRONTERA MATERIALS, INC.	C
02	00417179	13,190.36	11/22/16	125717 FRONTERA MATERIALS, INC.	C
02	00417180	12,806.04	11/22/16	280046 L & G CONSULTING ENGINEERS, INC.	C
02	00417181	1,200.00	11/22/16	280046 L & G CONSULTING ENGINEERS, INC.	C
02	00417182	1,636.00	11/22/16	284009 MILLENNIUM ENGINEERS GROUP, INC.	C
02	00417183	350.00	11/22/16	443832 AGUILAR, MARY EVELYN	C
02	00417184	1,156.48	11/22/16	401374 AIM MEDIA TEXAS OPERATING, LLC	C
02	00417185	81.58	11/22/16	1864 AMIGO POWER EQUIPMENT	C
02	00417186	232.43	11/22/16	1961 ANDERSON EQUIPMENT CO INC	C
02	00417187	617.63	11/22/16	439754 THE KING CORPORATION	C
02	00417188	2,281.93	11/22/16	328626 AT&T	C
02	00417189	4,310.71	11/22/16	366501 AT&T MOBILITY	C
02	00417190	261.37	11/22/16	337412 AUTOZONE	C
02	00417191	250.41	11/22/16	3778 BEVERLY'S HARDWARE	C
02	00417192	695.02	11/22/16	3816 BILL BUNTON AUTO SUPPLY & MACHINE INC.	C
02	00417193	51.25	11/22/16	4081 BORDERLAND HARDWARE OF MERCEDES, INC.	C
02	00417194	30.30	11/22/16	43265 CAMCO WHEEL & AXLE	C
02	00417195	350.00	11/22/16	181641 CANIZALES, DORA M.	C
02	00417196	574.20	11/22/16	179272 CANON FINANCIAL SERVICES INC.	C
02	00417197	14.41	11/22/16	140651 CARWASH CARWASH	C
02	00417198	490.00	11/22/16	421871 CEMEX, INC.	C
02	00417199	27,260.00	11/22/16	355372 CTC DISTRIBUTING, LTD	C
02	00417200	2,424.00	11/22/16	178136 DELL MARKETING L.P.	C
02	00417201	2,190.00	11/22/16	86525 DELTA SPECIALTIES SUPPLY	C
02	00417202	94.98	11/22/16	228389 DIRECTV	C
02	00417203	844.63	11/22/16	324493 DOGGETT HEAVY MACHINERY SERVICES LLC	C
02	00417204	2,795.00	11/22/16	300306 ERO INTERNATIONAL, LLP	C
02	00417205	281.98	11/22/16	311928 FASTENAL COMPANY	C
02	00417206	499.00	11/22/16	193186 FBM HOLDINGS LLC	C
02	00417207	242.52	11/22/16	248649 FLEETPRIDE	C
02	00417208	1,350.00	11/22/16	110736 FLORES, ADELAIDO JR.	C
02	00417209	1,147.50	11/22/16	125717 FRONTERA MATERIALS, INC	C
02	00417210	1,440.50	11/22/16	125717 FRONTERA MATERIALS, INC.	C

Bank	Check No	Amount	Date	Vendor	Type
02	00417211	675.00	11/22/16	321826 G & K SERVICE INC.	C
02	00417212	258.19	11/22/16	183121 GALLS, LLC	C
02	00417213	300.00	11/22/16	241873 JAIME ROEL GARCIA	C
02	00417214	548.74	11/22/16	211567 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
02	00417215	236.06	11/22/16	211567 GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
02	00417216	145,368.53	11/22/16	184187 GENERAL FUND	C
02	00417217	44.50	11/22/16	15261 GULF DATA PRODUCTS	C
02	00417218	872.18	11/22/16	242101 H & V EQUIPMENT SERVICES INC.	C
02	00417219	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
02	00417220	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
02	00417221	7.50	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
02	00417222	22.00	11/22/16	432644 HIDALGO COUNTY TAX ASSESSOR-COLLECTOR	C
02	00417223	470.21	11/22/16	94366 BD HOLT CO	C
02	00417224	795.16	11/22/16	233021 HOME DEPOT CREDIT SERVICES	C
02	00417225	54.05	11/22/16	161624 HUNTINGTON SKY PRODUCTIONS LTD	C
02	00417226	225.00	11/22/16	339628 INTERNATIONAL RIGHT OF WAY ASSOC (US)	C
02	00417227	183.00	11/22/16	18244 JAMES PUBLISHING INC.	C
02	00417228	995.00	11/22/16	427306 JEH-EAS, INC.	C
02	00417229	25,412.60	11/22/16	428833 KOFILE SYSTEMS, INC.	C
02	00417230	110.00	11/22/16	23027 KVAPIL, MARK A.	C
02	00417231	243.14	11/22/16	341126 KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	C
02	00417232	1,815.67	11/22/16	279293 LEXISNEXIS	C
02	00417233	229.17	11/22/16	291285 MATHESON TRI-GAS INC.	C
02	00417234	629.70	11/22/16	190454 MICHELIN NORTH AMERICA, INC.	C
02	00417235	50.42	11/22/16	24996 MISSION AUTO ELECTRIC, INC.	C
02	00417236	2,220.98	11/22/16	272736 MOBILE MINI, INC.	C
02	00417237	160.00	11/22/16	447463 MOBILE SERVICES	C
02	00417238	161.00	11/22/16	414492 MOUNTAIN GLACIER, LLC	C
02	00417239	5,921.10	11/22/16	275727 NARDIS, INC.	C
02	00417240	842.00	11/22/16	256064 NAVARRO, TERESA R. CSR	C
02	00417241	35.12	11/22/16	3166 NEUHAUS & COMPANY LTD	C
02	00417242	60.00	11/22/16	165778 JMP INTERESTS LTD	C
02	00417243	29.15	11/22/16	231193 PROTECTION 1 ALARM MONITORING INC.	C
02	00417244	14.00	11/22/16	315486 RADIADORES DEL VALLE	C
02	00417245	2,053.19	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417246	34.24	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417247	36.74	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417248	194.97	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417249	37.47	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417250	12.59	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417251	30.22	11/22/16	277223 RELIANT, DEPT 0954	C
02	00417252	89.00	11/22/16	377627 RENE'S STARTER & ALTERNATOR	C
02	00417253	34.98	11/22/16	311332 RIO GRANDE CONCRETE ACCESSORIES & SUPPLI	C
02	00417254	95.48	11/22/16	216607 RIO HYDRAULIC, LLC	C
02	00417255	2,050.00	11/22/16	225843 ROBLEDO, DAHLIA	C
02	00417256	4,448.65	11/22/16	269123 RUSH TRUCK CENTERS OF TEXAS, LP	C
02	00417257	25.00	11/22/16	399981 SANCHEZ, ROBERT	C
02	00417258	305.00	11/22/16	433098 MIGUEL MIRELES JR	C
02	00417259	1,600.00	11/22/16	249343 SMITH, GENIE L.	C
02	00417260	543.76	11/22/16	328804 SOUTHERN TIRE MART	C
02	00417261	333,915.79	11/22/16	184195 SPECIAL REVENUE FUND	C
02	00417262	291.70	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417263	1,017.41	11/22/16	319449 STAPLES BUSINESS ADVANTAGE	C
02	00417264	1,580.00	11/22/16	441066 SUITEBRIAR, INC.	C
02	00417265	5.00	11/22/16	133655 SUPERIOR ALARMS	C

Bank	Check No	Amount	Date	Vendor	Type
02	00417266	8,049.73	11/22/16	133655 SUPERIOR ALARMS	C
02	00417267	169.79	11/22/16	285927 THOMSON WEST	C
02	00417268	85.00	11/22/16	436194 THRASH, DIANA D.	C
02	00417269	876.50	11/22/16	302007 TIRE CENTERS, LLC	C
02	00417270	1,202.74	11/22/16	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
02	00417271	1,418.35	11/22/16	36927 UNIFIRST HOLDINGS, INC	C
02	00417272	1,975.48	11/22/16	287024 VERIZON WIRELESS	C
02	00417273	85.56	11/22/16	287024 VERIZON WIRELESS	C
02	00417274	62.48	11/22/16	287024 VERIZON WIRELESS	C
02	00417275	227.94	11/22/16	287024 VERIZON WIRELESS	C
02	00417276	96.12	11/22/16	40991 GRAINGER	C
02	00417277	8,563.00	11/22/16	257559 WASTEQUIP MANUFACTURING COMPANY LLC	C
02	00417278	416.44	11/22/16	78344 WEAKS MARTIN IMPLEMENT CO., INC.	C
02	00417279	745.20	11/22/16	41548 WEST PUBLISHING CORPORATION	C
02	00417280	137.21	11/22/16	100765 WYLIE MANUFACTURING CO.	C
02	00417281	308.49	11/22/16	343277 CITIBANK	C
02	00417282	54.63	11/22/16	260312 MOYAR, STEVE	C
Total Bank No 02		**711,612.43**			
04	00017169	41,389.00	11/22/16	358185 CALDWELL COUNTRY CHEVROLET	C
04	00017170	1,033.05	11/22/16	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00017171	600.34	11/22/16	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00017172	873.16	11/22/16	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00017173	4,050.00	11/22/16	403148 C.S.S. TECHNOLOGY, INC.	C
04	00017174	10,387.43	11/22/16	433152 CLEVELAND ASPHALT PRODUCTS, INC.	C
04	00017175	276.40	11/22/16	270563 CPL RETAIL ENERGY	C
04	00017176	301.21	11/22/16	270563 CPL RETAIL ENERGY	C
04	00017177	595.61	11/22/16	270563 CPL RETAIL ENERGY	C
04	00017178	1,200.00	11/22/16	86525 DELTA SPECIALTIES SUPPLY	C
04	00017179	6,981.04	11/22/16	315109 ERGON ASPHALT & EMULSIONS, INC.	C
04	00017180	6,757.52	11/22/16	125717 FRONTERA MATERIALS, INC.	C
04	00017181	92,676.46	11/22/16	125717 FRONTERA MATERIALS, INC.	C
04	00017182	3,101.74	11/22/16	125717 FRONTERA MATERIALS, INC.	C
04	00017183	8,745.24	11/22/16	125717 FRONTERA MATERIALS, INC.	C
04	00017184	147,222.12	11/22/16	242101 H & V EQUIPMENT SERVICES INC.	C
04	00017185	178,204.10	11/22/16	242101 H & V EQUIPMENT SERVICES INC.	C
04	00017186	64,042.71	11/22/16	242101 H & V EQUIPMENT SERVICES INC.	C
04	00017187	154,623.62	11/22/16	242101 H & V EQUIPMENT SERVICES INC.	C
04	00017188	153,919.28	11/22/16	280046 L & G CONSULTING ENGINEERS, INC.	C
04	00017189	44,707.90	11/22/16	280046 L & G CONSULTING ENGINEERS, INC.	C
04	00017190	30,195.63	11/22/16	229245 SIERRA TITLE OF HIDALGO COUNTY, INC.	C
04	00017191	118,866.26	11/22/16	229245 SIERRA TITLE OF HIDALGO COUNTY, INC.	C
04	00017192	19,216.63	11/22/16	229245 SIERRA TITLE OF HIDALGO COUNTY, INC.	C
04	00017193	83,809.30	11/22/16	227889 TEDSI INFRASTRUCTURE GROUP, INC.	C
04	00017194	17,248.00	11/22/16	442747 NASSRI-WARREN GROUP ARCHITECTS, INC.	C
Total Bank No 04		**1,191,023.75**			
05	00025556	13,036.97	11/22/16	441244 CONTINENTAL AMERICAN INSURANCE COMPANY	C
05	00025557	11,300.50	11/22/16	217972 ALLSTATE WORKPLACE DIVISION	C
05	00025558	82,577.08	11/22/16	441252 AMERITAS LIFE INSURANCE CORP.	C
05	00025559	19,114.43	11/22/16	441260 AVESIS THIRD PARTY ADMINISTRATORS, INC.	C
05	00025560	14,993.07	11/22/16	373273 COLONIAL LIFE & ACCIDENT INSURANCE CO.	C
05	00025561	20,612.72	11/22/16	441279 HUMANA INSURANCE COMPANY	C
05	00025562	42,460.76	11/22/16	209759 PROPRIETARY FUND	C
05	00025563	25,965.01	11/22/16	441287 TEXAS LIFE INSURANCE COMPANY	C
05	00025564	29,379.85	11/22/16	368059 UNUM LIFE INSURANCE COMPANY OF AMERICA	C

Bank	Check No	Amount	Date	Vendor		Type
Total Bank No 05		**259,440.39**				
07	00006282	67.92	11/22/16	328626	AT&T	C
07	00006283	275,569.54	11/22/16	354295	HEALTH CARE SERVICE CORPORATION	C
07	00006284	39,416.66	11/22/16	437662	ELIGIBILITY TRACKING CALCULATORS, LLC	C
07	00006285	78.17	11/22/16	184187	GENERAL FUND	C
07	00006286	11.75	11/22/16	414492	MOUNTAIN GLACIER, LLC	C
Total Bank No 07		**315,144.04**				
15	00031298	2,145.90	11/22/16	401374	AIM MEDIA TEXAS OPERATING, LLC	C
15	00031299	270.00	11/22/16	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
15	00031300	6,663.55	11/22/16	344176	BOYS & GIRLS CLUB OF ALAMO, INC.	C
15	00031301	9,427.31	11/22/16	203408	CASA OF HIDALGO CO., INC.	C
15	00031302	17.26	11/22/16	444545	CAVAZOS, ROBERTO N.	C
15	00031303	696.66	11/22/16	344273	DE LA GARZA, STEVEN	C
15	00031304	29,863.50	11/22/16	266345	EMIGDIO VILLANUEVA	C
15	00031305	2,874.17	11/22/16	315109	ERGON ASPHALT & EMULSIONS, INC.	C
15	00031306	883.24	11/22/16	211567	GE CAPITAL INFORMATION TECHNOLOGY SOLUTI	C
15	00031307	54,540.30	11/22/16	344834	HIDALGO COUNTY TREASURER	C
15	00031308	3,845.51	11/22/16	355003	HOPE FAMILY HEALTH CENTER	C
15	00031309	10,753.13	11/22/16	238414	NUESTRA CLINICA DEL VALLE	C
15	00031310	2,196.30	11/22/16	27987	PAVEMENT MARKINGS INC.	C
15	00031311	558.80	11/22/16	310654	SERNA, DIANA R	C
15	00031312	669.18	11/22/16	169498	URBAN COUNTY PROGRAM	C
15	00031313	4,121.82	11/22/16	39853	VALLEY CALICHE PRODUCTS, INC.	C
Total Bank No 15		**129,526.63**				

Total Manual Checks	**.00**
Total Computer Checks	**6,223,422.74**
Total ACH Checks	**.00**
Total Other Checks	**.00**
Total Electronic Checks	**.00**
Total Computer Voids	**.00**
Total Manual Voids	**.00**
Total ACH Voids	**.00**
Total Other Voids	**.00**
Total Electronic Voids	**.00**
Grand Total	**6,223,422.74**
Number of Checks	**676**

Batch Yr	Batch No	Amount
16	006647	2,982.50
16	006663	97,575.80
16	006664	77,137.22
16	006675	14,077.57
16	006678	243,409.61
16	006682	90,636.29
16	006685	400,838.08
16	006686	99,893.37
16	006687	24,733.70
16	006688	302,897.33
16	006689	68,357.86
16	006690	15,857.84
16	006692	1,601.87
16	006693	64,085.33
16	006694	3,094.65

Bank	Check No	Amount	Date	Vendor	Type
16	**006698**	**5,200.09**			
16	**006699**	**58,546.29**			
16	**006701**	**6,065.00**			
16	**006702**	**19,990.00**			
16	**006703**	**19,473.50**			
16	**006704**	**40,462.50**			
16	**006705**	**30,680.00**			
16	**006706**	**48,757.50**			
16	**006707**	**26,905.00**			
16	**006709**	**10,653.54**			
16	**006713**	**82,327.92**			
16	**006729**	**891,853.34**			
16	**006736**	**31,760.00**			
16	**006751**	**100.82**			
16	**006754**	**129,526.63**			
16	**006767**	**3,313,941.59**			

AI-57478 **Auditor's Office** **2. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Presentation of Fund Information Report

BACKGROUND

Fiscal Impact

Attachments

REPORT

Form Review

Form Started By: Monica Badillo Started On: 11/22/2016 10:10 AM

Final Approval Date: 11/22/2016

County Auditor's

Fund

Information Report
Commissioners' Court Meeting

November 22, 2016

Prepared by the Office of the County Auditor

Raymundo Eufracio, C.P.A

County of Hidalgo

County Auditors

Agenda Information

Report

A. **Letter of Agenda Concerns**

B. **Fund Balance- General Fund**

C. **Schedule of Unreserved Unbudgeted Fund Balances - All Funds**

D. **Schedule of Reserved Fund Balances – All Funds**

E. **Hidalgo County Indigent Health Care Fund Report**

A. Letter of Concern

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

November 22, 2016

Honorable Ramon Garcia, County Judge
Honorable A.C. Cuellar Jr., Commissioner, Precinct No. 1
Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
Honorable Jose M. Flores, Commissioner, Precinct No. 3
Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Agenda Concerns

Dear Judge and Commissioners:

In accordance with Local Government Code Section 111.093, a requisition issued or a contract for work, labor, services, or materials and supplies is not binding until the county auditor certifies that the budget contains an ample provision for the obligation and that funds are or will be available to pay the obligation when due. Recommend that agreements/contracts be revised to include the County Auditor's signature as certification of available funds.

Consent Agenda Item 10.Q. (AI-57300) – Purchasing Department
Recommend No Action: Funding is not in place.

Consent Agenda Item 10.S. (AI-56734) – Purchasing Department
Recommend No Action: The Certificate of Interested Parties (FORM 1295) was not attached. Therefore, we could not determine compliance with Section 2252.908 of the Government Code. According to the Purchasing Department, no action will be requested on this item.

Regular Agenda Item 8.E. (AI-57456) – Executive Office
Recommend No Action: We have several concerns with the Mass Gathering Rules and Regulations. In addition, legal counsel's review and approval of the rules and regulations were not attached.

Regular Agenda Item 8.G. (AI-57462) – Executive Office
Recommend No Action: The amended agreement and legal counsel's review and approval of the amended agreement were not attached.

Regular Agenda Item 13.B. (AI-57427) – Urban County
Recommend No Action: Legal counsel's review and approval of the resolution was not attached.

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

B. Report On Unappropriated Fund Balance - General Fund

County of Hidalgo, Texas
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
General Fund
As of November 22, 2016

	2015 Original Budget	2015 Adjusted Budget	2015 Actual	% Actual To Adjusted Budget
2015 Revenues and other financing sources (See Schedule A)	176,538,434	178,194,930	185,788,597	0.0%
2015 Expenditures and other financing uses (See Schedule B)	185,674,407	190,548,662	184,059,065	0.0%
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(9,135,973)	(12,353,732)	1,729,532	
Adjusted, unassigned fund balance at January 1, 2015	28,825,715	28,825,715	28,825,715	
Prior Period Adjustment		6,946	6,946	
Unreserved (reserved) fund balance	-	833,639	833,639	
2015 Unadjusted, unassigned fund balance at December 31, 2015	19,689,742	17,312,569	31,395,832	

	2016 Original Budget	2016 Adjusted Budget	2016 Actual	% Actual To Adjusted Budget
2016 Revenues and other financing sources (See Schedule A)	184,606,362	184,965,258	182,770,363	98.8%
2016 Expenditures and other financing uses (See Schedule B)	189,336,719	198,979,782	157,368,996	79.1%
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(4,730,357)	(14,014,524)	25,401,367	
Adjusted, unassigned fund balance at December 31, 2015	26,426,520	26,426,520	26,426,520	
Prior Period Adjustment		22,108	22,108	
Unreserved (reserved) fund balance	-	13,653,084	13,653,084	
2016 Unadjusted, unassigned fund balance As of November 22, 2016	21,696,163	26,087,188	65,503,080	

Requested Changes on the Current November 22, 2016 Agenda	
Consent Agenda	
Item 4.A.: Historical Museum	90,000
Item 4.A.: Co Wide Adm - Contingency	(90,000)
Item 4.C.: Co Wide Adm - Contingency	97,452
Item 4.C.: Facilities Management Co Wide	(62,452)
Item 4.C.: Tax Office	(5,000)
Item 4.C.: Autopsies	(30,000)
Item 4.D.: Co Wide Adm - Disposal	12,840
Item 4.D.: Pct.4 Sanitation	(12,840)
	-
Unadjusted 2016 Unassigned Fund Balance for General Fund as of November 22, 2016 If Requested Changes are Approved	26,087,188

GENERAL FUND BUDGET AMENDMENTS
COMMISSIONERS' COURT MEETINGS
As of November 22, 2016

SCHEDULE A- BUDGET AMENDMENTS TO 2016 ESTIMATED REVENUES

2016 Original Budget		$	184,606,361.84
Adjustments to the 2016 Estimated Revenues			
APPROVED 2016 CHANGES BY COURT ON APRIL 19, 2016 AGENDA	9,622.67		
4/19/2016 Increase to Estimated Revenue	9,622.67		
APPROVED 2016 CHANGES BY COURT ON APRIL 26, 2016 AGENDA	4,000.00		
4/26/2016 Increase to Estimated Revenue	4,000.00		
APPROVED 2016 CHANGES BY COURT ON MAY 25, 2016 AGENDA	1,500.00		
5/25/2016 Increase to Estimated Revenue	1,500.00		
APPROVED 2016 CHANGES BY COURT ON SEPTEMBER 6, 2016 AGENDA	343,773.48		
9/6/2016 Increase to Estimated Revenue	343,773.48		
Total Adjustments to the 2016 Estimated Revenues			358,896.15
Total 2016 Approved Original Estimated Revenues and Budget Amendments		**$**	**184,965,257.99**

SCHEDULE B - BUDGET AMENDMENTS TO 2016 APPROPRIATIONS

2016 Original Budget	189,336,719.00
Prior Approved Carryovers - Fund 1280	498,532.68
Prior Approved Carryovers - Fund 1281	103,639.54
Prior Approved Carryovers - Fund 1283	18,112.25
Prior Approved Carryovers - Fund 1284	21,931.62
Prior Approved Carryovers - Fund 1285	88,133.45
Prior Approved Carryovers - Fund 1293	186,989.70
Prior Approved Carryovers - Fund 1301	11,569.39
Prior Approved Carryovers - Fund 1315	272,198.30
Amendments Approved by Commissioners' Court and as Presented by the Budget Office	
APPROVED 2016 CHANGES BY COURT ON DECEMBER 15, 2015 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON JANUARY 5, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON JANUARY 19, 2016 AGENDA	
Consent Agenda	
Item 5.A.: Co Wide Adm - Contingency	(17,872.00)
Item 5.A.: Public Affairs	17,872.00
Item 5.B.: Co Wide Adm - Contingency	(7,500.00)
Item 5.B.: Environmental Compliance	7,500.00
Item 5.C.: Co Wide Adm - Contingency	(460.80)
Item 5.C.: DMB	460.80
Item 5.D.: Pct.4 Sanitation	(1,200.00)
Item 5.D.: Pct.4 Emergency SRV Linn	1,200.00
Item 5.E.: Co Wide Adm - Contingency	(79,315.00)
Item 5.E.: 430th DC	79,315.00
Item 5.H.: Co Wide Adm - Contingency	(11,240.00)
Item 5.H.: Safety	11,240.00
Item 5.J.: Co Wide Adm - Contingency	(10,937.00)
Item 5.J.: County Court at Law #1	10,937.00
Item 5.K.: Pct.4 CRC	(1,497.50)
Item 5.K.: Pct.4 CRC Sunflower/SH107	1,497.50
Regular Agenda	
Item 11.A.3.: Civil Service	(43,752.76)
Item 11.A.3.: Environmental Compliance	43,752.76

SCHEDULE B - BUDGET AMENDMENTS TO 2016 APPROPRIATIONS

Item 19.E.1.: Economic Development	220,833.00
Item 19.E.3.: Assigned F/B - 1115 Waiver	1,228,950.24
	1,449,783.24
APPROVED 2016 CHANGES BY COURT ON JANUARY 26, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON FEBRUARY 3, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON FEBRUARY 16, 2016 AGENDA	
Consent Agenda	
Item 4.A.: Pct.4 Parks	(12,125.43)
Item 4.A.: Pct.4 CRC Sunflower/SH107	12,125.43
Item 4.D.: General Litigation	(69,764.00)
Item 4.D.: Co Wide Adm - Contingency	69,764.00
Item 4.E.: Health Clinics	(10,000.00)
Item 4.E.: Facilities Management County Wide	10,000.00
Item 4.H.: County Clerk	(804.93)
Item 4.H.: Facilities Management	804.93
Item 9.A.: Co Wide Adm - Contingency	(69,764.00)
Item 9.A.: Transfers Out	69,764.00
Regular Agenda	
Item 23.D.1.: Elections Contract	70,008.50
	70,008.50
APPROVED 2016 CHANGES BY COURT ON FEBRUARY 23, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON MARCH 7, 2016 AGENDA	
Consent Agenda	
Item 3.C.: County Commissioners	(3,500.00)
Item 3.C.: Co Wide Adm - Contingency	3,500.00
Item 3.D.: Co Wide Adm - Contingency	(11,000.00)
Item 3.D.: Independent Audit	11,000.00
Item 3.E.: Co Wide Adm - Contingency	(7,100.00)
Item 3.E.: Mailing Services	7,100.00
Item 3.F.: Co Wide Adm - Contingency	(35,652.36)
Item 3.F.: Traffic Engineering	35,652.36
Item 3.G.: Co Wide Adm - Contingency	(2,550.69)
Item 3.G.: Executive Office	2,550.69
Item 8.E.: Co Wide Adm - Contingency	(1,800.00)
Item 8.E.: Transfers Out	1,800.00
Regular Agenda	-
Item 10.A.: GF Restricted F/B Scofflaw	42,484.14
Item 10.C.: Safety	(57,001.61)
Item 10.C.: Human Resources	57,001.61
	42,484.14
APPROVED 2016 CHANGES BY COURT ON MARCH 22, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON APRIL 5, 2016 AGENDA	
Consent Agenda	
Item 3.D.: Co Wide Adm - Contingency	(2,449.90)
Item 3.D.: Safety	2,449.90
Item 3.E.: Co Wide Adm - Contingency	(138,000.00)
Item 3.E.: Pct.1 Sanitation	34,500.00
Item 3.E.: Pct.2 Sanitation	34,500.00
Item 3.E.: Pct.3 Sanitation	34,500.00
Item 3.E.: Pct.4 Sanitation	34,500.00
Item 3.F.: Co Wide Adm - Contingency	(2,248.75)
Item 3.F.: Facilities Management	2,248.75
Item 3.G.: Co Wide Adm - Contingency	(27,377.00)
Item 3.G.: General Fund - Appraisal Fees	27,377.00
Item 3.H.: Pct.4 Parks	(9,073.31)
Item 3.H.: Pct.4 CRC	9,073.31
Item 10.B.: Salary Sweep - Various Departments	533,408.77
Item 10.B.: Co Wide Adm - Contingency	(533,408.77)

SCHEDULE B - BUDGET AMENDMENTS TO 2016 APPROPRIATIONS

Regular Agenda	-
Item 18.B.2.: New Courthouse	4,000,000.00
Item 18.B.2.: G/F-Assigned F/B - New Courthouse	
Item 18.C.1.: Transfers Out	(11,569.39)
Item 18.C.1.: Elections Department	11,569.39
	4,000,000.00
APPROVED 2016 CHANGES BY COURT ON APRIL 12, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON APRIL 19, 2016 AGENDA	
Consent Agenda	
Item 3.A.: Pct.4 Sanitation	(62,882.19)
Item 3.A.: Pct.4 CRC Sunflower/SH107	62,882.19
Regular Agenda	
Item 17.B.3.: Transfers Out - Road & Bridge	9,622.67
	9,622.67
APPROVED 2016 CHANGES BY COURT ON APRIL 26, 2016 AGENDA	
Consent Agenda	
Item 3.E.: Co Wide Adm - Contingency	(3,321.29)
Item 3.E.: Facilities Management Co Wide	3,321.29
Regular Agenda	
Item 18.C.1.: Constable Pct.1	4,000.00
	4,000.00
APPROVED 2016 CHANGES BY COURT ON MAY 10, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON MAY 17, 2016 AGENDA	
Consent Agenda	
Item 3.B.: Co Wide Adm - Contingency	(1,557.82)
Item 3.B.: Pct.2 CRC San Juan	778.91
Item 3.B.: Pct.2 CRC Alamo	778.91
Item 3.H.: Mental Health Trials	(7,200.00)
Item 3.H.: Mailing Services	7,200.00
Regular Agenda	
Item 17.A.5.: Transfers Out - Grants Level 0	1,340,483.83
Item 17.D.1.: Transfers Out - R&B Fund	(59,951.31)
Item 17.D.1.: Pct.4 Restitution	59,951.31
	1,340,483.83
APPROVED 2016 CHANGES BY COURT ON MAY 25, 2016 AGENDA	
Consent Agenda	
Item 3.B.: Co Wide Adm - Contingency	(43,037.02)
Item 3.B.: CC & DC E-Filing	43,037.02
Item 3.C.: Co Wide Adm - Contingency	(44,225.14)
Item 3.C.: Facilities Management	44,225.14
Item 8.A.: Co Wide Adm - Contingency	(371,413.03)
Item 8.A.: Salary Sweep - Various Departments	371,413.03
Regular Agenda	-
Item 8.C.: Sheriff	1,500.00
Item 19.A.: Transfers Out - R&B Fund	(10,357.89)
Item 19.A.: Pct.4 Restitution	10,357.89
	1,500.00
APPROVED 2016 CHANGES BY COURT ON JUNE 7, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON JUNE 14, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON JUNE 20, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON JULY 6, 2016 AGENDA	
	-
APPROVED 2016 CHANGES BY COURT ON JULY 19, 2016 AGENDA	
Consent Agenda	
Item 3.A.: Co Wide Adm - Contingency	(16,875.18)
Item 3.A.: Environmental Compliance	16,875.18
Item 3.B.: Co Wide Adm - Contingency	(9,343.00)

SCHEDULE B - BUDGET AMENDMENTS TO 2016 APPROPRIATIONS

Item 3.B.: Facilities Management	9,343.00
Item 3.C.: Co Wide Administration	(14,230.00)
Item 3.C.: Executive Office	14,230.00
Item 3.D.: Sheriff Dept.	(1,976.86)
Item 3.D.: Jail Commissary	1,976.86
Item 3.E.: General Litigation	(112,578.50)
Item 3.E.: Co Wide Adm - Contingency	112,578.50
Item 3.F.: Co Wide Adm - Contingency	(98,348.50)
Item 3.F.: Facilities Management - Morgue	98,348.50
Item 3.G.: Pct. 2 Sanitation	(38,000.00)
Item 3.G.: Pct. 2 Parks	38,000.00
Item 4.A.: Transfers Out - Road & Bridge	(15,565.38)
Item 4.A.: Pct. 4 CRC Sunnflower/SH107	15,100.00
Item 4.A.: Pct. 4 Linn San Manuel	465.38
Item 7.A.: District Clerk Record Archive	263,173.50
Item 20.B.: Transfers Out - General Fund	986,660.63
	1,249,834.13
APPROVED 2016 CHANGES BY COURT ON JULY 26, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON AUGUST 9, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON AUGUST 16, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON AUGUST 23, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON AUGUST 30, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON SEPTEMBER 6, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON SEPTEMBER 13, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON SEPTEMBER 20, 2016 AGENDA	
Consent Agenda	
Item 3.A.: Pct 2. Parks	(4,305.35)
Item 3.A.: Wic Inelegible Costs	4,305.35
Item 3.G.: Co Wide Adm - Contingency	(3,087.02)
Item 3.G.: Criminal DA	3,087.02
Item 3.H.: Co Wide Adm - Contingency	(7,939.80)
Item 3.H.: Wic Inelegible Costs	7,939.80
Item 3.I.: County Commissioners	(12,000.00)
Item 3.I.: Mailing Services	12,000.00
Item 10.C.: General Litigation	(19,393.84)
Item 10.C.: Transfers Out - Capital Outlay	19,393.84
Regular Agenda	
Item 9.B.: Sheriff	(705.07)
Item 9.B.: Jail	705.07
Item 14.B.1: Economic Development	41,167.00
	41,167.00
APPROVED 2016 CHANGES BY COURT ON SEPTEMBER 27, 2016 AGENDA	-
APPROVED 2016 CHANGES BY COURT ON OCTOBER 4, 2016 AGENDA	
Consent Agenda	
Item 3.A.: General Litigation	(13,336)
Item 3.A.: Co Wide Adm - Contingency	13,336
Item 3.B.: Co Wide Adm - Contingency	(13,336)
Item 3.B.: Facilities Management County Wide	13,336
Item 3.F.: PCT4 CRC Sunflower/SH107	(4,204)
Item 3.F.: PCT4 CRC Sunflower	4,204
Item 3.G.: Urban County	(1,350)
Item 3.G.: Urban County	1,350
Item 9.A.: Various Departments	(115,699)
Item 9.A.: Co Wide Adm - Contingency	115,699
Item 9.C.1.: Transfer out - R&B Fund	(21,692)

SCHEDULE B - BUDGET AMENDMENTS TO 2016 APPROPRIATIONS

Item 9.C.1.:	PCT4 CRC Sunflower/SH107	10,697
Item 9.C.1.:	PCT4 Sanitation	10,995
Regular Agenda		-
Item 6.D.:	G/F Restricted F/B Grand Jury	300
Item 6.D.:	Grand Jury	
		300.00
APPROVED 2016 CHANGES BY COURT ON OCTOBER 13, 2016 AGENDA		
		-
APPROVED 2016 CHANGES BY COURT ON OCTOBER 25, 2016 AGENDA		
Consent Agenda		
Item 4.A.:	Co Wide Adm - Contingency	(2,800.00)
Item 4.A.:	County Treasurer	2,800.00
Item 4.C.:	Co Wide Adm - Contingency	(3,813.00)
Item 4.C.:	Facilities Management Co Wide	3,813.00
Item 4.F.:	Sheriff	(87,000.00)
Item 4.F.:	Jail	87,000.00
Item 4.H.:	Pct.4	(9,475.86)
Item 4.H.:	Pct.4	9,475.86
Item 8.C.2.:	Transfers Out - R&B Fund	(7,073.63)
Item 8.C.2.:	Pct.4 Sanitation	7,073.63
Reguar Agenda		-
Item 6.A.7.:	Co Wide Adm - Contingency	(5,316.28)
Item 6.A.7.:	Criminal DA	5,316.28
Item 23.C.:	Co Wide Adm - Contingency	(128,449.23)
Item 23.C.:	County Commissioners	128,449.23
Item 23.D.:	Co Wide Adm - Contingency	(61,781.38)
Item 23.D.:	Transfers Out - Grants Level 1	61,781.38
Item 23.E.1.:	Transfers Out - Grants Level 5	(18,298.43)
Item 23.E.1.:	Co Wide Adm - Contingency	18,298.43
Item 23.E.4.:	Co Wide Adm - Contingency	231,273.00
Item 23.E.5.:	Bail Bond Board	1,500.00
		232,773.00
APPROVED 2016 CHANGES BY COURT ON NOVEMBER 1, 2016 AGENDA		
		-
APPROVED 2016 CHANGES BY COURT ON NOVEMBER 15, 2016 AGENDA		
		-

Total approved Budget Amendments from December 15, 2015 through November 15, 2016 as presented by Budget Office	**8,441,956.51**
Total 2016 Approved Original Budget Appropriations and Budget Amendments	**$ 198,979,782.44**

C. Schedule of Unreserved Unbudgeted Fund Balances – All Funds

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF UNRESERVED UNBUDGETED FUND BALANCES
As of November 22, 2016

Account Number	Account Description	Amount	Available for Appropriation
6-1100-258-00-000-000-0-000	GEN FD-UNASSIGNED FUND BALANCE	(40,101,712.71)	
6-1100-270-00-000-000-0-000	GEN FD-BUDGETED FUND BALANCE	14,014,524.45	(26,087,188.26)
6-1200-258-00-000-000-0-000	R&B FUND-UNASSIGNED FUND BALANCE	(9,856,977.70)	
6-1200-270-00-000-000-0-000	R&B FUND-FUND BAL-BUDGETED	9,856,977.70	-
6-1220-258-00-000-000-0-000	LEOSE FUND-UNASSIGNED FUND BALANCE	(26,604.16)	
6-1220-270-00-000-000-0-000	LEOSE FUND-BUDGETED FUND BALANCE	16,010.78	(10,593.38)
6-1221-258-00-000-000-0-000	DA VEH THEFT-UNASSIGNED FUND BALANCE	(31.92)	
6-1221-270-00-000-000-0-000	DA VEH THEFT-BUDGETED FUND BALANCE	31.92	-
6-1222-258-00-000-000-0-000	DA CHECK FRAUD-UNASSIGNED FUND BALAN(	(193,442.77)	
6-1222-270-00-000-000-0-000	DA CHECK FRAUD-BUDGETED FUND BALANCE	107,865.61	(85,577.16)
6-1223-258-00-000-000-0-000	DA CCP59-UNASSIGNED FUND BALANCE	(5,682,468.65)	
6-1223-270-00-000-000-0-000	DA CCP59-BUDGETED FUND BALANCE	1,507,476.82	(4,174,991.83)
6-1224-258-00-000-000-0-000	DRUG ABUSE PREV/REHAB-UNASSIGNED F/B	(337,322.76)	
6-1224-270-00-000-000-0-000	DRUG ABUSE PREV/REHAB-BUDGETED FUND	(2,592.36)	(339,915.12)
6-1225-258-00-000-000-0-000	PRETRIAL INTRVNTN PRG-UNASSIGNED F/B	(265,641.08)	
6-1225-270-00-000-000-0-000	PRETRIAL INTRVNTN PRG-BUDGETED FUND B.	163,146.01	(102,495.07)
6-1226-258-00-000-000-0-000	SHERIFF INVESTIG-UNASSIGNED FUND BALAN	(18,887.27)	
6-1226-270-00-000-000-0-000	SHERIFF INVESTIG-BUDGETED FUND BALANCI	-	(18,887.27)
6-1227-258-00-000-000-0-000	SHERIFF CCP59-UNASSIGNED FUND BALANCE	(1,455,015.53)	
6-1227-270-00-000-000-0-000	SHERIFF CCP59-BUDGETED FUND BALANCE	559,361.04	(895,654.49)
6-1228-258-00-000-000-0-000	SHRF FED SHRG-US TREAS-UNASSIGNED F/B	(712,708.12)	
6-1228-270-00-000-000-0-000	SHRF FED SHRG-US TREAS-BUDGETED FUND	445,168.00	(267,540.12)
6-1229-258-00-000-000-0-000	SHRF FED SHRG-USDJ-UNASSIGNED F/B	(1,092,472.31)	
6-1229-270-00-000-000-0-000	SHRF FED SHRG-USDJ-BUDGETED FUND BALA	457,290.80	(635,181.51)
6-1230-258-00-000-000-0-000	CONST PCT3 CCP59-UNASSIGNED FUND BALA	(20,468.10)	
6-1230-270-00-000-000-0-000	CONST PCT3 CCP59-BUDGETED FUND BALAN(	20,468.10	-
6-1231-258-00-000-000-0-000	CONST PCT4 CCP59-UNASSIGNED FUND BALA	(74,003.73)	
6-1231-270-00-000-000-0-000	CONST PCT4 CCP59-BUDGETED FUND BALAN(	11,770.79	(62,232.94)
6-1233-258-00-000-000-0-000	CONST PCT1 CCP59-UNASSIGNED FUND BALA	(4,970.76)	
6-1233-270-00-000-000-0-000	CONST PCT1 CCP59-BUDGETED FUND BALAN(	-	(4,970.76)
6-1234-258-00-000-000-0-000	CHILD ABUSE PREV-UNASSIGNED FUND BALAI	(36,768.66)	
6-1234-270-00-000-000-0-000	CHILD ABUSE PREV-BUDGETED FUND BALANC	(5,037.60)	(41,806.26)
6-1235-258-00-000-000-0-000	DC REC MGMT/PRESRV-UNASSIGNED FUND B.	(264,335.55)	
6-1235-270-00-000-000-0-000	DC REC MGMT/PRESRV-BUDGETED FUND BAL	19,285.09	(245,050.46)
6-1236-258-00-000-000-0-000	DC TITLE IV-D-UNASSIGNED FUND BALANCE	(24,273.85)	
6-1236-270-00-000-000-0-000	DC TITLE IV-D-BUDGETED FUND BALANCE	(2,025.06)	(26,298.91)
6-1237-258-00-000-000-0-000	CC REC MGMT/PRESRV-UNASSIGNED FUND B.	(2,907,713.10)	
6-1237-270-00-000-000-0-000	CC REC MGMT/PRESRV-BUDGETED FUND BAL	(278,979.83)	(3,186,692.93)
6-1238-258-00-000-000-0-000	CO REC MGMT/PRESRV-UNASSIGNED FUND B.	(201,211.34)	
6-1238-270-00-000-000-0-000	CO REC MGMT/PRESRV-BUDGETED FUND BAL	52,655.21	(148,556.13)
6-1239-258-00-000-000-0-000	CRT REPORTER SRV-UNASSIGNED FUND BAL/	(160,737.61)	
6-1239-270-00-000-000-0-000	CRT REPORTER SRV-BUDGETED FUND BALAN	49,648.20	(111,089.41)
6-1240-258-00-000-000-0-000	JUV DELQ PREV-UNASSIGNED FUND BALANCE	(4,548.59)	
6-1240-270-00-000-000-0-000	JUV DELQ PREV-BUDGETED FUND BALANCE	(278.33)	(4,826.92)
6-1241-258-00-000-000-0-000	CRTHSE SECURITY-UNASSIGNED FUND BALAI	(79,081.72)	
6-1241-270-00-000-000-0-000	CRTHSE SECURITY-BUDGETED FUND BALANC	174.67	(78,907.05)
6-1242-258-00-000-000-0-000	JUST CRT TECH-UNASSIGNED FUND BALANCE	(488,822.63)	
6-1242-270-00-000-000-0-000	JUST CRT TECH-BUDGETED FUND BALANCE	484,711.88	(4,110.75)
6-1243-258-00-000-000-0-000	CONTRIBUTIONS FUND-UNASSIGNED FUND BA	(336,691.01)	
6-1243-270-00-000-000-0-000	CONTRIBUTIONS FUND-BUDGETED FUND BAL/	3,983.71	(332,707.30)
6-1245-258-00-000-000-0-000	JUST CRT BLDG SEC-UNASSIGNED FUND BAL	(57,009.10)	
6-1245-270-00-000-000-0-000	JUST CRT BLDG SEC-BUDGETED FUND BALAN	1,242.64	(55,766.46)
6-1246-258-00-000-000-0-000	TAC SP VEH INV-UNASSIGNED FUND BALANCE	(184,119.14)	
6-1246-270-00-000-000-0-000	TAC SP VEH INV-BUDGETED FUND BALANCE	81,741.47	(102,377.67)
6-1247-258-00-000-000-0-000	LAW LIBRARY-UNASSIGNED FUND BALANCE	(1,113,020.40)	
6-1247-270-00-000-000-0-000	LAW LIBRARY-BUDGETED FUND BALANCE	76,543.35	(1,036,477.05)
6-1250-258-00-000-000-0-000	SUPPL CRT GRDNSHP-UNASSIGNED FUND BAI	(82,478.94)	
6-1250-270-00-000-000-0-000	SUPPL CRT GRDNSHP-BUDGETED FUND BALA	36,918.11	(45,560.83)
6-1251-258-00-000-000-0-000	HIDTA CCP59-UNASSIGNED FUND BALANCE	(1,960,622.93)	
6-1251-270-00-000-000-0-000	HIDTA CCP59-BUDGETED FUND BALANCE	1,129,757.56	(830,865.37)
6-1252-258-00-000-000-0-000	HIDTA FED SHRG-US TREAS-UNASSIGNED F/B	(948,597.12)	
6-1252-270-00-000-000-0-000	HIDTA FED SHRG-US TREAS-BUDGETED FD BA	484,974.45	(463,622.67)
6-1253-258-00-000-000-0-000	HIDTA OTHER SHRG-UNASSIGNED FUND BALA	(175,428.02)	
6-1253-270-00-000-000-0-000	HIDTA OTHER SHRG-BUDGETED FUND BALAN(	163,580.00	(11,848.02)
6-1254-258-00-000-000-0-000	HIDTA FED SHRG-USDJ-UNASSIGNED FUND BA	(568,088.18)	
6-1254-270-00-000-000-0-000	HIDTA FED SHRG-USDJ-BUDGETED FUND BAL	289,535.82	(278,552.36)
6-1255-258-00-000-000-0-000	CO&DIST CRT TECH-UNASSIGNED FUND BALA	(43,529.27)	
6-1255-270-00-000-000-0-000	CO&DIST CRT TECH-BUDGETED FUND BALANC	(17,045.29)	(60,574.56)

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF UNRESERVED UNBUDGETED FUND BALANCES
As of November 22, 2016

Account Number	Account Description	Amount	Available for Appropriation
6-1256-258-00-000-000-0-000	DA FED SHRG-USDJ-UNASSIGNED FUND BALA	(145,286.51)	
6-1256-270-00-000-000-0-000	DA FED SHRG-USDJ-BUDGETED FUND BALANC	63,645.86	(81,640.65)
6-1257-258-00-000-000-0-000	CONST PCT3 FED SHRG-TREAS-UNASSIGNED	(14,883.61)	
6-1257-270-00-000-000-0-000	CONST PCT3 FED SHRG-TREAS-BUDGETED F/I	14,883.61	-
6-1258-258-00-000-000-0-000	LPPF-UNASSIGNED FUND BALANCE	(41,971,574.58)	
6-1258-270-00-000-000-0-000	LPPF-BUDGETED FUND BALANCE	37,927,299.50	(4,044,275.08)
6-1259-258-00-000-000-0-000	CONST PCT4 FED SHRG-TREAS-UNASSIGNED	(4,711.26)	
6-1259-270-00-000-000-0-000	CONST PCT4 FED SHRG-TREAS-BUDGETED F/I	-	(4,711.26)
6-1260-258-00-000-000-0-000	CONST PCT2 CHAPTER 59-UNASSIGNED F/B	(4,752.15)	
6-1260-270-00-000-000-0-000	CONST PCT2 CHAPTER 59-BUDGETED F/B	-	(4,752.15)
6-1261-258-00-000-000-0-000	CONST PCT3 FED SHRG-DOJ-UNASSIGNED F/E	(11,698.08)	
6-1261-270-00-000-000-0-000	CONST PCT3 FED SHRG-DOJ-BUDGETED F/B	11,698.08	-
6-1280-258-00-000-000-0-000	GRANTS LVL 0-UNASSIGNED FUND BALANCE	-	
6-1280-270-00-000-000-0-000	GRANTS LVL 0-BUDGETED FUND BALANCE	-	-
6-1281-258-00-000-000-0-000	GRANTS LVL 1-UNASSIGNED FUND BALANCE	-	
6-1281-270-00-000-000-0-000	GRANTS LVL 1-BUDGETED FUND BALANCE	-	-
6-1282-258-00-000-000-0-000	GRANTS LVL 2-UNASSIGNED FUND BALANCE	-	
6-1282-270-00-000-000-0-000	GRANTS LVL 2-BUDGETED FUND BALANCE	-	-
6-1283-258-00-000-000-0-000	GRANTS LVL 3-UNASSIGNED FUND BALANCE	-	
6-1283-270-00-000-000-0-000	GRANTS LVL 3-BUDGETED FUND BALANCE	-	-
6-1284-258-00-000-000-0-000	GRANTS LVL 4-UNASSIGNED FUND BALANCE	-	
6-1284-270-00-000-000-0-000	GRANTS LVL 4-BUDGETED FUND BALANCE	-	-
6-1285-258-00-000-000-0-000	GRANTS LVL 5-UNASSIGNED FUND BALANCE	37,673.91	
6-1285-270-00-000-000-0-000	GRANTS LVL 5-BUDGETED FUND BALANCE	(37,673.91)	-
6-1286-258-00-000-000-0-000	GRANTS LVL 6-UNASSIGNED FUND BALANCE	-	
6-1286-270-00-000-000-0-000	GRANTS LVL 6-BUDGETED FUND BALANCE	(2,516.00)	(2,516.00)
6-1287-258-00-000-000-0-000	GRANTS LVL 7-UNASSIGNED FUND BALANCE	-	
6-1287-270-00-000-000-0-000	GRANTS LVL 7-BUDGETED FUND BALANCE	-	-
6-1288-258-00-000-000-0-000	URBAN COUNTY-UNASSIGNED FUND BALANCE	66,091.23	
6-1288-270-00-000-000-0-000	URBAN COUNTY-BUDGETED FUND BALANCE	-	66,091.23
6-1289-258-00-000-000-0-000	GRANTS LVL 9-UNASSIGNED FUND BALANCE	-	
6-1289-270-00-000-000-0-000	GRANTS LVL 9-BUDGETED FUND BALANCE	-	-
6-1291-258-00-000-000-0-000	HIDTA-UNASSIGNED FUND BALANCE	-	
6-1291-270-00-000-000-0-000	HIDTA-BUDGETED FUND BALANCE	-	-
6-1292-258-00-000-000-0-000	WIC PRG-UNASSIGNED FUND BALANCE	-	
6-1292-270-00-000-000-0-000	WIC PRG-BUDGETED FUND BALANCE	-	-
6-1293-258-00-000-000-0-000	HEALTH GRANTS-UNASSIGNED FUND BALANC	(1,523,094.36)	
6-1293-270-00-000-000-0-000	HEALTH GRANTS-BUDGETED FUND BALANCE	47,446.00	(1,475,648.36)
6-1294-258-00-000-000-0-000	JUV PROB-UNASSIGNED FUND BALANCE	(15,739.62)	
6-1294-270-00-000-000-0-000	JUV PROB-BUDGETED FUND BALANCE	15,739.62	-
6-1295-258-00-000-000-0-000	JUV BOOT CAMP-UNASSIGNED FUND BALANCI	(202,600.08)	
6-1295-270-00-000-000-0-000	JUV BOOT CAMP-BUDGETED FUND BALANCE	202,600.08	-
6-1296-258-00-000-000-0-000	IV-E FED FOSTER CARE-UNASSIGNED FUND B.	(142,584.74)	
6-1296-270-00-000-000-0-000	IV-E FED FOSTER CARE-BUDGETED FUND BAL	-	(142,584.74)
6-1297-258-00-000-000-0-000	ADULT PROB-UNASSIGNED FUND BALANCE	(817,298.73)	
6-1297-270-00-000-000-0-000	ADULT PROB-BUDGETED FUND BALANCE	-	(817,298.73)
6-1301-258-00-000-000-0-000	CAPITAL OUTLAY-UNASSIGNED FUND BALANC	27,956.65	
6-1301-270-00-000-000-0-000	CAPITAL OUTLAY-BUDGETED FUND BALANCE	(28,010.20)	(53.55)
6-1302-258-00-000-000-0-000	TAX NOTE 2007-UNASSIGNED FUND BALANCE	(506,670.61)	
6-1302-270-00-000-000-0-000	TAX NOTE 2007-BUDGETED FUND BALANCE	505,629.16	(1,041.45)
6-1303-258-00-000-000-0-000	SALE OF CO ASSETS-UNASSIGNED FUND BAL	(1,611,865.56)	
6-1303-270-00-000-000-0-000	SALE OF CO ASSETS-BUDGETED FUND BALAN	1,582,268.37	(29,597.19)
6-1304-258-00-000-000-0-000	TAX NOTE 2014-UNASSIGNED FUND BALANCE	(1,065,532.50)	
6-1304-270-00-000-000-0-000	TAX NOTE 2014-BUDGETED FUND BALANCE	1,049,989.58	(15,542.92)
6-1312-258-00-000-000-0-000	BCAP 3-UNASSIGNED FUND BALANCE	-	
6-1312-270-00-000-000-0-000	BCAP 3-BUDGETED FUND BALANCE	-	-
6-1315-258-00-000-000-0-000	TXDOT PRJ-UNASSIGNED FUND BALANCE	2,484,545.76	
6-1315-270-00-000-000-0-000	TXDOT PRJ-BUDGETED FUND BALANCE	(2,846,549.43)	(362,003.67)
6-1331-258-00-000-000-0-000	CO 2001-UNASSIGNED FUND BALANCE	(46,953.63)	
6-1331-270-00-000-000-0-000	CO 2001-BUDGETED FUND BALANCE	31,921.67	(15,031.96)
6-1339-258-00-000-000-0-000	CO 2009-UNASSIGNED FUND BALANCE	(493.10)	
6-1339-270-00-000-000-0-000	CO 2009-BUDGETED FUND BALANCE	-	(493.10)
6-1341-258-00-000-000-0-000	CO 2009B&C-UNASSIGNED FUND BALANCE	(690,306.90)	
6-1341-270-00-000-000-0-000	CO 2009B&C-BUDGETED FUND BALANCE	688,869.95	(1,436.95)
6-1342-258-00-000-000-0-000	CO 2010A&B-UNASSIGNED FUND BALANCE	(794,532.97)	
6-1342-270-00-000-000-0-000	CO 2010A&B-BUDGETED FUND BALANCE	783,731.89	(10,801.08)
6-1345-258-00-000-000-0-000	CO 2014-UNASSIGNED FUND BALANCE	(10,428,878.25)	
6-1345-270-00-000-000-0-000	CO 2014-BUDGETED FUND BALANCE	9,759,942.92	(668,935.33)
6-1347-258-00-000-000-0-000	CO 2015A-UNASSIGNED FUND BALANCE	(15,323,513.35)	
6-1347-270-00-000-000-0-000	CO 2015A-BUDGETED FUND BALANCE	15,315,496.36	(8,016.99)

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF UNRESERVED UNBUDGETED FUND BALANCES
As of November 22, 2016

Account Number	Account Description	Amount	Available for Appropriation
6-1350-258-00-000-000-0-000	CO 2016-UNASSIGNED FUND BALANCE	-	
6-1350-270-00-000-000-0-000	CO 2016-BUDGETED FUND BALANCE	39,959,000.00	39,959,000.00
6-1401-258-00-000-000-0-000	NOTES PAYABLE-UNASSIGNED FUND BALANC	(18,625.05)	
6-1401-270-00-000-000-0-000	NOTES PAYABLE-BUDGETED FUND BALANCE	(81,287.79)	(99,912.84)
6-1435-258-00-000-000-0-000	REF BONDS 2005-UNASSIGNED FUND BALANC	(222,310.39)	
6-1435-270-00-000-000-0-000	REF BONDS 2005-BUDGETED FUND BALANCE	222,310.39	-
6-1436-258-00-000-000-0-000	CO 2006-UNASSIGNED FUND BALANCE	(1,025,238.62)	
6-1436-270-00-000-000-0-000	CO 2006-BUDGETED FUND BALANCE	830,722.89	(194,515.73)
6-1438-258-00-000-000-0-000	REF BONDS 2007-UNASSIGNED FUND BALANC	(428,325.28)	
6-1438-270-00-000-000-0-000	REF BONDS 2007-BUDGETED FUND BALANCE	435,482.63	7,157.35
6-1439-258-00-000-000-0-000	CO 2009-UNASSIGNED FUND BALANCE	(399,169.52)	
6-1439-270-00-000-000-0-000	CO 2009-BUDGETED FUND BALANCE	402,016.89	2,847.37
6-1440-258-00-000-000-0-000	REF BONDS 2009A-UNASSIGNED FUND BALAN	(55,202.88)	
6-1440-270-00-000-000-0-000	REF BONDS 2009A-BUDGETED FUND BALANCE	42,248.45	(12,954.43)
6-1441-258-00-000-000-0-000	CO 2009B&C-UNASSIGNED FUND BALANCE	(516,893.32)	
6-1441-270-00-000-000-0-000	CO 2009B&C-BUDGETED FUND BALANCE	132,462.15	(384,431.17)
6-1442-258-00-000-000-0-000	CO 2010A&B-UNASSIGNED FUND BALANCE	(1,208,830.15)	
6-1442-270-00-000-000-0-000	CO 2010A&B-BUDGETED FUND BALANCE	294,396.89	(914,433.26)
6-1443-258-00-000-000-0-000	REF BONDS 2014A-UNASSIGNED FUND BALAN	(182,826.46)	
6-1443-270-00-000-000-0-000	REF BONDS 2014A-BUDGETED FUND BALANCE	141,007.02	(41,819.44)
6-1444-258-00-000-000-0-000	REF BONDS 2014B-UNASSIGNED FUND BALAN	(423,610.02)	
6-1444-270-00-000-000-0-000	REF BONDS 2014B-BUDGETED FUND BALANCE	300,366.84	(123,243.18)
6-1445-258-00-000-000-0-000	CO 2014-UNASSIGNED FUND BALANCE	(1,500.00)	
6-1445-270-00-000-000-0-000	CO 2014-BUDGETED FUND BALANCE	(454,600.66)	(456,100.66)
6-1446-258-00-000-000-0-000	REF BONDS 2014C-UNASSIGNED FUND BALAN	(2,530.59)	
6-1446-270-00-000-000-0-000	REF BONDS 2014C-BUDGETED FUND BALANCE	(557,255.47)	(559,786.06)
6-1447-258-00-000-000-0-000	CO 2015A-UNASSIGNED FUND BALANCE	-	
6-1447-270-00-000-000-0-000	CO 2015A-BUDGETED FUND BALANCE	(375,327.87)	(375,327.87)
6-1448-258-00-000-000-0-000	REF BONDS 2015B-UNASSIGNED FUND BALAN	(5,764.97)	
6-1448-270-00-000-000-0-000	REF BONDS 2015B-BUDGETED FUND BALANCE	(368,606.48)	(374,371.45)
6-1449-258-00-000-000-0-000	REF BONDS 2015C-UNASSIGNED FUND BALAN	(5,494.75)	
6-1449-270-00-000-000-0-000	REF BONDS 2015C-BUDGETED FUND BALANCE	(387,988.18)	(393,482.93)
6-1450-258-00-000-000-0-000	CO 2016-UNASSIGNED FUND BALANCE	-	
6-1450-270-00-000-000-0-000	CO 2016-BUDGETED FUND BALANCE	-	-
6-2101-258-00-000-000-0-000	LANDFILL-NET POSITION-UNRESTRICTED	828,068.50	
6-2101-270-00-000-000-0-000	LANDFILL-BUDGETED NET POSITION	-	828,068.50
6-2102-258-00-000-000-0-000	JAIL COMMISSARY-NET POSITION-UNRESTRIC	(49,728.53)	
6-2102-270-00-000-000-0-000	JAIL COMMISSARY-BUDGETED NET POSITION	13,564.70	(36,163.83)
6-2201-258-00-000-000-0-000	HEALTH BENEFITS-NET POSITION-UNRESTRIC	6,051,607.23	
6-2201-270-00-000-000-0-000	HEALTH BENEFITS-BUDGETED NET POSITION	10,930.94	6,062,538.17
6-2202-258-00-000-000-0-000	WORKERS COMP-NET POSITION-UNRESTRICT	(2,749,619.72)	
6-2202-270-00-000-000-0-000	WORKERS COMP-BUDGETED NET POSITION	3,827.50	(2,973,400.34)
6-3301-258-00-000-000-0-000	UNCLAIMED MONEY-UNASSIGNED FUND BALA	(86,190.94)	
6-3301-270-00-000-000-0-000	UNCLAIMED MONEY-BUDGETED FUND BALANC	-	-
6-3302-258-00-000-000-0-000	UNCLAIMED MONEY CC-UNASSIGNED FUND B.	(141,417.18)	
6-3302-270-00-000-000-0-000	UNCLAIMED MONEY CC-BUDGETED FUND BAL	-	-
6-3303-258-00-000-000-0-000	UNCLAIMED MONEY DC-UNASSIGNED FUND B.	-	
6-3303-270-00-000-000-0-000	UNCLAIMED MONEY DC-BUDGETED FUND BAL	-	-
6-3304-258-00-000-000-0-000	BAIL BOND SURETIES-UNASSIGNED FUND BAL	-	
6-3304-270-00-000-000-0-000	BAIL BOND SURETIES-BUDGETED FUND BALAI	-	-
6-3401-258-00-000-000-0-000	CLEARING FUND-UNASSIGNED FUND BALANCI	-	
6-3401-270-00-000-000-0-000	CLEARING FUND-BUDGETED FUND BALANCE	-	-
6-3402-258-00-000-000-0-000	PAYROLL FUND-UNASSIGNED FUND BALANCE	-	
6-3402-270-00-000-000-0-000	PAYROLL FUND-BUDGETED FUND BALANCE	-	
6-3403-258-00-000-000-0-000	GROUP INS FUND-UNASSIGNED FUND BALANC	-	
6-3403-270-00-000-000-0-000	GROUP INS FUND-BUDGETED FUND BALANCE	-	-
6-8000-258-00-000-000-0-000	GEN CAPITAL ASSETS-UNASSIGNED FUND BAI	-	
6-8000-270-00-000-000-0-000	GEN CAPITAL ASSETS-BUDGETED FUND BALA	-	
6-9000-258-00-000-000-0-000	GLTD-UNASSIGNED FUND BALANCE	-	
6-9000-270-00-000-000-0-000	GLTD-BUDGETED FUND BALANCE	-	-

D. Schedule of Reserved Fund Balances - All Funds

COUNTY OF HIDALGO, TEXAS
Schedule of Reserved Fund Balances
As of November 22, 2016

Account Number	Account Description	Amount
6-1100-251-00-000-001-0-000	GEN FD-NONSPENDABLE F/B-POSTAGE	(125,677.05)
6-1100-251-00-000-002-0-000	GEN FD-NONSPENDABLE F/B-INVENTORY	(718,869.31)
6-1100-252-00-067-000-0-000	GEN FD-NONSPENDABLE F/B-ADV JP 4-1	(50.00)
6-1100-252-00-090-001-0-000	GEN FD-NONSPENDABLE F/B-ADV DISTRICT CLK	(250.00)
6-1100-252-00-090-002-0-000	GEN FD-NONSPENDABLE F/B-ADV JURY SCRIPT	(50,000.00)
6-1100-252-00-100-000-0-000	GEN FD-NONSPENDABLE F/B-ADV LAW LIBRARY	(300.00)
6-1100-252-00-121-000-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT1 PARK	(100.00)
6-1100-252-00-121-001-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT1 CHNG FD	(100.00)
6-1100-252-00-122-000-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT2 CHNG FD	(200.00)
6-1100-252-00-123-000-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT3 PARK	(50.00)
6-1100-252-00-123-001-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT3 CHNG FD	(100.00)
6-1100-252-00-124-000-0-000	GEN FD-NONSPENDABLE F/B-ADV PCT4 CHNG FD	(200.00)
6-1100-252-00-130-000-0-000	GEN FD-NONSPENDABLE F/B-ADV ELECTIONS	(50.00)
6-1100-252-00-140-000-0-000	GEN FD-NONSPENDABLE F/B-ADV TAX OFFICE	(47,300.00)
6-1100-252-00-150-000-0-000	GEN FD-NONSPENDABLE F/B-ADV TREASURER	(50.00)
6-1100-252-00-180-000-0-000	GEN FD-NONSPENDABLE F/B-ADV COUNTY CLERK	(1,200.00)
6-1100-252-00-210-000-0-000	GEN FD-NONSPENDABLE F/B-ADV PLANNING DPT	(525.00)
6-1100-252-00-280-000-0-000	GEN FD-NONSPENDABLE F/B-ADV SHERIFF	(150.00)
6-1100-252-00-300-000-0-000	GEN FD-NONSPENDABLE F/B-ADV FIRE MARSHAL	(150.00)
6-1100-252-00-340-000-0-000	GEN FD-NONSPENDABLE F/B-ADV HEALTH DEPT	(250.00)
6-1100-255-02-000-001-0-000	GEN FD-RESTRICTED F/B-GRAND JURY	(185,172.35)
6-1100-255-02-000-002-0-000	GEN FD-RESTRICTED F/B-ECONOMIC DEVELOP	(503,962.02)
6-1100-255-02-000-004-0-000	GEN FD-RESTRICTED F/B-CC RECORDS ARCHIVE	(1,375,994.98)
6-1100-255-02-000-006-0-000	GEN FD-RESTRICTED F/B-ELECTIONS CONTRACT	(211,147.59)
6-1100-255-02-000-007-0-000	GEN FD-RESTRICTED F/B-SHRF ABANDONED VEH	(100.00)
6-1100-255-02-000-008-0-000	GEN FD-RESTRICTED F/B-BAIL BOND BOARD	(165,635.68)
6-1100-255-02-000-010-0-000	GEN FD-RESTRICTED F/B-FAMILY PROTECT FEE	(439,025.02)
6-1100-255-02-000-011-0-000	GEN FD-RESTRICTED F/B-DRUG COURT CST	(176,708.64)
6-1100-255-02-000-012-0-000	GEN FD-RESTRICTED F/B-DC RECORDS ARCHIVE	(163,813.34)
6-1100-255-02-000-014-0-000	GEN FD-RESTRICTED F/B-SHRF GARAGE MV FEE	(2,130.00)
6-1100-255-02-000-015-0-000	GEN FD-RESTRICTED F/B-SCOFFLAW	(374,396.54)
6-1100-255-02-000-016-0-000	GEN FD-RESTRICTED F/B-JP PRSRV VITAL STA	(18,668.00)
6-1100-255-02-000-017-0-000	GEN FD-RESTRICTED F/B-CC PRSRV VITAL STA	(184,703.00)
6-1100-257-00-000-003-0-000	GEN FD-ASSIGNED F/B-1115 WAIVER	(1,960,260.14)
6-1227-252-03-000-426-0-000	SHERIFF CCP59-NONSPENDABLE F/B-ADVANCE	(10,000.00)
6-1297-252-00-320-000-0-000	ADULT PROB-NONSPENDABLE F/B-ADV ADLT PRB	(400.00)
6-2202-252-03-000-480-0-000	WORKERS COMP-NONSPENDABL F/B-ADV TRISTAR	(150,000.00)

E. Hidalgo County Indigent Health Care Fund Report

County Indigent Health Care Program
Activity Report Form 105
As of November 22, 2016
Fiscal Year 2017: September 1, 2016 thru August 31, 2017

	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	Totals
Physician Services	102,086.60	-	-	-	-	-	-	-	-	-	-	-	102,086.60
Prescription Drugs	113,768.41	-	-	-	-	-	-	-	-	-	-	-	113,768.41
Hospital, Inpatient Services	320,670.66	-	-	-	-	-	-	-	-	-	-	-	320,670.66
Hospital, Outpatient Services	241,967.97	-	-	-	-	-	-	-	-	-	-	-	241,967.97
Laboratory / X-Ray Services	56,011.39	-	-	-	-	-	-	-	-	-	-	-	56,011.39
Skilled Nursing Facility Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Family Planning Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Rural Health Clinic Services	-	-	-	-	-	-	-	-	-	-	-	-	-
State Hospital Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Optional Services	12,418.93	-	-	-	-	-	-	-	-	-	-	-	12,418.93
SUB-TOTAL:	846,923.96	-	-	-	-	-	-	-	-	-	-	-	846,923.96
LESS: Miscellaneous													
Provider Reimbursements Hid. Co.	-	-	-	-	-	-	-	-	-	-	-	-	-
[1]Provider Reimbursements HCCS	(9,314.74)	-	-	-	-	-	-	-	-	-	-	-	(9,314.74)
[2]Provider Reimbursements HCCS- Hospital Credit	(2,321.61)	-	-	-	-	-	-	-	-	-	-	-	(2,321.61)
LESS: Voids not Reissued	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL:	(11,636.35)	-	-	-	-	-	-	-	-	-	-	-	(11,636.35)
TOTAL:	$ 835,287.61	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 835,287.61

AGRTL FOR FISCAL YEAR 2017	$ 179,239,333.07
6% AGRTL	$ 10,754,359.98
8% AGRTL	$ 14,339,146.65

VALUATION PERFORMED BY COUNTY
PAYMENTS MADE BY
HIDALGO COUNTY CLINICAL SERVICES

October 4, 2016	135,044.35
October 13, 2016	230,822.66
October 18, 2016	238,807.78
October 25, 2016	240,813.40
November 1, 2016	184,780.15
November 15, 2016	251,139.90
November 22, 2016	225,272.51
	$ 1,506,680.75

[1]These are reimbursements from participating vendors for services provided to Hidalgo County citizens who qualify for indigent help.

[2]These reimbursements are credits for services provided by hospitals participating in the 1115 Waiver Program.

		Intergovernmental Transfers (IGT)	
		Uncompensated Care (UC)	Reform Incentive
Program	CC Date	Amount	Payment (DSRIP)
			-
			-
			-
			-
Total		-	-

County Indigent Health Care Program
Activity Report Form 105
As of August 30, 2016
Fiscal Year 2016: September 1, 2015 thru August 31, 2016

	September 2015	October 2015	November 2015	December 2015	January 2016	February 2016	March 2016	April 2016	May 2016	June 2016	July 2016	August 2016	Totals
Physician Services	129,375.88	102,084.29	71,938.58	94,509.66	73,486.54	84,582.23	101,543.65	96,378.70	132,191.07	98,738.76	97,964.55	106,043.11	1,188,837.02
Prescription Drugs	104,449.04	94,212.93	96,109.43	93,061.25	88,146.61	95,581.47	96,975.18	29,828.40	157,549.44	105,137.75	90,121.54	97,259.53	1,148,432.57
Hospital, Inpatient Services	196,856.81	238,325.17	215,856.52	192,756.78	247,344.52	348,784.62	520,814.12	246,616.14	381,434.81	282,853.78	145,723.04	273,477.31	3,290,843.62
Hospital, Outpatient Services	231,591.88	262,376.13	247,181.60	165,485.04	201,284.22	178,539.14	298,980.37	173,025.29	319,052.19	203,301.80	186,344.98	266,841.97	2,734,004.61
Laboratory / X-Ray Services	70,904.56	64,778.77	51,344.39	49,663.19	47,762.87	49,667.80	61,569.36	71,851.06	68,630.55	64,972.15	59,321.31	60,264.25	720,730.26
Skilled Nursing Facility Services	-	84.11	-	-	-	-	-	-	-	-	-	-	84.11
Family Planning Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Rural Health Clinic Services	-	-	-	-	-	-	-	-	-	-	-	-	-
State Hospital Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Optional Services	16,944.65	17,799.97	12,607.25	12,067.92	11,951.84	12,615.43	17,098.82	12,384.28	16,717.03	12,551.01	16,516.97	13,488.72	172,743.89
SUB-TOTAL:	750,122.82	779,661.37	695,037.77	607,543.84	669,976.60	769,770.69	1,096,981.50	630,083.87	1,075,575.09	767,555.25	595,992.39	817,374.89	9,255,676.08
LESS: Miscellaneous													
Provider Reimbursements Hid. Co.	-	-	-	-	-	-	-	-	-	-	-	-	-
[1]Provider Reimbursements HCCS	(8,890.95)	(4,489.44)	(3,463.37)	(363.72)	(670.29)	(746.11)	(9,796.91)	(2,263.96)	(495.15)	(8,292.07)	(3,793.86)	(6,336.21)	(49,604.04)
[2]Provider Reimbursements HCCS- Hospital Credits	(2,229.34)	-	-	(27,889.10)	-	(18,331.78)	(19,335.80)	(5,934.76)	(11,348.69)	(803.84)	-	(3,352.71)	(89,226.02)
LESS: Voids not Reissued	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL:	(11,120.29)	(4,489.44)	(3,463.37)	(28,252.82)	(670.29)	(19,079.89)	(29,132.71)	(8,198.72)	(11,843.84)	(9,095.91)	(3,793.86)	(9,688.92)	(138,830.06)
TOTAL:	$ 739,002.53	$ 775,171.93	$ 691,574.40	$ 579,291.02	$ 669,306.31	$ 750,690.80	$ 1,067,848.79	$ 621,885.15	$ 1,063,731.25	$ 758,459.34	$ 592,198.53	$ 807,685.97	$ 9,116,846.02

AGRTL FOR FISCAL YEAR 2016	$ 167,169,704.63
6% AGRTL	$ 10,030,182.28
8% AGRTL	$ 13,373,576.37

VALUATION PERFORMED BY COUNTY
PAYMENTS MADE BY
HIDALGO COUNTY CLINICAL SERVICES

$ -

[1]These are reimbursements from participating vendors for services provided to Hidalgo County citizens who qulalify for indigent help.

[2]These reimbursements are credits for services provided by hospitals participating in the 1115 Waiver Program.

		Intergovernmental Transfers (IGT) Uncompensated Care (UC)	Reform Incentive
Program	CC Date	Amount	Payment (DSRIP)
1115 Waiver Program	02/16/16	5,500,000.00	-
			-
			-
			-
Total		5,500,000.00	-

County Indigent Health Care Program
Activity Report Form 105
2015 Fiscal Year
Fiscal Year 2015: September 1, 2014 thru August 31, 2015

	September 2014	October 2014	November 2014	December 2014	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	July 2015	August 2015	Totals
Physician Services	143,152.85	102,825.84	134,005.44	163,867.17	115,107.96	145,164.83	158,146.18	103,105.82	114,428.43	146,500.12	86,300.77	130,779.30	1,543,384.71
Prescription Drugs	95,161.75	86,927.69	65,971.54	102,148.34	79,030.64	78,661.70	84,907.55	100,344.20	95,072.36	97,578.29	83,839.54	76,520.45	1,046,164.05
Hospital, Inpatient Services	442,676.44	285,719.31	185,415.99	290,696.72	323,588.19	372,398.73	155,695.95	240,181.14	257,072.18	291,293.22	216,275.02	173,657.66	3,234,670.55
Hospital, Outpatient Services	340,453.99	294,079.36	165,645.86	246,930.40	267,908.56	323,996.14	194,147.80	114,634.44	277,062.62	256,663.12	184,250.61	198,313.97	2,864,086.87
Laboratory / X-Ray Services	97,439.04	83,646.55	98,964.68	95,003.11	73,015.89	86,085.87	89,844.79	60,579.80	73,236.06	88,612.56	49,597.45	71,487.10	967,512.90
Skilled Nursing Facility Services	-	-	-	-	84.11	-	-	-	-	-	-	-	84.11
Family Planning Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Rural Health Clinic Services	-	-	-	-	-	-	-	-	-	-	-	-	-
State Hospital Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Optional Services	33,240.70	15,530.94	21,535.53	22,228.00	25,495.94	22,474.24	15,393.79	10,767.00	10,340.38	19,406.15	13,262.00	19,330.28	229,004.95
SUB-TOTAL:	1,152,124.77	868,729.69	671,539.04	920,873.74	884,231.29	1,028,781.51	698,136.06	629,612.40	827,212.03	900,053.46	633,525.39	670,088.76	9,884,908.14
LESS: Miscellaneous													
Provider Reimbursements Hid. Co.	-	-	-	-	-	-	-	-	-	-	-	-	-
[1]Provider Reimbursements HCCS	(12,500.54)	(7,048.66)	(3,456.78)	(378.01)	(294.14)	(530.32)	(639.85)	(12,640.87)	(7,297.32)	(2,043.17)	(3,707.58)	(3,992.51)	(54,529.75)
[2]Provider Reimbursements HCCS- Hospital Credit	-	(7,730.92)	(2,692.78)	(11,638.59)	-	(34,829.54)	-	-	(37,761.60)	-	-	(20,894.76)	(115,548.19)
LESS: Voids not Reissued	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL:	(12,500.54)	(14,779.58)	(6,149.56)	(12,016.60)	(294.14)	(35,359.86)	(639.85)	(12,640.87)	(45,058.92)	(2,043.17)	(3,707.58)	(24,887.27)	(170,077.94)
TOTAL:	$ 1,139,624.23	$ 853,950.11	$ 665,389.48	$ 908,857.14	$ 883,937.15	$ 993,421.65	$ 697,496.21	$ 616,971.53	$ 782,153.11	$ 898,010.29	$ 629,817.81	$ 645,201.49	$ 9,714,830.20

AGRTL FOR FISCAL YEAR 2015	$ 163,213,752.00
6% AGRTL	$ 9,792,825.12
8% AGRTL	$ 13,057,100.16

VALUATION PERFORMED BY COUNTY
PAYMENTS MADE BY
HIDALGO COUNTY CLINICAL SERVICES

[1]These are reimbursements from participating vendors for services provided to Hidalgo County citizens who qualify for indigent help.

[2]These reimbursements are credits for services provided by hospitals participating in the 1115 Waiver Program.

		92.207.95 Intergovernmental Transfers (IGT) Uncompensated Care (UC) Amount	Reform Incentive Payment (DSRIP)
Program	CC Date		
1115 Waiver Program	08/02/15	6,000,000.00	-
			-
			-
			-
Total		6,000,000.00	-

AI-57253 **Auditor's Office** **2. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Yvonne Torres, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

Information

CAPTION

Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

BACKGROUND

Reports have been requested from the auditors and will be attached when provided.

Fiscal Impact

Attachments

REPORTS

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/08/2016 09:55 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Yvonne Torres		Started On: 11/08/2016 09:36 AM
Final Approval Date: 11/18/2016		

COUNTY of HIDALGO

COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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EDINBURG, TEXAS 78539

November 9, 2016

The Honorable Ramon Garcia
Hidalgo County Judge
302 W. University Drive
Edinburg, Texas 78539

Dear Judge Garcia:

Pursuant to Local Government Code Section 114.044 and/or Local Government Code Section 115.0035 (c), we are submitting for your review the following monthly reports and/or letters:

Department	Fees/Costs	Description
Mr. Homero Garza, Fire Marshal	$ 11,556.00	Sept. 2016 Monthly Report/Letter
Mr. Eduardo Olivarez, Chief Administrator Officer Hidalgo County Health and Human Services Department	$ 45,210.00	Aug. 2016 Monthly Report/Letter
Mr. Eduardo Olivarez, Chief Administrator Officer Hidalgo County Health and Human Services Department	$ 38,475.00	Sept. 2016 Monthly Report/Letter
Ms. Angie Chapa, Law Librarian	$ 1,325.00	Sept. 2016 Monthly Report/Letter
Ms. Angie Chapa, Law Librarian	$ 1,085.25	Oct. 2016 Monthly Report/Letter
Mr. T.J. Arredondo, Director of Planning	$ 43,483.74	July 2016 Monthly Report/Letter
Mr. T.J. Arredondo, Director of Planning	$ 143,622.84	Aug. 2016 Monthly Report/Letter
The Hon. A.C. Cuellar, Jr., Commissioner Precinct No. 1	$ 290.00	Sept. 2016 Monthly Report/Letter Delta Lake
The Hon. A.C. Cuellar, Jr., Commissioner Precinct No. 1	$ 26,900.00	Aug. 2016 Monthly Report/Letter Sanitation Program
The Hon. A.C. Cuellar, Jr., Commissioner Precinct No. 1	$ 16,800.00	Sept. 2016 Monthly Report/Letter Sanitation Program
The Hon. Eduardo Cantu, Commissioner Precinct No. 2	$ 3,625.00	Aug. 2016 Monthly Report/Letter Sanitation Program
The Hon. Eduardo Cantu, Commissioner Precinct No. 2	$ 3,700.00	Sept. 2016 Monthly Report/Letter Sanitation Program
The Hon. Jose M. Flores, Commissioner Precinct No. 3	$ 37,975.00	Aug. 2016 Monthly Report/Letter Sanitation Program
The Hon. Jose M. Flores, Commissioner Precinct No. 3	$ 35,300.00	Sept. 2016 Monthly Report/Letter Sanitation Program
The Hon. Jose M. Flores, Commissioner Precinct No. 3	$ NO ACTIVITY	Aug. 2016 Monthly Report/Letter Anzalduas Park (Park Closed)
The Hon. Jose M. Flores, Commissioner Precinct No. 3	$ 388.00	Sept. 2016 Monthly Report/Letter Anzalduas Park
The Hon. Joseph Palacios, Commissioner Precinct No. 4	$ 27,900.00	Aug. 2016 Monthly Report/Letter Sanitation Program
The Hon. Joseph Palacios, Commissioner Precinct No. 4	$ 22,325.00	Sept. 2016 Monthly Report/Letter Sanitation Program

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

The Hon. Celestino Avila Jr. Constable Precinct No. 1	$	14,595.50	Aug. 2016 Monthly Report/Letter
The Hon. Celestino Avila Jr. Constable Precinct No. 1	$	3,953.00	Sept. 2016 Monthly Report/Letter
The Hon. Martin Cantu, Constable Precinct No. 2	$	20,853.00	Sept. 2016 Monthly Report/Letter
The Hon. Lazaro Gallardo, Constable Precinct No. 3	$	8,885.00	Aug. 2016 Monthly Report/Letter
The Hon. Lazaro Gallardo, Constable Precinct No. 3	$	1,368.00	Sept. 2016 Monthly Report/Letter
The Hon. Atanacio Gaitan Jr. Constable Precinct No. 4	$	1,391.50	Sept. 2016 Monthly Report/Letter

Department	Description
The Hon. Eddie Guerra, Hidalgo County Sheriff	Review of Sheriff's "B" Account Financial Statements For the Months ended June 30, 2016 through August 31, 2016
The Hon. Eddie Guerra, Hidalgo County Sheriff	Review of "D" Monthly Fines and Fees Report and Supporting Documentation For the months of July 2016 and August 2016
The Hon. Eddie Guerra, Hidalgo County Sheriff	Review of Sheriff's Investigation Fund Balance Sheets For the Months ended June 30, 2016 through September 30, 2016
The Hon. Ricardo Rodriguez, Jr. Hidalgo County Criminal District Attorney	Review of Hot Checks Processing Fees Reports and Supporting Documentation For the Month of August 2016
The Hon. Ricardo Rodriguez, Jr. Hidalgo County Criminal District Attorney	Review of the H.B. 65 Financial Statements For the months of April 2016 through August 2016
The Hon. Ricardo Rodriguez, Jr. Hidalgo County Criminal District Attorney	Review of the HIDTA H.B. 65 Financial Statements For the months of June 2016 through August 2016
The Hon. Ricardo Rodriguez, Jr. Hidalgo County Criminal District Attorney	Review of the Hot Checks Balance Sheet For the months of June 2016 and July 2016
The Hon. Pablo Villarreal, Jr., RTA Hidalgo County Tax Assessor/Collector	Review of Delinquent Tax Attorney Payment Request-September 2016 Report No. 2016-68

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

Attachments

HIDALGO COUNTY FIRE MARSHAL MONTHLY REPORT
FOR THE MONTH OF SEPTEMBER

PBC

DATE	APPLICANT NAME	RECEIPT NUMBER	Cash	Check	MO	TYPE OF SERVICE	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
09/01/16	ATANACIO VELASQUEZ	140004	X			BURN PERMIT	202201	$25.00
09/01/16	OLIVIA RODRIGUEZ	140014	X			BURN PERMIT	202201	$25.00
09/01/16	CARMEN RAMIREZ	140024	X			BURN PERMIT	202201	$25.00
09/01/16	MOISES CASTILLO JR	140034	X			BURN PERMIT	202201	$25.00
09/01/16	CAROL COURTAWAY	140044	X			BURN PERMIT	202201	$25.00
09/01/16	JUANITA GUTIERREZ	140054	X			BURN PERMIT	202201	$25.00
09/01/16	JORGE GARCIA	140064	X			BURN PERMIT	202201	$25.00
09/01/16	GUMARO GONZALEZ	140074	X			BURN PERMIT	202201	$25.00
09/01/16	ELVA ARECHIGA	140084	X			BURN PERMIT	202201	$25.00
09/06/16	RENE GUERRA	140094	X			BURN PERMIT	202203	$25.00
09/06/16	JUAN RIOS JR.	140104		X		BURN PERMIT	202203	$25.00
09/06/16	PHILLIP BUTT	140114	X			BURN PERMIT	202203	$25.00
09/06/16	GENARO LARA GAYTAN	140124	X			BURN PERMIT	202203	$25.00
09/06/16	JERRY CAVAZOS	140134		X		COMMERCIAL BURN PERMIT	202203	$100.00
09/06/16	PABLO TORRES	140144		X		BURN PERMIT	202203	$25.00
09/06/16	ISMAEL GASPAR	140154	X			BURN PERMIT	202203	$25.00
09/07/16	ELSA SALAZAR	140164	X			BURN PERMIT	202204	$25.00
09/07/16	RAQUEL MIRAMONTES TAQUERIA SAENZ	140174	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	MIGUEL ROMERO MI BARRIO TAQUERIA	140184	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	YAZMIN RAYA ZUMBA	140194	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	ALDA Z. LEYJA MOBILE UNIT / TAQUERIA	140204	X			BUSINESS OCCUPANCY	202204	$75.00

09/07/16	REYNA LUMBRERAS RUBY PLAZA	14021	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	RAY MARTINEZ RAY'S COUNTRY KITCHEN	14022	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	CRISTINA MEDRANO DRIVE THRU KITCHEN	14023	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	MARIA SALINAS	14024	X			BURN PERMIT	202204	$25.00
09/07/16	GUADALUPE DE LA CRUZ LITTLE EINSTEINS CLUBHOUSE	14025		X		BUSINESS OCCUPANCY	202204	$75.00
09/07/16	ELOY CHAPA	14026		X		BURN PERMIT	202204	$25.00
09/07/16	ALMA R. RODRIGUEZ	14027	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	JESUS MEDRANO	14028	X			BURN PERMIT	202204	$25.00
09/07/16	EDWARD COOGAN	14029	X			BURN PERMIT (4)	202204	$100.00
09/07/16	ABEL GUERRERO LAS PALMITAS	14030	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	MARIA ECHAVERRIA	14031	X			BURN PERMIT	202204	$25.00
09/07/16	NANCY CASTORENA TORTILLERIA CASTORENA	14032	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	VICTOR DELGADO MOBILE FOOD CART	14033	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	ARMANDO GARCIA	14034	X			BURN PERMIT	202204	$25.00
09/07/16	JUANITA G. ZAMARRIPA THE CAVE	14035	X			BUILDING PERMIT	202204	$200.00
09/07/16	FLORESTELLA IBARRA TORTILLERIA	14036	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	VELMA OLIVAREZ SPORTS BAR	14037	X			BUSINESS OCCUPANCY	202204	$75.00
09/07/16	EVELIA R. CASTILLO	14038	X			BURN PERMIT	202204	$25.00
09/07/16	BEATRIZ AGUIRRE	14039	X			BURN PERMIT	202204	$25.00
09/07/16	CESAR ROSALES HACIENDA LAS FUENTES	14040	X			BUSINESS OCCUPANCY	202204	$75.00
09/08/16	ROSENDO GUZMAN	14041		X		COMMERCIAL BURN PERMIT	202310	$100.00
09/08/16	ERISTEO MONTANO	14042	X			BURN PERMIT	202310	$25.00
09/08/16	JOHNNY CAVAZOS	14043	X			BURN PERMIT	202310	$25.00
09/08/16	DELFINO GAONA	14044	X			BURN PERMIT	202310	$25.00
09/08/16	ROBERTO CANO	14045	X			BURN PERMIT	202310	$25.00

09/08/16	DOMINGO SIERRA	14046	X			BURN PERMIT	202310	$25.00
09/09/16	JORGE ALANIS	14047		X		BURN PERMIT	202311	$25.00
09/09/16	MINERVA GARCIA	14048	X			DUPLICATE PERMIT	202311	$5.00
09/09/16	ARMANDO CASARES	14049	X			BURN PERMIT	202311	$25.00
09/09/16	MARIA CRUZ MIRANDA	14050	X			BURN PERMT	202311	$25.00
09/09/16	JOSE RAMOS	14051	X			BURN PERMIT	202311	$25.00
09/09/16	NOEMI TRISTAN	14052	X			BURN PERMIT	202311	$25.00
09/09/16	ABRAM FRANCIS	14053	X			BURN PERMIT	202311	$25.00
09/09/16	JOEL LARA	14054	X			BURN PERMIT	202311	$25.00
09/09/16	MARIA ESCAMILLA	14055		X		BURN PERMIT	202311	$25.00
09/09/16	RAMON GONZALEZ	14056	X			BURN PERMIT	202311	$25.00
09/12/16	JULIO HERNANDEZ	14057	X			DUPLICATE PERMIT	202430	$5.00
09/12/16	ROSALIO DIAZ	14058	X			BURN PERMIT	202430	$25.00
09/13/16	LUCIA TAMEZ	14059	X			BURN PERMIT	202432	$25.00
09/13/16	JUAN SALINAS	14060	X			BURN PERMIT	202432	$25.00
09/13/16	CONNIE MERCADO	14061	X			BURN PERMIT	202432	$25.00
09/13/16	PEDRO BRISENO	14062	X			BURN PERMIT	202432	$25.00
09/13/16	MARIO MARTINEZ	14063	X			BURN PERMIT	202432	$25.00
09/13/16	RICHARD SILVA	14064	X			COMMERCIAL BURN PERMIT	202432	$100.00
09/14/16	MARY CAPETILLO ALL ABOUT KIDS DAY CARE	14065		X		BUSINESS OCCUPANCY	202434	$75.00
09/14/16	SANTIAGO HERNANDEZ CARWASH	14066	X			BUILDING PERMIT	202434	$200.00
09/14/16	ENRIQUE SANCHEZ	14067	X			BURN PERMIT	202434	$25.00
09/14/16	JESUS SANTOS	14068	X			BURN PERMIT	202434	$25.00
09/14/16	ALBERTO BALDERAS TAQUERIA PLAZA RB #B	14069	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	CLAUDIA GARZA STORE	14070	X			BUILDING PERMIT	202434	$200.00

09/14/16	ROBERTO FLORES HOT DOG CART	14071	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	DORA HERNANDEZ RESTAURANT	14072	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	JORGE A. AYALA TAQUERIA EL PRIMO AYALA	14073	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	RUBEN QUINTERO	14074	X			BURN PERMIT	202434	$25.00
09/14/16	CYNTHIA QUINTANILLA DIVINE NAIL SPA & HAIR	14075	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	VIRGINIA BETANCOURT DRIVE THRU	14076	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	ANDRES VALDEZ	14077	X			BURN PERMIT	202434	$25.00
09/14/16	SONIA E. GARZA FOSTER HOME	14078	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	SANTOS HERNANDEZ HOT DOG CART	14079	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	HERIBERTO LERMA MOBILE CART	14080	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	HERIBERTO LERMA DRIVE THRU	14081	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	TRACY GARZA	14082		X		BURN PERMIT	202434	$25.00
09/14/16	JIM PUTNEY GREEN GATE GROVE	14083	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	GEORGINA GONZALEZ TOLUCA RANCH HARVESTED HOUSE	14084	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	BULLDOG FIRE & SAFETY LLC LA NORRIA DRIVE THRU	14085		X		FIRE PROTECTION SYSTEMS PERMIT	202434	$150.00
09/14/16	PERLA CORTEZ PARTY PLACE RENTALS	14086	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	JOSE NAVEJA HAPPY KIDS LEARNING CENTER	14087	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	ADOLFO CEDILLO LA VIGA	14088	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	ALEJANDRO PORTES RASPA STAND	14089	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	RAFAEL RODRIGUEZ AMIGO'S TOWING	14090	X			BUSINESS OCCUPANCY	202434	$75.00
09/14/16	NORA AGUILAR	14091	X			BURN PERMIT	202434	$25.00
09/14/16	ESTELA MORENO	14092	X			BURN PERMIT	202434	$25.00
09/14/16	MARIA SANDOVAL	14093	X			BURN PERMIT	202434	$25.00
09/14/16	ANNABEL TELLEZ	14094	X			BURN PERMIT	202434	$25.00
09/15/16	EVANGELINA RUBIO	14095	X			BURN PERMIT	202689	$25.00

09/15/16	ALFONSO GARCIA	14096	X			BURN PERMIT	202689	$25.00
09/15/16	APOLONIO ORTIZ	14097	X			BURN PERMIT	202689	$25.00
09/15/16	SYLVIA JOLLIFF	14098	X			BURN PERMIT	202689	$25.00
09/15/16	ESTER SILVA	14099	X			BURN PERMIT	202689	$25.00
09/19/16	JOSE ENRIQUEZ APT COMPLEX	14100		X		BUSINESS OCCUPANCY	202690	$75.00
09/19/16	MARIA A. TREVINO	14101	X			BURN PERMIT	202690	$25.00
09/20/16	ALLEN R. JACKSON	14102		X		COMMERCIAL BURN PERMIT	202691	$100.00
09/20/16	BRENDA V. ALFARO	14103	X			BURN PERMIT	202691	$25.00
09/20/16	SOCORRO LUNA	14104		X		BURN PERMIT	202691	$25.00
09/20/16	LUPITA GALLEGOS EVENT CENTER	14105	X			BUSINESS OCCUPANCY	202691	$75.00
09/20/16	MELISSA VILLARREAL VILLARREAL PAVING & DEMOLITION	14106		X		COMMERCIAL BURN PERMIT	202691	$100.00
09/20/16	CLAUDIA MONTELONGO	14107	X			BURN PERMIT	202691	$25.00
09/20/16	ELIAZAR BARRERA	14108	X			DUPLICATE PERMIT	202691	$5.00
09/20/16	ONESIMO FLORES JR.	14109	X			DUPLICATE PERMIT	202691	$5.00
09/20/16	XAVIER KURUPASSERIL	14110	X			DUPLICATE PERMIT	202691	$5.00
09/21/16	FELIPE CONTRERAS F & G DRIVE THRU	14111	X			BUSINESS OCCUPANCY	202692	$75.00
09/21/16	FEDERICO ROBLES	14112	X			BURN PERMIT	202692	$25.00
09/21/16	WILFREDO GARZA	14113		X		BURN PERMIT	202692	$25.00
09/21/16	VOID	14114				VOID	202692	$0.00
09/21/16	LEEROY GUERRA LEEROY'S CHICKEN & BURGER	14115	X			BUSINESS OCCUPANCY	202692	$75.00
09/21/16	YESENIA S. VIDUARRI	14116	X			BURN PERMIT	202692	$25.00
09/21/16	LAURA GUTIERREZ	14117	X			BURN PERMIT	202692	$25.00
09/21/16	OSCAR GONZALEZ	14118		X		COMMERCIAL BURN PERMIT	202692	$100.00
09/21/16	EMILY JOCSON NEW CHURCH - CONTRUCTION	14119		X		BUILDING PERMIT	202692	$620.00
09/21/16	EMILY JOCSON NEW CONSTRUCTION PARISH HALL	14120		X		BUILDING PERMIT	202692	$620.00

09/21/16	MARGARITA MATA	14121	X			BURN PERMIT	202692	$25.00
09/21/16	DAVID RUNGE	14122	X			BURN PERMIT	202692	$25.00
09/21/16	JUAN A. BARRERA CONCRETE BUSINESS	14123		X		BUSINESS OCCUPANCY	202692	$75.00
09/21/16	JOSE L. MENCHACA	14124	X			BURN PERMIT	202692	$25.00
09/21/16	JOSE LUIS AGUIRRE CHURCH	14125		X		BUSINESS OCCUPANCY	202692	$75.00
09/21/16	MARISOL PENA HEALTH & WALLACE	14126		X		BUSINESS OCCUPANCY	202692	$75.00
09/21/16	JULIO GRANADOS IGLESIA DE CRISTO	14127	X			BUILDING PERMIT	202692	$200.00
09/21/16	RAUL ORTEGA	14128	X			BURN PERMIT	202692	$25.00
09/21/16	IGNACIO VEGA	14129	X			BURN PERMIT	202692	$25.00
09/21/16	MARCOS CANO BARBER SHOP	14130	X			BUSINESS OCCUPANCY	202692	$75.00
09/21/16	GUILLERMO SANCHEZ FOOD STAND	14131	X			BUSINESS OCCUPANCY	202692	$75.00
09/21/16	PASCUALA F. RIVERA MEXICAN RESTAURANT DONA PAS	14132	X			BUSINESS OCCUPANCY	202692	$75.00
09/21/16	JOSE CHAVERRIA	14133	X			BURN PERMIT	202692	$25.00
09/21/16	LETICIA RAMIREZ TORTILLERIA LOS LUCKY	14134	X			BUSINESS OCCUPANCY	202692	$75.00
09/22/16	FERNANDO CANTU	14135	X			COMMERCIAL BURN PERMIT	202773	$100.00
09/22/16	ANTONIO DAVILA	14136	X			BURN PERMIT	202773	$25.00
09/22/16	OCTAVIO GUTIERREZ	14137	X			BURN PERMIT	202773	$25.00
09/22/16	JOSE A. GARCIA	14138	X			BURN PERMIT	202773	$25.00
09/22/16	ROGELIO MORALES	14139		X		BURN PERMIT	202773	$25.00
09/22/16	VICTOR ALVARADO	14140	X			DUPLICATE PERMIT	202773	$5.00
09/22/16	JUAN ANTONIO HERNANDEZ	14141	X			BURN PERMIT	202773	$25.00
09/22/16	THOMAS MORRIS	14142	X			COMMERCIAL BURN PERMIT	202773	$100.00
09/22/16	ISABEL GALINDO	14143		X		BURN PERMIT	202773	$25.00
09/22/16	SONIA PORTILLO	14144	X			DUPLICATE PERMIT	202773	$5.00
09/22/16	BERTA MEDELLIN	14145	X			BURN PERMIT	202773	$25.00

09/22/16	JUANITA HERRERA	14146	X			BURN PERMIT	202773	$25.00
09/23/16	JUAN OCANAS	14147	X			DUPLICATE PERMIT	202774	$5.00
09/23/16	SAMUEL MORIN	14148		X		COMMERCIAL BURN PERMIT	202774	$100.00
09/23/16	JESSE HIRSCHMANN	14149		X		BURN PERMIT	202774	$25.00
09/23/16	DANNY ALVARADO	14150	X			BURN PERMIT	202774	$25.00
09/23/16	ABELINA ELLEDGE	14151	X			BURN PERMIT	202774	$25.00
09/23/16	MARTIN SALINAS	14152	X			BURN PERMIT	202774	$25.00
09/23/16	RAFAELA TORRES	14153	X			BURN PERMIT	202774	$25.00
09/23/16	ELOY PULIDO	14154	X			BURN PERMIT	202774	$25.00
09/23/16	NORBERTO CASTILLO	14155	X			BURN PERMIT	202774	$25.00
09/23/16	GUADALUPE YBARRA	14156	X			BURN PERMIT	202774	$25.00
09/23/16	DIANA DUARTE	14157	X			BURN PERMIT	202774	$25.00
09/26/16	OSCAR LOPEZ	14158	X			BURN PERMIT	202929	$25.00
09/26/16	CHRISTINA RODRIGUEZ	14159	X			BURN PERMIT	202929	$25.00
09/26/16	FRANCISCO SANDOVAL	14160	X			BURN PERMIT	202929	$25.00
09/26/16	TEXAS G & S INVESTMENTS	14161		X		BUSINESS OCCUPANCY	202929	$75.00
09/27/16	ROSENDO SALINAS TAQUERIA	14162	X			BUILDING PERMIT	202931	$200.00
09/27/16	ELVIRA SUSTAITA	14163		X		BURN PERMIT	202931	$25.00
09/27/16	MARIVEL ORTIZ	14164	X			BURN PERMIT	202931	$25.00
09/27/16	PAT CHAPA	14165	X			COMMERCIAL BURN PERMIT	202931	$100.00
09/27/16	JUAN PORTES	14166	X			DUPLICATE PERMIT (2)	202931	$10.00
09/27/16	SERGIO A. GONZALEZ	14167		X		COMMERCIAL BURN PERMIT	202931	$100.00
09/27/16	SERGIO A. GONZALEZ	14168		X		COMMERCIAL BURN PERMIT	202931	$100.00
09/27/16	SERGIO A. GONZALEZ	14169		X		COMMERCIAL BURN PERMIT	202931	$100.00
09/28/16	SETH HIRSCHMANN	14170	X			BURN PERMIT	202930	$25.00

XIf

09/28/16	OSVALDO CANTU RASPA STAND	14171	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	GRISELDA CALDERON FOSTER HOME	14172		X		BUSINESS OCCUPANCY	202930	$75.00
09/28/16	LAZARO BRIONES STORE	14173	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	JORGE R. CASTRO AMIGOS Y FAMILIA A.D.C. INC	14174		X		BUSINESS OCCUPANCY	202930	$75.00
09/28/16	LEONARDO CAMARILLO	14175		X		BURN PERMIT	202930	$25.00
09/28/16	ERIC SAENZ	14176	X			BURN PERMIT	202930	$25.00
09/28/16	ARMINDA MARES TAX OFFICE	14177	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	CHRISTOPHER J. DESMITH	14178	X			COMMERCIAL BURN PERMIT	202930	$100.00
09/28/16	VICTOR HUGO GONZALEZ	14179	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	A NEW ERA FIRE PROTECTION LA JOYA ISD	14180		X		SPRINKLER SYSTEM PERMIT	202930	$241.00
09/28/16	RENE CEPEDA ANGULO	14181	X			BURN PERMIT	202930	$25.00
09/28/16	JOSE ESCOBEDO	14182	X			BURN PERMIT	202930	$25.00
09/28/16	MAUREEN BROWN	14183	X			BURN PERMIT	202930	$25.00
09/28/16	HECTOR VELIZ FUTURE LEADERS LEARNING CENTER	14184	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	EVA ESCOBEDO OMG SHOES	14185	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	MARISELA HINOJOSA RASPA STAND	14186	X			BUILDING PERMIT	202930	$200.00
09/28/16	CECILIA ESCAMILLA SNACK STAND	14187	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	MARIA DE PILAR RIVAS TACOS TO GO LAS PALMAS	14188	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	DINH HUU BUI	14189	X			BURN PERMIT	202930	$25.00
09/28/16	RICHARD D. HUDDSONPILLAR	14190	X			BURN PERMIT	202930	$25.00
09/28/16	FRANCISCO J. GONZALEZ CAR WASH	14191	X			BUSINESS OCCUPANCY	202930	$75.00
09/28/16	DANIEL DIAZ JR.	14192	X			BURN PERMIT	202930	$25.00
09/28/16	MARIA E. LUGO	14193	X			BURN PERMIT	202930	$25.00
09/29/16	JESUS GARZA	14194	X			BURN PERMIT	203039	$25.00
09/29/16	JOSE DOMINGUEZ	14195	X			BURN PERMIT	203039	$25.00

NO

09/29/16	ROSBE SAAVEDRA	14196			X	BURN PERMIT	203039	$25.00
09/30/16	MARIA L. GONZALEZ	14197	X			BURN PERMIT	203040	$25.00
09/30/16	ELIAZAR GARCIA	14198	X			BURN PERMIT	203040	$25.00
09/30/16	BALDEMAR SALINAS	14199	X			BURN PERMIT	203040	$25.00
09/30/16	ALDFREDO BARRERA	14200	X			BURN PERMIT	203040	$25.00
09/30/16	ADAN SEPULVEDA	14201	X			BURN PERMIT	203040	$25.00
09/30/16	ENEDELIA RIOJAS	14202		X		BURN PERMIT / COMMERCIAL BURN PERMIT	203040	$125.00
09/30/16	JESUS A. CONTRERAS JC MOTORS #2	14203		X		BUSINESS OCCUPANCY	203040	$75.00
						Grand Total		$1,556.00

This report has been personally reviewed by me and I certify the above to be true and correct to the best of my knowledge.

Approved by: _____ Fire Marshal _____ Date

Prepared by: Elizabeth Castro Administrative Assistant 10/3/16 Date

Print Name: Homero Garza Homero Garza 10/3/16

Print Name: Elizabeth Castro

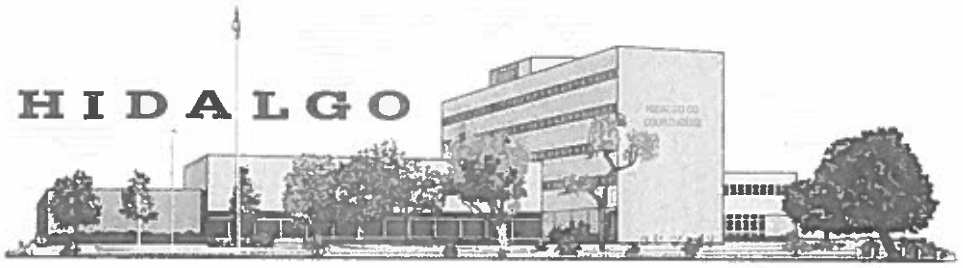
This report is due in the Office of the County Auditor on or before the fifth (5th) business day after the end of the month.

County Auditor's Form: ARS-FM-001
Revised 10/04

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/4/16

RECEIVED BY
COUNTY AUDITOR
2016 OCT 4 PM 4 20

COUNTY of HIDALGO
HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Mr. Homero Garza, Fire Marshal
Hidalgo County Fire Marshal's Office
1903 N. Knights Drive
Pharr, Texas 78577

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2016

Dear Mr. Garza:

We have conducted a limited scope review of the *Monthly Fees Report* and supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope and Methodology:
The scope of our review was limited to collections reported by the Fire Marshal's Office on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92nd D.C. | RODOLFO DELGADO JUDGE, 93rd D.C. | J. R. "BOBBY" FLORES JUDGE, 139th D.C. | ROSE GUERRA REYNA JUDGE, 206th D.C. | JUAN R. PARTIDA JUDGE, 275th D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332nd D.C. | NOE GONZALEZ JUDGE, 370th D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389th D.C. | AIDA SALINAS FLORES JUDGE, 398th D.C. | ISRAEL RAMON, JR. JUDGE, 430th D.C. | JESSE CONTRERAS JUDGE, 449th D.C.

- Reviewed *Daily Remittance* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2016 were 11,556.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF: AUGUST 2016

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED — $45,210.00

X12-X13

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES
   a. INSTALLATION PERMIT FEE
      1. EDINBURG — $15,555.00 X13
      2. MISSION — $-
      3. WESLACO — $-

      $15,555.00 X13

   b. FINAL INSPECTION PERMIT FEE
      1. EDINBURG — $10,980.00 X13
      2. MISSION — $-
      3. WESLACO — $-

      $10,980.00 X10, X13

2. RESTAURANT INSPECTION FEE — $18,675.00 X12
3. FOOD HANDLER'S CERTIFICATE FEES — $-
4. MOBILE UNIT DECAL FEES — $-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II) — **$45,210.00**

X12-X13

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected	
LOCAL FEES						
Installation Permit Fee	$75	HSC § 366.001 (A)	183 X7	1100-345-21-340-000-0-000	**$13,725.00**	X7, X8
Final Inspection Permit Fee	$60	HSC § 366.001 (A)	183 X10	1100-345-25-340-000-0-000	**$10,980.00**	X10, X11
Restaurant Inspection Fee	$150, $125, $100	HSC § 437.012	188 X12	1100-345-22-340-000-0-000	**$18,675.00**	X3, X4
Food Handler's Certificate Fee	$10	HSC § 438.047	0	1100-345-23-340-001-0-000	**$-**	
Mobile Unit Decal Fee	$5	HSC § 121.006 (a)	0	1100-345-24-340-000-0-000	**$-**	
STATE FEES						
TCEQ Waste Water Fee	$10	HSC § 367.010	183 X7	1100-207-20-000-002-0-000	**$1,830.00**	X7, X9

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: **$45,210.00** X12-X13

variance should = "0"

RECEIVED
SEP 13 2016
COUNTY AUDITOR

PREPARED BY — 9/13/16 DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

9/13/16 DATE — Eduardo Ramos J HEALTH DEPARTMENT DIRECTOR

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/22/16

X1

HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF: SEMPTEMBER 2016

RECEIVED COUNTY AUDITOR 2016 OCT 17 PM 4:27

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED		**$38,475.00**
1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES		
a. INSTALLATION PERMIT FEE		
1. EDINBURG	$12,750.00	
2. MISSION	$-	
3. WESLACO	$-	
	$12,750.00	
b. FINAL INSPECTION PERMIT FEE		
1. EDINBURG	$9,000.00	
2. MISSION	$-	
3. WESLACO	$-	
	$9,000.00	
2. RESTAURANT INSPECTION FEE	$16,725.00	
3. FOOD HANDLER'S CERTIFICATE FEES	$-	
4. MOBILE UNIT DECAL FEES	$-	
TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)		**$38,475.00**

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	$75	HSC § 366.001 (A)	150	1100-345-21-340-000-0-000	**$11,250.00**
Final Inspection Permit Fee	$60	HSC § 366.001 (A)	150	1100-345-25-340-000-0-000	**$9,000.00**
Restaurant Inspection Fee	$150, $125, $100	HSC § 437.012	172	1100-345-22-340-000-0-000	**$16,725.00**
Food Handler's Certificate Fee	$10	HSC § 438.047	0	1100-345-23-340-001-0-000	**$-**
Mobile Unit Decal Fee	$5	HSC § 121.006 (a)	0	1100-345-24-340-000-0-000	**$-**
STATE FEES					
TCEQ Waste Water Fee	$10	HSC § 367.010	150	1100-207-20-000-002-0-000	**$1,500.00**
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:					**$38,475.00**
				variance should = > "0"	-

M Ulloa
PREPARED BY

10/17/16
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/17/16
DATE

Eduardo Ramos
HEALTH DEPARTMENT DIRECTOR

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 11/1/16

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Mr. Eduardo Olivarez
Chief Administrative Officer
Hidalgo County Heath & Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: Review of the *Monthly Fees Reports* and Supporting Documentation
For the months of August 2016 and September 2016

Dear Mr. Olivarez:

We have conducted a limited scope review of the Environmental Health Division *Monthly Fees Reports* and supporting documentation for the months of August 2016 and September 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the Environmental Health Division *Monthly Fees Reports* for the months of August 2016 and September 2016. Our review was not intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Reports*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001(b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts followed sequential order.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Verified that procedures for voided receipts were properly followed.
- Reviewed *Daily Remittance/Close-Out Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance/Close-Out Reports,* and the *Monthly Fees Reports*, among other supporting documentation, to verify proper completion.

Conclusion:
Total collections for the months of August 2016 and September 2016 were $45,210.00 and $38,475.00, respectively. Based on the results of our review, we have concluded that fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer
Elizardo Ramos, Environmental Health Services Division Manager

HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED September 30, 2016

PBC

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B	C	D	E	F	G	H	I
	Receipt Date	Law Library Receipt # Sequence BEG #	Law Library Receipt # Sequence END #	Total Collected	COUNTY TREASURER Receipt Amount	COUNTY TREASURER Receipt No.	COUNTY TREASURER Receipt Date	OVER/ (SHORT)
1	1-Sep-16	58876	58888	$ 55.50	$ 55.50	202107	09/02/16	-
2	2-Sep-16	58889	58895	$ 25.25	25.25	202157	09/07/16	-
3	3-Sep-16	0	0	$ -				-
4	4-Sep-16	0	0	$ -				-
5	5-Sep-16	Holiday	0	$ -				-
6	6-Sep-16	58896	58905	$ 65.00	65.00	202158	09/07/16	-
7	7-Sep-16	58906	58916	$ 35.00	35.00	202189	09/08/16	-
8	8-Sep-16	58917	58931	$ 100.75	100.75	202249	09/09/16	-
9	9-Sep-16	58932	58937	$ 43.00	43.00	202303	09/12/16	-
10	10-Sep-16	0	0	$ -				-
11	11-Sep-16	0	0	$ -				-
12	12-Sep-16	58938	58946	$ 39.75	39.75	202358	09/13/16	-
13	13-Sep-16	58947	58954	$ 76.25	76.25	202420	09/15/16	-
14	14-Sep-16	58955	58964	$ 59.00	59.00	202480	09/16/16	-
15	15-Sep-16	58965	58976	$ 53.25	53.25	202481	09/16/16	-
16	16-Sep-16	58977	58987	$ 46.25	46.25	202512	09/19/16	-
17	17-Sep-16	0	0	$ -				-
18	18-Sep-16	0	0	$ -				-
19	19-Sep-16	58988	59000	$ 78.25	78.25	202598	09/20/16	-
20	20-Sep-16	59001	59011	$ 49.75	49.75	202659	09/22/16	-
21	21-Sep-16	59012	59020	$ 67.25	67.25	202660	09/22/16	-
22	22-Sep-16	59021	59030	$ 51.50	51.50	202715	09/23/16	-
23	23-Sep-16	59031	59041	$ 80.25	80.25	202771	09/26/16	-
24	24-Sep-16	0	0	$ -				-
25	25-Sep-16	0	0	$ -				-
26	26-Sep-16	59042	59053	$ 57.75	57.75	202817	09/26/16	-
27	27-Sep-16	59054	59065	$ 63.00	63.00	202852	09/28/16	-
28	28-Sep-16	59066	59083	$ 110.50	110.50	203034	10/03/16	-
29	29-Sep-16	59084	59092	$ 29.50	29.50	203035	10/03/16	-
30	30-Sep-16	59093	59108	$ 138.25	138.25	203036	10/03/16	-
31	1-Oct-16	0	0	$ -				

TOTAL RECEIPTS AND FUNDS COLLECTED 1,325.00 X24

LESS: REIMBURSEMENTS 0.00 FOR RECEIPT #(s):

TOTAL REVENUE COLLECTIONS 1,325.00

RECEIVED BY COUNTY AUDITOR 2016 OCT 4 PM 5 CL

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	$ 949.00	July	$ 1,183.75		
February	$ 1,201.50	August	$ 1,196.75		
March	$ 1,278.25	September	$ 1,325.00		
April	$ 1,148.00	October	$ -		
May	$ 978.25	November	$ -		
June	$ 1,199.25	December	$ -		
(1) Subtotal	$ 6,754.25	(2) Subtotal	$ 3,705.50	Total (1+2)	$ 10,459.75

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: BMO
DATE: 10/7/16

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

LAW LIBRARIAN OF HIDALGO COUNTY, TX

This report is due in the Office of the County Auditor before the (5th) workday of the following month

COUNTY AUDITOR'S FORM: RE- CLL-001 REVISED 2 10

HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED October 31, 2016

PBC

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B	C	D	E	F	G	H	I
	Receipt Date	Law Library Receipt # Sequence BEG #	Law Library Receipt # Sequence END #	Total Collected	COUNTY TREASURER Receipt Amount	COUNTY TREASURER Receipt No.	COUNTY TREASURER Receipt Date	OVER/ (SHORT)
1	1-Oct-16	59111	59120	$ 54.75	$ 54.75	203098	10/05/16	-
2	2-Oct-16	59121	59126	$ 58.75	58.75	203099	10/05/16	-
3	3-Oct-16	0	0	$ -				-
4	4-Oct-16	0	0	$ -				-
5	5-Oct-16	59127	59132	$ 70.00	70.00	203233	10/06/16	-
6	6-Oct-16	59133	59140	$ 55.75	55.75	203317	10/11/16	-
7	7-Oct-16	59141	59148	$ 37.00	37.00	203318	10/11/16	-
8	8-Oct-16	0	0	$ -				-
9	9-Oct-16	0	0	$ -				-
10	10-Oct-16	HOLIDAY	0	$ -				-
11	11-Oct-16	59149	59163	$ 98.25	98.25	203345	10/12/16	-
12	12-Oct-16	59164	59180	$ 92.25	92.25	203395	10/13/16	-
13	13-Oct-16	59181	59184	$ 64.00	64.00	203475	10/18/16	-
14	14-Oct-16	59185	59191	$ 64.75	64.75	203490	10/18/16	-
15	15-Oct-16	0	0	$ -				-
16	16-Oct-16	0	0	$ -				-
17	17-Oct-16	59192	59201	$ 132.50	132.50	203491	10/18/16	-
18	18-Oct-16	59202	59210	$ 55.25	55.25	203619	10/20/16	-
19	19-Oct-16	59211	59215	$ 39.25	39.25	203621	10/20/16	-
20	20-Oct-16	59216	59224	$ 41.00	41.00	203789	10/25/16	-
21	21-Oct-16	59225	59230	$ 36.75	36.75	203790	10/25/16	-
22	22-Oct-16	0	0	$ -				-
23	23-Oct-16	0	0	$ -				-
24	24-Oct-16	59231	59235	$ 34.25	34.25	203791	10/25/16	-
25	25-Oct-16	59236	59241	$ 44.25	44.25	203825	10/26/16	-
26	26-Oct-16	59242	59245	$ 25.75	25.75	203951	10/28/16	-
27	27-Oct-16	59246	59250	$ 18.25	18.25	203952	10/28/16	-
28	28-Oct-16	59251	59252	$ 24.50	24.50	204018	11/01/16	-
29	29-Oct-16	0	0	$ -				-
30	30-Oct-16	0	0	$ -				-
31	31-Oct-16	59253	59258	$ 38.00	38.00	204019	11/01/16	-
TOTAL RECEIPTS AND FUNDS COLLECTED				1,085.25				0.00

RECEIVED BY COUNTY AUDITOR 2016 NOV 1 P.M. 1:58

LESS: REIMBURSEMENTS 0.00 FOR RECEIPT #(s): _____

TOTAL REVENUE COLLECTIONS 1,085.25

X24

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	$ 949.00	July	$ 1,183.75	AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE	
February	$ 1,201.50	August	$ 1,196.75		
March	$ 1,278.25	September	$ 1,325.00	DATE:	11/7/16
April	$ 1,148.00	October	$ 1,085.25	L.C	11/7/16
May	$ 978.25	November	$ -		
June	$ 1,199.25	December	$ -		
(1) Subtotal	$ 6,754.25	(2) Subtotal	$ 4,790.75	Total (1+2)	$ 11,545.00

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

Cecilia Chapa

LAW LIBRARIAN OF HIDALGO COUNTY, TX

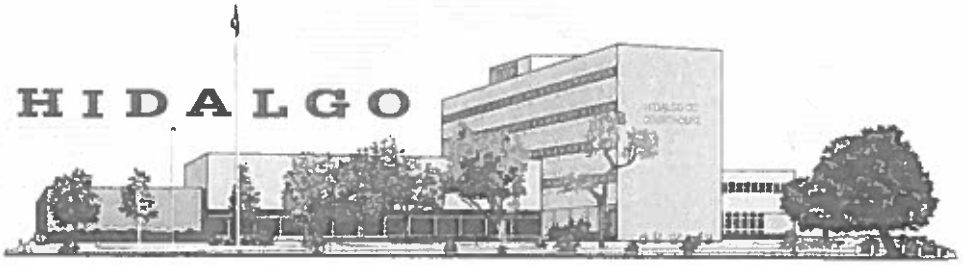
XL

This report is due in the Office of the County Auditor before the (5th) workday of the following month

COUNTY AUDITOR'S FORM: RE- CLL-001 REVISED 2 10

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Ms. Angie Chapa, Law Librarian
Hidalgo County Law Library
100 N. Closner
Edinburg, Texas 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the months of September 2016 and October 2016

Dear Ms. Chapa:

We have conducted a limited scope review of the *Monthly Fees Reports* and supporting documentation for the months of September 2016 and October 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Reports* for the months of September 2016 and October 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Daily Remittances/Close-Out Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Daily Remittance/Close-Out Forms*, and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of September 2016 and October 2016 were $1,325.00 and $1,085.25, respectively. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY PLANNING DEPARTMENT
MONTHLY FEES REPORT
FOR THE MONTH OF: JULY 2016

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED			$ 43,483.74
1 HELD IN ESCROW			
a. EDINBURG	$ 8,015.00 X2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 8,015.00	
2 UTILITY CERTIFICATE FEE			
a. EDINBURG	$ 4,320.00 X3		
b. MISSION	$ 3,180.00 X4		
c. WESLACO	$ 3,780.00 X5	$ 11,280.00	
3 SUBDIVISION FEES			
a. EDINBURG	$ 24,188.74 X2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 24,188.74	
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:			$ 43,483.74

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 9-1-16
L.C 10/17/16

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Statutory Reference	Fee Amt.	GL Account Number	Amount Collected
1/3 Paving Escrow			Account is Determined per Project	$ -
Septic Tank-Held in Escrow	LGC § 232.027	$1500/septic	1100-211-00-000-018-0-000	$ 8,015.00 X3
Other-Held in Escrow			1100-211-00-000-026-0-000	$ -
Utility Subdivision Fees	LGC § 232.028(g) 8/7/07 CT Approval	$30	1100-341-30-210-003-0-000	$ 11,280.00 X3, X4
Subdivision Fees	LGC § 232.0021 11/29/2011 CT	Varies per acreage	1100-341-30-210-001-0-000	$ 24,188.74 X3
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:				$ 43,483.74

variance should = "0" -

PREPARED BY: [signature] DATE PREPARED: August 5, 2016

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED
AUG 08 2016

[signature] 8-5-16
DIRECTOR OF PLANNING DATE

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY PLANNING DEPARTMENT
DETAIL ON MONTHLY FEES COLLECTED
FOR THE MONTH OF: JULY 2016

Part III: SUMMARY OF FEES COLLECTED

1 HELD IN ESCROW				
a. 1/3 PAVING	$ -	From		
b. SEPTIC TANK	$ 8,015.00	x3		
c. OTHER	$ -		$ 8,015.00	
2 UTILITY CERTIFICATE FEE			$ 11,280.00	
3 SUBDIVISION FEES				
a. FILING/REVIEW FEE		$ 1,655.00	x3	
b. 2% INSPECTION FEE		$ 22,298.74		
c. MAPS		$ 35.00	$ 24,188.74	
d. SUBD. RULES BOOK		$ -		
e. OTHER		$ 200.00		
TOTAL AMOUNT COLLECTED				**$ 43,483.74**

HIDALGO COUNTY PLANNING DEPARTMENT
MONTHLY FEES REPORT
FOR THE MONTH OF: AUGUST 2016

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED			$ 143,622.84
1 HELD IN ESCROW	From		
a. EDINBURG	$ 111,789.25 x2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 111,789.25	
2 UTILITY CERTIFICATE FEE			
a. EDINBURG	$ 5,280.00 x3		
b. MISSION	$ 3,480.00 x4		
c. WESLACO	$ 4,650.00 x5	$ 13,410.00	
3 SUBDIVISION FEES			
a. EDINBURG	$ 18,423.59 x2		
b. MISSION	$ -		
c. WESLACO	$ -	$ 18,423.59	
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:			$ 143,622.84

AUDITED BY: THE HIDAL
COUNTY AUDITOR'S OFF
DATE: @ 9/14/16
L. C 10/7/14

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Statutory Reference	Fee Amt.	GL Account Number	Amount Collected
1/3 Paving Escrow			Account is Determined per Project	$ 21,089.25 x3 (From)
Septic Tank-Held in Escrow	LGC § 232.027	$1500/septic	1100-211-00-000-018-0-000	$ 90,700.00 x3
Other-Held in Escrow			1100-211-00-000-026-0-000	$ -
Utility Subdivision Fees	LGC § 232.028(g) 8/7/07 CT Approval	$30	1100-341-30-210-003-0-000	$ 13,410.00 x3,
Subdivision Fees	LGC § 232.0021 11/29/2011 CT	Varies per acreage	1100-341-30-210-001-0-000	$ 18,423.59 x3
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:				$ 143,622.84

variance should => "0" -

PREPARED BY: Gloria Castillo DATE PREPARED: September 12, 2016

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED
SEP 13 2016
AUDITORS OFFICE

DIRECTOR OF PLANNING — DATE: 9-12-16

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY PLANNING DEPARTMENT
DETAIL ON MONTHLY FEES COLLECTED
FOR THE MONTH OF: AUGUST 2016

Part III: SUMMARY OF FEES COLLECTED

1 HELD IN ESCROW

a. 1/3 PAVING	$ 21,089.25	From x3
b. SEPTIC TANK	$ 90,700.00	
c. OTHER	$ -	
	$ 111,789.25	To x1

2 UTILITY CERTIFICATE FEE

	$ 13,410.00 From x1

3 SUBDIVISION FEES

a. FILING/REVIEW FEE	$ 1,085.00	x3
b. 2% INSPECTION FEE	$ 17,103.59	
c. MAPS	$ 35.00	
d. SUBD. RULES BOOK	$ -	
e. OTHER	$ 200.00	
	$ 18,423.59	To x1

TOTAL AMOUNT COLLECTED **$ 143,622.84**

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Mr. T.J. Arredondo, Director of Planning
Hidalgo County Planning Department
1304 S. 25th St.
Edinburg, Texas 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the months of July 2016 and August 2016

Dear Mr. Arredondo:

We conducted a review of the Planning Department's *Monthly Fees Report* and all supporting documentation for the months of July 2016 and August 2016 in accordance with Local Government Code §115.002(a) and (b). The objective of the review was to determine whether collections were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the months of July 2016 and August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Reports*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.

- Reviewed the *Revenue Detail Report by Account* generated from *alio* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth business day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of July 2016 and August 2016 were $43,483.74 and $143,622.84, respectively. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to call Ricardo Nuñez, Internal Auditor I, at 318-2511 ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY, TEXAS
DELTA LAKE PARK, PRECINCT 1
MONTHLY REPORT FOR THE MONTH ENDING
September 2016

PBC

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER DEPOSIT AMOUNT	DATE OF DEPOSIT	RECEIPT NUMBER	DEPOSIT SLIP NUMBER
1	9/1/2016				$ -	$ -			211 0
2	9/2/2016				$ -	$ -			211 0
3	9/3/2016				$ -	$ -			211 0
4	9/4/2016 ✓	316766	316784	19	$ 38.00	$ 38.00	9/6/2016	202428	211 02511
5	9/5/2016				$ -	$ -			211 0
6	9/6/2016				$ -	$ -			211 0
7	9/7/2016				$ -	$ -			211 0
8	9/8/2016				$ -	$ -			211 0
9	9/9/2016				$ -	$ -			211 0
10	9/10/2016				$ -	$ -			211 0
11	9/11/2016 ✓	316785	316813	29	$ 58.00	$ 58.00	9/12/2016	202429	211 02512
12	9/12/2016				$ -	$ -			211 0
13	9/13/2016				$ -	$ -			211 0
14	9/14/2016				$ -	$ -			211 0
15	9/15/2016				$ -	$ -			211 0
16	9/16/2016				$ -	$ -			211 0
17	9/17/2016				$ -	$ -			211 0
18	9/18/2016 ✓	316814	316856	43	$ 86.00	$ 86.00	9/20/2016	202738	211 02513
19	9/19/2016				$ -	$ -			211 0
20	9/20/2016				$ -	$ -			211 0
	9/21/2016				$ -	$ -			211 0
22	9/22/2016				$ -	$ -			211 0
23	9/23/2016				$ -	$ -			211 0
24	9/24/2016				$ -	$ -			211 0
25	9/25/2016 ✓	316857	316910	54	$ 108.00	$ 106.00	9/27/2016	202891	211 02514
26	9/26/2016				$ -	$ -			211 0
27	9/27/2016				$ -	$ -			211 0
28	9/28/2016				$ -	$ -			211 0
29	9/29/2016				$ -	$ 2.00	9/27/2016	202995	211 02515
30	9/30/2016				$ -	$ -			211 0
31	10/1/2016				$ -				211 0
				145	$ 290.00	$290.00			

TOTAL RECEIPTS AND FUNDS COLLECTED: 145 x $2.00 $ 290.00

TOTAL AMOUNT DUE TO GENERAL FUND------1100-347-40-121-000-0-000---------- $ 290.00

LESS: TOTAL AMOUNTS REMITTED TO GENERAL FUND---------- $ 290.00

TOTAL FUNDS DUE TO THE COUNTY TREASURER---------- $ -

X32

PREPARED BY: Delma Cadena DATE:. 10/11/16

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

A.C. CUELLAR
COMMISSIONER PRCT NO. 1

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: Bmo
DATE: 10/13/16 11/7/16 Revised

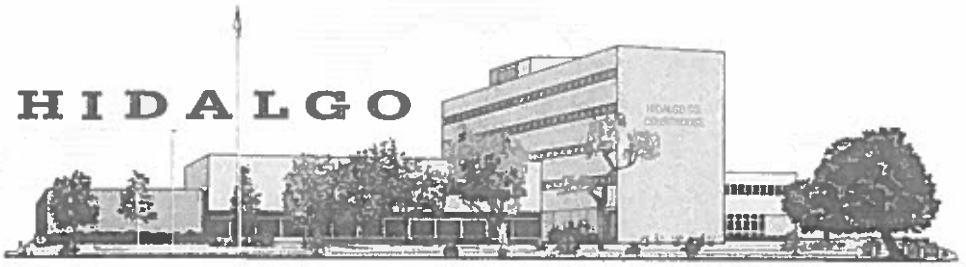
10/11/16
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.#1-002 REVISED 5/11

X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 7, 2016

Honorable A.C. Cuellar, Jr.
Hidalgo County Commissioner Pct. No. 1
1902 Joe Stephens Suite 101
Weslaco, Texas 78596

Re: Review of Delta Lake *Monthly Fees Report* and Supporting Documentation
For the month of September 2016

Dear Commissioner Cuellar:

We conducted a limited scope review of the Delta Lake *Monthly Fees Report* and all supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Report* by footing and cross-footing the report.
- Reviewed tickets issued to determine if proper fee amounts were collected and reported.
- Verified tickets issued followed a sequential order.
- Verified that procedures for voided tickets were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.

- Verified that the collections per the *Monthly Report* agreed to total tickets issued and the deposits made with the County Treasurer.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2016 were $290.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported; however, the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:
According to the Delta Lake Park staff, effective July 21, 2012, the park entrance fee from Monday through Saturday is waived. The park entrance fee is only collected on Sundays.

Local Government Code Sec. 316.001(4) states, "the commissioners court of a county may set and collect fees for admission to a county park, if approved by a majority of the qualified voters of the county voting on the issue at a referendum election, which the commissioners court may order and hold for that purpose. Local Government Code Sec. 316.004 further states that "the commissioners court may set and collect the fees in different amounts or may waive the fees in consideration of the following factors: (1) the time of the day at which or the day of the week on which a facility or service is used; (2) the size of a group wishing to use a facility or service; (3) the special circumstances of certain classes of persons, including elderly persons and indigent persons; or (4) other factors that the court considers to justify a different fee or the waiver of a fee".

Commissioner's Court approval to waive the park entrance fee was not obtained.

Recommendation:
Commissioners Court approval to waive the park entrance fee should be obtained.

Please provide a written management response to the observation noted above by November 18, 2016.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: @ 10/5/16 & DC 10/12/16

COUNTY OF HIDALGO, TEXAS

SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: ~~Jun-15~~ August-16

PRECINCT 1, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	Receipt # Sequence END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	LONE STAR NATIONAL BANK Date of Deposit	LONE STAR NATIONAL BANK Deposit Slip Number	COUNTY TREASURER Receipt Date	COUNTY TREASURER Receipt Number	Diff on Dates	OVER/ (SHORT
1	1-Aug	16274	16347	$ 2,400.00	$ 550.00	$ 1,850.00	8-1-2016	212 00404	8/9/2016	201308	-8	$
2	2-Aug	16348	16386	$ 1,275.00	$ 150.00	$ 1,125.00	8-2-2016	212 00405	8/9/2016	201309	-7	$
3	3-Aug	16387	16429	$ 1,600.00	$ 400.00	$ 1,200.00	8-3-2016	212 00406	8/9/2016	201310	-6	$
4	4-Aug	16430	16466	$ 1,075.00	$ 225.00	$ 850.00	8-4-2016	212 00407	8/9/2016	201313	-5	$
5	5-Aug	16647	16533	$ 2,300.00	$ 500.00	$ 1,800.00	8-5-2016	212 00408	8/9/2016	201315	-4	$
6	6-Aug	467						212			0	$
7	7-Aug							212			0	$
8	8-Aug	16534	16590	$ 1,775.00	$ 175.00	$ 1,600.00	8-8-2016	212 00409	8/12/2016	201451	-4	$
9	9-Aug	16591	16621	$ 1,275.00	$ 325.00	$ 950.00	8-9-2016	212 00410	8/12/2016	201452	-5	$
10	10-Aug	16622	16652	$ 975.00	$ 175.00	$ 800.00	8-10-2016	212 00411	8/17/2016	201556	-7	$
11	11-Aug	16653	16689	$ 950.00	$ 125.00	$ 825.00	8-11-2016	212 00412	8/17/2016	201557	-6	$
12	12-Aug	16690	16729	$ 1,350.00	$ 150.00	$ 1,200.00	8-12-2016	212 00413	8/17/2016	201558	-5	$
13	13-Aug							212			0	$
14	14-Aug							212			0	$
15	15-Aug	16730	16781	$ 1,575.00	$ 125.00	$ 1,450.00	8-15-2016	212 00414	8/17/2016	201560	-2	$
16	16-Aug	16782	16804	$ 800.00	$ 125.00	$ 675.00	8-16-2016	212 00415	8/23/2016	201747	-7	$
17	17-Aug	16805	16826	$ 675.00	$ 125.00	$ 550.00	8-17-2016	212 00416	8/23/2016	201748	-6	$
18	18-Aug	16827	16848	$ 800.00	$ 75.00	$ 725.00	8-18-2016	212 00417	8/23/2016	201749	-5	$
19	19-Aug	16849	16877	$ 825.00	$ 100.00	$ 725.00	8-19-2016	212 00418	8/23/2016	201750	-4	$
20	20-Aug							212			0	$
21	21-Aug							212			0	$
22	22-Aug	16878	16914	$ 1,225.00	$ 450.00	$ 775.00	8-22-2016	212 00419	8/23/2016	201751	-1	$
23	23-Aug	16915	16939	$ 875.00	$ 175.00	$ 700.00	8-23-2016	212 00420	8/31/2016	202037	-8	$
24	24-Aug	16940	16962	$ 825.00	$ 150.00	$ 675.00	8-24-2016	212 00421	8/31/2016	202038	-7	$
25	25-Aug	16963	16984	$ 850.00	$ 375.00	$ 475.00	8-25-2016	212 00422	8/31/2016	2020369	-6	$
26	26-Aug	16985	17011	$ 1,025.00	$ 225.00	$ 800.00	8-26-2016	212 00423	8/31/2016	202040	-5	$
26	27-Aug							212			0	$
27	28-Aug							212			0	$
29	29-Aug	17012	17045	$ 1,125.00	$ 125.00	$ 1,000.00	8-29-2016	212 00424	8/31/2016	202041	-2	$
30	30-Aug	17046	17065	$ 675.00	$ 100.00	$ 575.00	8-30-2016	212 00425	9/9/2016	202243	-10	$
31	31-Aug	17066	17083	$ 650.00	$ 225.00	$ 425.00	8-31-2016	212 00427	9/9/2016	202245	-9	$
		TOTALS		$ 26,900.00	$ 5,150.00	$ 21,750.00						$

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-121-000-0-000----------	$ 26,900.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (DIRECT DEPOSIT)----------	$ 5,150.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER----------	$ 21,750.00

PREPARED BY: _____

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPROVED BY _____ DATE 9/15/16

RECEIVED
SEP 15 2016
Hidalgo County
AUDITORS OFFICE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.1-005 REVISED

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 4, 2016

Honorable A.C. Cuellar, Jr.
Hidalgo County Commissioner Pct. No. 1
1902 Joe Stephens Suite 101
Weslaco, Texas 78596

Re: Review of the Precinct 1 Sanitation Program *Monthly Fees Report* and Supporting Documentation For the month of August 2016

Dear Commissioner Cuellar:

We conducted a limited scope review of the Precinct 1 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of August 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and permits were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of August 2016 were $26,900.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

However, on January 2016, February 2016, May 2016, and July 2016 we noted the Sanitation Precinct 1 Program had five missing permits. The County Auditor's Office requested that $125.00 for the five missing permits be replenished and deposited with the County Treasurer. As of today, the funds have not been deposited. The $125.00 should be immediately deposited with the County Treasurer.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Enfracio, CPA
County Auditor

cc: Valde Guerra, Executive Officer

COUNTY AUDITOR'S OFFICE
DATE: 10-13-16 11/2/16

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Sep-16
PRECINCT 1, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	Receipt # Sequence END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT
1	1-Sep	17084	17100	$ 525.00	$ 175.00	$ 350.00	9-1-2016	212 00428	9/21/2016	202622	-20	$ -
2	2-Sep	17101	17144	$ 1,250.00	$ 150.00	$ 1,100.00	9-2-2016	212 00429	9/21/2016	202624	-19	$ -
3	3-Sep							212			0	$ -
4	4-Sep							212			0	$ -
5	5-Sep							212			0	$ -
6	6-Sep	17145	17195	$ 1,525.00	$ 150.00	$ 1,375.00	9-6-2016	212 00430	9/19/2016	202541	-13	$ -
7	7-Sep	17196	17223	$ 875.00	$ 125.00	$ 750.00	9-7-2016	212 00431	9/19/2016	202544	-12	$ -
8	8-Sep	17224	17233	$ 375.00	$ 50.00	$ 325.00	9-8-2016	212 00432	9/19/2016	202546	-11	$ -
9	9-Sep	17234	17259	$ 850.00	$ 100.00	$ 750.00	9-9-2016	212 00433	9/19/2016	202547	-10	$ -
10	10-Sep							212			0	$ -
11	11-Sep							212			0	$ -
12	12-Sep	17260	17294	$ 1,350.00	$ 75.00	$ 1,275.00	9-12-2016	212 00434	9/19/2016	202551	-7	$ -
13	13-Sep	17295	17319	$ 975.00	$ 175.00	$ 800.00	9-13-2016	212 00435	9/19/2016	202552	-6	$ -
14	14-Sep	17320	17334	$ 500.00	$ 50.00	$ 450.00	9-14-2016	212 00436	9/19/2016	202553	-5	$ -
15	15-Sep	17335	17356	$ 675.00	$ 150.00	$ 525.00	9-15-2016	212 00437	9/19/2016	202554	-4	$ -
16	16-Sep	17357	17384	$ 875.00	$ 125.00	$ 750.00	9-16-2016	212 00438	9/19/2016	202556	-3	$ -
17	17-Sep							212			0	$ -
18	18-Sep							212			0	$ -
19	19-Sep	17385	17410	$ 875.00	$ 100.00	$ 775.00	9-19-2016	212 00439	9/21/2016	202625	-2	$ -
20	20-Sep	17411	17428	$ 875.00	$ 400.00	$ 475.00	9-20-2016	212 00440	9/21/2016	202626	-1	$ -
21	21-Sep	17429	17442	$ 525.00	$ 275.00	$ 250.00	9-21-2016	212 00441	10/5/2016	203160	-14	$ -
22	22-Sep	17443	17465	$ 825.00	$ 200.00	$ 625.00	9-22-2016	212 00442	10/5/2016	203161	-13	$ -
23	23-Sep	17466	17486	$ 575.00	$ 175.00	$ 400.00	9-23-2016	212 00443	10/5/2016	203162	-12	$ -
24	24-Sep							212			0	$ -
25	25-Sep							212			0	$ -
26	26-Sep	17487	17508	$ 650.00	$ 25.00	$ 625.00	9-26-2016	212 00444	10/5/2016	203163	-9	$ -
26	27-Sep	17509	17525	$ 675.00	$ 200.00	$ 475.00	9-27-2016	212 00445	10/5/2016	203165	-8	$ -
27	28-Sep	17526	17546	$ 700.00	$ 50.00	$ 650.00	9-28-2016	212 00446	10/5/2016	203166	-7	$ -
29	29-Sep	17547	17572	$ 700.00	$ 50.00	$ 650.00	9-29-2016	212 00447	10/5/2016	203167	-6	$ -
30	30-Sep	17573	17594	$ 625.00	$ 150.00	$ 475.00	9-30-2016	212 00448	10/5/2016	203168	-5	$ -
31	1-Oct							212			0	$ -
		TOTALS		$ 16,800.00	$ 2,950.00	$ 13,850.00						$ -

TOTAL AMOUNT DUE TO GENERAL FUND——1100-322-70-121-000-0-000	$ 16,800.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (DIRECT DEPOSIT)	$ 2,950.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER	$ 13,850.00

PREPARED BY: LM N

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPROVED BY

10-14-16
DATE

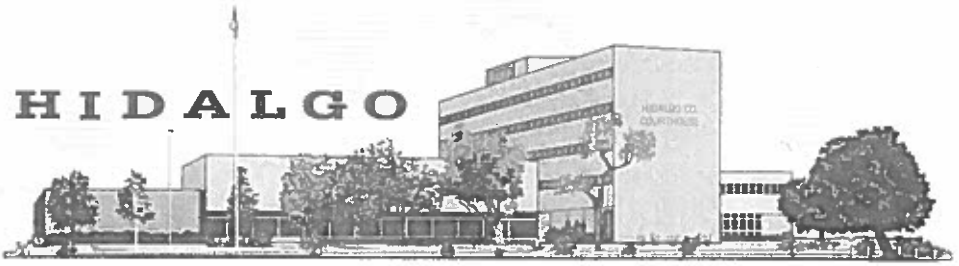
RECEIVED
OCT 12 2016
Hidalgo County
AUDITORS OFFICE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.1-005 REVISED

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Honorable A.C. Cuellar, Jr.
Hidalgo County Commissioner Pct. No. 1
1902 Joe Stephens Suite 101
Weslaco, Texas 78596

Re: Review of the Precinct 1 Sanitation Program *Monthly Fees Report* and Supporting Documentation For the month of September 2016

Dear Commissioner Cuellar:

We conducted a limited scope review of the Precinct 1 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and permits were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.

- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2016 were $16,800.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

However, on January 2016, February 2016, May 2016, and July 2016 we noted the Sanitation Precinct 1 Program had five missing permits. The County Auditor's Office requested that $125.00 for the five missing permits be replenished and deposited with the County Treasurer. As of today, the funds have not been deposited. The $125.00 should be immediately deposited with the County Treasurer.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, Executive Officer

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Aug-16
PRECINCT 2, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Amount	Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT
1	1-Aug	222-03544	222-03551	$ 275.00	$ -	$ 275.00	8/01/2016	222 00382	$ 275.00	8/4/2016	201121	-3	$
2	2-Aug	222-03552	222-03562	$ 350.00	$ 25.00	$ 325.00	8/02/2016	222 00383	$ 350.00	8/4/2016	201122	-2	$
3	3-Aug	222-03563	222-03566	$ 125.00	$ -	$ 125.00	8/03/2016	222 00384	$ 125.00	8/8/2016	201256	-5	$
4	4-Aug	222-03567	222-03572	$ 225.00	$ -	$ 225.00	8/04/2016	222 00385	$ 225.00	8/8/2016	201257	-4	$
5	5-Aug	222-03573	222-03579	$ 200.00	$ 50.00	$ 150.00	8/08/2016	222 00386	$ 200.00	8/8/2016	201258	0	$
6	6-Aug	CLOSED						222				0	$
7	7-Aug	CLOSED						222				0	$
8	8-Aug	222-03580	222-03585	$ 150.00	$ 25.00	$ 125.00	8/08/2016	222 00387	$ 150.00	8/9/2016	201323	-1	$
9	9-Aug	222-03586	222-03586	$ 25.00	$ -	$ 25.00	8/11/2016	222 00388	$ 25.00	8/12/2016	201443	-1	$
10	10-Aug	222-03587	222-03587	$ 25.00	$ -	$ 25.00	8/11/2016	222 00389	$ 25.00	8/12/2016	201462	-1	$
11	11-Aug	222-03588	222-03590	$ 125.00	$ 50.00	$ 75.00	8/11/2016	222 00390	$ 125.00	8/12/2016	201465	-1	$
12	12-Aug	222-03591	222-03594	$ 100.00	$ 25.00	$ 75.00	8/15/2016	222 00391	$ 100.00	8/17/2016	201561	-2	$
13	13-Aug	CLOSED						222				0	$
14	14-Aug	CLOSED						222				0	$
15	15-Aug	222-03595	222-03599	$ 150.00	$ -	$ 150.00	8/15/2016	222 00392	$ 150.00	8/17/2016	201562	-2	$
16	16-Aug	222-03600	222-03605	$ 175.00	$ -	$ 175.00	8/16/2016	222 00393	$ 175.00	8/17/2016	201563	-1	$
17	17-Aug	222-03606	222-03611	$ 175.00	$ -	$ 175.00	8/17/2016	222 00394	$ 175.00	8/23/2016	201760	-6	$
18	18-Aug	222-03612	222-03618	$ 300.00	$ 50.00	$ 250.00	8/18/2016	222 00395	$ 300.00	8/23/2016	201761	-5	$
19	19-Aug	222-03619	222-03622	$ 125.00	$ -	$ 125.00	8/22/2016	222 00396	$ 125.00	8/23/2016	201762	-1	$
20	20-Aug	CLOSED						222				0	$
21	21-Aug	CLOSED						222				0	$
22	22-Aug	222-03623	222-03626	$ 225.00	$ 150.00	$ 75.00	8/24/2016	222 00397	$ 225.00	8/25/2016	201869	-1	$
23	23-Aug	222-03627	222-03628	$ 75.00	$ 50.00	$ 25.00	8/24/2016	222 00398	$ 75.00	8/25/2016	201870	-1	$
24	24-Aug	222-03629	222-03631	$ 150.00	$ 100.00	$ 50.00	8/25/2016	222 00399	$ 150.00	8/29/2016	201921	-4	$
25	25-Aug	222-03632	222-03635	$ 100.00	$ -	$ 100.00	8/25/2016	222 00400	$ 100.00	8/29/2016	201922	-4	$
26	Aug	222-03636	222-03641	$ 175.00	$ 50.00	$ 125.00	8/26/2016	222 00401	$ 175.00	8/29/2016	201923	-3	$
26	Aug	CLOSED						222				0	$
27	28-Aug	CLOSED						222				0	$
29	29-Aug	222-03642	222-03649	$ 225.00	$ -	$ 225.00	08/30/16	222 00402	$ 225.00	9/1/2016	202089	-2	$
30	30-Aug	222-03650	222-03651	$ 50.00	$ -	$ 50.00	08/30/16	222 00403	$ 50.00	9/1/2016	202090	-2	$
31	31-Aug	222-03652	222-03654	$ 100.00	$ -	$ 100.00	08/31/16	222 00404	$ 100.00	9/1/2016	202091	-1	$
	TOTALS			$ 3,625.00	$ 575.00	$ 3,050.00			$ 3,625.00				$

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-122-000-0-000----------	$ 3,625.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (COUNTY TREASURER)----------	$ 3,625.00
OVER/(SHORT)----------	$ -

PREPARED BY: Estella Lopez

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPROVED BY

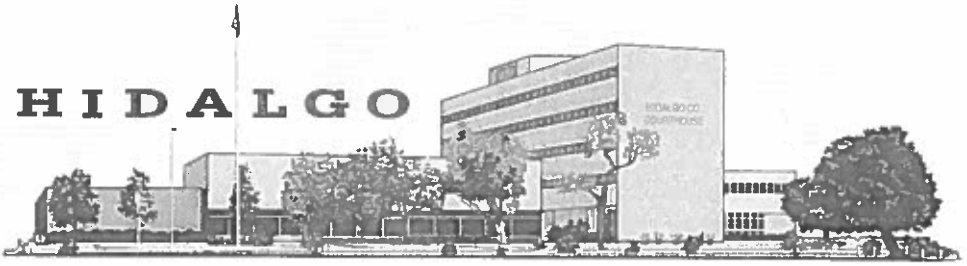
9/19/11
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH

COUNTY AUDITOR'S FORM RE-PCT.2-005 REVISED: 12/2014

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/27/11 10/12/11

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 4, 2016

The Honorable Eduardo Cantu
Hidalgo County Commissioner Precinct No. 2
300 W. Hall Acres Suite G
Pharr, Texas 78577

Re: Review of the Precinct 2 Sanitation Program *Monthly Fees Report* and Supporting Documentation For the Month of August 2016

Dear Commissioner Cantu:

We conducted a limited scope review of the Precinct 2 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of August 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

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The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and voided permits were properly followed.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the financial institution on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer and the financial institution.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of August 2016 were $3,625.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, ext 4668, or me at ext 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: September 2016
PRECINCT 2, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT
1	1-Sep	222-03655	222-03658	$ 100.00	$ 25.00	$ 75.00	09/01/16	222 00405	9/14/2016	202402	-13	$ -
2	2-Sep	222-03659	222-03664	$ 175.00	$ -	$ 175.00	09/02/16	222 00406	9/14/2016	202403	-12	$ -
3	3-Sep	CLOSED						222			0	$ -
4	4-Sep	CLOSED						222			0	$ -
5	5-Sep	HOLIDAY						222			0	$ -
6	6-Sep	222-03666	222-03670	$ 175.00	$ 50.00	$ 125.00	09/06/16	222 00407	9/14/2016	202404	-8	$ -
7	7-Sep	222-03671	222-03675	$ 150.00	$ 25.00	$ 125.00	09/07/16	222 00408	9/14/2016	202405	-7	$ -
8	8-Sep	222-03676	222-03681	$ 275.00	$ 100.00	$ 175.00	09/08/16	222 00409	9/14/2016	202406	-6	$ -
9	9-Sep	222-03682	222-03691	$ 375.00	$ 125.00	$ 250.00	09/09/16	222 00410	9/14/2016	202407	-5	$ -
10	10-Sep	CLOSED						222			0	$ -
11	11-Sep	CLOSED						222			0	$ -
12	12-Sep	222-03692	222-03695	$ 175.00	$ -	$ 175.00	09/12/16	222 00411	9/14/2016	202408	-2	$ -
13	13-Sep	222-03696	222-03702	$ 175.00	$ -	$ 175.00	09/14/16	222 00412	9/19/2016	202558	-5	$ -
14	14-Sep	222-03703	222-03710	$ 350.00	$ 25.00	$ 325.00	09/14/16	222 00413	9/19/2016	202560	-5	$ -
15	15-Sep	222-03711	222-03713	$ 75.00	$ 25.00	$ 50.00	09/15/16	222 00414	9/19/2016	202562	-4	$ -
16	16-Sep	222-03714	222-03721	$ 200.00	$ -	$ 200.00	09/16/16	222 00415	9/22/2016	202686	-6	$ -
17	17-Sep	CLOSED						222			0	$ -
18	18-Sep	CLOSED						222			0	$ -
19	19-Sep	222-03722	222-03726	$ 125.00	$ -	$ 125.00	09/20/16	222 00416	9/22/2016	202694	-2	$ -
20	20-Sep	222-03727	222-03729	$ 75.00	$ -	$ 75.00	09/20/16	222 00417	9/22/2016	202695	-2	$ -
21	21-Sep	222-03730	222-03735	$ 225.00	$ 25.00	$ 200.00	09/22/16	222 00418	9/26/2016	202787	-4	$ -
22	22-Sep	222-03736	222-03738	$ 100.00	$ -	$ 100.00	09/23/16	222 00419	9/26/2016	202789	-3	$ -
23	23-Sep	222-03739	222-03747	$ 325.00	$ 25.00	$ 300.00	09/23/16	222 00420	9/26/2016	202790	-3	$ -
24	Sep	CLOSED						222			0	$ -
25	-Sep	CLOSED						222			0	$ -
26	26-Sep	222-03748	222-03753	$ 225.00	$ 100.00	$ 125.00	09/28/16	222 00421	9/29/2016	202958	-1	$ -
26	27-Sep	222-03754	222-03754	$ 25.00	$ -	$ 25.00	09/28/16	222 00422	9/29/2016	202959	-1	$ -
27	28-Sep	222-03755	222-03759	$ 225.00	$ -	$ 225.00	09/30/16	222 00423	10/5/2016	203155	-5	$ -
29	29-Sep	222-03760	222-03762	$ 75.00	$ -	$ 75.00	09/30/16	222 00424	10/5/2016	203156	-5	$ -
30	30-Sep	222-03763	222-03765	$ 75.00	$ 25.00	$ 50.00	09/30/16	222 00425	10/5/2016	203157	-5	$ -
31	1-Oct							222			0	$ -
		TOTALS		$ 3,700.00	$ 550.00	$ 3,150.00						$ -

TOTAL AMOUNT DUE TO GENERAL FUND--------1100-322-70-122-000-0-000----------	$ 3,700.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (DIRECT DEPOSIT)----------	$ 550.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER----------	$ 3,150.00

PREPARED BY: Esther Paz

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Erika Zamora
APPROVED BY

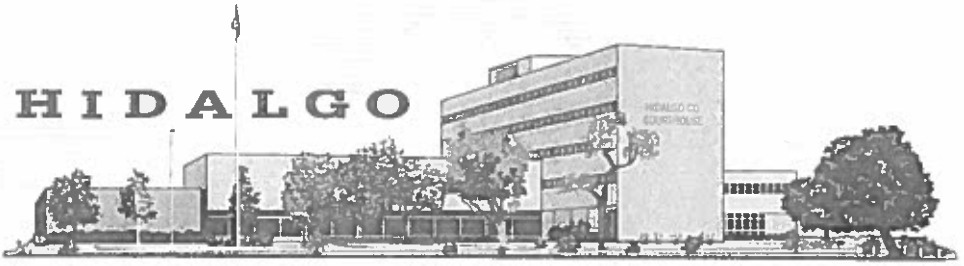
10/14/16
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH

CC AUDITOR'S FORM: RE-PCT.2-005 REVISED 12/2014

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/20/16

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 7, 2016

The Honorable Eduardo Cantu
Hidalgo County Commissioner Precinct No. 2
300 W. Hall Acres Suite G
Pharr, Texas 78577

Re: Review of the Precinct 2 Sanitation Program *Monthly Fees Report* and Supporting Documentation For the Month of September 2016

Dear Commissioner Cantu:

We conducted a limited scope review of the Precinct 2 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and voided permits were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN P. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the financial institution on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer and the financial institution.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2016 were $3,700.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, ext 4668, or me at ext 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Aug. 2016
PRECINCT 3, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	Receipt # Sequence END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Amount	Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT)
1	1-Aug	232-25027	232-25110	$ 2,500.00	$ 175.00	$ 2,325.00	8-1-16	232 00424	$ 2,500.00	8/4/2016	201126	-3	$ -
2	2-Aug	232-25111	232-25171	$ 1,750.00	$ 300.00	$ 1,450.00	8-2-16	232 00425	$ 1,750.00	8/4/2016	201130	-2	$ -
3	3-Aug	232-25172	232-25236	$ 1,850.00	$ 225.00	$ 1,625.00	8-3-16	232 00426	$ 1,850.00	8/8/2016	201262	-5	$ -
4	4-Aug	232-25237	232-25304	$ 2,200.00	$ 450.00	$ 1,750.00	8-4-16	232 00427	$ 2,200.00	8/8/2016	201263	-4	$ -
5	5-Aug	232-25305	232-25367	$ 1,775.00	$ 325.00	$ 1,450.00	8-5-16	232 00428	$ 1,775.00	8/8/2016	201264	-3	$ -
6	6-Aug	Saturday						232				0	$ -
7	7-Aug	Sunday						232				0	$ -
8	8-Aug	232-25368	232-25444	$ 2,225.00	$ 450.00	$ 1,775.00	8-8-16	232 00429	$ 2,225.00	8/9/2016	201324	-1	$ -
9	9-Aug	232-25445	232-25492	$ 1,325.00	$ 275.00	$ 1,050.00	8-9-16	232 00430	$ 1,325.00	8/12/2016	201453	-3	$ -
10	10-Aug	232-25493	232-25541	$ 1,375.00	$ 275.00	$ 1,100.00	8-10-16	232 00431	$ 1,375.00	8/12/2016	201454	-2	$ -
11	11-Aug	232-25542	232-25580	$ 1,175.00	$ 100.00	$ 1,075.00	8-11-16	232 00432	$ 1,175.00	8/12/2016	201456	-1	$ -
12	12-Aug	232-25581	232-25638	$ 1,625.00	$ 400.00	$ 1,225.00	8-12-16	232 00433	$ 1,625.00	8/15/2016	201520	-3	$ -
13	13-Aug	Saturday						232				0	$ -
14	14-Aug	Sunday						232				0	$ -
15	15-Aug	232-25639	232-25694	$ 1,700.00	$ 375.00	$ 1,325.00	8-15-16	232 00434	$ 1,700.00	8/18/2016	201622	-3	$ -
16	16-Aug	232-25695	232-25737	$ 1,200.00	$ 150.00	$ 1,050.00	8-16-16	232 00435	$ 1,200.00	8/18/2016	201624	-2	$ -
17	17-Aug	232-25738	232-25779	$ 1,100.00	$ 200.00	$ 900.00	8-17-16	232 00436	$ 1,100.00	8/18/2016	201652	-1	$ -
18	18-Aug	232-25780	232-25821	$ 1,150.00	$ 150.00	$ 1,000.00	8-18-16	232 00437	$ 1,150.00	8/23/2016	201738	-5	$ -
19	19-Aug	232-25822	232-25882	$ 1,825.00	$ 275.00	$ 1,550.00	8-19-16	232 00438	$ 1,825.00	8/23/2016	201739	-4	$ -
20	20-Aug	Saturday						232				0	$ -
21	21-Aug	Sunday						232				0	$ -
22	22-Aug	232-25883	232-25959	$ 2,200.00	$ 275.00	$ 1,925.00	8-22-16	232 00439	$ 2,200.00	8/23/2016	201740	-1	$ -
23	23-Aug	232-25960	232-26003	$ 1,200.00	$ 125.00	$ 1,075.00	8-23-16	232 00440	$ 1,200.00	8/24/2016	201823	-1	$ -
24	24-Aug	232-26004	232-26050	$ 1,200.00	$ 100.00	$ 1,100.00	8-24-16	232 00441	$ 1,200.00	8/25/2016	201857	-1	$ -
25	25-Aug	232-26051	232-26105	$ 1,550.00	$ 100.00	$ 1,450.00	8-25-16	232 00442	$ 1,550.00	8/30/2016	201933	-5	$ -
26	26-Aug	232-26106	232-26187	$ 2,175.00	$ 425.00	$ 1,750.00	8-26-16	232 00443	$ 2,175.00	8/30/2016	201940	-4	$ -
	7-Aug	Saturday						232				0	$ -
	28-Aug	Sunday						232				0	$ -
29	29-Aug	232-26188	232-26269	$ 2,300.00	$ 425.00	$ 1,875.00	8-29-16	232 00444	$ 2,300.00	8/31/2016	202010	-2	$ -
30	30-Aug	232-26270	232-26328	$ 1,675.00	$ 325.00	$ 1,350.00	8-30-16	232 00445	$ 1,675.00	8/31/2016	202011	-1	$ -
31	31-Aug	232-26329	232-26361	$ 900.00	$ 150.00	$ 750.00	8-31-16	232 00446	$ 900.00	9/1/2016	202092	-1	$ -
		TOTALS		$ 37,975.00	$ 6,050.00	$ 31,925.00			$ 37,975.00				$ -

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-123-000-0-000----------	$ 37,975.00
LESS: TOTAL FUNDS DUE TO THE COUNTY TREASURER----------	$ 37,975.00
OVER/(SHORT)----------	$ -

PREPARED BY: Norma Lee Cabrella

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPROVED BY

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 9-22-16

Sept. 6, 2016
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH

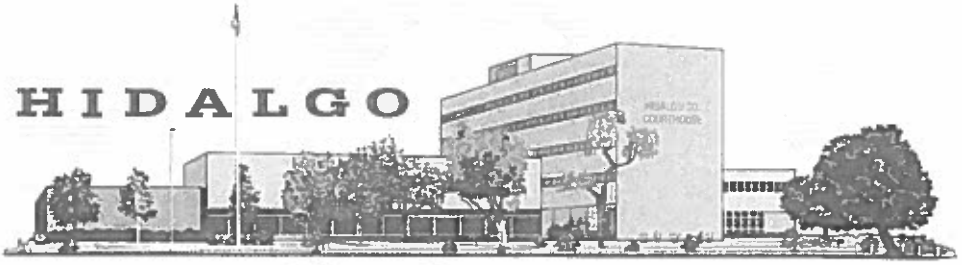
COUNTY AUDITOR'S FORM. RE-PCT.3-005 REVISED: 12/2014

RECEIVED
SEP 13 2016
Hidalgo County
AUDITOR'S OFFICE

RECEIVED
SEP 12 2016
Hidalgo County
AUDITOR'S OFFICE

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 4, 2016

The Honorable Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle
P.O. Box 607
Mission, TX 78574

Re: Review of Sanitation Program *Monthly Fees Report* and Supporting Documentation
For the month of August 2016

Dear Commissioner Flores:

We conducted a limited scope review of the Precinct 3 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of August 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Verified that procedures for voided receipts and voided permits were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the financial institution on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer and the financial institution.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of August 2016 were $37,975.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported. However, the system of internal controls for the collection and safeguarding of cash requires improvements as noted in the following observation.

Observation No. 1:
Permit numbers 35508, 35684, and 35766 were unaccounted. According to the official permits log, the permits were provided to user number 13 for issuance purposes; however, staff was not able to provide an explanation for the missing permits.

Persons who accept accountable forms (i.e., permits, receipts, etc.) become responsible, upon receipt, for the accountability and safeguarding of such forms. The accountable person shall be held liable for any amounts which may be required to be paid due to loss of the accountable forms resulting from his or her fault or negligence. Loss or theft of accountable forms must be promptly reported to the County Auditor's Office. The written notification should include a statement of the circumstances concerning the loss. Accountable forms reported lost or stolen must be marked "Void" in the electronic application system. Management must also monitor all missing accountable forms to determine if there is a pattern meriting further investigation, modification of procedures, retraining of personnel, or disciplinary action.

Failure to ensure that permits are properly accounted and safeguarded may result in the loss of County revenue.

Recommendation:
Management should ensure that permits are properly accounted and safeguarded. At a minimum, the procedures noted above should be implemented. The unaccountable permits should also be voided in the Solid Waste Disposal Application Program and $75.00 for the three missing permits should be replenished and deposited with the County Treasurer.

In addition, we noted that shortages and missing permits totaling $365.00 (shortages of $25.00, $10.00, and $5.00 on January 8, 2016, January 11, 2016 and February 24, 2016, respectively, and 13 missing permits between January and July totaling $325.00) have not been replenished and deposited with the County Treasurer, as previously requested by the County Auditor's Office. The $365.00 should be immediately deposited with the County Treasurer.

Please provide written management responses to the observations noted above by November 21, 2016.

If you should have any questions please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: @ 10/21/16
L.C 11/7/14

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Sept. 2016
PRECINCT 3, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence BEG #	Receipt # Sequence END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Amount	Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT)
1	1-Sep	232-26362	232-26409	$ 1,275.00	$ 300.00	$ 975.00	9-1-16	232 00447	$ 1,275.00	9/7/2016	202169	-6	$ -
2	2-Sep	232-26410	232-26496	$ 2,550.00	$ 600.00	$ 1,950.00	9-2-16	232 00448	$ 2,550.00	9/9/2016	202300	-7	$ -
3	3-Sep	Saturday						232				0	$ -
4	4-Sep	Sunday						232				0	$ -
5	5-Sep	Labor Day						232				0	$ -
6	6-Sep	232-26497	232-26589	$ 2,675.00	$ 375.00	$ 2,300.00	9-6-16	232 00449	$ 2,675.00	9/13/2016	202349	-7	$ -
7	7-Sep	232-26590	232-26653	$ 1,825.00	$ 225.00	$ 1,600.00	9-7-16	232 00450	$ 1,825.00	9/13/2016	202350	-6	$ -
8	8-Sep	232-26654	232-26696	$ 1,225.00	$ 225.00	$ 1,000.00	9-8-16	232 00451	$ 1,225.00	9/13/2016	202351	-5	$ -
9	9-Sep	232-26697	232-26770	$ 2,075.00	$ 475.00	$ 1,675.00	9-9-16	232 00452	$ 2,150.00	9/13/2016	202352	-4	$ 75.00
10	10-Sep	Saturday						232				0	$ -
11	11-Sep	Sunday						232				0	$ -
12	12-Sep	232-26771	232-26831	$ 1,675.00	$ 300.00	$ 1,375.00	9-12-16	232 00453	$ 1,675.00	9/13/2016	202353	-1	$ -
13	13-Sep	232-26832	232-26879	$ 1,600.00	$ 500.00	$ 1,100.00	9-13-16	232 00455	$ 1,600.00	9/19/2016	202569	-6	$ -
14	14-Sep	232-26880	232-26928	$ 1,450.00	$ 225.00	$ 1,225.00	9-14-16	232 00456	$ 1,450.00	9/19/2016	202570	-5	$ -
15	15-Sep	232-26929	232-26961	$ 825.00	$ 50.00	$ 775.00	9-15-16	232 00457	$ 825.00	9/19/2016	202572	-4	$ -
16	16-Sep	232-26962	232-27019	$ 1,800.00	$ 450.00	$ 1,350.00	9-16-16	232 00458	$ 1,800.00	9/22/2016	202708	-6	$ -
17	17-Sep	Saturday						232				0	$ -
18	18-Sep	Sunday						232				0	$ -
19	19-Sep	232-27020	232-27093	$ 2,125.00	$ 250.00	$ 1,875.00	9-19-16	232 00459	$ 2,125.00	9/22/2016	202709	-3	$ -
20	20-Sep	232-27094	232-27131	$ 1,100.00	$ 200.00	$ 900.00	9-20-16	232 00460	$ 1,100.00	9/22/2016	202710	-2	$ -
21	21-Sep	232-27132	232-27184	$ 1,425.00	$ 225.00	$ 1,200.00	9-21-16	232 00461	$ 1,425.00	9/22/2016	202711	-1	$ -
22	22-Sep	232-27185	232-27222	$ 1,075.00	$ 175.00	$ 900.00	9-22-16	232 00462	$ 1,075.00	9/26/2016	202794	-4	$ -
23	23-Sep	232-27223	232-27292	$ 1,875.00	$ 400.00	$ 1,475.00	9-23-16	232 00463	$ 1,875.00	9/26/2016	202796	-3	$ -
24	24-Sep	Saturday						232				0	$ -
25	25-Sep	Sunday						232				0	$ -
26	26-Sep	232-27293	232-27354	$ 1,950.00	$ 50.00	$ 1,900.00	9-26-16	232 00464	$ 1,950.00	9/27/2016	202839	-1	$ -
27	27-Sep	232-27355	232-27402	$ 1,250.00	$ 175.00	$ 1,075.00	9-27-16	232 00465	$ 1,250.00	9/28/2016	202910	-1	$ -
28	28-Sep	232-27403	232-27456	$ 1,700.00	$ 425.00	$ 1,275.00	9-28-16	232 00466	$ 1,700.00	9/29/2016	202960	-1	$ -
29	29-Sep	232-27457	232-27499	$ 1,350.00	$ 275.00	$ 1,075.00	9-29-16	232 00467	$ 1,350.00	9/30/2016	203005	-1	$ -
30	30-Sep	232-27500	232-27586	$ 2,475.00	$ 450.00	$ 2,025.00	9-30-16	232 00468	$ 2,475.00	10/3/2016	203047	-3	$ -
31	1-Oct							232				0	$ -
		TOTALS		$ 35,300.00	$ 6,350.00	$ 29,025.00			$ 35,375.00				$ 75.00

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-123-000-0-000	$ 35,300.00
LESS: TOTAL FUNDS DUE TO THE COUNTY TREASURER	$ 35,375.00
OVER/(SHORT)	$ 75.00

PREPARED BY: Norma L. Cabadas

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPROVED BY

10/4/16
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH

COUNTY AUDITOR'S FORM: RE-PCT 3-005 REVISED: 12/2014

RECEIVED
OCT 05 2016
Hidalgo County
AUDITORS OFFICE

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle
P.O. Box 607
Mission, TX 78574

Re: Review of Sanitation Program *Monthly Fees Report* and Supporting Documentation
For the month of September 2016

Dear Commissioner Flores:

We conducted a limited scope review of the Precinct 3 Sanitation Program *Monthly Fees Report* and all supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system. procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.

- Verified that procedures for voided receipts and voided permits were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted & deposited with the financial institution on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer and the financial institution.
- Verified the *Close-Out Report Forms* and *Monthly Fees Report* were properly completed.

Conclusion:
Total collections for the month of September 2016 were $35,300.00. Based on the results of our review, we have concluded collections were not properly accounted and reported (see observation No.1).

Observation No. 1:
The September 9, 2016 collections for user no. 13 contained an overage of $75.00. Staff could not provide an explanation for the overage. The overage was deposited with other collections and recorded as miscellaneous revenue.

The County Auditor's Office requires that cash receipts be deposited intact on a daily basis. Overages must be recorded as miscellaneous revenue and deposited with other collections. In addition, management should monitor all overages to determine if there is a pattern meriting further investigation, modification of collection procedures, retaining of personnel, or disciplinary action.

Failure to ensure that cash receipts are deposited intact on a daily basis may result in the loss of County revenue.

Recommendation:
Management should implement formal monitoring procedures to ensure that collections are deposited intact on a daily basis. In addition, management should monitor all overages to determine if there is a pattern meriting further investigation, modification of collection procedures, retaining of personnel, or disciplinary action.

Furthermore, we noted that shortages and missing permits totaling $440.00 (shortages of $25.00, $10.00, and $5.00 on January 8, 2016, January 11, 2016 and February 24, 2016, respectively, and 13 missing permits between January and August totaling $400.00) have not been replenished and deposited with the County Treasurer, as previously requested by the County Auditor's Office. The $440.00 should be immediately deposited with the County Treasurer.

Please provide written management responses to the observations noted above by November 21, 2016.

If you should have any questions please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY, TEXAS
ANZALDUAS PARK, PRECINCT 3
MONTHLY REPORT FOR THE MONTH ENDING
August 2016

RECEIVED
COUNTY CLERK
2016 SEP 09

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER DEPOSIT AMOUNT	COUNTY TREASURER DATE OF DEPOSIT	COUNTY TREASURER RECEIPT NUMBER	DEPOSIT SLIP NUMBER
1									231
2									231
3									231
4									231
5									231
6	8-6-2016	-0-	-0-	-0-	-0-	-0-			231
7	8-7-2016	-0-	-0-	-0-	-0-	-0-			231
8									231
9									231
10									231
11									231
12									231
13	8-13-2016	-0-	-0-	-0-	-0-	-0-			231
14	8-14-2016	-0-	-0-	-0-	-0-	-0-			231
15									231
16									231
17									231
18									231
19									231
20	8-20-2016	-0-	-0-	-0-	-0-	-0-			231
21	8-21-2016	-0-	-0-	-0-	-0-	-0-			231
22									231
23									231
24									231
25									231
26									231
27	8-27-2016	-0-	-0-	-0-	-0-	-0-			231
28	8-28-2016	-0-	-0-	-0-	-0-	-0-			231
29									231
30									231
31									231
						$0.00			

TOTAL RECEIPTS AND FUNDS COLLECTED: -0- x $4.00 = -0-

X10

TOTAL AMOUNT DUE TO GENERAL FUND-----1100-347-40-123-000-0-000---------- -0-
LESS: TOTAL AMOUNTS REMITTED TO GENERAL FUND---------- -0-
TOTAL FUNDS DUE TO THE COUNTY TREASURER---------- -0-

PREPARED BY: Lerma Flores DATE: 9-1-2016

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

x
JOSE M. FLORES
COMMISSIONER PRCT NO. 3

9/14/16
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM RE-PCT.#3-001 REVISED 9/5/05

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/23/16

X1

HIDALGO COUNTY, TEXAS
ANZALDUAS PARK, PRECINCT 3
MONTHLY REPORT FOR THE MONTH ENDING
September 2016

PBC

	DATE	BEGINNING RECEIPT NUMBER	ENDING RECEIPT NUMBER	TOTAL RECEIPTS ISSUED	TOTAL RECEIPT AMOUNT	COUNTY TREASURER DEPOSIT AMOUNT	DATE OF DEPOSIT	RECEIPT NUMBER	DEPOSIT SLIP NUMBER
1	9/1/2016								231
2	9/2/2016	382522	382522	0					231
3	9/3/2016	382522	382522	0					231
4	9/4/2016								231
5	9/5/2016								231
6	9/6/2016								231
7	9/7/2016								231
8	9/8/2016								231
9	9/9/2016								231
10	9/10/2016	382522	382522	0					231
11	9/11/2016	382522	382522	0					231
12	9/12/2016								231
13	9/13/2016								231
14	9/14/2016								231
15	9/15/2016								231
16	9/16/2016								231
17	9/17/2016	382522	382545	24	$ 96.00	$ 96.00	9/17/2016	202587	231 01050
18	9/18/2016	382546	382567	22	$ 88.00	$ 88.00	9/18/2016	202588	231 01051
19	9/19/2016								231
20	9/20/2016								231
21	9/21/2016								231
22	9/22/2016								231
23	9/23/2016								231
24	9/24/2016	382568	382598	31	$124.00	$124.00	9/24/2016	202785	231 01052
25	9/25/2016	382599	382618	20	$ 80.00	$ 80.00	9/25/2016	202786	231 01053
26	9/26/2016								231
27	9/27/2016								231
28	9/28/2016								231
29	9/29/2016								231
30	9/30/2016								231
31									231
					388.00				
					97 x	$4.00		$388.00	

X10

LESS: TOTAL AMOUNTS REMITTED TO GENERAL FUND---------- $388.00
TOTAL FUNDS DUE TO THE COUNTY TREASURER---------- $ 388.00

PREPARED BY: Gerardo Flores

RTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE

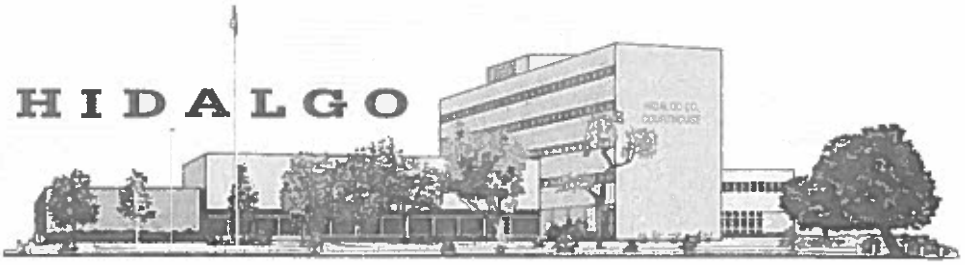
9/26/2016
DATE

FORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH
OUNTY AUDITOR'S FORM RE-PCT.#3-001 REVISED 9/5/05

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/28/16

X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 7, 2016

The Honorable Jose M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle Rd.
Mission, Texas 78572

Re: Review of Anzalduas Park *Monthly Fees Reports* and Supporting Documentation
For the months of August 2016 and September 2016

Dear Commissioner Flores:

We conducted a review of the Anzalduas Park *Monthly Fees Reports* and supporting documentation for the months of August 2016 and September 2016 in accordance with Local Government Code §115.002 (a) and (b). The objective of the review was to determine whether collections were properly accounted and reported.

Scope:
The scope of the review was limited to collections reported by your office on the *Monthly Fees Reports* for the months of August 2016 and September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Reports*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the reports.
- Reviewed tickets issued to determine if proper fee amounts were collected and reported.
- Verified tickets issued followed a sequential order.
- Verified that procedures for voided tickets were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

business day after the day on which the funds were received pursuant to Local Government Code §113.022.

- Verified that the collections per the *Monthly Fees Reports* agreed to total tickets issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Reports/Daily Remittance Forms*, and *Monthly Fees Report* to verify proper completion.

Conclusion:
There were no collections for the month of August 2016 since the Anzalduas Park was closed for repairs. Total collections for the month of September 2016 were $388.00. Based on the results of our review, we noted that the system of internal controls for the collection and safeguarding of cash requires improvements as noted in the following observation.

Observation No. 1:
A $4.00 park entrance fee is collected from vehicles entering the Anzalduas Park on Saturdays and Sundays. Commissioners Court approved to increase the park entrance fee from $2.00 to $4.00 on March 23, 1993. A review of the County's financial records indicated that a park entrance fee has been collected since at least 1992. Commissioners Court may set and approve park entrance fees if approved by a majority of qualified voters through a referendum election; however, evidence that a referendum election was conducted was not provided. According to the Anzalduas Park staff, they were not aware if and when a referendum election was held to approve the collection of the park entrance fee.

In addition, according to staff, the park entrance fee is waived under certain circumstances. For example, the park entrance fee is only collected on weekends and waived on weekdays. The park entrance fee is also waived from vehicles entering the park after the *Daily Close-Out Report* and deposit cut-off time of 4:30 p.m. In addition, the park entrance fee is waived from County employees and law enforcement personnel upon presentment of a County or law enforcement identification card. Although Commissioners Court may waive the collection of the park entrance fee under certain circumstances, evidence of a Commissioners Court waiver policy was not provided. According to the Anzalduas Park staff, a waiver policy will be presented to Commissioners Court.

Local Government Code §316.001(4) states, "the commissioners court of a county may set and collect fees for admission to a county park, if approved by a majority of the qualified voters of the county voting on the issue at a referendum election, which the commissioners court may order and hold for that purpose." Local Government Code §316.004 further states that "the commissioners court may set and collect the fees in different amounts or may waive the fees in consideration of the following factors: (1) the time of the day at which or the day of the week on which a facility or service is used; (2) the size of a group wishing to use a facility or service; (3) the special circumstances of certain classes of persons, including elderly persons and indigent persons; or (4) other factors that the court considers to justify a different fee or the waiver of a fee."

The County Auditor's Office requires that all departments continue to collect and receipt after the established cut-off time. Any collections receipted after the cut-off time can be safeguarded overnight until they are deposited the next business day with the next business day's collections.

Formal procedures have not been developed and implemented to ensure that park entrance fees are properly collected. Failure to properly collect the park entrance fees may result in the loss of County funds.

Recommendation:
Management should develop and implement formal procedures to ensure that park entrance fees are properly collected. Evidence that a referendum election was conducted and evidence authorizing the collection and waiver of the fee should be obtained. In addition, the park entrance fee should continue to be collected after the cut-off time as required by the *Cash Handling Guidelines and Procedures*.

Please provide a written management response to the observation noted above by November 25, 2016.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: August 2016 Revised
PRECINCT 4, SANITATION PROGRAM PBC

	Receipt Date	Receipt # Sequence BEG #	Receipt # Sequence END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number	COUNTY TREASURER Receipt Amount	Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT)
1	1-Aug	242-21588	242-21644	$ 1,675.00	$ 200.00	$ 1,475.00	8/2/2016	242 423	$ 1,675.00	8/4/2016	201189	#REF!	#REF!
2	2-Aug	242-21645	242-21687	$ 1,275.00	$ 150.00	$ 1,125.00	8/3/2016	242 424	$ 1,275.00	8/8/2016	201246	-5	$ -
3	3-Aug	242-21688	242-21731	$ 1,325.00	$ 175.00	$ 1,150.00	8/4/2016	242 425	$ 1,325.00	8/8/2016	201286	-4	$ -
4	4-Aug	242-21732	242-21777	$ 1,250.00	$ 200.00	$ 1,050.00	8/8/2016	242 426	$ 1,250.00	8/17/2016	201548	-9	$ -
5	5-Aug	242-21778	242-21815	$ 1,325.00	$ 300.00	$ 1,025.00	8/8/2016	242 427	$ 1,325.00	8/17/2016	201549	-9	$ -
6	6-Aug	242-21816	242-21821	$ 175.00	$ -	$ 175.00	8/8/2016	242 428	$ 175.00	8/17/2016	201551	-9	$ -
7	7-Aug	SUNDAY						242				0	$ -
8	8-Aug	242-21822	242-21881	$ 2,125.00	$ 400.00	$ 1,725.00	8/9/2016	242 429	$ 2,125.00	8/17/2016	201552	-8	$ -
9	9-Aug	242-21882	242-21915	$ 900.00	$ 75.00	$ 825.00	8/10/2016	242 430	$ 900.00	8/17/2016	201554	-7	$ -
10	10-Aug	242-21916	242-21946	$ 900.00	$ 150.00	$ 750.00	8/16/2016	242 431	$ 900.00	8/19/2016	201670	-3	$ -
11	11-Aug	242-21947	242-21974	$ 725.00	$ 25.00	$ 700.00	8/16/2016	242 432	$ 725.00	8/19/2016	201671	-3	$ -
12	12-Aug	242-21975	242-22015	$ 1,225.00	$ 150.00	$ 1,075.00	8/16/2016	242 433	$ 1,225.00	8/19/2016	201672	-3	$ -
13	13-Aug	242-22016	242-22020	$ 125.00	$ -	$ 125.00	8/16/2016	242 434	$ 125.00	8/19/2016	201673	-3	$ -
14	14-Aug	SUNDAY						242				0	$ -
15	15-Aug	242-22021	242-22065	$ 1,225.00	$ 150.00	$ 1,075.00	8/16/2016	242 435	$ 1,225.00	8/19/2016	201674	-3	$ -
16	16-Aug	242-22066	242-22096	$ 875.00	$ 75.00	$ 800.00	8/17/2016	242 436	$ 875.00	8/19/2016	201675	-2	$ -
17	17-Aug	242-22097	242-22122	$ 725.00	$ 100.00	$ 625.00	8/18/2016	242 437	$ 725.00	8/23/2016	201752	-5	$ -
18	18-Aug	242-22123	242-22152	$ 1,025.00	$ 100.00	$ 925.00	8/19/2016	242 438	$ 1,025.00	8/29/2016	201925	-10	$ -
19	19-Aug	242-22153	242-22194	$ 1,250.00	$ 225.00	$ 1,025.00	8/22/2016	242 439	$ 1,250.00	8/29/2016	201926	-7	$ -
20	20-Aug	242-22195	242-22200	$ 250.00	$ 150.00	$ 100.00	8/22/2016	242 440	$ 250.00	8/29/2016	201927	-7	$ -
21	21-Aug	SUNDAY						242				0	$ -
22	22-Aug	242-22201	242-22242	$ 1,300.00	$ 325.00	$ 975.00	8/23/2016	242 441	$ 1,300.00	8/29/2016	201928	-6	$ -
23	23-Aug	242-22243	242-22284	$ 1,075.00	$ 150.00	$ 925.00	8/24/2016	242 442	$ 1,075.00	8/29/2016	201929	-5	$ -
24	24-Aug	242-22285	242-22324	$ 1,100.00	$ 275.00	$ 825.00	8/25/2016	242 443	$ 1,100.00	8/29/2016	201930	-4	$ -
25	25-Aug	242-22325	242-22350	$ 850.00	$ 50.00	$ 800.00	8/26/2016	242 444	$ 850.00	9/8/2016	202211	-13	$ -
26	-Aug	242-22351	242-22397	$ 1,375.00	$ 425.00	$ 975.00	8/29/2016	242 445	$ 1,400.00	9/8/2016	202213	-10	$ 25.0
27	-Aug	242-22398	242-22405	$ 200.00	$ -	$ 200.00	8/29/2016	242 446	$ 200.00	9/8/2016	202214	-10	$ -
28	28-Aug	SUNDAY						242				0	$ -
29	29-Aug	242-22406	242-22457	$ 1,500.00	$ 275.00	$ 1,200.00	8/30/2016	242 448	$ 1,475.00	9/8/2016	202217	-9	$ (25.0
30	30-Aug	242-22458	242-22501	$ 1,225.00	$ 100.00	$ 1,125.00	8/31/2016	242 449	$ 1,225.00	9/8/2016	202218	-8	$ -
31	31-Aug	242-22502	242-22530	$ 900.00	$ 25.00	$ 875.00	9/1/2016	242 450	$ 900.00	9/8/2016	202219	-7	$ -
		TOTALS		$ 27,900.00	$ 4,250.00	$ 23,650.00			$ 27,900.00				

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-124-000-0-000---------- $ 27,900.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (COUNTY TREASURER)---------- $ 27,900.00
OVER/(SHORT)---------- $ -

X29

PREPARED BY:

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Joseph Palacios
APPROVED BY

10-7-16
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH

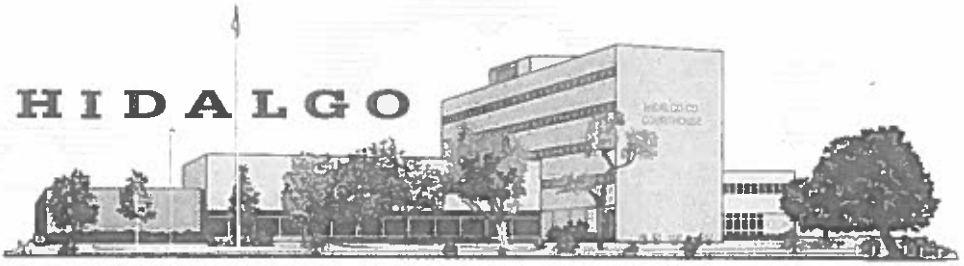
COUNTY AUDITOR'S FORM: RE-PCT 4-002 REVISED: 5/2016

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE 10/11/16

Revised

X1

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 4, 2016

The Honorable Joseph Palacios
Hidalgo County Commissioner Precinct No. 4
1051 N. Doolittle Rd.
Edinburg, Texas 78542

Re: Review of the Precinct 4 Sanitation Program *Monthly Fee Report* and Supporting Documentation For the month of August 2016

Dear Commissioner Palacios:

We conducted a limited scope review of the Precinct 4 Sanitation Program *Monthly Fee Report* and all supporting documentation for the month of August 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fee Report* for the month of August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fee Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fee Report* to the County Auditor's Office to determine if the report was received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signatures on the *Monthly Fee Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fee Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and voided permits were properly followed.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.
- Verified that the collections per the *Monthly Fee Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Close-Out Reports* and *Monthly Fee Report* to verify proper completion.

Conclusion:
Total collections for the month of August 2016 were $27,900.00. Based on the results of our review, we have concluded that fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

COUNTY OF HIDALGO, TEXAS
SCHEDULE OF RECIPTS AND DEPOSITS FOR THE MONTH OF: Sep-16
PRECINCT 4, SANITATION PROGRAM

	Receipt Date	Receipt # Sequence 20531 BEG #	END #	Total Collected	Credit Card Amount (Direct Deposit)	LONE STAR NATIONAL BANK Deposit Amount	Date of Deposit	Deposit Slip Number		COUNTY TREASURER Receipt Amount	Receipt Date	Receipt Number	Diff on Dates	OVER/ (SHORT)
1	1-Sep	242-22629	242-22564	$ 1,075.00	$ 225.00	$ 850.00	9/6/2016	242	451	$ 1,075.00	9/14/2016	202409	#REF!	#REF!
2	2-Sep	242-22565	242-22612	$ 1,525.00	$ 425.00	$ 1,100.00	9/6/2016	242	452	$ 1,525.00	9/14/2016	202410	-8	$ -
3	3-Sep	242-22613	242-22619	$ 175.00	$ 25.00	$ 150.00	9/6/2016	242	453	$ 175.00	9/14/2016	202411	-8	$ -
4	4-Sep	SUNDAY			$ -			242					0	$ -
5	5-Sep	242-22620	242-22633	$ 350.00		$ 350.00	9/6/2016	242	454	$ 350.00	9/14/2016	202412	-8	$ -
6	6-Sep	242-22634	242-22691	$ 1,725.00	$ 275.00	$ 1,450.00	9/8/2016	242	455	$ 1,725.00	9/14/2016	202413	-6	$ -
7	7-Sep	242-22692	242-22731	$ 1,175.00	$ 125.00	$ 1,050.00	9/8/2016	242	456	$ 1,175.00	9/14/2016	202414	-6	$ -
8	8-Sep	242-22732	242-22766	$ 1,000.00	$ 150.00	$ 850.00	9/9/2016	242	457	$ 1,000.00	9/14/2016	202415	-5	$ -
9	9-Sep	242-22767	242-22810	$ 1,250.00	$ 150.00	$ 1,100.00	9/12/2016	242	458	$ 1,250.00	9/20/2016	202590	-8	$ -
10	10-Sep	242-22811	242-22820	$ 250.00	$ -	$ 250.00	9/12/2016	242	459	$ 250.00	9/20/2016	202591	-8	$ -
11	11-Sep	SUNDAY						242					0	$ -
12	12-Sep	242-22821	242-22864	$ 1,200.00	$ 275.00	$ 925.00	9/13/2016	242	460	$ 1,200.00	9/20/2016	202592	-7	$ -
13	13-Sep	242-22865	242-22893	$ 950.00	$ 225.00	$ 725.00	9/14/2016	242	461	$ 950.00	9/20/2016	202593	-6	$ -
14	14-Sep	242-22894	242-22922	$ 700.00	$ 100.00	$ 600.00	9/15/2016	242	462	$ 700.00	9/20/2016	202594	-5	$ -
15	15-Sep	242-22923	242-22958	$ 1,000.00	$ 150.00	$ 850.00	9/16/2016	242	463	$ 1,000.00	9/20/2016	202595	-4	$ -
16	16-Sep	242-22959	242-22999	$ 1,150.00	$ 100.00	$ 1,050.00	9/19/2016	242	464	$ 1,150.00	9/20/2016	202596	-1	$ -
17	17-Sep	242-23000	242-23008	$ 200.00	$ -	$ 200.00	9/19/2016	242	465	$ 200.00	9/20/2016	202597	-1	$ -
18	18-Sep	SUNDAY						242					0	$ -
19	19-Sep	242-23009	242-23041	$ 850.00	$ 175.00	$ 675.00	9/20/2016	242	466	$ 850.00	9/27/2016	202824	-7	$ -
20	20-Sep	242-23042	242-23061	$ 700.00	$ 250.00	$ 450.00	9/21/2016	242	467	$ 700.00	9/27/2016	202825	-6	$ -
21	21-Sep	242-23062	242-23084	$ 975.00	$ 225.00	$ 750.00	9/22/2016	242	468	$ 975.00	9/27/2016	202826	-5	$ -
22	22-Sep	242-23095	242-23120	$ 700.00	$ 75.00	$ 625.00	9/23/2016	242	469	$ 700.00	9/27/2016	202827	-4	$ -
23	23-Sep	242-23121	242-23150	$ 825.00	$ 175.00	$ 650.00	9/26/2016	242	470	$ 825.00	10/5/2016	203118	-9	$ -
24	24-Sep	242-23151	242-23155	$ 125.00	$ 25.00	$ 100.00	9/26/2016	242	471	$ 125.00	10/5/2016	203120	-9	$ -
25	25-Sep	SUNDAY						242					0	$ -
26	26-Sep	242-23156	242-23182	$ 700.00	$ 75.00	$ 625.00	9/27/2016	242	472	$ 700.00	10/5/2016	203121	-8	$ -
27	27-Sep	242-23183	242-23216	$ 925.00	$ 75.00	$ 850.00	9/28/2016	242	473	$ 925.00	10/5/2016	203122	-7	$ -
28	28-Sep	242-23217	242-23243	$ 850.00	$ 150.00	$ 700.00	9/29/2016	242	474	$ 850.00	10/5/2016	203123	-6	$ -
29	29-Sep	242-23244	242-23272	$ 825.00	$ 150.00	$ 675.00	9/30/2016	242	475	$ 825.00	10/5/2016	203125	-5	$ -
30	30-Sep	242-23273	242-23312	$ 1,125.00	$ 50.00	$ 1,075.00	10/3/2016	242	476	$ 1,125.00	10/5/2016	203126	-2	$ -
31	1-Oct							242					0	$ -
		TOTALS		$ 22,325.00	$ 3,650.00	$ 18,675.00				$ 22,325.00				

TOTAL AMOUNT DUE TO GENERAL FUND---------1100-322-70-124-000-0-000----------	$ 22,325.00
LESS: TOTAL AMOUNT REMITTED TO GENERAL FUND (COUNTY TREASURER)----------	$ 22,325.00
OVER/(SHORT)----------	$ -

PREPARED BY: David J Cantu

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Eleuterio Rucio
APPROVED BY

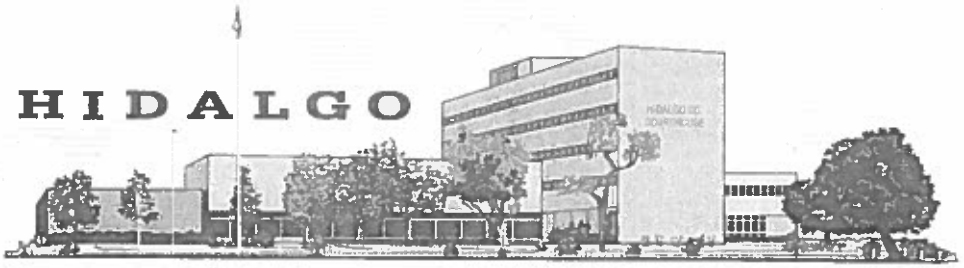
10-13-
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM: RE-PCT.4-002 REVISED 5/2016

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: L. Guerra
DATE: 11/3/16

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 7, 2016

The Honorable Joseph Palacios
Hidalgo County Commissioner Precinct No. 4
1051 N. Doolittle Rd.
Edinburg, Texas 78542

Re: Review of the Precinct 4 Sanitation Program *Monthly Fee Report* and Supporting Documentation For the month of September 2016

Dear Commissioner Palacios:

We conducted a limited scope review of the Precinct 4 Sanitation Program *Monthly Fee Report* and all supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported on the *Monthly Fee Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fee Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fee Report* to the County Auditor's Office to determine if the report was received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signatures on the *Monthly Fee Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fee Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified that receipts and permits issued followed a sequential order.
- Verified that procedures for voided receipts and voided permits were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms (Close-Out Report)* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.
- Verified that the collections per the *Monthly Fee Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Close-Out Reports* and *Monthly Fee Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2016 were $22,325.00. Based on the results of our review, we have concluded that fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

Constable Celestino Avila Jr. Monthly Report

For the Month Ending August 2016

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Monday, August 01, 2016	OAG	24 Citations	011230-1		Citation OAG	In County	District Clerk	201410	$1,188.00
Monday, August 01, 2016	OAG	1 precept	011230-1		Precept To Serve	In County	District Clerk	201410	$49.50
Monday, August 01, 2016	OAG	11 Precept	011231-1		Precept To Serve	In County	District Clerk	201410	$544.50
Monday, August 01, 2016	OAG	83 Citations	011231-1		Citation OAG	In County	District Clerk	201410	$4,108.50
Monday, August 01, 2016	OAG	1 Notice	011231-1		Notice to Show Cau	In County	District Clerk	201410	$49.50
Monday, August 01, 2016	OAG	1 Subpoena	011232-1		Subpeona OAG	In County	District Clerk	201410	$49.50
Monday, August 01, 2016	OAG	14 Citations	011232-1		Citation OAG	In County	District Clerk	201410	$693.00
Monday, August 01, 2016	OAG	1 Precept	011232-1		Precept To Serve	In County	District Clerk	201410	$49.50
Monday, August 01, 2016	OAG	30 Citations	011233-1		Citation OAG	In County	District Clerk	201410	$1,485.00
Monday, August 01, 2016	OAG	6 Precepts	011233-1		Precept To Serve	In County	District Clerk	201410	$297.00
Monday, August 01, 2016	OAG	17 Citations	011234-1		Citation OAG	In County	District Clerk	201410	$841.50
Monday, August 01, 2016	OAG	3 Precept	011234-1		Precept To Serve	In County	District Clerk	201410	$148.50

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Prepared by:* _____

Constable, Precinct 1 *Administrative Assistant II*

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Monday, August 01, 2016	OAG	71 Citations	011235-1		Citation OAG	In County	District Clerk	201410	$3,514.50
Tuesday, August 16, 2016	OAG	5 Citations	011236-1		Citation OAG	In County	District Clerk	201634	$247.50
Tuesday, August 16, 2016	OAG	1 Subpoena	011236-1		Subpeona OAG	In County	District Clerk	201634	$49.50
Monday, August 01, 2016	Portfolio Recovery Associates LLC	Refugio Pineda	C1-2016-096	CL-16-2123-G	Citation	In County	County Clerk	201410	$75.00
Tuesday, August 02, 2016	Max Fine Furniture	Yvette Salazar	C1-2016-097	SC16-0217-J12	Small Claims	In County	Justice Clerk	201414	$75.00
Wednesday, August 03, 2016	Max Fine Furniture	Arnoldo Bautista	C1-2016-098	SC16-0218-J12	Small Claims	In County	Justice Clerk	201416	$75.00
Thursday, August 04, 2016	Max Fine Furniture	Fidel Salinas	C1-2016-099	SC16-0219-J12	Small Claims	In County	Justice Clerk	201417	$75.00
Thursday, August 04, 2016	Max Fine Furniture	Jose F. Hernandez	C1-2016-100	SC16-0220-J12	Small Claims	In County	Justice Clerk	201417	$75.00
Thursday, August 04, 2016	Max Fine Furniture	Enrique Arzola	C1-2016-101	SC16-0221-J12	Small Claims	In County	Justice Clerk	201417	$75.00
Thursday, August 04, 2016	Max Fine Furniture	John R. Alvarez	C1-2016-102	SC16-0222-J12	Small Claims	In County	Justice Clerk	201417	$75.00
Monday, August 08, 2016	Rena M. Talley	Manuel Ramon Guerra	C1-2016-103	BAT-16-003097	Citation	Out County	District Court	201580	$75.00
Monday, August 08, 2016	US Bank National Assoc as trustee for Citigroup	Diana Gloria Silva	C1-2016-104	LT16-0260-J12	FED	In county	Justice Clerk	201580	$75.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Prepared by:* _____

Constable, Precinct 1 *Administrative Assistant II*

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Thursday, August 11, 2016	Julio C. Alvarado	Oscar Ledesma	C1-2016-105	SC16-0226-J12	Small Claims	In County	Justice Clerk	201581	$75.00
Friday, August 12, 2016	William D. Downey	Nafta Equipment Inc, Jorge Alarcon	C1-2016-106	4SC160031	Small Claims	In County	Justice Clerk	201582	$75.00
Monday, August 15, 2016	Trinity Trailer Rentals LLC	Lucio De Los Santos	C1-2016-107	JS16-00781A	Small Claims	Out County	Justice Clerk	201583	$75.00
Thursday, August 25, 2016	Padilla LLC Succecor In Interest of Dodeka, LLC	Moises Delgado	C1-2016-108	CC07-172GS	Writ of Garnishmeln County		Justice Clerk	202151	$80.00
Friday, August 26, 2016	Harris County Rentals	Daniel Gonzals dba 3M Contractors Inc Tegrity Contractors and Idea Headquarters Rio Grand Valley	C1-2016-109	D-1-GN-16-00384	Citation	Out County	District Clerk	202153	$75.00
Tuesday, August 30, 2016	Fulcrum Retail Energy LLC dba Amigo Energy	Eldercare Retirement Properties ltd, fka Eldercare Retirement Properties, Inc dba Valley Grande Manor Nursing & Convalscent	C1-2016-110	C-3945-16-D	Citation	In County	District Clerk	202154	$75.00
Wednesday, August 31, 2016	Girl Scouts of Greater South Texas	Rebecca Ozuna	C1-2016-111	2016-KSC-00024	Citation	Out County	County Clerk	202155	$75.00
Wednesday, August 31, 2016	Girl Scouts of Greater South Texas	Evone Mireles	C1-2016-112	2016-KSC-00027	Citation	Out County	County Clerk	202155	$75.00
Grand Total									**$14,595.50**

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/26/16 11/1/16

1 X25

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Constable, Precinct 1* *Prepared by:* _____ *Administrative Assistant II*

Constable Celestino Avila Jr. Monthly Report

For the Month Ending September 2016 pre

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Thursday, September 22, 2016	OAG	5 Citations	011237-1		Citation OAG	In County	District Clerk	202934	$247.50
Friday, September 23, 2016	OAG	19 Citations	011238-1		Citation OAG	In County	District Clerk	202828	$940.50
Friday, September 23, 2016	OAG	1 Precept	011238-1		Precept To Serve	In County	District Clerk	202828	$49.50
Friday, September 23, 2016	OAG	1 Precept	011239-1		Citation OAG	In County	District Clerk	202828	$49.50
Friday, September 23, 2016	OAG	5 Citations	011239-1		Precept To Serve	In County	District Clerk	202828	$247.50
Monday, September 26, 2016	OAG	23 Citations	011240-1		Citation OAG	In County	District Clerk	202895	$1,138.50
Friday, September 02, 2016	Cassandra Cobi Fuentes	Jarvis Linn Parker	C1-2016-113	SC16-0234-J12	Small Claims	In County	Justice Clerk	202431	$75.00
Friday, September 09, 2016	Max Fine Furniture	Velda M. Guzman	C1-2016-114	SC16-0236-J12	Small Claims	In County	Justice Clerk	202433	$75.00
Monday, September 12, 2016	Jourdanton Hospital Corporation DBA S. T.	Jacqueline Zapata	C1-2016-115	16-06-0483-CVA	Citation	Out County	District Clerk	202435	$75.00
Monday, September 12, 2016	Max Fine Furniture	Ubaldo Jacques Jr	C1-2016-116	SC16-0237-J12	Small Claims	In county	Justice Clerk	202435	$75.00
Tuesday, September 13, 2016	Mesa Vista Apartments	Theresa Alvarado	C1-2016-117	LT16-0309-J12	FED	In County	Justice Clerk	202611	$75.00

RECEIVED BY COUNTY AUDITOR 2016 OCT 13 PM 3:10

Friday, October 07, 2016

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Constable Precinct 1*

Prepared by: _____ *Administrative Assistant II*

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Tuesday, September 13, 2016	Mesa Vista Apartments	Tomas Cervantes	C1-2016-118	LT16-0310-J12	FED	In County	Justice Clerk	202611	$75.00
Tuesday, September 13, 2016	Mesa Vista Apartments	Sulema Garcia	C1-2016-119	LT16-0310-J12	FED	In County	Justice Clerk	202611	$75.00
Thursday, September 15, 2016	Benito Villarreal	Corelia Aguilar	C1-2016-120	2016-DCL-02546-I	Citation	Out County	District Clerk	202612	$75.00
Thursday, September 15, 2016	New Millenium LLC	Vanissa Garcia	C1-2016-121	LT16-0316-J12	FED	In County	Justice Clerk	202612	$75.00
Thursday, September 15, 2016	Maria Almaguer	Claudia Rodriguez	C1-2016-122	LT16-0317-J12	FED	In County	Justice Clerk	202612	$75.00
Friday, September 16, 2016	Jose Luis Perez	Joe Garces	C1-2016-123	SC16-0238-J12	Small Claims	In County	Justice Clerk	202613	$75.00
Monday, September 19, 2016	Dodeka, LLC	Moises Delgado	C1-2016-124	CC07-172GS	Writ of Garnishmeln County		Justice Clerk	202641	$80.00
Wednesday, September 21, 20	Jaime Tamez Martinez Inc	Robert Susen/Notex Transport	C1-2016-125	41DC1601764	Small Claims	Out County	Justice Clerk	202739	$75.00
Wednesday, September 21, 20	Jaime Tamez Martinez Inc	Robert Susen/Nu-Tex Transport	C1-2016-126	41DC1601765	Small Claims	Out County	Justice Clerk	202739	$75.00
Wednesday, September 28, 20	ELIUD & SHARON TAMEZ	All Valley Pools	C1-2016-127	2016-ESC-00036	Small Claims	out of county	Justice Clerk	202936	$75.00
Friday, September 30, 2016	Jorge Cruz Jr	Kimberly Anguiano Cruz	C1-2016-128	16-1973	Citation	In county	Justice Clerk	203046	$75.00
Friday, September 30, 2016	Rosalva Ocegueda	Sadra C. Garza	C1-2016-129	SC16-0239-J12	Small Claims	In County	Justice Clerk	203046	$75.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Constable, Precinct 1* *Prepared by:* _____ *Administrative Assistant II*

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Grand Total									$3,953.00

1 x24

RECEIVED BY
COUNTY AUD
2016 OCT 13 PM 3 10

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____
DATE: 10/13/16

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: _____ *Prepared by:* _____
Constable, Precinct 1 *Administrative Assistant II*

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Celestino Avila
Hidalgo County Constable Precinct No. 1
1902 Joe Stephens Blvd. Suite 303
Weslaco, TX 78596

Re: Review of the *Monthly Fees Report* and Supporting Documentation
For the months of August 2016 and September 2016

Dear Constable Avila:

We have conducted a limited scope review of the Constable Precinct No. 1 *Monthly Fees Reports* and supporting documentation for the months of August 2016 and September 2016 pursuant to Local Government Code §115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Reports* for the months of August 2016 and September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.

- Verified that procedures for voided receipts were properly followed.
- Reviewed the *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Report/Daily Remittance Forms*, and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of August 2016 and September 2016 were $14,595.50 and $3,953.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, Fist Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the Month Ending Sep-16

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/14/2016	Hidalgo County	Francisco Brown	9889-2	t-1624-10-b	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Mercedes ISD	Lydia V. Marko	9890-2	T-1505-14-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Mario Vasquez	9891-2	T-1187-13-D	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Zane Gabriela Trevino	9892-2	T-0612-12-B	Order of Sale / Levy		X			X			202478	$275.00
9/15/2016	Edinburg CISD	Juan Vasquez	9893-2	T-1384-11-J	Order of Sale / Levy		X			X			202564	$550.00
9/15/2016	PSJA ISD	Sylvia Sinder	9894-2	T-0078-13-i	Order of Sale / Levy		X			X			202564	$550.00
9/16/2016	Francisco & Norma Ramirez	Cristina Fonseca	9895-2	2016-15	Civil Citation	X		X					202610	$75.00
9/20/2016	State of Texas Hidalgo County	Dr. Pablo Villarreal	9896-2	T-0602-16-J	Tax Warrant		X			X			202762	$200.00
8/20/2016	State of Texas Hidalgo County	Gloria Montalvo	9897-2	T-0386-16-J	Tax Warrant		X			X			202762	$200.00
9/20/2016	Credenciano Ramirez Lozano	Leyla Guadalupe Garza Lozano	9898-2	2016-07-31229-CV	Divorce Decree	X				X			202762	$75.00
9/22/2016	Skadden Shah Ortiz Cotrol	Create The Bridge Inc.	9899-2	CV51C0162430	Writ Of Execution	X		X					202791	$200.00
9/22/2016	State of Attorney General	OAG x 92 Cases	9900-2	OAG X 92	OAG		X			X			202791	$4,554.00
9/22/2016	State of Attorney General	OAG X 106 Cases	9901-2	OAG X 106	OAG		X			X			202791	$5,247.00
9/27/2016	Edingburg CISD	Reymundo Garza (VEMS)	9902-2	T-1274-16-A	Tax Warrant		X			X			202908	$200.00
9/27/2016	City Of Mercedes	Rio Tex Wholesale Meats	9903-2	T-0983-16-D	Tax Warrant		X			X			202908	$200.00
													Page Total	$13,151.00
													Grand Total	

2016 OCT 11 PM 1:55 RECEIVED COUNTY AUDITOR

THE COUNTY OF HIDALGO TEXAS

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Armando Campos, Chief Deputy Constable
Constable, Precinct 2

Prepared by: Gloria A. Felix

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the Month Ending Sep-16

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/6/2016	Edinburg CISD	Arturo Villarreal	9859-2	T2336-09-II	Order of Sale/ Levy		X			X			202474	$66.00
9/6/2016	Olivia T. Cavazos	Guadalupe E Castillo Jr	9860-2	416SC0003	Small Claims		X						202474	$75.00
9/6/2016	Texas Speciality Underwriter	Marko Saenz	9861-2	CS2-16-0013	Civil Citation	X		X					202474	$75.00
9/6/2016	Edinburg CISD	Oscar Salazar	9862-2	T-943-11-B	Order of Sale/ Levy		X			X			202474	$180.00
9/6/2016	Edinburg CISD	Santiago Cantu	9863-2	T-3119-12-J	Order of Sale/ Levy		X			X			202474	$156.00
9/7/2016	Ivnk Fundiung	North Star Inter National Bank	9864-2	E08-1574WG	Writ Of Garnishment	X		X					202475	$80.00
9/9/2016	Mercedes ISD	Angelica Rodriguez	9865-2	T-1828-09-B	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Hidalgo County	Manuela G Vela	9866-2	T-850-10-C	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	PSJA ISD	Zaire Gabriela Trevino	9867-2	T-0612-12-B	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Mission ISD	Abel Garcia	9868-2	T-1093-12-G	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Mercedes ISD	Senovio Ramirez	9869-2	T-1297-12-H	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Monte Alto ISD	Rolando Martinez	9870-2	T-1693-12-H	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Mercedes ISD	Joel Gutierrez	9871-2	T-2479-12-I	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	La Villa ISD	Robert Ramos	9872-2	T-3284-12-I	Order of Sale/ Levy	X				X			202476	$275.00
9/9/2016	Valley View ISD	Gloria Villegas	9873-2	T-0856-13-C	Order of Sale/ Levy	X				X			202476	$275.00
													Page Total	$3,107.00
													Grand Total	

2016 OCT 11 PM 4:19 COUNTY CLERK RECEIVED

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Armando Campos, Chief Deputy Constable
Constable, Precinct 2

Prepared by: Gloria A. Felix

County Auditor's Form AS-C-002 Revised: 1/13

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the Month Ending Sep-16

DATE	PLAINTIFFS NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/9/2016	PSJA ISD	Albert Garza	9874-2	T-1964-14-B	Order of Sale / Levy		X			X			202476	$275.00
9/13/2016	Francisco & Norma Ramirez	Pablo Razo	9875-2	2016-15	Small Claims	X		X					202477	$75.00
9/14/2016	Mission CISD	Manuela Cavazos	9876-2	T-0632-15-B	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Maria Belen Arriaga	9877-2	T-0133-15-D	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Hidalgo County	Genoveva A Mendoza	9878-2	T-2901-14-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Hidalgo County	Ernesto Amar	9879-2	T-3090-14-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	City Of Donna	Maria Eugene Alcoser	9880-2	T-2316-14-C	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	La Joya ISD	Leticia Esther Palacios	9881-2	T-2365-14-C	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Monte Alto ISD	Elizabeth Martinez	9882-2	T-0737-15-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Marc Anthony Vasquez	9883-2	T-1171-13-A	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Juan Loredo	9884-2	T-1340-14-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	PSJA ISD	Miguel Gonzalez	9885-2	T-1726-14-F	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Monte Alto ISD	Juan Coss	9886-2	T-1220-14-H	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Mercedes ISD	Irene L Colon	9887-2	T-1238-14-D	Order of Sale / Levy		X			X			202478	$275.00
9/14/2016	Mission CISD	Fidencio Perez	9888-2	T-1076-14-h	Order of Sale / Levy		X			X			202478	$275.00
													Page Total	$3,925.00
													Grand Total	

2016 OCT 11 PM 4:11
COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY:

THE COUNTY OF HIDALGO TEXAS

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Armando Campos, Chief Deputy Constable
Constable, Precinct 2

Prepared by: Gloria A. Relix

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the Month Ending Sep-16

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC) IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/27/2016	Edinburg CISD	Dales Diesel	9904-2	T-0830-16-H	Tax Warrant		X			X			202908	$200.00
9/27/2016	Weslaco ISD	Almaraz & Auto Re	9905-2	T-1325-16-A	Tax Warrant		X			X			202908	$200.00
9/30/2016	HIDALGO ISD	Charles W. Medlen	9906-2	T-3216-12-E	Order of Sales / Levy		X			X			203215	$270.00
		Keene Investment												
													Page Total	$670.00
													Grand Total	$20,853.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Armando Campos, Chief Deputy Constable
Constable, Precinct 2

Prepared by: Gloria A. Felix

RECEIVED BY COUNTY AUDITOR OCT 11 PM 4:55

County Auditor's Form AS-C-01 Revised: 1/13

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 10/31/16

Revised

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Martin Cantu
Hidalgo County Constable, Precinct 2
300 W. Hall Acres, Ste. E
Pharr, TX 78577

Ref: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2016

Dear Constable Cantu:

We have conducted a limited scope review of the Constable Precinct 2 *Monthly Fees Report* and supporting documentation for the month of September 2016 pursuant to Local Government Code § 115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes and fee schedules. The following are some of the procedures performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the reports.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts, *Cashier's Daily Close-Out Report/Daily Remittance Form,* and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2016 were $20,853.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending August

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC) / IN-COUNTY (IC)	OC	IC	Justice Clerk	Judge Clerk	District Clerk	Other	Constable Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
8/4/2016	CITY OF MCALLEN, ET AL	CCR INTERNATIONAL LLC	C3-2016-167	F-0591-16-B	TAX WARRANT		X			X			201575	$ 200.00
8/4/2016	TEXAS FIRST BANK	ALICE J. GONZALES	C3-2016-168	CV-0054231	WRIT OF EXECUTION (GALVESTON CO)	X			X				201575	$ 200.00
8/4/2016	ANGEL SOSA	MARIA A. CHAPA	C3-2016-169	PB-0005	SUMMONS (STARR CO)	X		X					201575	$ 75.00
8/4/2016	CLARISSA SOSA	MARIA A. CHAPA	C3-2016-170	PB-0006	SUMMONS (STARR CO)	X		X					201575	$ 75.00
8/4/2016	CELIA C. GONZALEZ	IRIS ALICIA GARCIA	C3-2016-171	CV-127	WRIT OF EXECUTION (STARR CO)	X		X					201575	$ 200.00
8/4/2016	VOID	VOID	C3-2016-172	VOID	VOID								VOID	$ -
8/9/2016	HIDALGO COUNTY, ET AL	JOSE AMADO GALINDO	C3-2016-173	F-058-10-B	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	HORTENCIA ESTRADA	C3-2016-174	F-2014-13-G	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	RODOLFO ESCOBEDO, ET AL	C3-2016-175	F-2567-13-H	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	FORTUNATO CESPEDES, ET AL	C3-2016-176	F-2614-12-G	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	CRISANTO GARCIA III	C3-2016-177	F-0557-13-F	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	PEDRO J. GARCIA FUNES	C3-2016-178	F-560-11-B	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	HIDALGO COUNTY, ET AL	ALICIA MARIA SANCHEZ, ET AL	C3-2016-179	F-695-11-I	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	HIDALGO COUNTY, ET AL	MANUELA Z. DELTORUS, ET AL	C3-2016-180	F-830-10-A	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	PSJA ISD, ET AL	MARIA AMPARO RESENDEZ	C3-2016-181	F-0992-11-H	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201577	$ 275.00
													Page Total	$ 3,225.00
													Grand Total	

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Larry Gallardo
Constable, Precinct 3

Prepared by: R.V.

County Auditor's Form AS-C-002 Revised 3/08

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending August

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC) IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
8/9/2016	LA JOYA ISD, ET AL	JOAQUIN LOPEZ, JR	C3-2016-182	I-1675-12-C	LEVY, DEED, & NOTICE PKG ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	HIDALGO COUNTY, ET AL	LIDIA ARELLANO, ET AL	C3-2016-183	I-1659-08-G	LEVY, DEED, & NOTICE PKG ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	CITY OF PALMVIEW, ET AL	MARIA ROSA MATA	C3-2016-184	I-686-08-A	LEVY, DEED, & NOTICE PKG ORDER OF SALE		X			X			201577	$ 275.00
8/9/2016	LA JOYA ISD, ET AL	CHILDREN'S EDUCATION STATION	C3-2016-185	I-0887-16-A	TAX WARRANT		X			X			201577	$ 200.00
8/9/2016	MISSION CISD, ET AL	S TEX SERVICE CO	C3-2016-186	I-0889-16-A	TAX WARRANT		X			X			201577	$ 200.00
8/9/2016	ACTION MEAT DISTRIBUTORS	EFREN ROCHA	C3-2016-187	CV-123C-5088053	WRIT OF EXECUTION (HARRIS CO)	X		X					201577	$ 200.00
8/11/2016	MCALLEN ISD & HIDALGO CO.	LANSKY & BRATS, LTD.	C3-2016-188	I-0197-16-I	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	PSJA ISD	CAR MART MOTORS	C3-2016-189	I-0891-16-D	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	CITY OF MCALLEN, HIDALGO COUNTY, & MCALLEN ISD	THE CENTENNIAL	C3-2016-190	I-0890-16-C	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	CITY OF MCALLEN, HIDALGO COUNTY, & SHARYLAND ISD	FLORERIA LAS MARGARITAS	C3-2016-191	I-0881-16-F	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	CITY OF MCALLEN, ET AL	A&L ATHLETICS	C3-2016-192	I-0893-16-B	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	MCISD, HIDALGO COUNTY, ET AL	FLOWERS BY LOLI'S CREATIONS	C3-2016-193	I-0885-16-B	TAX WARRANT		X			X			201578	$ 200.00
8/11/2016	MCISD, ET AL	ROADSIDE DRIVE INN #2	C3-2016-194	I-0003-16-I	TAX WARRANT		X			X			201578	$ 200.00
8/12/2016	CITY OF MCALLEN, ET AL	CARLOS MEXICAN RESTAURANT	C3-2016-195	I-0906-16-A	TAX WARRANT		X			X			201579	$ 200.00
8/16/2016	HIDALGO COUNTY, ET AL	R Y LIVESTOCK INC, ET AL	C3-2016-196	I-0234-14-D	LEVY, DEED, & NOTICE PKG ORDER OF SALE		X			X			2016-16	$ 275.00
													Page Total	$ 3,300.00
													Grand Total	

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Lazaro Gallardo
Constable, Precinct 3

Prepared by: RMV

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT

For the Month Ending August

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC) / IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
8/16/2016	HIDALGO COUNTY, ET AL	TORRES EXPORTS	C3-2016-197	T-0879-16-I	TAX WARRANT		X			X			201646	$ 200.00
8/16/2016	LONE STAR NATIONAL BANK	JAMES HARRIS DBA HARRIS ROOFING CO	C3-2016-198	CI-06-2059-A	WRIT OF EXECUTION		X		X				201646	$ 200.00
8/16/2016	LA VILLA ISD, ET AL	EVARISTO CONTRERAS	1094-3	I-1222-10-I	LEVY, DEED, NOTICE PKG, ORDER OF SALE 2010		X			X			201646	$ 270.00
8/16/2016	LA VILLA ISD, ET AL	SAUL RIVERA	1095-3	I-030-05-C	LEVY, DEED, NOTICE PKG, ORDER OF SALE 2005		X			X			201646	$ 270.00
8/22/2016	CITY OF MCALLEN, ET AL	C A MACHINERY INC.	C3-2016-199	T-0112-16-A	TAX WARRANT		X			X			201909	$ 200.00
8/22/2016	CITY OF MCALLEN, ET AL	BIG DADDY BURGERS	C3-2016-200	T-0883-16-B	TAX WARRANT		X			X			201909	$ 200.00
8/22/2016	SHARYLAND ISD, ET AL	VICTOR RUIZ, ET AL	C3-2016-201	T-1277-11-B	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			201909	$ 275.00
8/22/2016	SHARYLAND ISD, ET AL	STONEOAK DEVE. LTD. ET AL	1096-3	T-951-11-J	LEVY, DEED, NOTICE PKG & ORDER OF SALE		X			X			1909 202178	$ 270.00
8/31/2016	CITY OF MCALLEN, ET AL	REEF VALLEY LLC	C3-2016-202	T-0908-16-I	TAX WARRANT		X			X			202178	$ 200.00
8/31/2016	CITY OF PHARR, ET AL	QUALITY MEDICAL SUPPLIES	C3-2016-203	T-0877-16-J	TAX WARRANT		X			X			202178	$ 200.00
8/31/2016	NUECES POWER EQUIPMENT	OS OILFIELD ENERGY	C3-2016-204	16-SC-00117-JP1-2	CITATION (NUECES CO)	X		X					202178	$ 75.00
													Page Total	$ 2,360.00
													Grand Total	$ 8,885.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Larry Gallardo
Constable, Precinct 3

Prepared by: [signature]

X25

County Auditor's Form AS-C-002 Revised 3/01

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 9/19/16

CONSTABLE, PCT. 3 LARRY ..ALLARDO MONTHLY REPORT

For the Month Ending September

DATE	PLAINTIFFS NAME	DEFENDANTS NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC)/ IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/6/2016	EDINBURG CISD, ET AL	ANA MARIA FLETCHALL	1097-3	T-0004-14-H	LEVY, DEED, NOTICE PKG. ORDER OF SALE		X			X			202820	$ 45.00
9/6/2016	EDINBURG CISD, ET AL	OLIVIA L. ESCOBAR	1098-3	T-1131-10-H	LEVY, DEED, NOTICE PKG. ORDER OF SALE		X			X			202820	$ 98.00
9/6/2016	CITY OF MCALLEN, ET AL	T&F FORWARDING	C3-2016-205	T-0880-16-G	TAX WARRANT		X			X			202820	$ 200.00
9/21/2016	THE CADLE COMPANY II, INC.	ALBERTO & MARIA PENA	C3-2016-206	CL-06-2276-E	WRIT OF EXECUTION		X		X				202822	$ 200.00
9/21/2016	MCALLEN ISD, ET AL	CANDYMAR PRODUCE INC	C3-2016-207	T-0907-16-C	TAX WARRANT		X			X			202822	$ 200.00
9/21/2016	MCALLEN ISD, ET AL	ALEMAN AUTO RENTAL SALES	C3-2016-208	T-0892-16-B	TAX WARRANT		X			X			202822	$ 200.00
9/26/2016	CONTROL TECHNOLOGIES, INC	STAR OPERATIONS, INC.	C3-2016-209	2016-CVF002145-D4	CITATION (WEBB CO)	X				X			202823	$ 75.00
9/26/2016	CITY OF MCALLEN, ET AL	ALEMAN AUTO RENTAL SALES	C3-2016-210	T-0892-16-B	TAX WARRANT		X			X			202823	$ 200.00
9/28/2016	VANTAGE BANK TEXAS	FERNANDO AND BENITA HINOJOSA	C3-2016-211	C-4229-16-D	INJUNCTION X 2		X		X				203006	$ 150.00
													Page Total:	$ 1,368.00
													Grand Total:	$ 1,368.00

2016 OCT 3 PM 12:22
HIDALGO COUNTY TEXAS
RECEIVED
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This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____ Constable, Precinct 3

Prepared by: _____

County Auditor's Form AS-C402

Revised: 3/01

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____ 10/12/16

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Lazaro Gallardo
Hidalgo County Constable Precinct No. 3
730 N. Breyfogle Ste. B
Mission, TX 78573

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the months of August 2016 and September 2016

Dear Constable Gallardo:

We have conducted a limited scope review of the Constable Precinct 3 *Monthly Fees Reports* and supporting documentation for the months of August 2016 and September 2016 pursuant to Local Government Code §115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine whether fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Monthly Fees Reports* for the months of August 2016 and September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Reports*, and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* to the County Auditor's Office to determine if the reports were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.

- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Reports/Daily Remittance Forms*, and *Monthly Fees Reports* to verify proper completion.

Conclusion:
Total collections for the months of August 2016 and September 2016 were $8,885.00 and $1,368.00, respectively. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

CONSTABLE PRECINCT 4 MONTHLY REPORT

For the Month Ending September 2016

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE: OUT OF COUNTY (OC) / IN-COUNTY (IC)	OC	IC	Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
9/6/2016	Lack's Valley Stores, LTD	Hugo & Norma De La Cruz	10122-I	CL-16-0191-F	Writ of Execution		X						202330	$200.00
9/6/2016	State of Texas	Various Defendants	10123-I	Various	Civil Claim - 17	X				X			202330	$841.50
9/8/2016	Maria Alvarado Lamas	Ernesto Baez	10124-I	CV22C0051289	Small Claim	X		X					202385	$75.00
9/23/2016	Bank of South Texas	Potrero Homes, inc.; Rodolfo Aguilar; Santos Lerma Aguilar	10125-I	CL-16-3066-E	Writ of Possession		X		X				202974	$200.00
9/28/2016	Maria G. Ganby et al	Santa Clara Jacquez	10126-I	CL-16-2035-G	Subpoena		X		X				202972	$75.00
													Page Total	$1,391.50
													Grand Total	$1,391.50

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: _____
Constable, Precinct 4

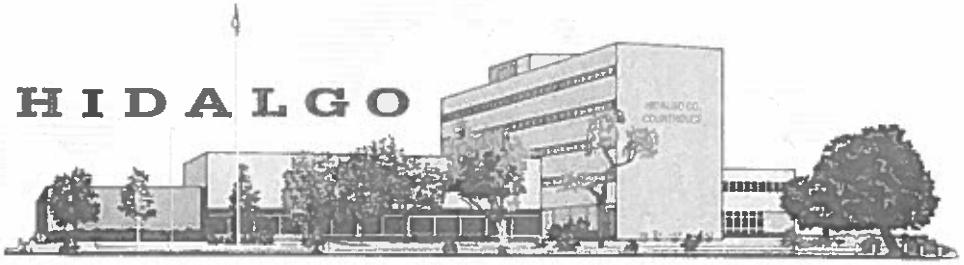
Prepared by: Nayla Muñoz

County Auditor's Form AS-C-002 Revised: 3/01

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: _____
DATE: 10/3/16

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Atanacio Gaitan Jr.
Hidalgo County Constable Precinct No. 4
2814 S. Business Highway 281
Edinburg, TX 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the month of September 2016

Dear Constable Gaitan:

We have conducted a limited scope review of the Constable Precinct 4 *Monthly Fees Report* and supporting documentation for the month of September 2016 pursuant to Local Government Code §115.002 (a) and (b) and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by the Constable Precinct 4 Office on the *Monthly Fees Report* for the month of September 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Monthly Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Monthly Fees Report* to the County Auditor's Office to determine if the report and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

- Verified that procedures for voided receipts were properly followed.
- Reviewed *Cashier's Daily Close-Out Reports/Daily Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts issued, *Cashier's Daily Close-Out Reports/Daily Remittance Forms*, and *Monthly Fees Report* to verify proper completion.

Conclusion:
Total collections for the month of September 2016 were $1,391.50. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

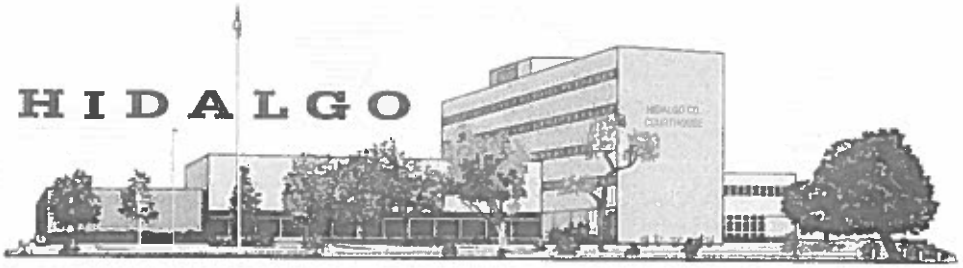
Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

The Honorable Eddie Guerra
Hidalgo County Sheriff
711 El Cibolo Rd.
Edinburg, Texas 78540

Re: Review of Sheriff's "B" Account Financial Statements
For the Months ended June 30, 2016 through August 31, 2016

Dear Sheriff Guerra:

We conducted a limited scope review of the "B" Account financial statements for the months ended June 30, 2016 through August 31, 2016 pursuant to Local Government Code §112.006 (a), §115.001, §115.002 (b), and §115.901. The objective of the review was to obtain limited assurance that the balance sheets are free from material misstatement.

Management is responsible for the preparation of the financial statements including the design, implementation, and maintenance of internal controls relevant to the preparation of the financial statements. Our responsibility is to perform procedures to obtain limited assurance that the balance sheet is free from material misstatement.

Based on our review, nothing came to our attention that caused us to believe that the financial statements contained any material misstatement. However, we noted that the system of internal controls relevant to the preparation of financial statements requires improvements as noted in the following observations:

Observation No. 1

We noted during our review that fines, fees, and court costs collected from inmates upon discharge from jail and bail bond fees collected from bail bondsmen were being deposited into the Bond "B" (cash bail bonds) bank account. According to the Sheriff's Office staff, the new deposit procedure was implemented during the transition to *Odyssey*, as recommended by Tyler Technologies. The Sheriff's Office has been actively working with the County Auditor's Office to implement the procedures that need to be taken to ensure that fines, fees, and court costs are deposited with the County Treasurer.

Pursuant to Attorney General Opinion JC-0195, "statutory duties with respect to cash bail bonds necessarily require a sheriff to hold and provide for the safekeeping of the funds before they are forwarded and deposited with the clerk of the court in which the prosecution is pending in the usual circumstances. Similarly, we believe they also necessarily obligate the sheriff to hold and provide for the safekeeping of those funds when there is no court with which the funds may be deposited because no case is filed."

Pursuant to Local Government Code §113.022 (a), a county officer or other person who receives money shall deposit the money with the county treasurer on or before the next regular business day after the date on which the money is received. If this deadline cannot be met, the officer or person must deposit the money, without exception, on or before the fifth business day after the day on which the money is received.

Local Government Code §112.002 authorizes the county auditor to "prescribe the system of accounting for the county. The county auditor may adopt and enforce regulations, not inconsistent with law or with a rule adopted under Section 112.003, that the auditor considers necessary for the speedy and proper collecting, checking, and accounting of the revenues and other funds and fees that belong to the county or to a person for whom a district clerk, district attorney, county officer, or precinct officer has made a collection or for whose use or benefit the officer holds or has received funds."

Pursuant to Local Government Code §85.001 (A)-(B), the Sheriff is required to execute a surety bond, "conditioned that the sheriff will: (A) faithfully perform the duties of office established by law; (B) account for and pay to the person authorized by law to receive them the fines, forfeitures, and penalties the sheriff collects for the use of the state or a county."

A county officer's failure to deposit collections pursuant to state statutes and procedures developed by the County Auditor may violate the terms of his official bond.

Recommendation:
In order to ensure compliance with state statutes and ensure that funds are more effectively and efficiently accounted, management should ensure that fines, fees, and court costs collected from inmates upon discharge from jail and bail bond fees collected from bail bondsmen are deposited with the County Treasurer.

Please provide a management response to the observations noted above by November 21, 2016.

If you have any questions, please contact Letty Chavez, Compliance Audit Supervisor, at 318-2511, ext 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERA JUDGE, 449TH D.C.

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Honorable Eddie Guerra
Hidalgo County Sheriff
711 El Cibolo Rd.
Edinburg, Texas 78540

Re: Review of "D" *Monthly Fines and Fees Report* and Supporting Documentation
For the months of July 2016 and August 2016

Dear Sheriff Guerra:

We have conducted a limited scope review of the "D" *Monthly Fines and Fees Reports* and supporting documentation for the months of July 2016 and August 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if fines and fees collected were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the "D" *Monthly Fines and Fees Report* for the months of July 2016 and August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed the "D" *Monthly Fines and Fee Reports* and supporting documentation. The following procedures were also performed:

- Reviewed the submittal dates of the "D" *Monthly Fines and Fees Reports* to the County Auditor's Office to determine if the reports and supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001(b).
- Verified the signature on the "D" *Monthly Fines and Fees Reports* to ensure that the reports were signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the "D" *Monthly Fines and Fees Reports* by footing and cross-footing the reports.
- Verified that procedures for voided receipts were properly followed.
- Verified that collections per the "D" *Monthly Fines and Fees Reports* agreed to: 1.) total receipts issued; and 2.) total deposits.
- Reviewed the "D" *Monthly Fines and Fees Reports* and County Treasurer receipts to determine whether fees collected were properly accounted and deposited with the County Treasurer's Office on a weekly basis.

- Reviewed receipts issued and the "D" *Monthly Fines and Fees Reports*, among other supporting documentation, to verify proper completion.

Conclusion:
Total collections for the months of July 2016 and August 2016 were $3,399.90 and $3,257.50, respectively. Based on the results of our review, we have concluded that fees were generally properly accounted and reported. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:
Procedures for voiding receipts were not consistently followed. At times, void receipts did not contain the employee signature, reason for void, date the receipt was void, or the signature of the supervisor approving the void.

The County Auditor's Office requires that approval to void a receipt be obtained prior to voiding a receipt. Approval of void receipts should be limited to supervisors. The supervisors should ensure the original and all copies of the void receipt contain on the face of the receipt the word "void", an explanation for the void, the date receipt was voided, and the supervisor's signature of approval. In addition, the supervisor should ensure that the original and all the other copies of the voided receipt are securely attached together.

Formal procedures have not been developed and implemented to ensure receipts are properly voided. This may result in the loss or misuse of County funds.

Recommendation:
Management should develop and implement formal procedures to ensure that void receipts contain the employee signature, reason for void, date the receipt was void, and the signature of the supervisor approving the void.

Please provide a management response to the observation noted above by November 21, 2016.

If you should have any questions or concerns, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Valde Guerra, County Executive Officer

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 7, 2016

Honorable Eddie Guerra
Hidalgo County Sheriff
711 El Cibolo Rd.
Edinburg, Texas 78540

Re: Review of Sheriff's Investigation Fund Balance Sheets
For the Months ended June 30, 2016 through September 30, 2016

Dear Sheriff Guerra:

We conducted a limited scope review of the Investigation Fund balance sheet for the months ended June 30, 2016 through September 30, 2016 pursuant to Local Government Code §112.006 (a), §115.001, §115.002 (b), and §115.901. The objective of the review was to obtain limited assurance that the balance sheets are free from material misstatement.

Management is responsible for the preparation of the balance sheets including the design, implementation, and maintenance of internal controls relevant to the preparation of the balance sheets. Our responsibility is to perform procedures to obtain limited assurance that the balance sheets are free from material misstatement.

Based on our review, nothing came to our attention that caused us to believe that the balance sheets contained any material misstatement.

If you have any questions, please contact Letty Chavez, Compliance Audit Supervisor, at 318-2511, ext 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

cc: Valde Guerra, County Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

LUIS M SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
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November 7, 2016

The Honorable Ricardo Rodriguez, Jr.
Hidalgo County Criminal District Attorney
100 N. Closner, 3rd Floor
Edinburg, Texas 78539

Re: Review of *Hot Checks Processing Fees Reports* and Supporting Documentation
For the Month of August 2016

Dear Mr. Rodriguez:

We have conducted a limited scope review of the *Hot Checks Processing Fees Report* (*Processing Fees Report*) and all supporting documentation for the month of August 2016 pursuant to Local Government Code §115.002 (a) and (b). The objective of the review was to determine if collections were properly accounted and reported.

Scope:
The scope of our review was limited to collections reported by your office on the *Processing Fees Report* for the month of August 2016. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:
In planning and performing our review, we reviewed applicable statutes, the *Processing Fees Report*, and fee schedules. The following procedures were performed:

- Reviewed the submittal date of the *Processing Fees Report* to the County Auditor's Office to determine if the report was received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Processing Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Processing Fees Report* by footing and cross-footing the report.

- Verified that the sequence of receipts and checks issued per the *Processing Fees Report* agreed to *Odyssey's DA Receipt Journal Report* and *Check Transaction Register Report*. In addition, verified that receipts and checks issued followed a sequential order.
- Verified collections and disbursements per the *Processing Fees Report* agreed to *Odyssey's Hot Checks Receipt Journal Report.*
- Verified that collections received from the Community Supervision and Corrections Department were receipted and included on the *Processing Fees Report.*
- Verified that the collections per the *Processing Fees Report* agreed to total receipts issued and the deposits made to the Hot Check bank account.
- Verified that the processing fees per the *Processing Fees Report* were remitted to the County Treasurer's Office in a timely manner.
- Verified that procedures for voided receipts and checks were properly followed.
- Reviewed a random sample of receipts to ensure processing and merchant fees were properly collected and reported as required by Code of Criminal Procedures §102.007 and Business and Commerce Code §3.506 (b) .
- Reviewed a random sample of receipts to determine if court costs collected were remitted to the applicable Justice of the Peace courts and receipted.

Conclusion:
Total collections for the month of August 2016 were $98,623.10. Based on the results of the review, we have concluded that collections were generally properly accounted and reported. However, improvements could be made to the system of internal controls as noted in the following observation.

Observation No. 1:
We randomly selected 12 of 124 (10%) receipts issued during the period of review to determine if processing and merchant fees were properly collected and reported as required by Code of Criminal Procedures §102.007 and Business and Commerce Code § 3.506 (b).

The results of our review revealed the following:

- For 11 of 12 receipts, the processing and merchant fees were properly collected and reported.
- For 1 of 12 receipts, the processing fee was properly collected; however, the merchant fee was not properly collected. A merchant fee of $10.00 was collected instead of the $25.00 approved by the District Attorney's Office. According to staff, $10.00 was collected instead of $25.00 since the hot check was received by the District Attorney's Office on January 21, 2015 prior to the District Attorney notifying the staff about the $25.00 merchant fee.

In addition, we noted that the District Attorney's Office does not have a formal policy that details the amount of merchant fee to be collected. According to the Check Fraud Division Supervisor, the District Attorney verbally requested that a $25.00 merchant fee be collected for hot checks received by the District Attorney's Office on or after January 1, 2015.

Pursuant to Code of Criminal Procedures §102.007 (b), a District Attorney may collect a processing fee from any person who is a party to an offense described in Code of Criminal Procedures §102.007 (a). Pursuant to Code of Criminal Procedures 102.007 (c), the amount of the fee may not exceed:

- $10 if the face amount of the check or sight order does not exceed $10;
- $15 if the face amount of the check or sight order is greater than $10 but does not exceed $100;
- $30 if the face amount of the check or sight order is greater than $100 but does not exceed $300;
- $50 if the face amount of the check or sight order is greater than $300 but does not exceed $500; and
- $75 if the face amount of the check or sight order is greater than $500.

Pursuant to Business and Commerce Code § 3.506 (b), on return of a payment device to the holder following dishonor of the payment device by a payor, the holder, the holder's assignee, agent, or representative, or any other person retained by the holder to seek collection of the face value of the dishonored payment device may charge the drawer or endorser a maximum (merchant) fee of $30.

Recommendation:
Management should implement formal policies and procedures detailing the merchant fee to be collected pursuant to Business Commerce Code 3.506 (b).

Please provide a written management response to the observations noted above by November 21, 2016.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Reynaldo Cantu III, Internal Auditor I, at 318-2511 ext. 4653, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

cc: Mr. Valde Guerra, County Executive Office

COUNTY of HIDALGO

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EDINBURG, TEXAS 78539

November 7, 2016

Honorable Ricardo Rodriguez, Jr.
Hidalgo County Criminal District Attorney
100 N. Closner, 3rd Floor
Edinburg, Texas 78539

Re: Review of the H.B. 65 Financial Statements
For the months of April 2016 through August 2016

Dear Mr. Rodriguez:

We conducted a limited scope review of the H.B. 65 financial statements for the months of April 2016 through August 2016 pursuant to Local Government Code §112.006 (b), §115.001, §115.002 (b), and §115.901. The objective of the review was to obtain limited assurance whether any material modifications needed to be made to the financial statements.

Management is responsible for the preparation of the financial statements and for designing, implementing, and maintaining internal control relevant to the preparation of the financial statements. Our responsibility is to perform procedures to obtain limited assurance that there are no material modifications that need to be made to the financial statements.

Based on our review, nothing came to our attention that caused us to believe that the financial statements contained any material misstatements.

If you should have any questions, do not hesitate to contact Reynaldo Cantu III, Internal Auditor I, at 318-2511 ext. 4653, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,

Ray Eufracio, CPA
County Auditor

Cc: Rosalinda Cantu, Human Resources Coordinator, District Attorney's Office

COUNTY of HIDALGO

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EDINBURG, TEXAS 78539

November 7, 2016

Honorable Ricardo Rodriguez, Jr.
Hidalgo County Criminal District Attorney
100 N. Closner, 3rd Floor
Edinburg, Texas 78539

Re: Review of the HIDTA H.B. 65 Financial Statements
For the months of June 2016 through August 2016

Dear Mr. Rodriguez:

We conducted a limited scope review of the HIDTA H.B. 65 financial statements for the months of June 2016, July 2016, and August 2016 pursuant to Local Government Code §112.006 (b), §115.001, §115.002 (b), and §115.901. The objective of the review was to obtain limited assurance whether any material modifications needed to be made to the financial statements.

Management is responsible for the preparation of the financial statements and for designing, implementing, and maintaining internal control relevant to the preparation of the financial statements. Our responsibility is to perform procedures to obtain limited assurance that there are no material modifications that need to be made to the financial statements.

Based on our review, nothing came to our attention that caused us to believe that the financial statements contained any material misstatements. However, we noted that the system of internal controls for the accounting of funds requires improvements as noted below:

1. HIDTA Task Force Bank Account
The HIDTA Task Force bank account is utilized to deposit funds seized when a final disposition is rendered. The funds are disbursed by the District Attorney's Accountant from the HIDTA Task Force bank account pursuant to the court order.

We recommend that the HIDTA Task Force bank account be closed unless an agreement exists requiring HIDTA to maintain a separate bank account. If the HIDTA bank account is closed, funds should be deposited to the District Attorney's HB65 bank account once a final disposition is rendered. The funds should be disbursed from the District Attorney's HB65 bank account pursuant to the court order.

Please provide a management response to item 1 above by November 21, 2016.

If you should have any questions, do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at ext. 4604.

Respectfully,

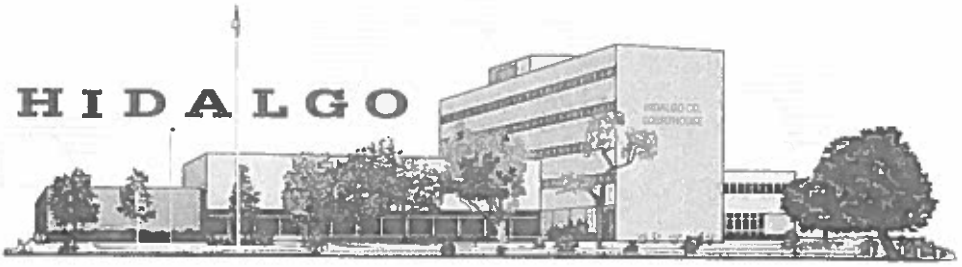
Ray Eufracio, CPA
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

LUIS M SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

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EDINBURG, TEXAS 78539

November 7, 2016

Honorable Ricardo Rodriguez, Jr.
Hidalgo County Criminal District Attorney
100 N. Closner, 3rd Floor
Edinburg, Texas 78539

Re: Review of the Hot Checks Balance Sheet
For the months of June 2016 and July 2016

Dear Mr. Rodriguez:

We have conducted a limited scope review of the statements of net assets (balance sheets) and applicable supporting documentation of the Hot Checks Account for the months of June 2016 and July 2016 pursuant to Local Government Code §112.006 (b), §115.001, §115.002 (b), and §115.901. The objective of the review was to obtain limited assurance whether any material modifications needed to be made to the financial statements.

Management is responsible for the preparation of the financial statements and for designing, implementing, and maintaining internal control relevant to the preparation of the financial statements. Our responsibility is to perform procedures to obtain limited assurance that there are no material modifications that need to be made to the financial statements.

Based on our review, we are not aware of any material modifications that should be made to the statements of net assets (balance sheets) and applicable supporting documentation.

If you should have any questions, do not hesitate to contact Reynaldo Cantu III, Internal Auditor I, at 318-2511 ext. 4653, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor, at ext. 4668, or me at 4604.

Respectfully,

Ray Eufracio, CPA
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

LUIS M SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

COUNTY of HIDALGO

EDINBURG, TEXAS 78539

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November 1, 2016

The Honorable Pablo Villarreal, Jr., RTA
Hidalgo County Tax Assessor/Collector
2804 S. Business Hwy. 281
Edinburg, Texas 78539

Ref: Review of Delinquent Tax Attorney Payment Request - September 2016
Report No. 2016-68

Dear Mr. Villarreal:

We have completed a limited scope review of the September 2016 payment request prepared by your office for delinquent tax attorney (DTA) fees due to Linebarger, Goggan, Blair, and Sampson LLP ("LGBS") and related supporting documentation. The objective of our limited scope review was to determine if the payment request was accurate and properly authorized.

The scope of our review was limited to a review of the DTA fees collected by your office on behalf of the following entities: Hidalgo County (GHD), Road District 2 (RD2), Road District 5 (RD5), Road District 7 (RD7), Road District 11 (RD11), Road District 12 (RD12), Road District 14 (RD14), Road District 15, State of Texas (TEX); and the payment request prepared by your office for the month ended September 30, 2016. The County Auditor's Office did not review the tax accounts listed on the "Hidalgo County Tax Office Prior Collection Report" that reflected a refund since LGBS stated that they would not seek reimbursement for DTA fees previously paid to the prior DTA firm. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. The responsibility for sound internal controls rests with management.

As part of our review, we reviewed the payment request, the delinquent tax attorney contract, and various collection reports prepared by your office. The following procedures were performed:

- Verified that the payment request was signed and included a certification by the Hidalgo County Tax Assessor/Collector that the "payment represents 15% of the delinquent taxes and penalty and interest collections for the month of September 2016."
- Reviewed the "Hidalgo County Tax Office Prior Collection Report" to determine if the DTA fees were collected at the 15% rate specified in the contract.
- Reviewed the "Hidalgo County Tax Office Prior Collection Report" to determine if the total amount of DTA fees collected agree to the amount transferred to the Hidalgo County Treasurer's Office.

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

The results of our review revealed that the payment request was generally accurate and properly authorized. More specifically, the following was noted:

- The payment request was signed and included a certification by the Hidalgo County Tax Assessor/Collector that the "payment represents 15% of the delinquent taxes and penalty and interest collections for the month of September 2016."
- Although DTA fees for 184 tax accounts were not collected at the 15% rate specified in the contract; we concluded that the differences in rates were attributed to tax deferrals (178 tax accounts) and small amounts collected (6 tax accounts) (see Exhibit A). The small amounts collected on the 6 tax accounts did not result in a variance.

We will proceed to process the September 2016 DTA payment request in the amount of $172,389.85 to LGBS.

If you have any questions, please feel free to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, Linda Fong, First Assistant Auditor at ext. 4668, or me at ext. 4604.

Respectfully,

Ray Eufracio, CPA
Hidalgo County Auditor

Enclosures

cc: Ms. Lucy Canales, Linebarger Goggan Blair & Sampson, LLP

Exhibit A

	Tax Unit	Year	Account No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid
1	1	2015	A380000001001500	0.23	0.05	0.28	0.04
2	1	2015	S075000016000007	0.09	0.02	0.11	0.01
3	1	2014	J273000000000500	64.3	18.87	83.17	11.96
4	1	2014	C260000001001400	44.85	13.3	58.15	8.41
5	1	2014	B157005000013300	17.35	5.03	22.38	3.2
6	1	2014	P200000019002400	10.14	2.98	13.12	1.89
7	1	2014	S397507000001300	8.99	2.52	11.51	1.62
8	1	2013	H269001000004300	111.91	42.53	154.44	21.15
9	1	2013	S295000000037130	93.63	36.21	129.84	17.98
10	1	2013	B156007000003700	81.66	29.94	111.6	15.19
11	1	2013	O050000000003300	34.01	13.03	47.04	6.48
12	1	2013	S367500007000600	29.14	10.59	39.73	5.37
13	1	2013	L045098067000101	26.75	9.99	36.74	4.98
14	1	2013	C980000002000111	24.55	9.25	33.8	4.6
15	1	2013	S367500007000600	20.42	7.56	27.98	3.77
16	1	2013	P320002006001200	3.85	1.41	5.26	0.7
17	1	2013	S170002027000500	0.07	0.03	0.1	0.01
18	1	2013	S367500007000600	-32.37	-11.77	-44.14	-5.97
19	1	2012	R325300000000600	41.37	18.33	59.7	7.63
20	1	2012	O050000000003300	31.87	16.04	47.91	6.65
21	1	2012	A080000000102515	19.11	8.41	27.52	3.44
22	1	2012	W380000507000016	14.95	6.83	21.78	2.8
23	1	2012	E540000027003900	15.63	6.83	22.46	2.79
24	1	2012	C960002003004200	14.68	6.65	21.33	2.73
25	1	2012	C960002003004200	13.28	6.02	19.3	2.47
26	1	2012	T260000000000402	12.07	5.23	17.3	2.14
27	1	2012	S359302000005300	7.87	4.14	12.01	1.74
28	1	2012	C100000004000900	7.95	3.76	11.71	1.55
29	1	2012	B380000000000500	6.83	3.05	9.88	1.25
30	1	2012	L198000000000800	6.19	2.76	8.95	1.13
31	1	2012	L045098067000101	4.1	2.03	6.13	0.84
32	1	2012	G563000000000200	0.18	0.1	0.28	0.05
33	1	2011	D520003003000300	128.24	72.67	200.91	25.77
34	1	2011	A180000028000609	84.25	46.62	130.87	16.42
35	1	2011	B030000026002300	64.15	36.99	101.14	13.18
36	1	2011	A180000064001602	71.82	36.87	108.69	12.71
37	1	2011	E310000021001100	46.07	25.34	71.41	8.91
38	1	2011	M500000003000310	43.26	24.51	67.77	8.69
39	1	2011	N861301000000900	30.45	19.09	49.54	7.03
40	1	2011	E810000009002300	23.65	14.59	38.24	5.29
41	1	2011	E810000009002300	17.43	10.74	28.17	3.89
42	1	2011	M155000000005100	14.09	8.6	22.69	3.11
43	1	2011	M195000041000400	13	8.28	21.28	3.02
44	1	2011	S367500007000600	8.95	5.45	14.4	1.97
45	1	2011	P910000004001300	8.37	5.01	13.38	1.81

X1

Exhibit A

	Tax Unit	Year	Account No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid
46	1	2011	G821000000000200	1.95	1.01	2.96	0.35
47	1	2010	S356700000003700	362.65	270.78	633.43	89.21
48	1	2010	A036003002001305	144.34	90.46	234.8	27.71
49	1	2010	L255002016001200	93.06	58.63	151.69	18.01
50	1	2010	K240000000029304	72.02	42.24	114.26	12.74
51	1	2010	C211000000002900	42.01	29.83	71.84	9.64
52	1	2010	T266203000001300	46.53	27.92	74.45	8.38
53	1	2010	W380000767000094	33.28	24.4	57.68	7.99
54	1	2010	M415001000001110	35.25	24.07	59.32	7.66
55	1	2010	K570000000000210	40.57	24.75	65.32	7.49
56	1	2010	H165001000000900	30.79	18.88	49.67	5.73
57	1	2010	N486000000002300	22.89	16.72	39.61	5.46
58	1	2010	G840000000000100	20.97	14.9	35.87	4.81
59	1	2010	L580602000014200	21.66	14.81	36.47	4.71
60	1	2010	V056000000012800	20.88	13.79	34.67	4.32
61	1	2010	L165001001000900	24.06	14.35	38.41	4.29
62	1	2010	N860000002005200	19.8	13.34	33.14	4.22
63	1	2010	V368502000015600	20.01	11.94	31.95	3.57
64	1	2010	A555000000000300	14.73	9.72	24.45	3.05
65	1	2010	W293000000002100	11.68	7.12	18.8	2.15
66	1	2010	M578500000007200	8.51	6.27	14.78	2.06
67	1	2010	L198000000000800	5.28	3.62	8.9	1.16
68	1	2009	A036003002001305	176.09	131.48	307.57	36.98
69	1	2009	B355002000004800	170.47	119.9	290.37	32.47
70	1	2009	H140000000001100	141.19	106.85	248.04	30.29
71	1	2009	M195000041000400	67.66	59.31	126.97	18.17
72	1	2009	N340000000220308	62.98	44.72	107.7	12.19
73	1	2009	V056000000012800	34.46	26.88	61.34	7.75
74	1	2009	N860000002005200	29.5	23.4	52.9	6.81
75	1	2009	C266700000001000	21.08	15.39	36.47	4.27
76	1	2009	S725098008002000	13.3	10.9	24.2	3.23
77	1	2009	H284000000013400	15.51	11.31	26.82	3.18
78	1	2009	T266203000001300	15.58	11.22	26.8	3.09
79	1	2009	B158504000009200	11.62	8.83	20.45	2.51
80	1	2009	A176502000000200	12.09	8.59	20.68	2.34
81	1	2009	B203500000002700	9.58	6.74	16.32	1.83
82	1	2009	W310000001001200	9.34	6.38	15.72	1.7
83	1	2009	H302000000000700	7.97	5.83	13.8	1.62
84	1	2009	B190040000004900	6.94	5.18	12.12	1.46
85	1	2009	F345000146000900	0.33	0.3	0.63	0.1
86	1	2008	O200500000001300	64.12	49.38	113.5	11.84
87	1	2008	H345000000006700	55.82	43.19	99.01	10.39
88	1	2008	L630601000007900	27.14	26.86	54	7.69
89	1	2008	N340000000303513	25.02	23.34	48.36	6.45
90	1	2008	L255001006000800	26.97	22.39	49.36	5.71

Exhibit A

	Tax Unit	Year	Account No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid
91	1	2008	M059002000001100	21.79	19.53	41.32	5.26
92	1	2008	L630601000007900	18.29	18.12	36.41	5.19
93	1	2008	K240000000005901	21.82	17.81	39.63	4.48
94	1	2008	T610000002001600	23.35	18.14	41.49	4.38
95	1	2007	S425500000002000	37.02	32.95	69.97	7.5
96	1	2007	U300001000003200	26.98	24.2	51.18	5.55
97	1	2007	E583002000000100	17.6	19.22	36.82	5.17
98	1	2007	O210000005000035	11.86	12.77	24.63	3.4
99	1	2007	N580000004001500	9.96	9.69	19.65	2.39
100	1	2007	B505000015001100	7.24	6.64	13.88	1.55
101	1	2006	O210000005000035	82.06	98.2	180.26	24.99
102	1	2006	C885000024001200	68.17	76.81	144.98	18.61
103	1	2006	B525000000000300	22.26	20.69	42.95	4.1
104	1	2006	I604802000004200	20.04	18.62	38.66	3.69
105	1	2006	E720000016001200	9.73	9.05	18.78	1.8
106	1	2006	D790001001000700	4.67	5.61	10.28	1.43
107	1	2005	S367500002000800	37.38	37.74	75.12	6.9
108	1	2005	R382500008000500	28.84	32.11	60.95	6.66
109	1	2005	N120003000001025	19.09	23.29	42.38	5.33
110	1	2005	C200000002000400	25.01	26.25	51.26	5.06
111	1	2005	B240001000001200	14.35	15.64	29.99	3.16
112	1	2005	M475000002001600	9.46	10.94	20.4	2.37
113	1	2005	S245000000001200	7.81	9.45	17.26	2.14
114	1	2005	T490002001001900	10.38	10.57	20.95	1.95
115	1	2005	R225001003001900	3.05	3.45	6.5	0.73
116	1	2004	I210000000000800	26.29	38.12	64.41	9.11
117	1	2004	C750006000012100	32.22	34.67	66.89	5.75
118	1	2004	I210000000000800	13.15	19.06	32.21	4.55
119	1	2004	S696501000002200	13.27	19.02	32.29	4.5
120	1	2004	S735000004000600	13.84	18.13	31.97	3.92
121	1	2004	W380000238000005	12.84	17.08	29.92	3.76
122	1	2004	F345000146000800	14.17	16.59	30.76	3.13
123	1	2004	B203500000004700	13.96	15.22	29.18	2.58
124	1	2004	S725002008000200	3.98	5.22	9.2	1.13
125	1	2004	M355000150002100	2.18	3.01	5.19	0.69
126	1	2004	H520003000005600	1.06	1.41	2.47	0.31
127	1	2003	K240000000008020	58.82	74.29	133.11	13.32
128	1	2003	T475002000001700	20.63	32.53	53.16	7.58
129	1	2003	A180000044001205	19.19	23.98	43.17	4.23
130	1	2003	E540000045000300	3.75	5.95	9.7	1.4
131	1	2003	B496504000032900	3.69	5.84	9.53	1.37
132	1	2003	N135002000006800	0.31	0.52	0.83	0.13
133	1	2002	H265000010000500	55.53	71.65	127.18	11.25
134	1	2002	M515000000004700	35.78	53.29	89.07	10.46
135	1	2002	E150000002000600	49.14	60.95	110.09	8.85

Exhibit A

	Tax Unit	Year	Account No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid
136	1	2002	W230000052000300	7.94	13.17	21.11	2.93
137	1	2002	B505000015000600	5.13	6.84	11.97	1.13
138	1	2002	S170002063000100	4.79	6.36	11.15	1.06
139	1	2001	L215500000000800	12.27	17.31	29.58	2.71
140	1	2001	B030000004001400	6.07	8.53	14.6	1.33
141	1	2001	S415002008001000	6.31	8.41	14.72	1.17
142	1	2001	T706000000000200	4.09	5.71	9.8	0.87
143	1	2000	M520000085000300	20.87	29.9	50.77	4.07
144	1	2000	W010000044001052	13.27	20.83	34.1	3.4
145	1	2000	V382000000000100	11.12	17.45	28.57	2.85
146	1	2000	R120000000001900	6.08	10.06	16.14	1.79
147	1	2000	M687000000002600	2.46	3.98	6.44	0.68
148	1	1999	N120003000003200	48.02	84.97	132.99	14.9
149	1	1999	V382000000006900	9.13	18.4	27.53	3.85
150	1	1999	T685000000005800	6.81	12.6	19.41	2.36
151	1	1999	G040000006000100	5.17	10.39	15.56	2.16
152	1	1998	G570000001002900	40.59	82.39	122.98	15.89
153	1	1998	C910000000001600	35.76	67.58	103.34	11.75
154	1	1998	B156007000004700	18.03	31.9	49.93	4.95
155	1	1998	M270002000001700	8.59	14.86	23.45	2.2
156	1	1998	R230002000003900	3.07	5.81	8.88	1.01
157	1	1998	C700000006000500	1	1.72	2.72	0.25
158	1	1998	S735000001003800	0.14	0.3	0.44	0.06
159	1	1997	L505000000013400	28.56	49.43	77.99	6.3
160	1	1997	R230002000003900	17.02	34.21	51.23	5.9
161	1	1997	E140000001000600	9.36	19.19	28.55	3.41
162	1	1997	S735000006000700	3.13	6.28	9.41	1.08
163	1	1997	S170003007001200	3.48	6.59	10.07	1.02
164	1	1996	W380000321000011	29.79	61.07	90.86	9.79
165	1	1996	M490000000009302	16.22	36.7	52.92	6.88
166	1	1996	E650000006000400	13.04	27.19	40.23	4.48
167	1	1996	G230000003000500	11.16	22.45	33.61	3.47
168	1	1996	S735000006000700	3.48	7.42	10.9	1.27
169	1	1995	M368000000004100	6.71	14.21	20.92	2.16
170	1	1994	A210000051001900	22.93	52.5	75.43	8.36
171	1	1994	R026300000001100	12.39	31.63	44.02	5.98
172	1	1993	W460002008000900	17.74	46.26	64	8.36
173	1	1986	S525001043003500	6.72	22.35	29.07	3.65
174	12	1999	N120003000003200	1.18	2.09	3.27	0.37
175	12	1996	M490000000009302	0.87	1.98	2.85	0.37
176	12	1986	S525001043003500	1.24	4.15	5.39	0.68
177	95	1976	S525001043003600	0.14	0.6	0.74	0.1
178	95	1975	S525001043003600	0.06	0.26	0.32	0.04
179	95	1974	S525001043003600	0.09	0.39	0.48	0.06
180	95	1973	S525001043003600	0.11	0.48	0.59	0.08

Exhibit A

	Tax Unit	Year	Account No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid
181	95	1972	S525001043003600	0.14	0.62	0.76	0.1
182	95	1971	S525001043003600	0.16	0.72	0.88	0.12
183	95	1970	S525001043003600	0.19	0.87	1.06	0.14
184	95	1969	S525001043003600	0.21	0.97	1.18	0.16

AI-57443 **2016 Intradept. (line item) Transfer** **3. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Cantu, COMM. PCT. #2 Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

2016 - Pct. 2 Adm (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-122-005-0-640

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/18/2016

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/18/2016 11:14 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Carlos Jasso		Started On: 11/18/2016 11:06 AM
Final Approval Date: 11/18/2016		

DATE: November 18, 2016

DEPARTMENT HEAD: Commissioner Eduardo "Eddie" Cantu

DEPARTMENT NAME: Hidalgo County Precinct 2 Administration

ACCOUNT NUMBER: 6-1200-431-00-122-005-0-XX0

Contact Person: Carlos Jasso, Accountant III **Ph#:** (956) 292-7000 ext. 2006

2016
Intradepartmental Transfer

AI #57443

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	Repair & Maint Srv	640	Reference Materials	256.78
			TOTAL	**256.78**

REASON:
To fund reference materials expenses.

DEPARTMENT HEAD SIGNATURE / / **DATE**

APPROVED COMMISSIONERS' COURT **ATTEST COUNTY CLERK**

AI-57441 **2016 Intradept. (line item) Transfer** **3. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Health & Human Services Dept. / Infectious (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-10-340-060-6-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/18/2016

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/18/2016 09:57 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Mike Escaname		Started On: 11/18/2016 09:54 AM
Final Approval Date: 11/18/2016		

DATE: November 18, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: Eduardo Olivarez

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 6-1293-441-10-340-060-6-

Contact Person: Mike Escaname **Ph#:** 7210

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
581	INFECTIOUS DISEASE-TRAVEL IN COUNTY	610	INFECTIOUS DISEASE-GENERAL SUPPLIES	2,000.00
			TOTAL	2,000.00

REASON: ***To cover anticipated expenditure;***

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57442 **2016 Intradept. (line item) Transfer** **3. C.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Health & Human Services Dept. / H.D. Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-441-00-340-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11-18-16

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/18/2016 11:03 AM
Linda Flores	Linda Flores	11/18/2016 02:50 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Mike Escaname		Started On: 11/18/2016 10:10 AM
Final Approval Date: 11/18/2016		

DATE: November 18, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: Eduardo Olivarez

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 6-1100-441-00-340-001-0-

Contact Person: Mike Escaname **Ph#:** 7210

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
340	HEALTH ADM-TECHNICAL SRV	412	HEALTH ADM-CABLE/SATELLITE TV	20.00
			TOTAL	20.00

REASON: ***To cover anticipated expenditure through 12/31/16.***

DEPARTMENT HEAD SIGNATURE

___/___/___
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57440 **2016 Intradept. (line item) Transfer** **3. D.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Health & Human Services Dept. / H.D. Adm (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-00-340-005-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/18/16.

Attachments

LIT

Sal Proj

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/18/2016 09:49 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Mike Escaname		Started On: 11/18/2016 09:43 AM
Final Approval Date: 11/18/2016		

DATE: November 18, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: Eduardo Olivarez

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 6-1293-441-00-340-005-0-

Contact Person: Mike Escaname **Ph#:** 7210

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
751	H.D. ADM-MACHINERY & EQUIPMENT	430	H.D. ADM-REPAIR & MAINT SRV	2,068.06
890	H.D. ADM-OTHER	610	H.D. ADM-GENERAL SUPPLIES	2,500.00
113	H.D. ADM-REG F/T EMPLOYEES	610	H.D. ADM-GENERAL SUPPLIES	6,000.00
			TOTAL	**10,568.06**

REASON: ***To cover anticipated expenditure;***

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

HEALTH ADMINISTRATION - PROGRAM INCOME - PROGRAM 005

Period Ending 12/31/2016

Projection of Salaries and Fringes for the remainder of the HEALTH ADM CY 16 ending 12/31/16

		COST PER PAY PERIOD	REMAINING PAY PERIODS	COST FOR REMAINING PDS	BUDGET BALANCE 11/18/2016	ANTICIPATED SURPLUS (DEFICIT)
Salaries-F/T	113	$ 1,091.42	4.5	$ 4,911.40	$ 11,212.51	$ 6,301.11
Sub-Total Pay						**$ 6,301.11**
Health Insurance	211	$ 171.78	3.5	$ 601.23	$ 2,430.17	$ 1,828.94
Life Insurance	212	$ 2.11	2.5	$ 5.28	$ 337.99	$ 332.72
Fica	220	$ 83.49	4.5	$ 375.72	$ 1,482.88	$ 1,107.16
Retirement	230	$ 122.79	4.5	$ 552.53	$ 1,661.40	$ 1,108.87
Unemployment Comp.	250	$ 5.46	4.5	$ 24.56	$ 209.22	$ 184.66
Worker's Comp	260	$ 10.26	4.5	$ 46.17	$ 172.37	$ 126.20
Sub-Fringes						**$ 4,688.55**
		$ 1,487.31		**$ 6,516.89**	**$ 17,506.54**	**$ 10,989.65**

Notes:

Pay Periods Remaining at 11/18/2016:

1 pp 24
2 pp 25
3 pp 26
4 pp 01
pp 02 5 days only

Prepared by:
Health Human Services Dept.
11/18/2016

AI-57433 **2016 Intradept. (line item) Transfer** **3. E.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Martin Cantu, CONSTABLE PCT. #2

Submitted By: Armando Campos, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

2016 - Constable Pct 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-292-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/18/2016

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/18/2016 08:44 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Armando Campos		Started On: 11/17/2016 04:56 PM
Final Approval Date: 11/18/2016		

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: November 2, 2016 57186

DEPARTMENT HEAD: MARTIN "MARTY" CANTU

DEPARTMENT NAME: Constable Precinct #2

ACCOUNT NUMBER: 6-1100-421-00-292-001-0-XXX

SUBJECT: **Intradepartmental transfer's)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
610	General Suplies	550	Printing & Binding	$165.00
			TOTAL	$ 165.00

REASON: Business Cards for Deputies & Staff

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

11/2/2016
DATE

ATTEST COUNTY CLERK

Form DBM-201

AI-57423 **2016 Intradept. (line item) Transfer** **3. F.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Maricela Salinas, 430TH DISTRICT COURT

Submitted By: Alfredo Esparza, BUDGET & MANAGEMENT

Department: 430TH DISTRICT COURT

Information

CAPTION

2016 - 430th Dist. Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-010-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available for transfer as of 11/17/2016.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/17/2016 03:46 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Alfredo Esparza		Started On: 11/17/2016 03:25 PM
Final Approval Date: 11/18/2016		

RECEIVED
NOV 09 2016
By

DATE: November 9, 2016

DEPARTMENT HEAD: Judge Israel Ramon, Jr.

DEPARTMENT NAME: 430th District Court

ACCOUNT NUMBER: 6-1100-412-00-010-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	Out of County Travel	421	Disposal	500.00
			TOTAL	500.00

RECEIVED BY COUNTY AUDITOR
2016 NOV 9 PM 4 07

REASON: Need monies to pay invoices.

HIDALGO COUNTY BUDGET OFFICE
2016 NOV 10 AM 8 35

DEPARTMENT HEAD SIGNATURE
Judge Israel Ramon, Jr.

APPROVED COMMISSIONERS' COURT

11 / 9 / 16
DATE

ATTEST COUNTY CLERK

AI-57437 **2016 Intradept. (line item) Transfer** **3. G.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Dina Trevino, BUDGET & MANAGEMENT

Submitted By: Marianella Canton, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2016 - 93rd District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-002-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/18/2016

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/18/2016 08:51 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Marianella Canton Started On: 11/18/2016 08:34 AM

Final Approval Date: 11/18/2016

DATE: November 22, 2016

DEPARTMENT HEAD: Judge Rodolfo Delgado

DEPARTMENT NAME: 93rd District Court

ACCOUNT NUMBER: 6-1100-412-00-002-001-0-XXX

2016
Transfer

AI-57437

Contact Person: Joel Espinoza **Ph#:** (956) 318-2255

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	610	GENERAL SUPPLIES	500.00
890	OTHER	583	TRAVEL OUT OF COUNTY	5,000.00
890	OTHER	660	FURN & EQUIP CNTRLD	751.04
			TOTAL	$ 6,251.04

REASON:
Need to close out accounts for year end expenses

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57407 **2016 Intradept. (line item) Transfer** **3. H.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Dairen Sarmiento, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Dairen Sarmiento, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Human Services (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-444-00-240-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available for transfer as of 11/18/2016.

Attachments

$100

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/17/2016 08:48 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Dairen Sarmiento		Started On: 11/17/2016 08:43 AM
Final Approval Date: 11/18/2016		

DATE: November 22, 2016

2016
Transfer

DEPARTMENT HEAD: Dairen Sarmiento

DEPARTMENT NAME: Human Services (1100)

ACCOUNT NUMBER: 6-1100-444-00-240-001-0-XXX

Contact Person: Dairen Sarmiento **Ph#:** 956-318-2011 ext. 7365

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
581	TRAVEL IN COUNTY	631	BOTTLED WATER	100.00
			TOTAL:	**100.00**

REASON:
FOR BOTTLED WATER EXPENSE

DAIREN SARMIENTO
DEPARTMENT HEAD SIGNATURE

11/16/2016
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57408 **2016 Intradept. (line item) Transfer** **3. I.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Esther Cantu, MASTER COURT #2

Department: MASTER COURT #2

Information

CAPTION

2016 - 398TH DC (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-009-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available for transfer as of 10/18/2016.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/17/2016 09:01 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Esther Cantu Started On: 11/17/2016 08:55 AM

Final Approval Date: 11/18/2016

DATE: November 17, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th Dist. Court

ACCOUNT NUMBER: 6-1100-412-00-009-001-0-XXX

Contact Person: Ester Cantu **Ph#:** Ext. 6571

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
811	Licenses and Permits	630	Food	300.00
831	Court Costs	630	Food	200.00
			TOTAL	**500.00**

REASON:
Additional funds needed to cover invoices.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57400 **2016 Intradept. (line item) Transfer** **3. J.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Nick Perez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2016 - Pct 4 Admin (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-005-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/17/16.

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/16/2016 02:49 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Nick Perez		Started On: 11/16/2016 02:42 PM
Final Approval Date: 11/18/2016		

DATE: November 17, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept of Budget & Mgmt for Pct 4 Adm

ACCOUNT NUMBER: 6-1200-431-00-124-005-0-XXX

2016
Transfer

AI - 57400

Contact Person: Nick Perez **Ph#:** (956) 383-3112

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
780	CAPITAL LEASES	430	REPAIR & MAINT SRV	1,000.00
622	ELECTRICITY	610	GENERAL SUPPLIES	250.00
			TOTAL	1,250.00

REASON:
Transfer is needed to cover expenses for printer located at Admin office

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57401 **2016 Intradept. (line item) Transfer** **3. K.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Nick Perez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2016 - Pct. 4 Road Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/17/16.

Attachments

AI-57401

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/16/2016 02:49 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Nick Perez Started On: 11/16/2016 02:45 PM

Final Approval Date: 11/18/2016

DATE: November 16, 2016

2016
Transfer

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Pct. 4

ACCOUNT NUMBER: 6-1200-431-00-124-007-0-XXX

Contact Person: Nick Perez **Ph#:** (956) 383-3112

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	PCT4 RD MAINT-OTHER	753	PCT4 RD MAINT-FURNITURE & FIXTURES	$ 2,747.68
890	PCT4 RD MAINT-OTHER	660	PCT4 RD MAINT-FURN & EQUIP CNTRLD	$ 1,000.00
			TOTAL	$ 3,747.68

REASON:
Tranfer is needed to cover furniture purchase for Pct. 4 Admin office.

Joseph Palacios

DEPARTMENT HEAD SIGNATURE

11/16/16

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57398 **2016 Intradept. (line item) Transfer** **3. L.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

2016 - Purchasing (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-18-160-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/17/16.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/16/2016 02:29 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Nielda Cavazos		Started On: 11/16/2016 02:17 PM
Final Approval Date: 11/18/2016		

DATE: **November 16, 2016**

DEPARTMENT HEAD: **Martha L. Salazar, CPPB**

DEPARTMENT NAME: **Purchasing**

ACCOUNT NUMBER: **6-1100-415-18-160-001-0**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
610	general supplies	532	wireless device	**$240.00**

$240.00

REASON: **new purchase order for remainder of year**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-57389 **2016 Intradept. (line item) Transfer** **3. M.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Health & Human Services Dept. / TB Elimination (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-00-340-011-6-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/16/2016

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/16/2016 09:39 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Mike Escaname		Started On: 11/16/2016 09:25 AM
Final Approval Date: 11/18/2016		

DATE: November 16, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: Eduardo Olivarez

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 6-1293-441-00-340-011-6-

Contact Person: Mike Escaname **Ph#:** 7210

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
581	TDH TB ELIM-TRAVEL-IN-COUNTY	550	TDH TB ELIM-PRINTING & BINDING	295.06
583	TDH TB ELIM-TRAVEL OUT OF COUNTY	550	TDH TB ELIM-PRINTING & BINDING	772.00
			TOTAL	**1,067.06**

REASON: ***To cover anticipated expenditure;***

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57393 **2016 Intradept. (line item) Transfer** **3. N.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2016 - Health & Human Services Dept. / T.B. Control (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1293-441-10-340-008-6-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Funds available as of 11/17/16.

Attachments

Sal Proj

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/16/2016 12:14 PM
Final Approval	Veronica Ortiz	11/18/2016 03:19 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Mike Escaname		Started On: 11/16/2016 11:31 AM
Final Approval Date: 11/18/2016		

The budgets in ALIO are made up of both grant and local match; Therefore, each category needs to be analyzed independently to arrive to the correct available balance in each account.

TB CONTROL FY 17

GRANT ENDING 08/31/2017

Projection of Salaries and Fringes for the remainder of the TB CONTROL FY 17 period ending 08/31/17

		*COST PER PAY PERIOD Grant Budget 80%	*COST PER PAY PERIOD Match Budget 20%	REMAINING PAY PERIODS	COST FOR REMAINING PDS Grant Budget 80%	COST FOR REMAINING PDS Match Budget 20%	BUDGET BALANCE Grant Budget 80%	BUDGET BALANCE Match Budget 20%	ANTICIPATED SURPLUS/DEFICIT Grant Budget 80%	ANTICIPATED SURPLUS/DEFICIT Match Budget 20%
Salaries-F/T	113	$ 16,267.12		21.9	$ 356,249.83		$ 378,207.98	$ -	$ 21,958.15	$ -
Sub-Total Pay		**$ 16,267.12**	**$ -**	**$ 21.90**	**$ 356,249.83**	**$ -**	**$ 378,207.98**	**$ -**	**$ 21,958.15**	**$ -**
Health Insurance	211	$ 2,957.64		20.9	$ 61,814.68		$ 62,213.62	$ -	$ 398.94	$ -
Life Insurance *	212	$ 32.98		11.9	$ 392.46		$ 397.40	$ -	$ 4.94	$ -
Fica	220	$ 1,244.43		21.9	$ 27,253.11		$ 29,160.86	$ -	$ 1,907.75	$ -
Retirement	230	$ 1,865.84		21.9	$ 40,861.86		$ 42,549.19	$ -	$ 1,687.33	$ -
Unemployment Comp	250	$ 81.33		21.9	$ 1,781.13		$ 1,892.42		$ 111.29	$ -
Worker's Comp	260	$ 145.71		21.9	$ 3,191.05		$ 3,585.62		$ 394.57	$ -
Sub-Fringes		**$ 6,327.93**	**$ -**	**$ 120.40**	**$ 135,294.28**	**$ -**	**$ 139,799.11**	**$ -**	**$ 4,504.83**	**$ -**
		$ 22,595.05	**$ -**	**$ 142.30**	**$ 491,544.11**	**$ -**	**$ 518,007.09**	**$ -**	**$ 26,462.98**	**$ -**

Slot G004 is vacant (will be deleted)

Pay Periods Remaining at 11/14/2016:	Work Period Covered	Pay Date	
1	10/31/2016 - 11/13/2016	11/23/2016	
2	11/14/2016 - 11/27/2016	12/9/2016	
3	11/28/2016 - 12/11/2016	12/22/2016	
4	12/12/2016 - 12/25/2016	1/6/2017	
5	12/26/2016 - 01/08/2017	1/20/2017	
6	01/09/2017 - 01/22/2017	2/3/2017	
7	01/23/2017 - 02/05/2017	2/17/2017	
8	02/06/2017 - 02/19/2017	3/3/2017	
9	02/20/2017 - 03/05/2017	3/17/2017	
10	03/06/2017 - 03/19/2017	3/31/2017	
11	03/20/2017 - 04/02/2017	4/14/2017	
12	04/03/2017 - 04/16/2017	4/28/2017	
13	04/17/2017 - 04/30/2017	5/12/2017	
14	05/01/2017 - 05/14/2017	5/26/2017	
15	05/15/2017 - 05/28/2017	6/9/2017	
16	05/29/2017 - 06/11/2017	6/23/2017	
17	06/12/2017 - 06/25/2017	7/7/2017	
18	06/26/2017 - 07/09//2017	7/21/2017	
19	07/10/2017 - 07/23/2017	8/4/2017	
20	07/24/2017 - 08/06/2017	8/18/2017	
21	08/07/2017 - 08/20/2017	9/1/2017	
	08/21/2017 - 08/31/2017	9/15/2017	9 days only

Prepared by :
Health Human Services Dept.
11/14/2016

DATE: November 18, 2016

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept of Budget & Mgmt for Health & Human Services

ACCOUNT NUMBER: 6-1293-441-10-340-008-6-XXX

2016
Transfer

AI - 57393

Contact Person: Miguel Martinez **Ph#:** 956-292-7025 Ext 5407

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
113	REG F/T EMPLOYEES	610	GENERAL SUPPLIES	11,000.00
113	REG F/T EMPLOYEES	660	FURN & EQUIP CNTLRD	6,000.00
113	REG F/T EMPLOYEES	751	MACHINERY & EQUIPMENT	1,000.00
113	REG F/T EMPLOYEES	753	FURNITURE & FIXTURES	2,000.00
			TOTAL	**20,000.00**

REASON: ***To cover anticipated expenditure; Surplus funds in obj. 113 due to vacancy in slot G004 thru 08/31/17***

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57385 **2016 Intradept. (line item) Transfer** **3. O.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Myra Montoya, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

2016- Hidalgo County Sheriff's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-280-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available for transfer as of 11/18/2016.

Attachments

LIT

Form Review

Inbox	**Reviewed By**	**Date**
Emilia Uriegas	Emilia Uriegas	11/15/2016 04:47 PM
Budget & Management	Veronica Ortiz	11/15/2016 04:52 PM
Final Approval	Veronica Ortiz	11/18/2016 04:36 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Myra Montoya Started On: 11/15/2016 04:42 PM

Final Approval Date: 11/18/2016

DATE: November 12, 2016

2016
Transfer

AI -

DEPARTMENT HEAD: J.E. "EDDIE" GUERRA

DEPARTMENT NAME: HIDALGO COUNTY SHERIFF'S OFFICE

ACCOUNT NUMBER: 6-1100-421-00-280-001-0-

Contact Person: MYRA MONTOYA **Ph#:** (956) 393-6024

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
540	ADVERTISING	584	REGISTRATION FEES	300.00
640	REFERENCE MATERIALS	584	REGISTRATION FEES	700.00
626	GASOLINE/FUEL	610	GENERAL SUPPLIES	30,000.00
			TOTAL	31,000.00

REASON: ***TRANSFER IS BEING REQUESTED TO COVER EXPENDITURE FOR TRAINING THAT WILL BE HELD IN THE BEGINNING OF 2017 AND IS REQUIRED TO BE PAID THIS YEAR AND TO COVER EXPENSES FOR AUTO PARTS FOR THE MONTH OF NOVEMBER AND DECEMBER.***

Emilia Mejia

DEPARTMENT HEAD SIGNATURE

11/18/16

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-57195 **2016 Intradept. (line item) Transfer** **3. P.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Nora Linda Cruz, TX. AGRILIFE EXT. SERVICES

Submitted By: Nora Linda Cruz, TX. AGRILIFE EXT. SERVICES

Department: TX. AGRILIFE EXT. SERVICES

Information

CAPTION

2016 - Texas A&M AgriLife Extension Service (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-461-00-380-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds are available as of November 17, 2016.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/15/2016 10:03 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Nora Linda Cruz		Started On: 11/02/2016 05:26 PM
Final Approval Date: 11/18/2016		

DATE: November 2, 2016

DEPARTMENT HEAD: Andrea Valdez

DEPARTMENT NAME: TEXAS A&M AGRILIFE EXTENSION SERVICE

ACCOUNT NUMBER: 6-1100-461-00-380-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
OC-610	General Supplies	OC-660	Furnishings & Equipment - Controlled	$985.62
			TOTAL	985.62

REASON: **To properly classify expenditures for chair dollies.**

Andrea Valdez

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-57366 **2016 Intradept. (line item) Transfer** **3. Q.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Mary Garcia, TAX OFFICE Submitted By: Mary Garcia, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

2016 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-415-15-140-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/16/2016

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/15/2016 03:24 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Mary Garcia Started On: 11/14/2016 02:04 PM

Final Approval Date: 11/18/2016

DATE: November 16, 2016

DEPARTMENT HEAD: Pablo (Paul) Villarreal Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 6-1100-415-15-140-001-0xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
751	MACHINERY & EQUIPMENT	520	INSURANCE	$4,438.00
751	MACHINERY & EQUIPMENT	336	COMPUTER SERVICES	$711.00
751	MACHINERY & EQUIPMENT	581	TRAVEL IN COUNTY	$4,500.00
			TOTAL	$9,649.00

REASON: **Appropriation of funds to cover the Public Officials Bond, increase for the Opex annual support fee and an unexpected Customer Service Training cost .**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-57363 **2016 Intradept. (line item) Transfer** **3. R.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Daisy Zarate, J.P. 3, 2 **Submitted By:** Daisy Zarate, J.P. 3, 2

Department: J.P. 3, 2

Information

CAPTION

2016 - J.P. Pct. 3 Pl 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 **ACCT. #:** 6-1100-412-00-066-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available for transfer as of 11/17/2016.

Attachments

NOV. 2016

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/14/2016 11:34 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Daisy Zarate		Started On: 11/14/2016 09:54 AM
Final Approval Date: 11/18/2016		

DATE: November 14, 2016

DEPARTMENT HEAD: Judge Marcos Luis Ochoa

DEPARTMENT NAME: Pct.3, Pl.2

ACCOUNT NUMBER: 6-1100-412-00-066-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	GENERAL SUPPLIES	583	TRAVEL OUT OF COUNTY	$ 280.00
584	REGISTRATION FEES	583	TRAVEL OUT OF COUNTY	$ 1,125.00
			TOTAL	$ 1,405.00

REASON: JUDGE MARCOS OCHOA NEEDS A TRAVEL REMBURSMENT AND IS REGISTERED TO ATTEND A 20HR SEMINAR IN DEC. 2016 HRS ARE COUNTED FOR NEXT YEAR

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-57412 **2016 Interdepartmental Transfers** **4. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Sandra Jara, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

County Wide Adm (1100):
Approval of interdepartmental transfer from Historical Museum (021) to Co Wide Adm - Contingency (002) in the amount of $90,000.00 to fund several pending county wide projects.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-4XX-XX-1X5-0XX-0-8XX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/17/2016

Attachments

Interdept. xfer

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/18/2016 11:45 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sandra Jara		Started On: 11/17/2016 10:19 AM
Final Approval Date: 11/18/2016		

DATE: November 17, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2016
Transfer
AI- 57412

DEPARTMENT NAME: Dept of Budget & Mgmt for -

ACCOUNT NUMBER: 6-1100-4XX-XX-1X5-0XX-0-8XX

CONTACT PERSON: Damaris San Miguel, Director, Budget Mgmt Div

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
6-1100-451-32-125-021-0- 843	HISTORICAL MUSEUM	AID TO NONGOVT AGENCY	(90,000.00)
TO			
6-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	90,000.00
	TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: **Transfer needed to fund pending county wide projects.**

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

____/____/____
DATE

ATTEST, COUNTY CLERK

AI-57426 **2016 Interdepartmental Transfers** **4. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Katia Garcia, HUMAN RESOURCES

Department: COMM. PCT. #1

Information

CAPTION

Pct. 1 CO's 2016 (1350):
Approval of 2016 interdepartmental transfer within Certificate of Obligations Series 2016 from program (216) to program (112) in the amount of $15,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1350-431-00-121-XXX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/17/16.

Attachments

Interdepartmental Transfer

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/17/2016 04:17 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Katia Garcia		Started On: 11/17/2016 04:00 PM
Final Approval Date: 11/18/2016		

DATE: November 17, 2016

DEPARTMENT HEAD: Commissioner A.C. Cuellar, Jr.

DEPARTMENT NAME: Hidalgo County Precinct No.1

ACCOUNT NUMBER: 6-1350-431-00-121-XXX-0-XXX

CONTACT PERSON: Katia Garcia **PHONE:** (956) 968-8733 Ext. 1022

2016
Interdepartmental Transfer

AI-57426

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
6-1350-431-00-121-216-0- 721	CO2016-PCT1 MILE 14½ N (M6W-M4W)	ROADS	(15,000.00)
TO:			
6-1350-431-00-121-112-0- 841	CO2016-PCT1 MILE 12 1/2 N (FM88-FM493)	AID TO GOVT AGENCY	15,000.00
TOTAL BUDGET INCREASE (DECREASE)			**15,000.00**

REASON: Transfer needed to cover anticipated expenditures for the Mile 12 1/2 N (FM88-FM493) road project.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

____/____/____
DATE

ATTEST, COUNTY CLERK

AI-57415 **2016 Interdepartmental Transfers** **4. C.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Sandra Jara, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Various Departments (1100):
Approval of 2016 interdepartmental transfer from Co. Wide Adm.-Contingency (002) to various departments in the total amount of $97,451.62 for several pending county wide projects.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-4XX-XX-XXX-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/18/2016, (pending AI # 57412 ,in which $90,000.00, will be transferred into Co. Wide Contingency account.)

Attachments

various

WO log

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/18/2016 11:45 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sandra Jara		Started On: 11/17/2016 11:01 AM
Final Approval Date: 11/18/2016		

DATE: November 17, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2016
Transfer
AI-57415

DEPARTMENT NAME: Dept of Budget & Mgmt for - Various Departments

ACCOUNT NUMBER: 6-1100-4XX-XX-XXX-0XX-0-XXX

CONTACT PERSON: Damaris San Miguel, Director, Budget Mgmt Div

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
6-1100-415-00-115-002-0-	899	CO WIDE ADM	CONTINGENCY	(97,451.62)
TO				
6-1100-419-40-220-050-0-	610	FACILITIES MGMT CO WIDE	GENERAL SUPPLIES	24,517.66
6-1100-419-40-220-050-0-	430	FACILITIES MGMT CO WIDE	REPAIR & MAINT	37,933.96
6-1100-415-15-140-001-0-	320	TAX OFFICE	PROFESSIONAL SERVICES	5,000.00
6-1100-421-00-080-003-0-	340	AUTOPSIES	TECHNICAL SERVICES	30,000.00
		TOTAL BUDGET INCREASE (DECREASE)		-

REASON: **Transfer needed to fund several facility management projects county wide (see attached log), a training for tax office and other future expenditures.**

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

HIDALGO COUNTY

Department Of Budget & Management

FACILITIES MANAGEMENT

Outstanding Work Orders

As of 11/15/2016

Project #1 - **Courthouse (4th Floor) Remodeling** - Requested by Executive Office (Stan)

Work Order Date:	Order / Quote #	Work Order No:	Vendor	Amount	Location	Description
10/7/2016	3122223	16-2794	Sherwin Williams	2,251.79	Courthouse - 4th floor	Paint Supplies
10/7/2016	01-1056560-00	16-2794	Matts Building Materials	354.46	Courthouse - 4th floor	Supplies needed to repair walls in offices.
10/7/2016	01-1057438-00	16-2794	Matts Building Materials	973.83	Courthouse - 4th floor	Supplies needed to repair suspended ceiling in west side.
10/7/2016	01-1057490-00	16-2794	Matts Building Materials	1,950.18	Courthouse - 4th floor	Supplies needed to repair suspended ceiling in east side.
10/7/2016	1037378	16-2794	VALMAC	895.69	Courthouse - 4th floor	Electrical material and ground wiring.
10/7/2016	29082969	16-2794	Johnson Supply	205.94	Courthouse - 4th floor	HVAC Material
10/7/2016	3152480	16-2816	Sherwin Williams	939.65	Courthouse - 4th floor	Materials needed for ceiling.
			SUB-TOTAL:	**$ 7,571.54**		

Order Date:	Order / Quote #	Work Order	Vendor	Amount	Location	Description
2/3/2016	01-1078529-00	16-0354	Matts Building Materials	661.83	Sa Juan CRC	Supplies for roof in garden area.

Order Date:	Order / Quote #	Work Order	Vendor	Amount	Location	Description
7/20/2016	H0516-37405	16-2005	Home Depot	71.28	JP 4-1 Charlie Espinosa	Cracks on walls/block.
7/20/2016	3185755	16-2005	Sherwin Williams	121.30	JP 4-1 Charlie Espinosa	Cracks on walls/block.
8/25/2016	14295	16-2342	REFCO	953.00	Facilities Mgmt. Office	Replacement of back door for carpentry shop (back door is safety hazard, need concrete slab)
10/4/2016	-	16-3057	O'Reilly Auto Parts	155.92	Mechanic Shop	Unit #62 - Oil change, filters replaced, trans. service.
10/7/2016	Q-26328	16-2796	Rio Grande Plbg Supply	90.97	John A. Peña SATF Facility	Material needed to fix broken shower faucet that will not stop leaking.
10/13/2016	B727039	16-2848	Ferguson, Enterprises, Inc	44.62	John A. Peña SATF Facility	2 broken shower heads need to be replaced.
10/21/2016	Q-26391	16-2916	Rio Grande Plbg Supply	33.90	Courthouse (1st floor)	Replacement of toilet seat.
10/21/2016	S005915585	16-2923	Crawford	184.40	Pct #3 Admin.	Replacement of exterior lighting (lights & ballasts) for building.
10/21/2016	1015657	16-2923	BUSH SUPPLY	920.07	Pct #3 Admin.	Replacement of exterior lighting (lights & ballasts) for building.
10/21/2016	1037415	16-2923	VALMAC	150.00	Pct #3 Admin.	Wall Capacitors for lighting.
10/25/2016	1037370	16-2953	VALMAC	66.56	Tax Office	To replace exterior lights, wallpack by the back door in south side.
10/26/2016	H0516-37255	16-2969	Home Depot	146.11	Highway Patrol Office	To replace several lights throughout TX DPS office (lamps & ballasts).
10/28/2016	1015658	16-2998	BUSH SUPPLY	44.36	Pharr Clinic (Hall Acres)	Exterior lighting in north side needs to be replaced.
11/1/2016	01-1068134-00	16-3021	Matts Building Materials	11,718.56	San Juan CRC	Materials needed to repair roof.
11/1/2016	5746158	16-3028	Insco Distribuiting, Inc.	136.43	San Carlos CRC	Thermostat and HVAC Material.

Order Date:	Order / Quote #	Work Order	Vendor	Amount	Location	Description
11/2/2016	-	16-3034	Hacienda Ford	309.12	Mechanic Shop	Unit #68 - Body mounts worn out/broken and need to be replaced.
11/3/2016	-	16-3049	O'Reilly Auto Parts	67.24	Mechanic Shop	Unit #46 - needs pads replaced and rotors turned.
11/4/2016	S005946860	16-3060	Crawford	66.70	Elsa Tax Office	Ballasts and lamps that need to be replaced in hallway.
11/4/2016	Q-26544	16-3061	Rio Grande Plbg Supply	51.02	Autolicense Dept. (Hall Acres)	Material needed to repair broken toilet.
11/7/2016	Q208332	16-3064	Johnstone Supply	27.48	County-Wide (Courthouse)	*No descrption on WO form* AC belt
11/7/2016	1037438	16-3069	VALMAC	39.00	JP 4-1 Charlie Espinosa	Light bulbs in several offices need to be replaced.
11/7/2016	1037440	16-3070	VALMAC	457.19	Elections Admin. Bldg.	Lights outside neel to be replaced.
11/8/2016	H0516-37408	16-3078	Home Depot	79.41	Fire Marshal's Office	Lights in reception area need replacing.
11/9/2016	4086069	16-3092	TRANE US	349.65	County-Wide (Courthouse)	Chemical inspection - cooling tower treatment.
10/11/2016	-	-	Herrcon	15,529.68	John A. Peña SATF Facility	Installation of computerized door hardware.
11/17/2016	16-3-112	-	Allied Fire Protection	22,404.28	Various Locations	Design, engineering and submittals for rooms in Purchasing, Auditor's Office, and tax office.
			SUB-TOTAL:	**$ 54,880.08**		

SUB-TOTAL - COURTHOUSE:	7,571.54
SUB-TOTAL - COUNTY-WIDE:	54,880.08
TOTAL:	**$ 62,451.62**

AI-57305 **2016 Interdepartmental Transfers** **4. D.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Sandra Jara, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 4 Sanitation (1100):
Approval of 2016 interdepartmental transfer from Co. Wide Admin., program 002, to Pct. 4 Sanitation, program 001, in the amount of $12,840.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-4XX-00-1XX-00X-0-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/09/2016

Attachments

sanitation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/10/2016 09:33 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sandra Jara		Started On: 11/09/2016 03:20 PM
Final Approval Date: 11/18/2016		

DATE: November 9, 2016

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2016
Transfer
AI-57305

DEPARTMENT NAME: Dept of Budget & Mgmt for - Pct. 4 Sanitation

ACCOUNT NUMBER: 6-1100-4XX-00-1XX-00X-0-421

CONTACT PERSON: Damaris San Miguel, Director, Budget Mgmt Div

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
6-1100-415-00-115-002-0- 421	CO WIDE ADM	DISPOSAL	(12,840.00)
TO			
6-1100-432-00-124-001-0- 421	PCT4 SANITATION	DISPOSAL	12,840.00
	TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: **Transfer needed to cover expenditures for the remainder of the year.**

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-57391 **Planning Department** **5. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Irma Castillo, PLANNING DEPT.

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)
2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

BACKGROUND

Fiscal Impact

Attachments

Pct 1 Cert Plat & Utility Status 11-22-16

Pct 2 & 4 Water Service Availability 11-22-16

Pct 3 Cert Plat & Utility Status 11-22-16

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/16/2016 10:20 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Irma Castillo		Started On: 11/16/2016 10:12 AM
Final Approval Date: 11/18/2016		

	PLANNING DEPT. PCT.#1 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	SPRING NGUYEN	1-14019
2.	RUBEN CAMPOS	1-14151
3.	JOAQUIN VAZQUEZ	1-14153
	COMM. COURT: November 22, 2016	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct (1) 2 3 4

Application No: 1-14019

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	**Temporary Service**	**Final Service**
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Spring Nguyen

Address: 23026 Oak Knoll Drive Monte Alto, TX 78538

Phone: (956) 330-6584

Water Supplier: North Alamo Water Supply

Utility Provider: [ ] M.V.E.C. [✓] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Oak Hill Ranch #2 Lot # 100,

on _____, 20_____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in **"yes"** or **"no"** in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 4-21-08);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Johanna Valles (Johanna Valles));

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Johanna Valles);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Johanna Valles);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Johanna Valles);

Johanna Valles

Planning Department Authorized Signature | **Hidalgo County Judge** | **Date**

ATTEST: _____

Hidalgo County Clerk | **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct (1) 2 3 4

Application No: 1-14619

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Spring Nguyen

Address: 23026 Oak Knoll drive
Monte Alto, TX 78538

Phone: 956-330-6584

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Oak Hill Ranch #2 Lot #100

STATUS OF PERSON OR ENTITY MAKING REQUEST:

___ Subdivider
✓ Owner of lot in subdivision
___ Resident of lot in a subdivision
___ Entity that provides utility service

Requesting Party (Signature) — Date: 11/14/2016

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

✓ Deed
___ Executory Contract
___ Lease
___ Rent Receipt
___ Affidavit
✓ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

11/14/2016
Date

Johanna Valdez
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-14019
Sep. 27, 2016

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

Prop ID# 727101

O0557-02-000-0100-00

[1] OWNER: TRAN, TUNG M.
NGUYEN, SPRING X.
1312 W. UNIVERSITY DR.
EDINBURG TX 78539
Telephone No. 330-6584

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING
[5] SIZE OF STRUCTURE: 4,815 Sq. Ft.

[6] USE OF BUILDING: REST. ZONE X-25

[7] LEGAL DESC./NAME OF SUBDIVISION
OAK HILL RANCH PH 2 LOT 100

LOCATION: 0 FM 88 & MILE 21

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: BRIC

[10] EST. COST OF CONST.: $280,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES ✓ NO

Special Conditions: No construction allowed over any easements.
MUST CUMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
SETBACKS FRONT:100' REAR:30' SIDE:20'
MIN. ELE. ABOVE TOP C.L OF ST. 18"

Leonel Najera — Prepared by — 9/27/2016 Date

Leonel Najera — Approved by — 9/16/2016 Date

Signature of Owner or Applicant — 9/27/2016 Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO Panel No. /Suffix: 0350C 480334 Pct: 0

Community No.:_____

Certification of Elevation Required: ____YES ____NO ____BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN 2498974

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Date: March 25, 2014

Grantor: Jack McClelland
Grantor's Mailing Address:
2614 West Freddy Gonzalez
Edinburg, Texas 78539

Grantee: Tung M. Tran and Spring Xuan Nguyen

Grantee's Phone Number: (956) 330-6589
Grantee's Mailing Address (including county):
1312 W. University Dr.
Edinburg, Texas 78539
Hidalgo County, Texas

Consideration: Ten Dollars and other valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, and the further consideration of a note of even date that is in the principal amount of Forty-Eight Thousand Dollars and No Cents ($48,000.00), and is executed by Grantee, payable to the order of Grantor (the "Purchase Note"). The Purchase Note is secured by a vendor's lien retained in this deed and by a deed of trust of even date to Alan D. Monroe, Trustee.

Property (including any improvements):

> Lot(s) 100, Oak Hill Ranch Phase II Subdivision, Hidalgo County, Texas, as shown by the map or plat thereof recorded in Volume 55, Pages 41-46, Map Records, Hidalgo County, Texas, reference to which is here made for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

1. Visible and apparent easements on or across the subject property;
2. Rights of parties in possession;
3. Easements, rights-of-way, and prescriptive rights, whether of record or not;
4. All recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property;
5. Rights of adjoining owners in any walls and fences situated on a common boundary;
6. Any discrepancies, conflicts, or shortages an area or boundary lines;
7. Any encroachments or overlapping of improvements;

8. All rights, obligations, and other matters emanating from and existing by reason of the creation, establishment, maintenance, and operation of any Water Improvement District, Irrigation District, or other applicable governmental district, agency, or authority;
9. Taxes for the current year and subsequent years, and subsequent assessments for prior years due to change in land usage or ownership;
10. The prior reservation or conveyance of all oil, gas, and other minerals previously reserved or conveyed by any parties having the right to do so;
11. All Easements, restrictions, set back lines, drainage swale requirements, and other matters shown on the plat of Oak Hill Ranch Phase II Subdivision, as shown on the plat thereof, recorded in Volume 55, Pages 41- 46, Map records of Hidalgo County, Texas;
12. Subdivision Restrictions filed for record under in the Office of the County Clerk of Hidalgo County, Texas under clerk's document number 1882643;
13. A lien securing a promissory note (the "Prior Note"), dated December 19, 2007, payable to the order of First National Bank which is described in and secured by a Deed of Trust filed for record in the Office of the County Clerk of Hidalgo County, Texas under Clerk's Document Number 1839107. Grantor shall be obligated to obtain a release of the Property from all liens and security interests securing the Prior Note within 30 days of the date Grantee makes final payment on the Purchase Note.

SAVE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, all oil, gas, and other minerals in, on, or under, or that may be produced from the Property, together with the right of ingress and egress at all times for the purpose of mining, drilling, exploring, operating, and developing said Property for oil, gas, and/or other minerals and removing the same therefrom.

If this interest is subject to an existing Lease for oil and gas, or oil, gas and other minerals, Grantor is entitled to receive the royalties and other benefits that are associated with the interest and payable under the Lease.

SAVE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, (to the fullest extent permitted by law) all water rights and rights to water (whether riparian, appropriative or otherwise) presently appended or annexed to said property.

Grantor, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, when the claim is by, through, or under Grantor, but not otherwise.

By the acceptance of this Deed, Grantee is taking the Property "as is", "where is" and "with all faults", and without any representations or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (i) the physical condition of the property or any element thereof, including, without limitation, warranties related to suitability for habitation, merchantability or fitness for a particular

purpose; (ii) the nature or quality of construction, structural design and engineering of any improvements; (iii) the quality of the labor and materials included in any improvements; (iv) the soil conditions; drainage or other conditions existing at the property with respect to any particular purpose, developmental potential or otherwise; (v) all warranties created by any affirmation of fact or promise or by any description of the property; and (vi) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

The vendor's lien against and superior title to the property are retained until the Purchase Note is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

Jack McClelland

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 25 day of March, 2014, by Jack McClelland.

Notary Public, State of Texas

ROBERTO CASTILLA
Notary Public
State of Texas
My Comm. Exp. 06-23-2016

AFTER RECORDING RETURN TO:

Jack McClelland
2614 West Freddy Gonzalez
Edinburg, Texas 78539

Software by ReMerge-It, LLC
(956) 630-9401
Sales@ReMerge-It.com

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct (1) 2 3 4

Application No: 1-14151

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Ruben Campos

Address: 3301 Kingsborough
Mcallen Tx
78504

Phone: (956)432-1176

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Water Supplier: North Alamo Water

Utility Provider: [ ]M.V.E.C. [✓] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Oak Hill Ranch #2 Lot# 112,

on_____, 20_____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in **"yes"** or **"no"** in each blank

YES A plat has been prepared;

YES A plat has been reviewed and approved by the Commissioners Court; (Date approved 4-21-08);

YES water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Johanna Valley);

NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (Johanna Vallejo) (verified by Johanna Valley);

YES individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Johanna Valley);

YES electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Johanna Valley);

Johanna Valley
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST:

Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
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Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct (1) 2 3 4

Application No: I-14151

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Ruben Campos

Address: 3301 Kingsborough
Mcallen, TX 78504

Phone: (956) 432-1176

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Oak Hill Ranch #2 Lot# 117

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Ruben Campos
Requesting Party (Signature)

11/15/16
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) Permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

11/15/16
Date

Johanna Valdez
County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-14151
Nov. 15, 2016

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

O0557-02-000-0112-00

[1] OWNER: CAMPOS, RUBEN

3301 KINGSBOROUGH
MCALLEN, TEXAS 78504
Telephone No. 432-1176

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 4,338 Sq. Ft.

[6] USE OF BUILDING: NEW RES ZONE X-25

[7] LEGAL DESC./NAME OF SUBDIVISION
OAK HILL RANCH #2 LOT #112

LOCATION: 0 FM 88 & MILE 20

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: BLOC

[10] EST. COST OF CONST.: $90,000

[11] SPECIAL FLOOD HAZARD AREA: ___ YES ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ COUNTY SETBACKS FRONT 100'
SIDES 20' CORNER SIDES 30' REAR 15'

Johana Valles — Prepared by — 11/15/2016 Date

Leonel Najera — Approved by — 11/8/2016 Date

Ruben Campos — Signature of Owner or Applicant — 11/15/16 Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO 0350C
Panel No. /Suffix:_____ Pct: 1

Community No.: 480334

Certification of Elevation
Required: ____ YES ✓ ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SPECIAL WARRANTY DEED

2662150

Date: October 23, 2015

Grantor: Jack McClelland
Grantor's Mailing Address:
2614 W. Freddy Gonzalez
Edinburg, Texas 78539

Grantee: Ruben Campos Diaz

Grantee's Mailing Address (including county):
3613 Loyola Ave.
McAllen, Texas 78504
Hidalgo County, Texas

Consideration: Ten Dollars and other valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged.

Property (including any improvements):

Lot(s) 112, Oak Hill Ranch Subdivision Phase 2, as shown by the map or plat thereof filed for record in Volume 55, Pages 41-46 of the Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

1. Visible and apparent easements on or across the subject property;
2. Rights of parties in possession;
3. Easements, rights-of-way, and prescriptive rights, whether of record or not;
4. All recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property;
5. Rights of adjoining owners in any walls and fences situated on a common boundary;
6. Any discrepancies, conflicts, or shortages an area or boundary lines;
7. Any encroachments or overlapping of improvements;
8. All rights, obligations, and other matters emanating from and existing by reason of the creation, establishment, maintenance, and operation of any Water Improvement District, Irrigation District, or other applicable governmental district, agency, or authority;
9. Taxes for the current year and subsequent years, and subsequent assessments for prior years due to change in land usage or ownership;
10. The prior reservation or conveyance of all oil, gas, and other minerals previously reserved or conveyed by any parties having the right to do so;
11. All Easements, restrictions, set back lines, drainage swale requirements, and other matters shown on the plat of Oak Hill Ranch Subdivision, Phase 2, as shown on the plat thereof, filed for record in the Office of the County Clerk of Hidalgo County, Texas under Clerk's File Number 1362204; and
12. Subdivision Restrictions filed for record in the Office of the County Clerk of Hidalgo County, Texas affecting the subject property.

SAVE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, all oil, gas, and other minerals in, on, or under, or that may be produced from the Property, together with the right of ingress and egress at all times for the purpose of mining, drilling, exploring, operating, and developing said Property for oil, gas, and/or other minerals and removing the same therefrom.

SAVE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, (to the fullest extent permitted by law) all water rights and rights to water (whether riparian, appropriative or otherwise) presently appended or annexed to said property.

If the Property is subject to an existing Lease for oil and gas, or oil, gas and other minerals, Grantor is entitled to receive the royalties and other benefits that are associated with the Property and payable under the Lease.

Grantor, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, when the claim is by, through, or under Grantor, but not otherwise.

By the acceptance of this Deed, Grantee is taking the Property "as is", "where is" and "with all faults", and without any representations or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (i) the physical condition of the property or any element thereof, including, without limitation, warranties related to suitability for habitation, merchantability or fitness for a particular purpose; (ii) the nature or quality of construction, structural design and engineering of any improvements; (iii) the quality of the labor and materials included in any improvements; (iv) the soil conditions; drainage or other conditions existing at the property with respect to any particular purpose, developmental potential or otherwise; (v) all warranties created by any affirmation of fact or promise or by any description of the property; and (vi) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

When the context requires, singular nouns and pronouns include the plural.

Jack McClelland

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 23rd day of October, 2015, by Jack McClelland.

ESTELA R FLORES
Notary Public
State of Texas
My Comm. Exp. 10-31-2017

Notary Public, State of Texas

AFTER RECORDING RETURN TO:

Jack McClelland
2614 W. Freddy Gonzalez
Edinburg, Texas 78539

Software by ReMerge-It, LLC
(956) 630-9401
Sales@ReMerge-It.com

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct (1) 2 3 4

Application No: 1-14153

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Joaquin Vazquez

Address: 8100 Valverd Rd
Donna, Texas
78537

Phone: (956) 225-3883

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Water Supplier: North Alamo Water

Utility Provider: [ ] M.V.E.C. [✓] AEP

Account/ESI No.: N/A
[ ] Temporary Pole [✓] Permanent Service

regarding the land described as: Alve Lot # 19,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in **"yes"** or **"no"** in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 10-31-96);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Johanna Valley);

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Johanna Valley);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Johanna Valley);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Johanna Valley);

(Johanna Valley)

Johanna Valley
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 1-14153

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Joaquin Vazquez

Address: 8100 Valverde Rd
Donna, Texas 78537

Phone: (956) 225-3883

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Alve Wtf 19

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Joaquin Vazquez 11/15/2016
Requesting Party (Signature) Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

11/15/2016
Date

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-14153
Nov. 15, 2016

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

A4120-00-000-0019-00

[1] OWNER: VAZQUEZ, JOAQUIN
VAZQUEZ LAMBERTO
1104 EL SUZ ST
SAN JUAN, TEXAS 78516
Telephone No. 225-3883

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,837 Sq. Ft.

[6] USE OF BUILDING: NEW RES ZONE C-25

[7] LEGAL DESC./NAME OF SUBDIVISION
ALVE LOT 19

LOCATION: 0

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: BRIC

[10] EST. COST OF CONST.: $120,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES
____NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ COUNTY SETBACKS FRONT 25'
SIDES 10' CORNER 35' REAR 25'

Johanna Valley — Prepared by — 11/15/2016 — Date

Leonel Najera — Approved by — 11/9/2016 — Date

Signature of Owner or Applicant — 11/15/16 — Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO Panel No. /Suffix: 0425C Pct: 1

Community No.: 480334

Certification of Elevation Required: ____YES ✓ NO ____BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIERRA TITLE
STG/ZZ GF# 316392

General Warranty Deed

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

Date: **July 12, 2016**

Grantor: **FLORENTINO PATINA and wife, MARTHA PATINA**

Grantor's Mailing Address: **706 Crescent Dr.**
Grandview, Washington 98930-1518
Yakima County

Grantee: **(1) JOAQUIN ~~VAZQUES~~ VAZQUEZ DELGADO, a single man; and (2) LAMBERTO VAZQUEZ, a single man**

Grantee's Mailing Address: **(1) 1106 El Sauz St.**
San Juan, Texas 78589
Hidalgo County

(2) P.O. Box 2544
Ellicott City, Maryland 21041
Howard County

Consideration: TEN AND NO/100THS DOLLARS ($10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged

Property (including any improvements):
Lot 19, of Alve Subdivision, an Addition to the City of Donna, Hidalgo County, Texas, according to the Plat or Map thereof recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:
Subject To:

Restrictions filed for record in the Office of the County Clerk of Hidalgo County, Texas on October 14, 1999, under Clerk's File No. 814679, and as shown on map recorded in Volume 31 Page 168A, Map Records of Hidalgo County, Texas.

Right-of-Way Easement granted by C. R. Breckenridge, et al to Hidalgo County, by instrument dated February 23, 1950, recorded in Volume 655, Page 411, Deed Records of Hidalgo County, Texas.

Right-of-Way Easement granted by C. R. Breckenridge, et al to Hidalgo County, by instrument dated March 9, 1961, recorded in Volume 1001, Page 598, Deed Records of Hidalgo County, Texas.

Right-of-Way Easement granted by C. R. Breckenridge and wife Helen R. Breckenridge to North Alamo Water Supply Corporation by instrument dated May 19, 1978, recorded in Volume 1603, Page 233, Deed Records of Hidalgo County, Texas.

A twenty foot (20') Easement N.A.W.S.C. along the South side of subject property as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

Twenty foot (20') Easement N.A.W.S.C. along the South side of subject property as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

Ten foot (10.0') Utility easement along the East line of the subject land according to the Map or Plat thereof, filed for record in Volume 31, Page 168A, Map Records Hidalgo County, Texas.

Fifteen foot (15.0') Utility easement (North Alamo W.S.) along the West line of the subject land according to the Map or Plat thereof, filed for record in Volume 31, Page 168A, Map Records Hidalgo County, Texas.

Easements and Conditions as shown on the Map or Plat thereof, filed for record in Volume 31, Page 168A, Map Records Hidalgo County, Texas.

Easements, or claims of easements, which are not recorded in the public record.

A twenty five foot (25') Minimum Setback Line along the front of said property as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

A six foot (6') Minimum Setback Line along the sides of said property as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

A twenty five foot (25') Minimum Setback Line along the rear of said property as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

No building permitted over any easements and fill over or within any swale easements as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

No building shall be constructed over lot lines, easement or building setbacks as shown on plat recorded in Volume 31, Page 168A, Map Records of Hidalgo County, Texas.

Oil and Gas Lease dated April 12, 1951, from C. R. Breckenridge and wife, Helen R. Breckenridge to Union Production recorded in Volume 191, Page 100, Oil and Gas Lease Records of Hidalgo County, Texas.

All rights, titles and interests in and to all portions of the subject property lying within a drainage ditch, drainage pipe, drainage line, a canal or an irrigation line as may be claimed in fee by Hidalgo County Irrigation District No. 1.

Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the land

All ad valorem taxes for the year 2016 and all subsequent years.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

For the same Consideration, Grantor hereby grants, sells, conveys, assigns and delivers to Grantee, without covenant or warranty express or implied (whether under Section 5.023 of the Texas Property Code or otherwise), all right, title and interest, if any, of Grantor, as owner of the Property but not as owner of any other Property in and to (i) strips or gores, if any, between the Property and abutting properties (except to the extent, if any, that such strips or gores abut or provide access to other properties owned by Grantor), (ii) any land lying in or under the bed of any street, alley, road or right-of-way, opened or proposed, abutting or adjacent to the Property, (iii) any leases and rental agreements (whether written or verbal) that grant a possessory interest in or that otherwise grant rights with regard to the use of all or any portion of the Property, and (iv) any easements, rights of way, rights of ingress and egress or other interests in, on or to, any land, highway, street, road or avenue, open or proposed, in, on, across from, in front of, abutting, adjoining or otherwise appurtenant to the Property, as well as all other rights, privileges and appurtenances owned by Grantor and in any way related to the Property and other rights and interests of Grantor hereunder conveyed, but reserving and retaining unto Grantor, its successors and assigns, the nonexclusive and coextensive right to the use and benefit of the same for the benefit of any other properties owned by Seller to which such rights are appurtenant.

When the context requires, singular nouns and pronouns include the plural.

FLORENTINO PATINA

MARTHA PATINA

(Acknowledgment)

STATE OF WASHINGTON
COUNTY OF YAKIMA

This instrument was acknowledged before me on the 13th day of July, 2016, by **FLORENTINO PATINA.**

Notary Public, State of Washington

Notary Public
State of Washington
MARIA ANITA BENTLEY
My Appointment Expires Jul 21, 2017

(Acknowledgment)

STATE OF WASHINGTON
COUNTY OF YAKIMA

This instrument was acknowledged before me on the 13th day of July, 2016, by **MARTHA PATINA.**

Notary Public, State of Washington

Notary Public
State of Washington
MARIA ANITA BENTLEY
My Appointment Expires Jul 21, 2017

AFTER RECORDING RETURN TO:
Joaquin Vazques Delgado and Lamberto Vazquez
1106 El Sauz St.
San Juan, Texas 78589

PREPARED IN THE LAW OFFICE OF:
JOHN ROBERT KING
3409 N. 10th, Suite 100
McAllen, Texas 78501
File No.: **GF#3167392;IQ/bm**

	PLANNING DEPT. PCTS 2 & 4 WATER SERVICE AVAILABILITY	
	APPLICANT	APPLICATION NO.
1.	Martin Peralez	4-15882
	COMM. COURT: NOVEMBER 22, 2016	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 4-15882

HIDALGO COUNTY
CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Upon the application of:

Name: Martin Peralez

Address: 4913 E. Texas Rd
Edinburg, Texas

Phone: 956-457-2397

	Temporary Service	Final Service
Approved by Environmental Health:		
	Authorized Signature	Authorized Signature
Inspection/Permit No:	light Only	
Date Approved:	11/10/16	/ /

Water Supplier: PA

Utility Provider: [ ] M.V.E.C. [✓] AEP

Account/ESI No.: 10032789412245928

[✓] Temporary Pole [ ] Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

Alamo Land & Sugar Co W86' - E172' - S508' 4ac. out of 2ac tract of land lot #15 Blk #64

TR 2 R/S Lot 15 E16.1AC BLK 64 1.0 AC ,

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on _____, 20____, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

The land was not subdivided after September 1, 1995, and water service is available within 750 feet of the land.

-OR-

The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.

Planning Department Authorized Signature | **Hidalgo County Judge** | **Date**

ATTEST: _____ _____
Hidalgo County Clerk | **Date**

PLANNING DEPARTMENT
County of Hidalgo

Rev. 06-03-15

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T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 3 4

Application No: 4-15882

AFFIDAVIT
TO APPLY TO THE COUNTY OF HIDALGO
FOR CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[*Note: To be eligible, the land must not have been subdivided after September 1, 1995.*]

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared

Martin Peralez,

Known to me [*or* proved to me in the oath of 10800209 ***or* through** Texas Driver License **(*description of federal or state government ID card with photograph and signature*)], who swore on oath that the following two statements are true:**

1. **"I am requesting utility service to the following described land:**

Alamo Land & Sugar Co. Lot # 15 Block # 64 1 ac out of 2.0 ac Tract of land ."

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. **"The land described above has been sold or conveyed to me."**

AND [*strike through the statement below that does not apply*]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

Martin Peralez (Signature)

SUBSCRIBED AND SWORN TO before me on Nov. 10, 2016, **to certify which, witnesses my hand and seal of office.**

LYNDA J. RIVERA
Notary Public, State of Texas
My Commission Expires
November 01, 2017

Lynda J. Rivera
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

4

XO/msm 92-000 III #13

2251 DOC# 279698

f 10

Prepared by the State Bar of Texas for use by lawyers only.
Revised 10-85.
©1985 by the State Bar of Texas

VOL 3319 PAGE 596

WARRANTY DEED

Date: August 24, 1992

Grantor: GUILLERMO PERALEZ and wife, JOSEFINA PERALEZ

Grantor's Mailing Address (including county): Route 5, Box 2526
Edinburg, Hidalgo County, Texas

Grantee: MARTIN PERALEZ, a single man

Grantee's Mailing Address (including county): Route 5, Box 2526
Edinburg, Hidalgo County, Texas

Consideration:
ONE AND NO/100THS DOLLARS ($1.00) and all the love and affection which Grantor holds for Grantee herein;

Property (including any improvements):
A tract of land containing 1.0 acre out of a 2.0 acre tract of land out of Lot 15, Block 64, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, Hidalgo County, Texas, and as per map recorded in Volume 1, Pages 24,25 & 26, of the Map Records of Hidalgo County, Texas, said tract being more particularly described by metes and bounds as follows: BEGINNING at a point in the South line of Lot 15 said point being N 81 deg. 28' 09" W, 86.0 feet from the Southeast corner of said Lot 15 for the Southeast corner of this tract; THENCE, N 81 deg. 28' 09" W 86.0 feet along the South line of Lot 15 to the Southwest corner of this tract; THENCE, N 8 deg. 31' 51" E, 508.0 feet and parallel to the East line of the Northwest corner of this tract; THENCE, S 81 deg. 28' 09" E 86.0 feet and parallel to the South line to the East line of Lot 15 for the Northeast corner of this tract; THENCE, S 8 deg. 31' 51" W 508.0 feet and parallel to the East line of Lot 15 to the PLACE OF BEGINNING said tract containing 1.0 acres more or less.

Reservations from and Exceptions to Conveyance and Warranty:

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

GUILLERMO PERALEZ

JOSEFINA PERALEZ

(Acknowledgment)

STATE OF TEXAS
COUNTY OF HIDALGO

This instrument was acknowledged before me on the 24th day of August, 19 92
by GUILLERMO PERALEZ and wife, JOSEFINA PERALEZ

AMALIA S. MARTINEZ
MY COMMISSION EXPIRES
March 3, 1993

Notary Public, State of Texas
Notary's name (printed):

Notary's commission expires:

(Corporate Acknowledgment)

STATE OF TEXAS
COUNTY OF

This instrument was acknowledged before me on the day of , 19
by
of
a corporation, on behalf of said corporation.

Notary Public, State of Texas
Notary's name (printed):

Notary's commission expires:

AFTER RECORDING RETURN TO:
PRESTIA & ORNELAS
P. O. BOX 876
EDINBURG, TEXAS 78540-0876

PREPARED IN THE LAW OFFICE OF:
PRESTIA & ORNELAS
P. O. BOX 876
EDINBURG, TEXAS 78540-0876

FILED FOR RECORD
DOC#27969 $10
09-01-1992 10:49:01
WILLIAM (BILLY) LEO
HIDALGO COUNTY

Chapter 232 Texas LGC Application

APPLICATION NO:
4-15882
Aug. 3, 2016

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

A1800-00-064-0015-21

[1] OWNER: PERALEZ, MARTIN

RR 12 BOX 1897
EDINBURG, TX 78541-9812
Telephone No.

[7] LEGAL DESC./NAME OF SUBDIVISION
ALAMO LAND & SUGAR CO W86'-E17
-S508' TR 2 R/S LOT 15 E16.1AC
LK 64 1.0AC

[2] CONTRACTOR: SELF

LOCATION: 0 C. CHAVEZ & ALAMO

[3] WATER SYSTEM: N AL

[8] SEWAGE: INSTA

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25- RESIDENTIAL NEW SINGLE DWELLING

[9] CONSTRUCTION TYPE: WOOD

[5] SIZE OF STRUCTURE: 858 Sq. Ft.

[10] EST. COST OF CONST.: $13,000

[6] USE OF BUILDING: RESD. ZONE-X

[11] SPECIAL FLOOD HAZARD AREA: ~~YES~~ ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
FRONT:40' BACK:15' SIDES:6'

Prepared by — Date: 8/3/16

Approved by: Guillermo Rodriguez — Date: 7/25/16

Signature of Owner or Applicant: Martin Peralez — Date: 8/3/16

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 480334 Pct: 0
Community No.: 0325 D

Certification of Elevation
Required: ____ YES ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

	PLANNING DEPT. PCT 3 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	RAUL LOPEZ SAENZ	3-17123
2.		
3.		
4.		
5.		
6.		
7.		
	COMM. COURT : NOVEMBER 22, 2016	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
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956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 (3) 4

Application No: 3-17/23
11/14/16

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Raul Lopez Saenz

Address: 7806 Villa Rama North Street Mission, TX 78572

Phone: (956) 432-1008

	Approved by Environmental Health:	Temporary Service	Final Service
		Authorized Signature	Authorized Signature
	Inspection/Permit No:		Sewer Connected
	Date Approved:	/ /	11/15/16

Water Supplier: Hidalgo MUD

Utility Provider: [ ] M.V.E.C. [✓] AEP

Account/ESI No.: 100-327-894-739-472-38

[✓] Temporary Pole [ ] Permanent Service

regarding the land described as: Villa-Rama Ph 2 Lot 28,

on _____, 20_____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in **"yes"** or **"no"** in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 5/7/96);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Sandra Cantu 11/15/16);

yes an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Richard Jerome 11/15/16);

no individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Ruben Reyna 11/15/16);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Sandra Cantu 11/15/16).

Sandra Cantu 11/14/16
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 06-03-15

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
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956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

T.J. Arredondo, CFM
Director of Planning

Precinct 1 2 (3) 4

Application No: 3-17123
11/14/16

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Raul Lopez Saenz

Address: 7806 Villa Rama North Street, Mission, TX

Phone: (956) 432-1008

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Villa Rama PH2 Lot 28

STATUS OF PERSON OR ENTITY MAKING REQUEST:

____ Subdivider
_✓_ Owner of lot in subdivision
____ Resident of lot in a subdivision
____ Entity that provides utility service

Raul Lopez
Requesting Party (Signature)

11/14/16
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

_✓_ Deed
____ Executory Contract
____ Lease
____ Rent Receipt
____ Affidavit
_✓_ Other (describe) copy of permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

11/16/16
Date

Sandra Cantu
County Official

Chapter 232 Texas LGC Application

APPLICATION NO: 3-17123
Nov. 14, 2016

COUNTY OF HIDALGO
PLANNING DEPARTMENT
PO DRAWER B EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

V3450-02-000-0028-00

[1] OWNER: SAENZ , RAUL LOPEZ
6105 CRIS DR

MISSION TX . 78574
Telephone No. 432-1008

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: OTHE

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
01-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,281 Sq. Ft.

[6] USE OF BUILDING: RES NEW HOUSE

[7] LEGAL DESC./NAME OF SUBDIVISION
VILLA-RAMA PH 2 LOT 28
ZONE C-01

LOCATION: 0 SHOWERS RD & OLD 83

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: BRIC

[10] EST. COST OF CONST.: $100,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES ___/__ NO

Special Conditions: No construction allowed over any easements.
F 20 R 15 S 6

Prepared by — Date: 11/14/16

Approved by — Date: 11/7/16

Signature of Owner or Applicant — Date: 11/14/16

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER _____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0400C Pct: 3

Community No.: 480334

Certification of Elevation Required: ____ YES ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Warranty Deed with Vendor's Lien

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

Date: November 1, 2016 to be effective November 2, 2016

Grantor: FRANCISCO CANTU and wife, ELSA CANTU

Grantor's Mailing Address: P.O. Box 309
Rio Grande City, Texas 78582
Starr County

Grantee: RAUL LOPEZ SAENZ, a married man

Grantee's Mailing Address: 6105 Chris Drive
Mission, Texas 78574
Hidalgo County

Consideration: TWENTY-TWO THOUSAND AND NO/100 DOLLARS ($22,000.00) which said sum represents the first draw on that certain note in the principal amount of ONE HUNDRED FORTY THOUSAND FIVE HUNDRED SEVENTY-ONE AND NO/100 DOLLARS ($140,571.00), of even date herewith, executed by Grantee to UNITED STATES OF AMERICA ACTING THROUGH THE RURAL HOUSING SERVICE OR SUCCESSOR AGENTY, UNITED STATES DEPARTMENT OF AGRICULTURE, Rural Housing Service, c/o Centralized Servicing Center, United States Dept. of Agriculture, P.O. Box 66889, St. Louis, Missouri 63166. The note is secured by a vendor's lien retained in favor of UNITED STATES OF AMERICA ACTING THROUGH THE RURAL HOUSING SERVICE OR SUCCESSOR AGENTY, UNITED STATES DEPARTMENT OF AGRICULTURE in this deed and by a Deed of Trust of even date from Grantee to FRANCISCO VALENTIN, JR., Trustee.

Property (including any improvements):
Lot 28, VILLA-RAMA PHASE II, an Addition to the City of Mission, Hidalgo County, Texas, according to the Plat or Map thereof recorded in Volume 26, Page 128B, Map Records of Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:
Subject To:

Restrictions recorded in Volume 2383, Page 293, Official Records of Hidalgo County, Texas and as set out on map recorded in Volume 26, Page 128B, Map Records of Hidalgo County, Texas.

Right-of-Way Easement awarded to Central Power and Light Company in certified copy of Judgment dated August 5, 1959, recorded in Volume 957, Page 378, Deed Records of Hidalgo County, Texas.

Agreement dated September 5, 1990 between Central Power and Light Company and Rick Martin, recorded in Volume 2992, Page 209, Official Records of Hidalgo County, Texas.

Right of way easement granted to Future Cable Vision, by instrument dated November 10, 2014, filed for record on November 18, 2014 in the Office of the County Clerk of Hidalgo County, Texas, under Clerk's Document No. 2564837.

A ten foot (10') utility easement along the rear line of the subject land according to the Map or Plat thereof, filed for record in Volume 26, Page 128B, Map Records, Hidalgo County, Texas.

UNITED STATES OF AMERICA ACTING THROUGH THE RURAL HOUSING SERVICE OR SUCCESSOR AGENTY, UNITED STATES DEPARTMENT OF AGRICULTURE, at the instance and request of the Grantee herein, having advanced and paid in cash to the Grantor herein that portion of the purchase price of the Property as is evidenced by the hereinbefore described $22,000.00 draw, the vendor's lien, together with the superior title to said Property, is retained for the benefit of UNITED STATES OF AMERICA ACTING THROUGH THE RURAL HOUSING SERVICE OR SUCCESSOR AGENTY, UNITED STATES DEPARTMENT OF AGRICULTURE and the same are hereby transferred and assigned to UNITED STATES OF AMERICA ACTING THROUGH THE RURAL HOUSING SERVICE OR SUCCESSOR AGENTY, UNITED STATES DEPARTMENT OF AGRICULTURE.

FRANCISCO CANTU

ELSA CANTU

(Acknowledgment)

STATE OF TEXAS
COUNTY OF

This instrument was acknowledged before me on the 1 day of November, 2016, by **FRANCISCO CANTU.**

(SEAL)

ISIDRO G. QUINTERO
Notary Public, State of Texas
My Comm. Exp 12-18-2018
NOTARY ID#: 12594413-9

Notary Public, State of Texas

(Acknowledgment)

STATE OF TEXAS
COUNTY OF

This instrument was acknowledged before me on the 1 day of November, 2016, by **ELSA CANTU.**

(SEAL)

ISIDRO G. QUINTERO
Notary Public, State of Texas
My Comm. Exp 12-18-2018
NOTARY ID#: 12594413-9

Notary Public, State of Texas

AFTER RECORDING RETURN TO:
Raul Lopez Saenz
6105 Chris Drive
Mission, Texas 78574

PREPARED IN THE LAW OFFICE OF:
JOHN ROBERT KING
3409 N. 10th, Suite 100
McAllen, Texas 78501
FileNo.:GF#3169407;IQ/la

AI-57251 **Monthly Fee Reports** **6. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Vanessa Gonzalez, DISTRICT CLERK

Submitted By: Vanessa Gonzalez, DISTRICT CLERK

Department: DISTRICT CLERK

Information

CAPTION

District Clerk Fee report for the month of October 2016 $502,983.26

BACKGROUND

Fiscal Impact

Attachments

October 2016 Monthly Fee Report

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/08/2016 09:54 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Vanessa Gonzalez Started On: 11/08/2016 09:06 AM

Final Approval Date: 11/18/2016

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 1 OF 3

FOR THE MONTH OF OCTOBER 2016

	# OF CASES				
DISTRICT COURT FEES (LGC 133.151(a)(1)&(a)(2))					
DIVORCE & FAMILY LAW CASES	# 245	Cases To Report	= $ 10,961.70		
PARTIAL PAYMENT				1100-207-20-000-051-0-000	$ 10,961.70
OTHER THAN DIVORCE/FAMILY	# 502	Cases To Report	= $ 24,523.57		
PARTIAL PAYMENT				1100-207-20-000-052-0-000	$ 24,523.57
INDIGENT LEGAL SERVICES (LGC 133.152 (a)(1)-(2))					
DIVORCE & FAMILY LAW CASES	# 311	Actions To Report	= $ 1,553.50		
PARTIAL PAYMENT					
OTHER THAN DIVORCE/FAMILY	# 583	Actions To Report	= $ 5,678.88		
PARTIAL PAYMENT				1100-207-20-000-050-0-000	$ 7,232.38
JUDICIAL SUPPORT FEE (LGC 133.154) @37.00AFTER 12/1/05	# 3	Cases To Report	= $ 121.47		
PARTIAL PAYMENT					
JUDICIAL SUPPORT FEE (LGC 133.154) @$42.00AFTER 1/1/08	# 743	Cases To Report	= $ 30,692.83		
PARTIAL PAYMENT				1100-207-20-000-055-0-000	$ 30,814.30
FAMILY PROTECTION FEE (GC 51.961) AFTER 6/15/07@$15.00				1100-341-10-090-011-0-000	$ 3,045.00

$50<=10, $75(11-25), $100(26-100), $125(101-500), $150(501-1000) $200>1000

CLERK COST (GC 51.317(b)(1)&(b-1))	$ 36,873.68		
OTHER CLERK COST (GC51.317-319)	$ 42,291.18	$ 79,164.86	
TIME PAYMENT (LGC 133.103) @$10.00		$ 1,505.27	
PHOTO & CERTIFIED COPIES (GC 51.318(b)(7)-(8))		$ 14,977.00	
OTHER FEES: REGISTRY ADMINISTRATION FEE (LGC 117.055)		$ 1,290.12	
REGISTRY ADMINISTRATION INTEREST (LGC 117.054)		$ 2,867.74	
NSF CHECK FEE (LGC 118.141)		$ 30.00	
STOP PAYMENT CHARGE (LGC 118.141 (b)(1)-(2))		$ -	
TOTAL CLERK'S FEES		1100-341-10-090-001-0-000	$ 99,634.99
INTEREST EARNED FOR THE MONTH OF OCTOBER 2016		1100-361-11-000-005-0-000	$ -
COURT FEES: DISTRICT ATTORNEY (CCP 102.008)		1100-341-10-090-007-0-000	$ 344.79
DISTRICT ATTORNEY BOND FORFEITURES COMMISSIONS (GC 41.005)		1100-341-10-090-008-0-000	$ 1,770.00
PROTECTIVE ORDER (D.A. FEES, FC 71.04) @$150.00		1100-341-10-000-003-0-000	$ -
TIME PAYMENT ADMINISTRATION OF JUSTICE (LGC 133.103) @$ 2.50		1100-341-10-090-002-0-000	$ 376.32
TIME PAYMENT (LGC 133.103) @ $12.50		1100-207-20-000-005-0-000	$ 1,881.58
LOCAL (CRIMINAL) TRANSACTION FEE (CCP 102.072)@$2.00		1100-341-10-090-003-0-000	$ 2,422.00
APPELLATE JUD. SYS. FUND (GC 22.2141) @$5.00		1100-207-20-000-001-0-000	$ 2,788.73
STATEWIDE E-FILING FEE (GC.51.851) 9/1/15 @ $30.00		1100-207-20-000-068-0-000	$ 23,460.91
MASTER COURT FEES (14.82gFC) @$7.00		1100-341-10-090-004-0-000	$ -
JURY FEES (CCP 102.004) 1/1/16 @ $40.00		1100-341-10-090-006-0-000	$ 9,149.83
PASSPORT EXECUTION FEE @$25.00		1100-341-10-090-013-0-000	$ 650.00
PASSPORT PHOTO FEE @$15.00		1100-341-10-090-014-0-000	$ 210.00
RECORDS ARCHIVE AND PRESERVATION FEE (GC 51.305) 8/01/09 @ $5.00		1100-341-10-090-015-0-000	$ 8,206.09
DOMESTIC RELATIONS OFFICE FEE (FC 203.005)		1100-341-10-090-016-0-000	$ 3,148.38
E-FILING TRANSACTION FEE (GC 72.031) 1/1/14 @ $2.00		1100-341-10-090-018-0-000	$ 12,718.00
TAX A/C SCOFFLAW FEE (TC 502.010 (f)) @ $20.00		1100-341-10-140-050-0-000	$ 1,955.86
SHERIFF FEES (CCP 102.011) $ 22,669.90			
SHERIFF FEES (HCSO) $ 3,398.26		1100-342-10-090-001-0-000	$ 26,068.16
CONSTABLE FEES(CCP 102.011) PCT. 1		1100-342-10-291-000-0-000	$ 2.43
PCT. 2		1100-342-10-292-000-0-000	$ 1,590.52
PCT. 3		1100-342-10-293-000-0-000	$ 4,659.36
PCT. 4		1100-342-10-294-000-0-000	$ 1,300.91
PCT. 5		1100-342-10-295-000-0-000	$ -
PUBLIC DEFENSE ATTY'S FEES (CCP 26.05)		1100-351-20-090-001-0-000	$ 12,814.89
FINES (LGC 113.004)		1200-351-10-090-000-0-000	$ 64,455.60
BOND FORFEITURES (CCP 22.16)		1200-352-10-090-001-0-000	$ 20,295.00
PRE-TRIAL DIVERSION PROGRAM FEES (CCP 102.0121 (a))		1225-341-10-080-000-0-000	$ 6,000.00
COURTHOUSE SECURITY FUND (291.008 LGC/102.017 CCP)		1241-341-10-090-001-0-000	$ 4,506.94
# _____ CIVIL FILINGS X $5.00 =	$ 3,644.10		
# _____ FELON. CONV.X $5.00 =	$ 862.84		
# _____ MISD.CONV. X $3.00 =	$ -		
COUNTY RECORDS PRESERVATION (GC 51.708)		1238-341-10-090-001-0-000	$ 7,205.60
COUNTY RECORDS MANAGEMENT & PRESERVATION (GC 51.317/ CCP 102.005)		1238-341-20-090-001-0-000	$ 8,441.55
# _____ CIVIL FILINGS X $5.00 =	$ 4,586.59		
# _____ CRIM CONV. X $22.50 =	$ 3,854.96		
DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION (GC 51.317 (b)(4))		1235-341-10-090-000-0-000	$ 5,133.80
# _____ CIVIL FILINGS X $5.00 =	$ 4,588.34		
# - CRIM FILINGS X $2.50 =	$ 545.46		
COURT REPORTER SERVICE FEE (GC 51.601) @$15.00		1239-341-10-090-001-0-000	$ 8,548.05
JUVENILE DELINQUENCY PREVENTION FUND (CCP 102.0171) @$5.00		1240-341-10-090-001-0-000	$ -
LAW LIBRARY FEES (LGC 323.023) @$30.00		1247-341-10-090-001-0-000	$ 19,786.29
OTHER COURT FEES:			
CRIMINAL CLERK FEE (CCP ART. 102.005)	$ 7,135.84		
LAW ENFORCEMENT LAB COSTS(CCP ART 42.12 SEC 11)	$ 140.00		
CRIME STOPPERS - ADULT PROBATION DEPT.	$ -		
MOTHERS AGAINST DRUNK DRIVING	$ 27.02		
WOMEN TOGETHER EMERGENCY SHELTER	$ -		
ESTRELLA'S HOUSE	$ -		
ATTORNEY AD-LITEM	$ -		
SUBTOTAL		$ 7,302.86	
LESS: LAW ENFORCEMENT LAB COSTS		$ (140.00)	
LESS: CRIME STOPPERS		$ -	
LESS: MOTHERS AGAINST DRUNK DRIVING		$ (27.02)	
LESS: WOMEN TOGETHER EMERGENCY SHELTER		$ -	
LESS: ESTRELLA'S HOUSE		$ -	
LESS: ATTORNEY AD-LITEM		$ -	
TOTAL OTHER COURT FEES		1100-341-10-090-005-0-000	$ 7,135.84

11/7/16

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 2 OF 3

FOR THE MONTH OF OCTOBER 2016

CONSOLIDATED COURT COST(LGC133.102)	1/1/04 A&B MISD@$83.00 MISD@$40.00 A&B MISD@40.00 MISD@$17.00	FEL@$133.00	1100-207-20-000-015-0-000	$ 22,603.96
CRIMINAL JUSTICE FEES (CCP 102.51)	PRIOR 8/31/97 FEL @ $20.00 MISD @ $10.00		1100-207-20-000-003-0-000	$ 17.75
BREATH ALCOHOL TESTING (CCP 102.016)	9/1/91-8/31/97 @$30.00		1100-207-20-000-006-0-000	$ -
COMPREHENSIVE REHABILITATION (CCP 102.81)	9/1/91-8/31/97 @$25.00		1100-207-20-000-008-0-000	$ 25.79
LAW ENFORCE EDUC. FUND(GC 415.082)	$3.50		1100-207-20-000-011-0-000	$ 1.40
CRIME STOPPERS (CCP 102.013) @ $2.00	9/1/89-8/31/97 @$2.00		1100-207-20-000-014-0-000	$ 1.77
ABUSED CHILDREN'S COUNSELING (CCP 37.072)			1100-207-20-000-016-0-000	$ -
JUVENILE CRIME & DELINQUENCY(CCP 102.075 (m))	9/1/97-8/31/01 @$0.25, 9/1/01-12/31/03 @$0.50		1100-207-20-000-007-0-000	$ 1.95
FUGITIVE APPREHENSION FUND (CCP 102.19)	9/1/97-12/31/03 @$5.00		1100-207-20-000-009-0-000	$ 25.42
CRIME VIC. COMP. FUND (CCP 56.55)	FEL @$45.00 MISD @$35.00		1100-207-20-000-017-0-000	$ 268.63
JUDICIAL&COURT PERSON. TRAINING (GC 56.001)	9/1/85-8/30/99 @$1.00, 8/31/99-12/31/03 @$2.00		1100-207-20-000-027-0-000	$ 11.04
CORRECTIONAL MGMT INST OF TX (CCP 102.075(n))	9/1/01-12/31/03 @ $0.50		1100-207-20-000-029-0-000	$ 0.84
STATE AGENCY ARREST FEES (CCP 102.011, LGC 133.104)				
DPS: @ $5.00 Arrest			1100-207-20-000-019-0-000	$ 346.90
TABC: @ $5.00 Arrest			1100-207-20-000-020-0-000	$ -
P& W: @ $5.00 Arrest			1100-207-20-000-021-0-000	$ -
DNA TESTING FEE (CCD 102.020,GC 411.1471(a)(1) or (a)(2) $250.00, GC 411.1471(a)(3) $50.00)			1100-207-20-000-030-0-000	$ 1,872.87
JUVENILE PROBATION DIVERSION FUND (FC ART 54.0411) @ $20.00			1100-207-20-000-033-0-000	$ -
JURY SERVICE FUND (SB 1704) @$4.00			1100-207-20-000-053-0-000	$ 674.03
JUDICIAL SUPPORT FEE - STATE -(LGC 133.105) @$3.40			1100-207-20-000-054-0-000	$ 883.91
JUDICIAL SUPPORT FEE - COUNTY -(LGC 133.105) @$0.60			1100-341-10-090-009-0-000	$ 100.61
STATE TRAFFIC FEE (TRC 542.4031)	AFTER 9/1/03 @$30.00		1100-207-20-000-035-0-000	$ -
NONDISCLOSURE FEE (GC 411.081(d)-(h)) # 3 cases	AFTER 9/1/03 @$28.00		1100-207-20-000-037-0-000	$ 84.00
EXPUNGEMENT OF OFFENSES FOR MINORS (CCP 102.006 AND GC103.021)	AFTER 1/1/06@$30.00		1100-341-10-090-010-0-000	$ -
DRUG COURT FEE-STATE (CCP 102.0178) AFTER 6/15/07			1100-207-20-000-058-0-000	$ 3,716.50
EMS TRAUMA FUND (CCP 102.0185 PC CHAP.49)	AFTER 1/1/04 @$100.00		1100-207-20-000-038-0-000	$ 2,181.80
INDIGENT DEFENSE REPRESENTATION FUND (LGC 133.107)	AFTER 1/1/08 @$ 2.00		1100-207-20-000-059-0-000	$ 314.00
DNA COMMUNITY SUPERVISION - DNA TESTING (CCP102.020)	AFTER 1/1/10 @ $34.00		1100-207-20-000-063-0-000	$ 2,674.19
DNA COMMUNITY SUPERVISION - JUVENILE - DNA TESTING (CCP 102.020)	AFTER 1/1/10 @$50.00		1100-207-20-000-064-0-000	$ -
COUNTY & DISTRICT COURT TECHNOLOGY FUND (CCP 102.0169)	AFTER 1/1/10@ $4.00		1255-341-10-090-000-0-000	$ 573.52
COUNTY CHILD ABUSE PREVENTION FUND (CCP 102.0186)	AFTER 1/1/06@$100.00		1234-341-10-090-000-0-000	$ 312.41
MENTAL HEALTH EXPERTS COMPENSATION			1100-360-00-000-000-0-000	$ -
RESTITUTION FEE / STATE (CCP 42.037)	AFTER 1/1/06 @$6.00			$ -
RESTITUTION FEE / COUNTY (CCP 42.037)	AFTER 1/1/06 @$6.00			$ -
FAILURE TO APPEAR - STATE (TRANS. CODE 706.006-.007)	AFTER 7/5/11 @$20.00		1100-207-20-000-066-0-000	$ 1,282.75
FAILURE TO APPEAR - DISTRICT CLERK (TRANS. CODE 706.006-.007)	AFTER 7/5/11 @$4.00		1100-341-10-090-017-0-000	$ 256.57
FAILURE TO APPEAR - OMNI BASE (TRANS. CODE 706.006-.007)	AFTER 7/5/11 @$6.00		1100-202-00-000-019-0-000	$ 384.79
E-FILING COST ON CONVICTION FEE (GC 102.0415) 9/1/13 @ $5.00			1100-207-20-000-071-0-000	$ 642.42
TEXAS HOME VISITING PROGRAM CONTRIBUTIONS @$5.00			1100-207-20-000-074-0-000	$ -
COURT FACILITIES FEE - DISTRICT CLERK (GC 51.711) 1/1/16 @ $20.00			1100-341-10-090-019-0-000	$ 12,051.43
DELINQUENT ATTORNEY FEE 1/1/2016			1100-202-00-000-004-0-000	$ 8,222.66
DUE TO GENERAL (95' COMPTROLLER AUDIT)			1100-360-00-000-000-0-000	$ 9.96
TOTAL FEES COLLECTED FOR PAYMENT TO COUNTY TREASURER			1100-227-30-000-019-0-000	$ 502,983.26
TOTAL CASH RECEIVED				$ 513,925.15
LESS: AMOUNT PAID TO COUNTY TREASURER		$ 502,983.26		
AMOUNT DUE TO COUNTY TREASURER		$ -		
AMOUNT OVERPAID TO COUNTY TREASURER		$ -		
OTHER DISBURSEMENTS		$ 6,454.66		
TOTAL DISBURSEMENTS				$ 509,437.92
NET AMOUNT AVILABLE FOR DEPOSIT TO CLERK'S FEE ACCOUNT				$ 4,487.23

PROOF:

AMOUNT RECEIVED:	$ 8,594.21
AMOUNT LIQ.:	$ (4,274.00)
CRIME STOPPERS (ADULT PROBATION):	$ -
LAW ENFORCEMENT LAB COSTS (DPS):	$ 140.00
MOTHERS AGAINST DRUNK DRIVING	$ 27.02
WOMEN TOGETHER EMERGENCY SHELTER	$ -
ESTRELLA'S HOUSE	$ -
ATTORNEY AD-LITEM	$ -
ADULT PROBATION:	$ -
SHORTAGE/OVERAGE	$ -
NET AMOUNT	$ 4,487.23

11/7/16

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 3 OF 3

FOR THE MONTH OF OCTOBER 2016

REMITTANCES TO COUNTY TREASURER:

	DATE	CHECK NUMBER	DATES OF REPORTS	AMOUNT	TREASURER REC #
CIVIL1)	10/14/16	47166	10/03/16 - 10/07/16	$ 83,041.67	203627
CIVIL2)	10/25/16	47193	10/10/16 - 10/14/16	$ 73,647.78	203901
CIVIL3)	10/27/16	47196	10/17/16 - 10/21/16	$ 87,876.99	203994 204279
CIVIL4)	11/07/16	47228	10/24/16 - 10/28/16	$ 68,800.98	-0-
CIVIL5)	11/03/16	47224	10/31/16 - 10/31/16	$ 31,695.00	-0- 204274
CIVIL6)		0	00/00/00 - 00/00/00	$ -	0
CIVIL7)		0	00/00/00 - 00/00/00	$ -	0
CIVIL8)		0	00/00/00 - 00/00/00	$ -	0
CIVIL9)		0	00/00/00 - 00/00/00	$ -	0
CRM1)	10/12/16	47164	10/03/16 - 10/05/16	$ 27,205.68	203486
CRM2)	10/13/16	47165	10/06/16 - 10/07/16	$ 10,586.60	203625
CRM3)	10/19/16	47173	10/10/16 - 10/12/16	$ 16,165.90	203629
CRM4)	10/19/16	47174	10/13/16 - 10/14/16	$ 10,776.60	203628
CRM5)	10/21/16	47192	10/17/16 - 10/19/16	$ 24,763.60	203903
CRM6)	10/26/16	47194	10/20/16 - 10/21/16	$ 15,050.60	203995 204277
CRM7)	10/31/16	47215	10/24/16 - 10/26/16	$ 29,965.30	-0- 204275
CRM8)	10/31/16	47217	10/27/16 - 10/28/16	$ 15,195.06	-0- 204273
CRM9)	11/02/16	47218	10/31/16 - 10/31/16	$ 6,211.50	-0-
CRM10)		0	00/00/00 - 00/00/00	$ -	0

TOTAL AMOUNT OF REMITTANCES $ 502,983.26

PREPARED BY: V. Arriaga 11/7/16
BOOKKEEPER DATE

REVIEWED BY: Norma D. [illegible] 11/7/16
ACCOUNTANT DATE

INTERNAL AUDITOR DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Laura Zuniga 11/07/2016
DISTRICT CLERK OR DESGINEE SIGNATURE DATE

THIS REPORT IS DUE IN THE COUNTY AUDITOR BEFORE THE FIFTH (5) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM RE-DC-014, 11/2013

AI-57380 **Executive Office** **7. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Rebecca Gomez, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of Right of Way Permits:
Sharyland Water Supply Corp.
1). Road Crossing (BORE): A 12" PVC waterline to be encased within a 20" steel casing to be located approximately 65 ft. West of the intersection of Depot Rd. and Chapin Rd.
2). Road Crossing (BORE): A 12" PVC waterline to be encased within a 20" steel casing to be located approximately 65 ft. North of the intersection of Depot Rd. and Chapin Rd.

BACKGROUND

Fiscal Impact

Attachments

Sharyland- ChapinDepotRds

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/16/2016 03:53 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Rebecca Gomez Started On: 11/15/2016 01:27 PM

Final Approval Date: 11/18/2016

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 22nd day of November, 2016 does by these presents **GRANT, GIVE AND RELINQUISH TO**:

SHARYLAND WATER SUPPLY CORP.

hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 12" inch /water/ gas/ sewer/ irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows**: ROAD CROSSING(BORE): A12" PVC WATERLINE TO BE ENCASED WITHIN A 20" STEEL CASING TO BE LOCATED APPROXIMATELY 65 FT. WEST OF THE INTERSECTION OF DEPOT RD. AND CHAPIN RD.

The granting, giving and authorizing of permission for the said aforenamed Permittee to so construct, reconstruct, lay and maintain a 12" line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.

2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.

3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.

4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.

5. Not withstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

REVISED NOVEMBER 2016

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 22nd day of November, 2016 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

SHARYLAND WATER SUPPLY CORP.

hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 12" inch /water/ gas/ sewer/ irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows**: ROAD CROSSING(BORE): A12" PVC WATERLINE TO BE ENCASED WITHIN A 20" STEEL CASING TO BE LOCATED APPROXIMATELY 65 FT. NORTH OF THE INTERSECTION OF DEPOT RD. AND CHAPIN RD.

The granting, giving and authorizing of permission for the said aforenamed Permittee to so construct, reconstruct, lay and maintain a 12" line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.

2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.

3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.

4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.

5. Not withstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-57375 **Executive Office** **7. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of 457 plan hardship withdrawal requests for employee #148598 & 160184

BACKGROUND

Fiscal Impact

Attachments

FORM
form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/15/2016 08:57 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Monica Badillo Started On: 11/14/2016 04:30 PM

Final Approval Date: 11/18/2016

SIMPKINS & ASSOCIATES
HARDSHIP REQUEST NOTIFICATION

Please print or type.
Plan Name 457 Plan Employer # 148598

Participant [redacted]

Address [redacted]

Social Sec [redacted]

SECTION [redacted]

I understan [redacted] he
the withdra [redacted] er
distributions [redacted]
me under t [redacted]
taxable as ordinary income in the calendar year in which I receive it. In addition, a 10% penalty tax will apply unless I am at least 59-1/2 years of age or I use the funds withdrawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

( ) Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
( ) Purchase (excluding mortgage payments) of my principal residence.
(✓) Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
( ) The need to prevent eviction from or mortgage foreclosure on my primary residence.
( ) Funeral or burial expenses for my parent, spouse, child or dependent.
( ) Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested $ 395.20 Year-to-date deferrals _____

Total amount deferred since you initially joined the plan $ _____

Have you ever taken a hardship before? _____ If so what was the amount taken $ _____

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE X _____ Date 11-14-2016

SECTION II – Authorized Plan Representative

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

AUTHORIZED PLAN REPRESENTATIVE X _____ Date _____

SECTION III – Distribution Procedure

- Determine if distribution request complies with all provisions of your plan documents and policies.
- S&A will help facilitate the check as requested above.

Fax request to:
Simpkins & Associates
(972) 980-7133

Ce 11/28/16

SIMPKINS & ASSOCIATES
HARDSHIP REQUEST NOTIFICATION

Please print or type.
Plan Name 457 Plan Employee # 160184

Participant Name [redacted]

Address 90[redacted] Apt. [redacted]78572

Social Security No. 56[redacted] e Phone [redacted]

SECTION I – Hardship

I understand that this withdr[redacted]ancial hard[redacted]t of the withdrawal is necessar[redacted]financial n[redacted]all distributions, other than this[redacted]and all othe[redacted]to me under the Plan, as wel[redacted]Company.[redacted]be taxable as ordinary income in the calendar [redacted]ive it. In addition, a 10% penalty [redacted]ply unless I am at least 59-1/2 years of age or I use the funds withdrawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

( ) Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
( ) Purchase (excluding mortgage payments) of my principal residence.
(√) Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
( ) The need to prevent eviction from or mortgage foreclosure on my primary residence.
( ) Funeral or burial expenses for my parent, spouse, child or dependent.
( ) Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested $ 789.00 Year-to-date deferrals _____

Total amount deferred since you initially joined the plan $ _____

Have you ever taken a hardship before? Yes If so what was the amount taken $ _____

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE X Robert Sabga Date 11-15-16

SECTION II – Authorized Plan Representative

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

AUTHORIZED PLAN REPRESENTATIVE X _____ Date _____

SECTION III – Distribution Procedure

- Determine if distribution request complies with all provisions of your plan documents and policies.
- S&A will help facilitate the check as requested above.

Fax request to:
Simpkins & Associates
(972) 980-7133

AI-57307 **Tax Refunds** **8. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Belinda Rios, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

ACCOUNT NUMBER	PAYER	AMOUNT
L6228.00.000.0009.00	CORELOGIC	$2,789.68

BACKGROUND

Fiscal Impact

Attachments

ComCourt11222016-OP(2)

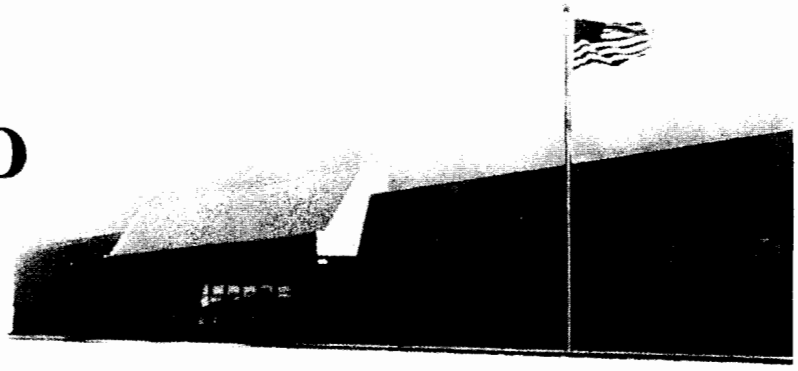
Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/09/2016 04:06 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Belinda Rios		Started On: 11/09/2016 03:39 PM
Final Approval Date: 11/18/2016		

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

November 9, 2016

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

Our office has determined that the attached application(s) for a tax refund over $2,500.00 dollars is(are) erroneous and/or excessive. The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as required by Property Tax Code Section 31.11, Refunds of Overpayments or Erroneous Payments.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., PCC

HIDALGO COUNTY ASSESSOR & COLL. OF TEXAS

sp

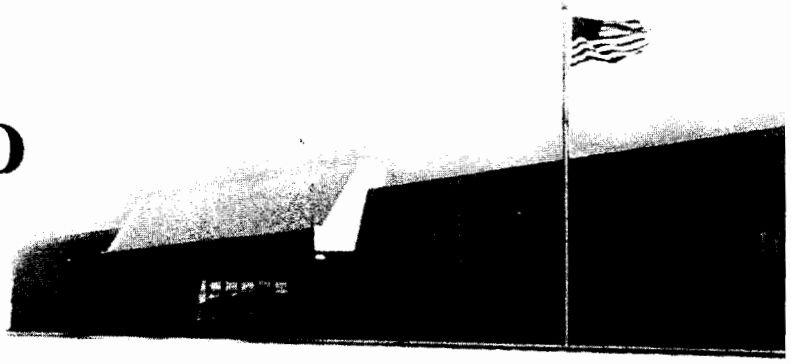
Enclosure

THE COUNTY OF HIDALGO STATE OF TEXAS

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
L6228.00.000.0009.00	CORELOGIC	$2,789.68

PABLO (PAUL) VILLARREAL JR., PCC
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178 **Email Address:** REFUNDS.TAX@HIDALGOCOUNTYTAX.ORG
Phone No.: (956) 318-2157
Fax No.: 956-318-2733

061015008

Print Date: 05/19/2016

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11/4/16
11/8/16

FINAL NOTICE

RECEIVED
MAY 20 2016
OCT 03 2016
Hidalgo County Tax Office
Collections Department

CORELOGIC
1 CORELOGIC DR
WESTERN REGION SERVICE CENTER - DFW4-5
WESTLAKE , TX 76262

Account Number
L6228-00-000-0009-00
HCAD No. 648873

Legal Description of the Property
LOS LAURELES LOT 9 - AMENDED
1005 W DENISE DR
OWNER: GARZA LAURA L

2014 OVERAGE AMOUNT $2,789.68

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 33: CITY OF PHARR, 43: PHARR,SAN JUAN,ALAMO ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

Loan #: 1100619500

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing. Notarized Affidavit required on refunds over $500.00

Step 1: Identify the Payer requesting the refund if different than shown above	Name: Chase / Corelogic	Relationship to Property Owner: Mortgage Company
	Mailing Address: P.O.Box 961227	Daytime Telephone Number: 817-699-2022
	City, State, Zip Code	Email Address: dsentt@Corelogic.com
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2014 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	X Overpaid the account	
	Duplicate payment	
	Paid in error (explain)	
Step 4: Provide payment information Attach copies of cancelled checks only if refund is over $500.00	Total amount paid by this taxpayer	18,913.93
	Total tax, penalty, and interest amount owed for the year	16124.25
	Amount of refund claimed	2789.68
Step 5: How should the refund be processed?	Mail to Property Owner	
	S Mail to Payer at address in Step 1	
	Transfer this amount to account	For tax year
	Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE	Date of application 9-23-16
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	☑ Approved ☐ Denied By:	Date: 11/8/16
TAX OFFICE USE ONLY:	☑ Approved ☐ Denied By: Paul Villarreal	Date: 10/05/16

This application must be completed, signed, and submitted with supporting documentation to be valid.

46v1.19 10/6/16

AI-57310 **Tax Refunds** **8. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Sylvia Perez, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

ACCOUNT NUMBER	PAYER	AMOUNT
A6590.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,831.94
B2950.00.000.0002.05	WALGREENS FAMILY OF COMPANIES	$3,583.48
C2255.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$6,845.45
L5545.00.000.0002.00	WALGREENS FAMILY OF COMPANIES	$13,374.71
S1184.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,108.94
S2640.00.000.001A.00	WALGREENS FAMILY OF COMPANIES	$4,084.03
S2695.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,904.40
T2100.00.241.0006.01	INTERNATIONAL PAPER	$13,246.84
W0280.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,517.72
W0282.00.001.0001.00	WALGREENS FAMILY OF COMPANIES	$2,899.92

BACKGROUND

Fiscal Impact

Attachments

ComCourt11222016-CO

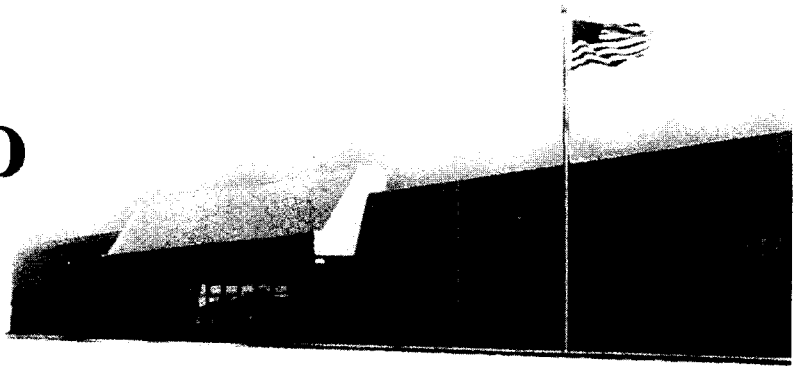
Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/09/2016 04:25 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sylvia Perez		Started On: 11/09/2016 04:10 PM
Final Approval Date: 11/18/2016		

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Nov 9, 2016

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

The Hidalgo County District Court has ordered a correction to the tax roll as allowed by Property Tax Code Section 42.43. This correction decreased the tax liability of the property owner(s). Since taxes had been previously paid, our office determined that the tax roll correction resulted in a tax refund over $2,500.00 dollars due to the taxpayer(s). The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as recommended by the County Auditor.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., PCC

HIDALGO COUNTY ASSESSOR & COLL. OF TEXAS

sp

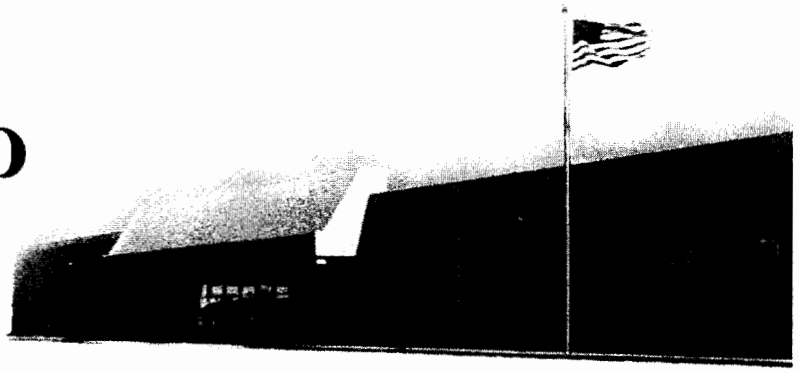
Enclosure

THE STATE OF TEXAS COUNTY OF HIDALGO

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
A6590.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,831.94
B2950.00.000.0002.05	WALGREENS FAMILY OF COMPANIES	$3,583.48
C2255.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$6,845.45
L5545.00.000.0002.00	WALGREENS FAMILY OF COMPANIES	$13,374.71
S1184.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$3,108.94
S2640.00.000.001A.00	WALGREENS FAMILY OF COMPANIES	$4,084.03
S2695.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,904.40
T2100.00.241.0006.01	INTERNATIONAL PAPER	$13,246.84
W0280.00.000.0001.00	WALGREENS FAMILY OF COMPANIES	$2,517.72
W0282.00.001.0001.00	WALGREENS FAMILY OF COMPANIES	$2,899.92

2804 S. Bus. Hwy 281 • Edinburg, Texas 78539

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
SHAMROCK ADVENTURE V LTD #3623 (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
PO BOX 1159

City, town or post office, state, ZIP code
DEERFIELD, IL 60015-6002

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): AVALON SQUARE LOT 1

Step 2: Describe the property

5528 N 10TH STREET

Address or location of property:

544176

Account number of property: A6590.00.000.0001.00 OR Tax receipt number: 31065368

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 32,872.14	$ 3,831.94
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 3,831.94

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16

sign here ➡ Authorized official — Date 11/8/16

sign here ➡ Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
WALGREEN CO (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
104 WILMOT RD

City, town or post office, state, ZIP code	Phone *(area code and number)*
DEERFIELD, IL 60015-5121	

Legal description (or attach copy of the tax bill or tax receipt): BIG ORANGE ALL LOTS 2-4

Step 2: Describe the property

1.35 AC NET

Address or location of property:

675109

Account number of property: B2950.00.000.0002.05

Tax receipt number: OR 31065230

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 40,068.69	$ 3,583.48
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 3,583.48

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature | Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16

sign here — Authorized officer | Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* | Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name SHAMROCK ADVENTURE LXXXIII LTD (PD BY: WALGREENS FAMILY OF COMPANIES)	
Present mailing address *(number and street)* PO BOX 901	
City, town or post office, state, ZIP code DEERFIELD, IL 60015-0901	Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): CASSIE MCCLURE LOT 1

Step 2: Describe the property

LOT 1

Address or location of property: 101 W. FERGUSON

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-3-16

816175

Account number of property:

C2255.00.000.0001.00

Tax receipt number:

OR 31065127

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 48,189.31	$ 6,845.45
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 6,845.45

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

sign here — Authorized Officer	Date
	11/8/16
sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11 Tax code)*	Date
Pablo (Paul) Villarreal Jr.	10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name	SHAMROCK ADVENTURE LXXX LTD (PD BY: WALGREENS FAMILY OF COMPANIES)
Present mailing address *(number and street)*	PO BOX 901
City, town or post office, state, ZIP code	DEERFIELD, IL 60015-0901
Phone *(area code and number)*	

Legal description (or attach copy of the tax bill or tax receipt): LORRAIN T. & GEORGIA E. BROWN LOT 2

Step 2: Describe the property

LOT 2

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16

Address or location of property: 524 S. CONWAY

815048

Account number of property: L5545.00.000.0002.00

Tax receipt number: OR 31064804

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 43,872.10	$ 13,374.71
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 13,374.71

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature | Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

sign here — Authorized officer | Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* | Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
SHAMROCK ADVENTURE LXIV LTD (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
PO BOX 1159

City, town or post office, state, ZIP code
DEERFIELD, IL 60015-6002

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): SAN SEBASTIAN LOT 1

Step 2: Describe the property

LOT 1

Address or location of property: 701 E. RIDGE RD.

686001

Account number of property: S1184.00.000.0001.00 OR Tax receipt number: 31072119

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/21 / 2016	$ 51,797.44	$ 3,108.94
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 3,108.94

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16

sign here — Authorized official — Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date

Pablo (Paul) Villarreal Jr. — 10-3146

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
AJS PROPERTIES LLC (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
110 E 40TH ST STE 802

City, town or post office, state, ZIP code
NEW YORK, NY 10016

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): SGARLATA LOT 1A

Step 2: Describe the property

2300 PECAN BLVD

Address or location of property:

519824

Account number of property:

S2640.00.000.001A.00

OR Tax receipt number: 31065475

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 27,874.67	$ 4,084.03
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 4,084.03

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature | Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16 & 11/8/16

sign here — Authorized official | Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* | Date 10-31-16 &

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
WALGREEN CO (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
104 WILMOT RD.

City, town or post office, state, ZIP code
DEERFIELD, IL 60015-5121

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): SHAMROCK ADVENTURE PALMHURST LOT 1

Step 2: Describe the property

LOT 1

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10.31.16

Address or location of property: 4305 N. CONWAY

710775

Account number of property:
S2695.00.000.0001.00

Tax receipt number:
OR 31158210

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/25 / 2016	$ 39,488.40	$ 2,904.40
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 2,904.40

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

sign here — Authorized officer

Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
EDINBURGH CONTAINERS (PD BY: INTERNATIONAL PAPER)

Present mailing address *(number and street)*
PO BOX 2118

City, town or post office, state, ZIP code
MEMPHIS, TN 38101-2118

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TEX-MEX SURVEY SE12.03AC EXC SE 0.39AC

Step 2: Describe the property

LOT 6 SEC 241

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-3-16

Address or location of property: 1501 N CLOSNER

295536

Account number of property:

Tax receipt number:

T2100.00.241.0006.01 OR 31794497

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/29 / 2016	$ 90,084.59	$ 13,246.84
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 13,246.84

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4396-15-E

DUE DATE DECEMBER 29, 2016

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

sign here — Authorized officer

Date 11/8/16

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here

Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
CORNERSTONE I LLC (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
PO BOX 1159

City, town or post office, state, ZIP code
DEERFIELD, IL 60015-6002

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): WALGREENS-BENCOR PLACE LOT 1

Step 2: Describe the property

1520 W FREDDY GONZALEZ DR

Address or location of property:

618482

Account number of property:

W0280.00.000.0001.00

Tax receipt number:

OR 310653346

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/20 / 2016	$ 40,238.07	$ 2,517.72
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 2,517.72

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 11-7-16

sign here — Authorized officer

Date 11/8/16

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Albert Paul Villarreal Jr.

Date 10-31-16

10/31/16

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
LWAG PALMVIEW LLC (PD BY: WALGREENS FAMILY OF COMPANIES)

Present mailing address *(number and street)*
345 PARK AVE FL 8

City, town or post office, state, ZIP code
NEW YORK, NY 10154-0017

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): WALGREENS-PALMVIEW LOT 1 BLK 1

Step 2: Describe the property

LOT 1 BLK 1

Address or location of property: 2008 W PALMA VISTA DR

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE 11-3-16

846834

Account number of property:

Tax receipt number:

W0282.00.001.0001.00 OR 31071016

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2015	01/21 / 2016	$ 44,833.62	$ 2,899.92
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$	$ 2,899.92

Taxpayer's reason for refund *(attach supporting documentation)*: COURT ORDER C-4754-15-A

DUE DATE JANUARY 02, 2017

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

sign here ➡ Authorized officer

Date 11/8/16

sign here ➡ Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date 10-31-16

10/21/16

AI-57248 **Tax Refunds** **8. C.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Sylvia Perez, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

ACCOUNT NUMBER	PAYER	AMOUNT
F4050.99.010.0000.20	DUCHARME, MCMILLEN & ASSOCIATES	$4,338.16

BACKGROUND

Fiscal Impact

Attachments

ComCourt11222016-OP

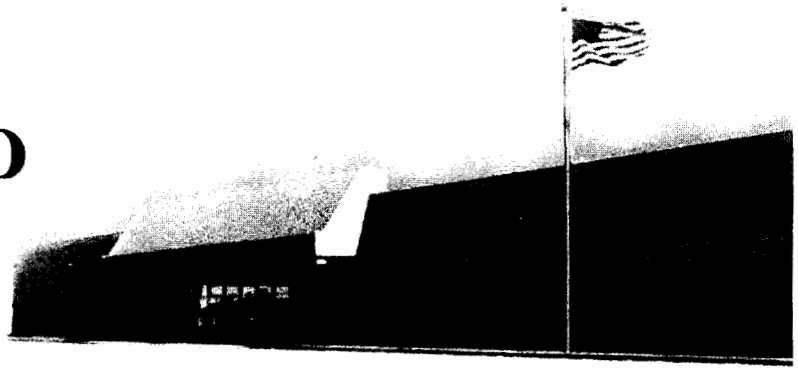
Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/08/2016 08:31 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sylvia Perez		Started On: 11/08/2016 08:09 AM
Final Approval Date: 11/18/2016		

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

November 7, 2016

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

Our office has determined that the attached application(s) for a tax refund over $2,500.00 dollars is(are) erroneous and/or excessive. The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as required by Property Tax Code Section 31.11, Refunds of Overpayments or Erroneous Payments.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., PCC

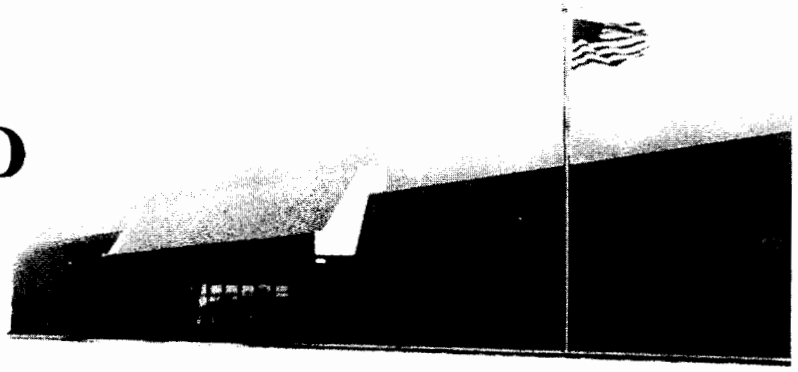
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Enclosure

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
F4050.99.010.0000.20	DUCHARME, MCMILLEN & ASSOCIATES	$4,338.16

PABLO (PAUL) VILLARREAL JR., PCC
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178 Email Address: REFUNDS.TAX@HIDALGOCOUNTYTAX.ORG
Phone No.: (956) 318-2157
Fax No.: 956-318-2733

RECEIVED
SEP 26 2016
Hidalgo County Tax Office
Collections Department

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10/11/2016

Print Date: 02/11/2016

SEP 20 2016

SECOND NOTICE

AUG 30 2016

DUCHARME MCMILLEN & ASSOCIATES
6610 MUTUAL DRIVE
FORT WAYNE , IN 46825

Account Number
F4050-99-010-0000-20
HCAD No. 668135

Legal Description of the Property
SUPPLIES INVENTORY FURNITURE FIXTURES & EQUIPMENT AT 2111 EAST HESTER SUITE A/NEW ACCT 2004

2111 E HESTER UNIT-A 78537

OWNER: PACKAGING CORPORATION OF AMERICA

2015 OVERAGE AMOUNT $4,338.16

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE, 56: DONNA ISD

Loan #:

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing. Notarized Affidavit required on refunds over $500.00

Step 1: Identify the Payer requesting the refund if different than shown above	Name c/o DMA Packaging Corp of America,	Relationship to Property Owner Agent
	Mailing Address P.O. Box 80615	Daytime Telephone Number 630-505-0000 x1634
	City, State, Zip Code Indianapolis, IN 46280	Email Address: dgalli@DMAinc.com
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2015 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	X Overpaid the account	
	Duplicate payment	
	Paid in error (explain)	
Step 4: Provide payment information Attach copies of cancelled checks only if refund is over $500.00	Total amount paid by this taxpayer	68,530.69
	Total tax, penalty, and interest amount owed for the year	
	Amount of refund claimed	
Step 5: How should the refund be processed?	Mail to Property Owner	
	X Mail to Payer at address in Step 1	
	Transfer this amount to account	For tax year
	Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE Amanda Hamm	Date of application 9/21/16
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	☑ Approved ☐ Denied By: [illegible]	Date: 11/3/16
TAX OFFICE USE ONLY:	☑ Approved ☐ Denied By: Paul Villarreal	Date: 9/29/16 CR

This application must be completed, signed, and submitted with supporting documentation to be valid.

46v1.19 9/30/16

AI-57406 **Budget and Management** **9. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Self-Insured (2202)
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of November 1-15, 2016 in the amount of $47,149.97 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

INVOICE
BY ORGANIZATION
CERTIFICATION

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/17/2016 09:12 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Angelica M. Tapia Started On: 11/17/2016 08:24 AM

Final Approval Date: 11/18/2016

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

November 16, 2016

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vasquez
Director of Risk Management

L HIDAL.WC1
Invoice Number: 99781

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for Losses Paid 11/1-11/15/16 (Check #525637-525766) are in accordance with our contract with HidalgoCounty Exhibit A, dated July 1st	47,149.97
TOTAL CURRENT CHARGES	$ 47,149.97
Previous Balance Due	$ 50,434.66
Total Balance Due	$ 97,584.63

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1041 to speak with Jessica Herrera or ext 1048 to speak with Annette Rivas

Custom Payment Total

Hildalgo County WC losses paid 11/1-11/15/16

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Headstart										
					Alternate Organization 1 Total:	49				5,997.55
Alternate Organization 1 : Hidalgo County										
					Alternate Organization 1 Total:	206				41,152.42
					Grand Total:	255				47,149.97

HIDALGO COUNTY DEPT. OF BUDGET & MANAGEMENT/EMPLOYEE BENEFITS DIVISION
CERTIFICATION OF WORKERS' COMP CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: November 1-15, 2016

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT has submitted to my office a request to reimburse the County's Claims Paying account in the amount of $ 47,149.97 .

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims on behalf of injured employees:

Losses Paid for Period: 11/1-15/16

(Check #525637-525766)

1).	Hidalgo County	$ 41,152.42
2).	Hidalgo County Head Start Program	$ 5,997.55
3).	Community Service Agency	$ -
4).	Drainage District No. 1	$ -
	TOTAL:	$ 47,149.97

Total Reimbursement requested by TRISTAR RISK MANAGEMENT:
Hidalgo County Department of Budget & Management/Employee Benefits Division is requesting approval of this payment on the Commissioner's Court Agenda of November 22, 2016 .

Initial amount advanced by Commissioners' Court to TRISTAR RISK MANAGEMENT to pay claims: $ 150,000.00

Balance left in the Hidalgo County Workers' Compensation Fund at Citizens Business Bank (estimate) $ 102,850.03

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure that:

* All the claimants are in fact employees of Hidalgo County, Hidalgo County Head Start Program, Community Service Agency and Drainage District No. 1.
* All fees to vendors are appropriate for the type of service provided.
* All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
* All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
* The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Citizens Business Bank in California) no later than the 10th day of the following month.

Flora Vazquez el — Employee Benefits Director

11-17-16 — Date

Budget Officer

11/17/16 — Date

Commissioners' Court Approval

Date

AI-57458 **Purchasing Department** **10. A.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Pct 4--Invoices-
Requesting approval of payment of Inv# 3057 submitted by B2Z Engineering ($44,906.40) in connection to WA#1-C-16-329-09-06-PO# 752619.

BACKGROUND

Inv# 3057-B2Z Engineering (WA1) C-16-329-09-06

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-007-0-334

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Inv#3057-B2Z Engineering -Pct 4

Form Review

Inbox	**Reviewed By**	**Date**
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Letty Saenz Started On: 11/18/2016 02:26 PM

Final Approval Date: 11/18/2016

B2Z ENGINEERING

INVOICE AMOUNT: $44,906.40



November 17, 2016

Hon. Joseph Palacios
Commissioner, Hidalgo County Pct. #4
1051 N. Doolittle Rd
Edinburg, Texas 78542

RE: Contract # 16-329-09-06 ~ Road and Bridge, CIP and Other Projects in General (On Call)
Work Authorization #1 ~ Emergency Response Plan of Action and San Carlos Communication Tower Mapping
PO #752619

Dear Commissioner Palacios:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of November 2016 on the subject referenced project.

The following is attached:

- Invoice No. 3057
- Affidavit and Waiver of Lien

The following is a narrative of the progress for this period.

TASK	% Complete
Overall Exhibit – Projects Plan of Action	
UPDATED: *B2Z has completed two (2) overall exhibits mapping and highlighting the adversely impacted areas within Pct #4. All maps and CD's containing electronic files have been provided to the Precinct. This task is complete.*	**100%**
Individual Mapping – Projects Plan of Action	
UPDATED: *B2Z has completed the 72 individual exhibits at locations identified as having damage due to flooding events. Referenced information included, but was not limited to; City Limits, County Jurisdiction, On/Off System Roads, Damaged Limits, Construction Cost Estimates, etc). All maps and CD's containing electronic files have been provided to the Precinct. This task is complete.*	**100%**
Individual Mapping – San Carlos Communication Tower	
UPDATED: *B2Z has completed the mapping efforts for the proposed San Carlos Communications Tower. All maps and CD's containing electronic files have been provided to the Precinct. This task is complete.*	**100%**

P. O. Box 2724 • McAllen, TX 78502
(956) 618-0624 • www.B2ZEng.com

Meetings & Coordination	
UPDATED: *B2Z has held multiple meetings with the Precinct staff and has updated the Commissioner of the project progress and completion. This task is complete.*	**100%**

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

Reza Badiozzamani, P.E., C.F.M.
President – B2Z Engineering, LLC

B2Z ENGINEERING

Invoice

Date	Invoice #
11/16/2016	3057

P.O. Box 2724
McAllen, Tx. 78502
(956) 585-3773

Please send remittance with copy of invoice to:
Attn: Mrs. Aisha Gonzalez
P.O. Box 2724
McAllen, Tx. 78502

Bill To:
Hidalgo County Precinct #4
1051 N. Doolittle Rd
Edinburg, TX 78542

Project Info:
Emergency Response Plan of Action, Project Management & San Carlos Comm Tower Mapping

B2Z JOB: 4100
PO # 752619

Billing Period Nov-16

Personnel	**Hours**	**Hourly Rate**	**Total**
Senior Project Manager	18	$237.60	$4,276.80
Senior Engineer	70	$213.84	$14,968.80
GIS Technician	270	$95.04	$25,660.80
Total Hours	358		

Total For This Billing Period **$44,906.40**

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	WA Remaining Balance
1	$44,906.40	$0.00	100.0%	$0.00

Aisha Gonzalez - Director of Operations

AFFIDAVIT AND WAIVER OF LIEN
PRIME CONTRACTOR

STATE OF Texas

COUNTY OF Hidalgo

Personally appeared before me, the undersigned Notary Public for Reza Badiozzamani, President of B2Z Engineering, LLC (Prime Contractor), who being duly sworn by me states on oath that all product suppliers and Subcontractors, payrolls, sales tax, privilege tax or license, old age benefits tax, state and federal unemployment insurance, and other liabilities incurred in the performance of Engineering Services Contract for the On-Call Engineering Contract for "Road and Bridge, C.I.P. and Other Projects in General" – WA#1 (PO# 752619), have been paid in full and that the above named Prime Contractor waives any claims and released Hidalgo County Pct. #4 (Owner) from any rights or claims (including lien rights) for debts due and owing by virtue of the furnishing of any labor, products, and supplies furnished for such improvements.

The above named Prime Contractor agrees to indemnify Hidalgo County Pct#4 and save them harmless on account of any loss he/she may sustain in reliance upon the Affidavit and Waiver of Lien including the amount of any lien he/she may be compelled to pay all costs relating thereto and a reasonable attorney's fee.

B2Z Engineering, LLC

By: _____

Title: President

Date: 11/17/16

Sworn to and subscribed before me

this the 17th day of November, 2016.

_____
Notary Public

My Commission Expires

AISHA MARIA GONZALEZ
Notary Public, State of Texas
Comm. Expires 02-08-2020
Notary ID 130528650

AI-57414 **Purchasing Department** **10. B.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Hidalgo County-Requesting approval of "correction/clarification" to contract #C-16-284-11-01 (approved by CC on 11/01/16- AI-57051 A (1)) with Southwest Geo-Solutions, Inc. d/b/a GEO Solutions, Inc., TO REFLECT on Page 1 of 8, 1st Whereas, period of two (2) yearsand NOT a period of one (1) year] and paragraph 1 [last sentence commencement dates to REFLECT effective, November 26, 2016, expires, November 25, 2018].

BACKGROUND

Corrected Contract# C-16-284-11-01-GEO Solutions Inc
CC minutes-11/01/16-(AI-57051)

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-121-005-0-610

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-122-006-0-610

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-123-005-0-610

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-007-0-610

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Corrected Contract-GEO Solutions Inc-HC-C-16-284-11-01
CC Mins-110116-AI-57051

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/18/2016 02:38 PM
Budget & Management	Veronica Ortiz	11/18/2016 02:44 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Letty Saenz		Started On: 11/17/2016 10:41 AM
Final Approval Date: 11/18/2016		

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

REQUIREMENTS AGREEMENT
C-16-284-11-01

THIS AGREEMENT (the "Agreement") is entered into effective as of the **1ST** day of **November, 2016** by and between **Southwest Geo-Solutions, Inc.** d/b/a **GEO Solutions, Inc.** ("Seller") and Hidalgo County, Texas ("Buyer").

WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo County** for the **"Punched & Drawn Biaxial Geogrid Reinforcement Material" (on an as needed basis),** (the "Product") for **Hidalgo County (All Funding Sources),** as further described in Exhibit "A", Request for Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of **two (2) years** and;

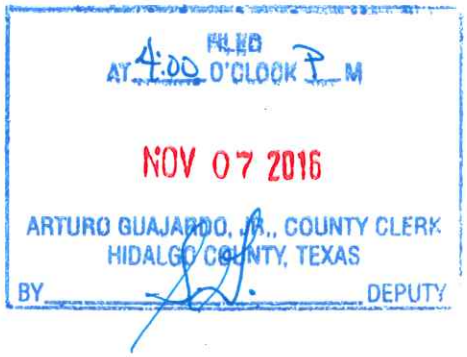
WHEREAS, Seller has submitted a proposal to supply Buyer's requirements a copy of which is attached hereto as Exhibit B and is incorporated herein for all purposes; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell and deliver to Buyer, all of the Products listed on Exhibit "B", which is attached hereto and incorporated herein by reference, that Buyer may require for use by Buyer in Hidalgo County projects for a period of **two (2) years** with the County's option to extend/renew for an additional one (1) year period under the same rates, terms and conditions. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term. This Contract shall commence on **November 26, 2016** and expire on **November 25, 2018** and it is agreed that the Products will meet the Specifications in the Request for Bids (RFB) Procurement Packet set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.



THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

REQUIREMENTS AGREEMENT
C-16-284-11-01

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WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo County** for the **"Punched & Drawn Biaxial Geogrid Reinforcement Material" (on an as needed basis),** (the "Product") for **Hidalgo County (All Funding Sources),** as further described in Exhibit "A", Request for Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of **one (1) year** and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements a copy of which is attached hereto as Exhibit B and is incorporated herein for all purposes; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

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3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. **General Provisions.**

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attention: County Judge
100 East Cano, 2nd Floor, (Admin. Bldg.)
Edinburg, Texas 78539

If to Seller: **Southwest GEO Solutions, Inc.**
d/b/a **GEO Solutions, Inc.**
Attn: Corbett Peas, Sales
1218 Southern Minerals Road
Corpus Christi, Texas 78409

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Termination.** Buyer may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days written notice.

g. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

h. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

i. **Assignment.** This Agreement shall not be assignable.

j. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

k. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

l. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

m. **Insurance.** Company shall provide, to the extend it deems necessary, insurance in force on all persons connected with providing services under this Contract naming County as an additional insured, and shall furnish to County certificates of such insurance coverage Exhibit "C", which is attached hereto.

n. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

o. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

p. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

Approved By Commissioners Court: **November 1**, *2016.*

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By: _____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

By: Ramon Garcia
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo Jr., County Clerk

COMMISSIONERS COURT
HIDALGO COUNTY, TEXAS

APPROVED BY
COMMISSIONERS' COURT
ON: 11/1/16

COMPANY:

By: _____
Printed Name: Corbett Peas
Title: Sales Representative

EXHIBIT "A"

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County
(All funding sources)

"Punched & Drawn Biaxial Geogrid Reinforcement Material"
RFB NO: 2016-284-10-05-SGS

Table of Contents

Item	Description	No. of Pages
1.	Request for Bid Letter	1
2.	Request for Bid, Legal Notice	8
3.	Exhibit "A" Specifications	6
4.	Exhibit "B" Bid Page	2
5.	Exhibit "C" Insurance Requirements	4
6.	Exhibit "D" CIQ Conflict of Interest Questionnaire	2
7.	Vendor/Bidder Application and W-9 form	6
8.	Certification Regarding Debarment	1
9.	Draft Requirement Agreement	8

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to sandy.suarez@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

September 19, 2016
Date

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

September 19, 2016

Participant's name

Address

City

State, Zip Code

Re: ***HIDALGO COUNTY (all funding sources)***
Request for Bids ***"Punched & Drawn Biaxial Geogrid Reinforcement Material"***
Bid No*: 2016-284-10-05-SGS*

Dear Participant(s):

We have updated our RFB packets. Carefully read and review all instructions, requirements, specificastions and/or scope of work in this packet.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent
MLS/sgs

Enclosures

Bid No: 2016-284-10-05-SGS	Buyer : Sandy Suarez	Tel. No: (956) 318-2626 ext 4860

REQUEST FOR BIDS

HIDALGO COUNTY
(all funding sources)
"PUNCHED & DRAWN BIAXIAL GEOGRID REINFORCEMENT MATERIAL"

BID OPENING DATE

OCTOBER 05, 2016

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"HIDALGO COUNTY (all funding sources) -"PUNCHED & DRAWN BIAXIAL REINFORCEMENT MATERIAL"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID NO.: 2016-284-10-05-SGS - HIDALGO COUNTY(all funding sources)-"PUNCHED & DRAWN BIAXIAL REINFORCEMENT MATERIAL"**and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 A.M, WEDNESDAY, OCTOBER 05, 2016. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "HIDALGO COUNTY (all funding sources)- RFB NO.: 2016-284-10-05-SGS - "PUNCHED & DRAWN BIAXIAL REINFORCEMENT MATERIAL."** Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bids considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all Bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.

- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.

- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16.

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation-**Hidalgo County (all funding sources) -"Punched & Drawn Biaxial Geogrid Reinforcement Material"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  e) Contract number must be indicated on all invoices
- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, Tx 78539
(956) 318-2511

17. Schedule of Events

Bid Opening, 9:30 A.M.	**OCTOBER 05, 2016**
Award of Contract	, 2016
Commence Work or Deliver Products	**, 2016**

18. Bid or Performance Bond and Debarment Certification; Payment under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. **All bidders** are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76. **Register at SAMs** -System for Award Management @ www.sam.gov.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

NOTICE:
ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

20. Disclosure of Conflict of Interest

. Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

21. **CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)**

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFB packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFB Project No.: (2016-284), as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to: sandy.suarez@co.hidalgo.tx.us. Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS TO SUBMIT THE SIGNED NOTARIZED FORM 1295. ***HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.***

22. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

23. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

24. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

25. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

26. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

27. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the specifications.

28. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

29. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
"HIDALGO COUNTY
(all funding sources)
"PUNCHED & DRAWN BIAXIAL GEOGRID REINFORCEMENT MATERIAL"
BID NO.: 2016-284-10-05-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

Exhibit "A"
Hidalgo County
(all funding source)
"Punched & Drawn Biaxial Geogrid Reinforcement Material"
RFB No. : 2016-284-10-05-SGS

SPECIFICATIONS

PROJECT OVERVIEW:

Hidalgo County is requesting Bids from qualified vendors to furnish "Punched & Drawn Biaxial Geogrid Reinforcement Materials" to Hidalgo County Precincts, on an **"as needed basis",** in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation.

SPECIFICATIONS/REQUIREMENTS:

The following are the minimum material requirements and/or specifications that will be acceptable to the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

MATERIAL REQUIREMENTS FOR PUNCHED AND DRAWN GEOGRID:

The material shall be punched and drawn with a single layer grid structure formed by a regular network of intergrally connected polymeric tensile element with aperture designed to interlock with the surrounding fill material. **(Samples to be included (2) - 4"x7")**

A. General Requirements:

The structure shall be capable of maintaining dimensional stability during placement and under normal construction traffic. The geogrid shall be resistant to damage during construction, including ultraviolet degradation, and it shall have long-term resistance to chemical and biological degradation caused by the materials being reinforced. Geogrid shall meet both the physical requirements of sub-part B – Table 1.

B. Physical Requirements:

Furnish punched and drawn geogrid to reinforce the aggregate base course to create a mechanically stabilized aggregate layer. Geogrids shall meet the physical requirements shown in the Table 1 below.

Exhibit "A"
Hidalgo County
(all funding source)
"Punched & Drawn Biaxial Geogrid Reinforcement Material"
RFB No. : 2016-284-10-05-SGS

Table 1

STRUCTURAL GEOGRID PROPERTIES

Index Properties	Test Method	Values MD	Values XMD
Aperture Dimensions	Direct Measurement	1.0-1.5 in	1.3-1.5in
Minimum Rib Thickness	Direct Measurement	0.05 in	0.05 in
Minimum Tensile Strength @ 2% Strain	ASTM D6637	410 lb/ft	620 lb/ft
Minimum Tensile Strength @ 5% Strain	ASTM D6637	810 lb/ft	1,340 lb/ft
Minimum Ultimate Tensile Strength	ASTM D6637	1,310 lb/ft	1,970 lb/ft

Structural Integrity	Test Method	Values
Junction Efficiency	ASTM D7737 / GRI-GG2	93%
Minimum Flexural Stiffness	ASTM D7748	750,000 mg-cm
Aperture Stability	GRI-GG9	0.65 m-N/deg

Durability	Test Method	Values
Minimum Resistance to Installation Damage	ASTM D5818 (Sample) ASTM D6637 (Load Cap.)	95%SC / 93%SW / 90%GP
Resistance to Long Term Degradation	ASTM D6637 / EPA 9090	100%
Resistance to UV Degradation	ASTM D4355 / D6637	100%

SPECIFICATIONS FOR PUNCHED AND DRAWN GEOGRID:

Geogrids not meeting the physical requirements of sub-part B above may be submitted to Hidalgo County. Submittals for alternative Geogrids must be accompanied with the following:

1. Geogrid product data sheet, **product samples- two (2) – 4"x7"**, and certification from the manufacturer that the performance values for the geogrid utilized in the design of the alternate section are valid.
2. Performance values for the alternate geogrid shall be calibrated and validated with the results of full scale pavement testing where actual geo-grids are tested in-soil and in representative conditions.
3. A list of five (5) comparable projects, similar in terms of size and applications, in the United States, where the results of the specific alternate geogrids use can be verified after a minimum of one (1) year of service.
4. Recommended guidelines on the installation of the product provided by the manufacture and any additional information to assist the County in fully evaluating the alternate product.

Exhibit "A"
Hidalgo County
(all funding source)
"Punched & Drawn Biaxial Geogrid Reinforcement Material"
RFB No. : 2016-284-10-05-SGS

REQUIREMENTS FOR PUNCHED AND DRAWN GEOGRID:

- Unit price, to be square yards.
- A qualified experienced representative from the geogrid manufacturer must be available on an **"As Needed Basis"** and visit each site at least once during the course of construction and/or installation of the product.
- The Geogrid shall be packaged in rolls with lengths between 150 feet and 250 feet. The Geogrid shall be packaged in rolls with widths of wide rolls that are between 12 to 15 feet and widths of narrow rolls that are between 8 to 10 feet.
- Each roll shall be one continuous piece packaged in a suitable sheath, wrapper or container to protect the geogrid from damage due to ultraviolet light, moisture and normal storage and handling.
- May be custom cut to specific lengths or widths to suit specific engineering designs.
- **Include two (2) samples** of the geogrid approximately 4 inches by 7 inches or larger.
- Include Geogrid product data sheet and certification from the manufacturer.
- Any damage or defective Geogrid roll (i.e. frayed coating, separated junctions, separated layers, tears ect.) will be repaired/replaced by the contractor before, during and after installation at no additional cost to the County.
- Replacement of damaged area shall consist of adding over the affected area a minimum 3 ft^2 layer on top of the existing geogrid that overlaps the existing geo-grid a minimum of 1 ft in all directions.
- Proposed bidder shall provide all equipment, supplies, material, and labor necessary in getting the product safely to its final destination at County Precincts.

- **Delivery Charges: All delivery, unloading of product and freight charges,** shall be included in the bid price and F.O.B. Hidalgo County as specified on the purchase order during normal working hours, unless otherwise authorized by the Purchasing Agent or designee. Bidder bears freight charges. All prices must be written in **blue ink** or typewritten.

TERM AND CONDITIONS:

1. The initial term of the contract shall be for a period of two (2) years with the County's option to renew contract for one (1) additional year under the same rates, terms and conditions and meeting all specifications set forth hereto.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract.

3. Hidalgo County reserves the right to hold the bids received for a period of ninety (90) days without taking action hereon.

4. Hidalgo County reserves the right to award the bid to one or multiple bidders; whichever is in the best interest of the County.

5. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

6. Any contract awarded to a successful bidder will be in effect until:
   (a) The contract expires,
   (b) Delivery and acceptance of products and/or performance of service ordered,
   (c) Terminated by County with thirty (30) days written notice prior to cancellation.

7. All cost and expenses associated with the preparation and submission of bids, proposals, statement of qualifications and/or quotes shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

8. Hidalgo County reserves the right to seek state contracts from its memberships with existing or new cooperatives whenever it is in the County's interest to do so.

9. Insurance requirements for this project to be maintained throughout the contract term (Refer to limits on the Exhibit "C" for limits).

10. It is understood and agreed that in case Hidalgo County should need "Geo-grid" and it is not available within the time frame needed from the successful Bidder during the term of this contract, Hidalgo County reserves the right to purchase these items from other sources other than the successful Bidder and shall not be in violation of any terms or conditions of said contract.

11. After Bid is awarded and successful awarded contractor(s) default(s) in meeting the general instructions to bidder(s) and/or compling with Bid agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additonal cost to such item.

12. Bidder(s) agree that to the extent an item(s) in unavailable for Bidder's own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County.

13. In the event the material furnished does not meet all County's requirements (regardless of weather, test's acceptability, method of repair or other conditions), the County reserves the option to require the material supplier to replace or to reimburse the County for unused portion of material found to be unsatisfactory.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

    - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
    - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
    - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
    - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
    - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted

a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Time frame for Adjusted Price Increases**: Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Further information required for this project can be addressed to, Hidalgo County Purchasing Department at (956) 318-2626. Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Business Hwy 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA E-MAIL: *sandy.suarez@co.hidalgo.tx.us* . NO LATER THAN, MONDAY, SEPTEMBER 26, 2016, BY 5:00 P.M. RESPONSES WILL BE SENT TO ALL APPLICANTS VIA E-MAIL ON WEDNESDAY, SEPTEMBER 28, 2016; NO LATER THAN 5:00 P.M.

EXHIBIT "B"
Hidalgo County
(all funding sources)
"Punched & Drawn Biaxial Geogrid Reinforcement Materials"
RFB No.: 2016-284-10-05-SGS

BID PAGE

Unit price for Punched & Drawn Biaxial Geogrid Reinforcement Material as requested, but not limited to, meeting the minimum Material Requirements and/or Specifications as listed in Exhibit "A" of this document and under the terms and conditions as described for the following,

PUNCHED AND DRAWN GEOGRID

Product Description:		Unit Price:
Punched & Drawn Biaxial Geogrid	Per Square Yd	$ _____
Alternative Punched & Drawn Biaxial Geogrid (not meeting the physical requirements of sub-part B)	Per Square Yd	$ _____

Internal Use Only: Commodity Code: 085-85

Alternative Geogrid (if applicable)		
Product Date sheet	Yes ☐	No ☐
Certification - from Manufacturer – Performance Values are valid	Yes ☐	No ☐
Recommended Guidelines on installation& any additional information	Yes ☐	No ☐

Meeting Specifications and/or Alternative Geogrid		
Samples Included (2) - 4" x 7"	Yes ☐	No ☐

Proposed bidder shall provide all equipment, supplies, material, and labor necessary in the delivery of the product safely to Hidalgo County. Product shall be F.O.B. destination.

EXHIBIT "B"
Hidalgo County
(all funding sources)
"Punched & Drawn Biaxial Geogrid Reinforcement Materials"
RFB No.: 2016-284-10-05-SGS

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME:	
ADDRESS:	
CITY/STATE/ZIP CODE:	
PHONE & FAX NUMBER:	
CELLULAR NUMBER:	
AUTHORIZED SIGNATURE:	
PRINTED NAME:	
TITLE:	
DATE:	
E-MAIL ADDRESS:	

(Must be submitted with Bid Packet)

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners= Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners= Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable),certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____
Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____
Signature of vendor doing business with the governmental entity Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address : Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | Signature of U.S. person ▶ | Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor[2]
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee[1] The actual owner[1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity[4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"

BID PAGE

EXHIBIT "B"
Hidalgo County
(all funding sources)
"Punched & Drawn Biaxial Geogrid Reinforcement Materials"
RFB No.: 2016-284-10-05-SGS

BID PAGE

Unit price for Punched & Drawn Biaxial Geogrid Reinforcement Material as requested, but not limited to, meeting the minimum Material Requirements and/or Specifications as listed in Exhibit "A" of this document and under the terms and conditions as described for the following,

PUNCHED AND DRAWN GEOGRID

Product Description:		Unit Price:
Punched & Drawn Biaxial Geogrid	Per Square Yd	$ .98¢
Alternative Punched & Drawn Biaxial Geogrid (not meeting the physical requirements of sub-part B)	Per Square Yd	$ .73¢

Internal Use Only: Commodity Code: 085-85

Alternative Geogrid (if applicable)		
Product Date sheet	Yes ☑	No ☐
Certification - from Manufacturer – Performance Values are valid	Yes ☑	No ☐
Recommended Guidelines on installation& any additional information	Yes ☑	No ☐

OPENED
9:43 10-5-16

Witnessed

Meeting Specifications and/or Alternative Geogrid		
Samples Included (2) - 4" x 7"	Yes ☑	No ☐

Proposed bidder shall provide all equipment, supplies, material, and labor necessary in the delivery of the product safely to Hidalgo County. Product shall be F.O.B. destination.

EXHIBIT "B"
Hidalgo County
(all funding sources)
"Punched & Drawn Biaxial Geogrid Reinforcement Materials"
RFB No.: 2016-284-10-05-SGS

ACKNOWLEDGMENT FORM

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME:	GEO SOLUTIONS INC
ADDRESS:	1218 SOUTHEAST PINEMANS RD
CITY/STATE/ZIP CODE:	CORPUS CHRISTI TX 78409
PHONE & FAX NUMBER:	361-289-6300 OFF 361-289-6301 FAX
CELLULAR NUMBER:	361-290-6769
AUTHORIZED SIGNATURE:	
PRINTED NAME:	CORBETT PEASE
TITLE:	SALES
DATE:	10/3/16
E-MAIL ADDRESS:	COREY@GEOSOLUTIONSINC.COM

(Must be submitted with Bid Packet)

Zimbra **sandy.suarez@co.hidalgo.tx.us**

Re: 2016-284-10-05-SGS- Hidalgo County-"Punched & Drawn Biaxial Geogrid Reinforcement Material" Clarification

From : Corbett Pease <corby@geosolutionsinc.com> Thu, Oct 20, 2016 09:03 AM

Subject : Re: 2016-284-10-05-SGS- Hidalgo County-"Punched & Drawn Biaxial Geogrid Reinforcement Material" Clarification

To : Sandy Suarez <sandy.suarez@co.hidalgo.tx.us>

Sandy
The Alternate bid price is for a Triaxial TX-130S Not a Bi-Axial Geogrid and the price is .93 cents a SY. Please if you have any more Questions do not hesitate to contact me. Thank you and have a nice day.
Corbett Pease
corby@geosolutionsinc.com

On Oct 20, 2016, at 8:52 AM, Sandy Suarez <sandy.suarez@co.hidalgo.tx.us> wrote:

Mr. Pease.

Thanks for the Information, but what I am asking from you is that you confirm that the $.93, Isn't for the Alternate Biaxial as I indicated on the Bid page, see your Response (Exhibit B), please see the attached.

Thank you.

From: "Corbett Pease" <corby@geosolutionsinc.com>
To: "Sandy Suarez" <sandy.suarez@co.hidalgo.tx.us>
Sent: Wednesday, October 19, 2016 9:38:15 AM
Subject: Re: 2016-284-10-05-SGS- Hidalgo County-"Punched & Drawn Biaxial Geogrid Reinforcement Material" Clarification

Sandy
The Alternate Geogrid is Tensar TX-130S. I have attached some info to this for you. If you have any more questions please get in touch with me.
Corbett Pease
corby@geosolutionsinc.com

On Oct 19, 2016, at 9:30 AM, Sandy Suarez <sandy.suarez@co.hidalgo.tx.us> wrote:

Good Morning Mr. Pease,

In reviewing you Bid Response and in regards to the price of the Alternative Punched & Draw Biaxial Geogrid.
The $0.93 per sq yd is for which type of Geogrid, please clarify?

Any concerns, please let me know.
You prompt response is greatly appreciated.
--
Respectfully,
Sandy Suarez, Buyer II
Hidalgo County Purchasing Department
2802 S. Bus Hwy. 281
Edinburg, TX. 78539
(956) 318-2626 ext. 4860
(956) 292-7612 fax

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: **Raul Sesin, PE, CFM**
Hidalgo County Drainage District

Attn: **Eliza Yzaguirre**

FROM: Sandy Suarez, Buyer II
Hidalgo County Purchasing Department

DATE: **October 05, 2016**

RE: **RFB AWARD RECOMMENDATION REQUEST**
RFB No.: 2016-284-10-05-SGS -for Hidalgo County– **"PUNCHED & DRAWN BIAXILE GEOGRID REINFORCEMENT MATERIAL"**

We have received **one (1) response** to the above mentioned project. Enclosed you will find a copy of the tabulation sheet along with copies of the Quote response for your review and recommendation.
Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department **via fax to (956)-318-2629 or via email to: sandy.suarez@co.hidalgo.tx.us.**

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4860. Thank you for your attention and cooperation to this matter. **Please return sooner, but by no later than Oct. 11, 2016, 11:00 am.**

AWARD TO VENDOR(S):	RECOMMENDATION (BASIS)
1. Geo Solutions - Austin	sole bidder for Biaxial Geogrid BXTYPE 2F
2. Geo Solutions - Austin	Alternate – Triax Geogrid TX130S
3.	

Please include the budget account number(s) for the above reference project.

Budget Acct No.: _____

_____

_____

PE	Raul E. Sesin, P.E.	HCDD1/ Hidalgo County	10/6/16
AUTHORIZED SIGNATURE	**PRINTED NAME**	**DEPARTMENT**	**DATE**

Enclosures

HIDALGO COUNTY DRAINAGE DISTRICT No. 1

RAUL E. SESIN, PE, CFM
General Manager
Floodplain Administrator

902 N. Doolittle Road
Edinburg, Texas 78542
Off 956 292.7080
Fax 956 292.7089

BOARD OF DIRECTORS

RAMON GARCIA
Chairman of the Board

A.C. CUELLAR, JR.
Board Member

EDUARDO "EDDIE" CANTU
Board Member

JOE M. FLORES
Board Member

JOSEPH PALACIOS
Board Member

October 24, 2016

Mrs. Martha L. Salazar
Hidalgo County Purchasing Agent
2802 S. Business Highway 281
Edinburg, Texas 78539

RE: RFB No: 2016-284-10-05-SGS for Hidalgo County
"PUNCHED AND DRAWN BIAXIAL GEOGRID REINFORCEMENT MATERIAL"

Dear Mrs. Salazar,

Geo Solutions Inc. submitted two products for the above referenced Request for Bid. We would like to request that the County procure both products on contract; the alternate bid (TriAx Geogrid) and the original bid (Biaxial Geogrid), if possible. We believe that it would be a good idea to have TriAx Geogrid as an alternate to Biaxial Geogrid.

If you have any questions or require further information, please feel free to contact me at your convenience.

Respectfully,
HIDALGO COUNTY DRAINAGE DISTRICT No. 1

PE, CFM

Raul E. Sesin, PE, CFM
General Manager

EXHIBIT "C"

CERTIFICATE OF INSURANCE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Susan Hord
Watkins Insurance Group-Austin 3834 Spicewood Springs Rd, St Austin TX 78759	PHONE (A/C, No, Ext): 512-452-8877 FAX (A/C, No): 512-452-0999 E-MAIL ADDRESS: shord@watkinsinsurancegroup.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : The Hartford — 29424
INSURED: GEOSO-1 Southwest Geo-Solutions, Inc. dba Geo-Solutions, Inc. 7011 B. West Bee Cave Road Austin, TX 78746	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER: 587747328** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			65SBARZ1872	5/10/2016	5/10/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$1,000,000 $300,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			65SBARZ1872	5/10/2016	5/10/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$1,000,000 $ $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			65SBARZ1872	5/10/2016	5/10/2017	EACH OCCURRENCE AGGREGATE $	$3,000,000 $3,000,000 $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	Property/Special Replacement Cost			65SBARZ1872	5/10/2016	5/10/2017	See Limits Below Deductible	Where Applicable 250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

County of Hidalgo is additional insured on the general liability policy where required by written contract. 30 day notice of cancellation endorsement applies when required by written contract.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S. Highway Bus. 281
Edinburgh TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick L. Watkins

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GEOSO-1 OP ID: AJ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Time Insurance Agency, Inc. 1405 East Riverside Drive Austin, TX 78741 Time Insurance Agency, Inc.	CONTACT NAME: Time Insurance Agency, Inc. PHONE (A/C, No, Ext): 512-447-7773 FAX (A/C, No): 512-440-0989 E-MAIL ADDRESS: jmorales@timeinsurance.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Ohio Casualty Insurance Co — 24074
INSURED Southwest Geo-Solutions, Inc. dba Geo-Solutions, Inc. 7011 B. West Bee Cave Road Austin, TX 78746	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			BAO53501600	05/23/2016	05/23/2017	BODILY INJURY (Per person)	$
	ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

County of Hidalgo shall be named as an additioanl insured on all commercial auto policies.

CERTIFICATE HOLDER

HIDALGC

Hidalgo County
Attn: Purchasing Department
2812 S. Highway Bus. 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Time Insurance Agency, Inc.

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Client#: 167933 GEOSOLUT

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/03/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Southwest Three Memorial City 840 Gessner, Suite 600 Houston, TX 77024	CONTACT NAME: PHONE (A/C, No, Ext): 713 490-4600 FAX (A/C, No): 713-490-4700 E-MAIL ADDRESS:
INSURED Southwest Geo-Solutions, Inc. dba Geo-Solutions, Inc. 7011 B. West Bee Cave Road Austin, TX 78746	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Trumbull Insurance Company — 27120 INSURER B : Beazley Insurance Company, Inc. — 37540 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE	$
	OTHER:						PRODUCTS - COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		61WBCAF4875	06/04/2016	06/04/2017	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
B	Professional Liab Claims Made Pol.			V111F9150601 Retro:10/27/99	12/04/2015	12/04/2016	$1,000,000 per claim $1,000,000 annl aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Workers Compensation policy includes an endorsement providing that 30 days notice of cancellation will be given to the Certificate Holder by the Insurance Carrier.

All policies provide a Blanket Waiver of Subrogation when required by written contract.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department;
2812 S. Highway Bus. 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James E. Zimmerman

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HZBZP

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-127282

Date Filed:
10/21/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Southwest Geo-Solutions, Inc.
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hildalgo County Purchasing department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2016-284
Punched & Drawn Biaxial Geogrid Reinforcement Material

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
Southwest Geo-Solutions, Inc.	Austin, TX United States		X

5 Check only if there is NO Interested Party. ☑

6 AFFIDAVIT

CAROL T. MORENO
Notary Public, State of Texas
My Commission Expires
JANUARY 30, 2018

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Carey M. Witt
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Carey M. Witt, this the 21st day of Oct, 20 16, to certify which, witness my hand and seal of office.

Carol T. Moreno — Signature of officer administering oath
Carol T. Moreno — Printed name of officer administering oath
Office Manager — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-127282

Date Filed:
10/21/2016

Date Acknowledged:
10/24/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Southwest Geo-Solutions, Inc.
Austin, TX United States

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Hildalgo County Purchasing department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2016-284
Punched & Drawn Biaxial Geogrid Reinforcement Material

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		Controlling	Intermediary
Southwest Geo-Solutions, Inc.	Austin, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 1, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Prayer**

4. **Approval of Consent Agenda**

5. **County Judge's Office:**

A. **AI-57116** Discussion, consideration, and approval of Letter of Support for the establishment of a special purpose subzone for Universal Metal Products.

6. **Constables:**

A. **AI-57093** Constable Pct. #1:
Discussion, consideration, and approval to appoint the following as Reserve Deputies Constable by Constable Celestino Avila, Constable Precinct 1 in accordance with Texas Local Government Code Section 86.012.:
1. Mario Garcia
2. Brandon Solis
3. Oscar E.Limas

Funding Accountability and Transparency Act For Fiscal Year (FY17).

18. Precinct #2 - Comm. Cantu:

A. AI-57143 Resolution expressing Hidalgo County's support for McAllen Public Utility's (MPU) Regional Water Transmission Line project.

19. Precinct #4 - Comm. Palacios:

A. AI-57038 Pct 4 Rd. Maint (1200):
A. Approval of certification of revenues as certified by the County Auditor for revenues received from the Hidalgo County Drainage District No. 1 for reimbursements from the J-09 Drain Project.
B. Approval of 2016 appropriation of funds into Pct 4 Rd. Maint. in the amount of $142,011.20.

20. Budget & Management:

A. AI-57041 Approval of automated clearing house (ACH) payment to the Department of Health and Human Services (HHS) via Pay.gov for the County's 2016 Affordable Care Act (ACA) Transitional Reinsurance fee of $184,329.00.

B. Budget Appropriations:

1. AI-57032 Pct. 1 Road & Bridge (1200):
a. Approval of certification of revenues, as certified by the County Auditor, for 1/3 paving revenues in relation to the Los Cielos Subdivision (Mile 12 1/2 N) road improvement project.
b. Approval of 2016 appropriation of funds into the Pct. 1 Rd. Maint (fund 1200, program #005) in the amount of $70,597.75.

21. Purchasing Department:
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.
B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY

TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. AI-57051 Award and acceptance of contract document to sole bidder meeting all Specifications/Requirements for Request for Bid titled: "Punched & Drawn Biaxial Geogrid Reinforcement Material" - No.: 2016-284-10-05-SGS

APPROVED

2. AI-57053 A. Pursuant to Legal Notice #2, recommending waiver of formality/technicality [accept the bid page submitted by ARB Fire Protection which displays the bid page for a previous bid eventually rejected with no changes on same other than new bid number], as it is in the best interest of HC to do so;

B. Presentation of bids received for the purpose of award to the responsible vendor submitting the lowest and best bid [meeting specifications and/or requirements] with approval of contract document, for project titled: Hidalgo County "Fire Extinguishers Equipment & Maintenance Services" through RFB No.: 2016-365-10-19-FAZ.

3. AI-57044 A. Presentation and action of the updated and modified procurement template [as reviewed and approved as to form by legal counsel-HC-DA-Civil Div.] including, but not limited to, RFB, RFP, RFQ, RFO, RFI and RFSQ packets which may also include options for accepting required copies with original submissions;

B. Requesting rescission of items on previous HCCC meetings authorizing publication of RFB and the approval of the procurement packets including, but not limited to,the following projects:
1) C/AI#56753-CC meeting of 10-25-16: Tire Disposal Service
2) C/AI#56756-CC meeting of 10-13-16: Printing Services and Related Supplies
3) R/AI#56764-CC meeting of 10-13-16: Regional Linear Park Project - Phase I
4) R/AI#56400-CC meeting of 10-04-16: Recovery and Motor Pool Improvements
including authority to advertise [w/re-adv if necessary] and approval to use the newly approved Request for Bids procurement packets for the identified projects herein and above.

B. Pct. 1

AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 1, 2016
9:30 A.M.

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TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

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APPROVED

2. AI-57053 A. Pursuant to Legal Notice #2, recommending waiver of formality/technicality [accept the bid page submitted by ARB Fire Protection which displays the bid page for a previous bid eventually rejected with no changes on same other than new bid number], as it is in the best interest of HC to do so;

B. Presentation of bids received for the purpose of award to the responsible vendor submitting the lowest and best bid [meeting specifications and/or requirements] with approval of contract document, for project titled: Hidalgo County "Fire Extinguishers Equipment & Maintenance Services" through RFB No.: 2016-365-10-19-FAZ.

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4) R/AI#56400-CC meeting of 10-04-16: Recovery and Motor Pool Improvements
including authority to advertise [w/re-adv if necessary] and approval to use the newly approved Request for Bids procurement packets for the identified projects herein and above.

B. Pct. 1

AI-57430 **Purchasing Department** **10. C.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Raul Lozano, COMM. PCT. #1 Submitted By: Katia Garcia, HUMAN RESOURCES

Department: COMM. PCT. #1

Information

CAPTION

Ratification of AI-57083 to increase the funding to be provided by Precinct 1 for Change Orders No. 1 and 2 in connection with the Hidalgo County Precinct 1 - Street Improvements to: Old La Blanca (Mile 10 - Mile 12) Phase 2 project. Increase will be in the amount of $1,980.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1347-431-00-121-208-0-721

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

CO#1

CO#2

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/18/2016 10:39 AM
Budget & Management	Veronica Ortiz	11/18/2016 11:03 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Katia Garcia		Started On: 11/17/2016 04:31 PM
Final Approval Date: 11/18/2016		

HIDALGO COUNTY
URBAN COUNTY PROGRAM

UCP CONTRACT CHANGE ORDER REQUEST

RECEIVED
MAY 12 2016
URBAN COUNTY PROGRAM

CITY/PCT: Hidalgo County Precinct No. 1 1902 Joe Stephens Ave. Ste. 101 Weslaco, TX 78599 Phone #: (956) 968-8733	DATE: May 11, 2016 CHANGE ORDER NO. 1
CONTRACTOR/FIRM Texas Cordia Construction, LLC 3149-A Center Pointe Drive Edinburg, TX 78539 Phone #: (956) 627-6181	PROJECT/NAME/ACCT. NO. Hidalgo County Precinct No. 1 Street Improvements to: Old L a Blanca Road (Mile 10-12) Phase 2 5013/14/15-91-0311-5000-9100-UCP-ML

You are hereby requested to comply with the following changes from the contract plans and specifications: This change order is due to additional culverts due to existing culverts not being reinforced, replacement of a leaking irrigation line under the roadway, and the alignment of the proposed roadway connecting to Mile 12 directly in lieu of a curve. The total additional time needed to complete the project is 10 days and will be added to the contract time.

☐	Final Quantitative Adjustments	☑	Quantitative Deletion
☐	Unit Prices	☑	Time Extension
☑	Quantitative Addition	☐	Other

REASON:
This change order is for three different items:

1. The existing culvert and grate inlet across Old La Blanca Rd. and Sioux Rd. do not have reinforcement and are damaged and not salvageable. The change order proposes to replace both items.
2. At Sta. 92+00 there is a 21-inch leaking irrigation line under the roadway that needs to be replaced.
3. The alignment of the proposed roadway connecting to Mile 12 will is revised to connect to the intersection directly in lieu of a curve. The curve is located outside the existing County ROW, and therefore, this area was revised.

The total additional time needed to complete the project is 10 days and will be added to the contract time.

Contract price prior to change order . . . . . $ 986,188.50

Net Increase/Decrease of this Change Order . . . . . $ 29,184.31

Contract Price with Change Order . . . . . $ 1,015,372.81

Increase/Decrease in time 10 days

HIDALGO COUNTY
URBAN COUNTY PROGRAM

UCP CONTRACT CHANGE ORDER REQUEST

PROJECT ENGINEER - ARCHITECT — DATE: 5-12-16 — PRINT NAME: Emigdio Salinas, P.E.

CONTRACTOR — DATE — PRINT NAME: Yara M. Corbitt, P.E.

(FOR URBAN COUNTY PROGRAM USE ONLY)

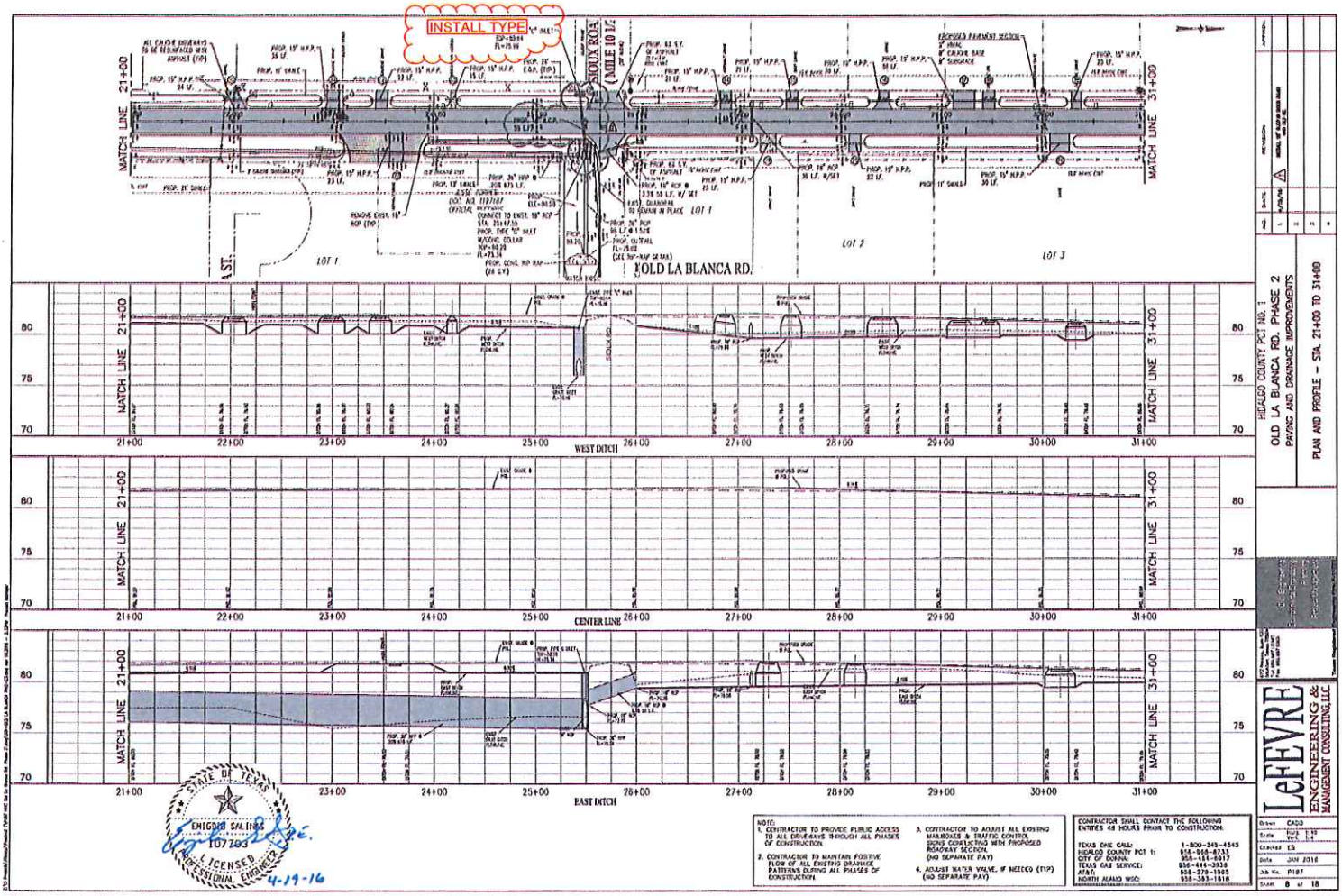
- ☐ Scope Increase
- ☐ Scope Decrease
- ☐ L/M Beneficiary Change/Impact
- ☐ Environmental Impact
- ☑ Quantitative Addition/Deletion
- ☐ Final Quantitative Adjustment
- ☑ Other Time Extension 10 days
  New Expiration date: 11/19/16

- ☑ Approved
- ☐ Disapproved

Title: Director

Signature: Diana R Serna
Diana R. Serna

Date: 5-17-16



HIDALGO COUNTY PCT NO. 1
OLD LA BLANCA RD. PHASE 2
PAVING AND DRAINAGE IMPROVEMENTS
PLAN AND PROFILE - STA. 21+00 TO 31+00

NOTE:
1. CONTRACTOR TO PROVIDE PUBLIC ACCESS TO ALL DRIVEWAYS THROUGH ALL PHASES OF CONSTRUCTION.
2. CONTRACTOR TO MAINTAIN POSITIVE FLOW OF ALL EXISTING DRAINAGE PATTERNS DURING ALL PHASES OF CONSTRUCTION.
3. CONTRACTOR TO ADJUST ALL EXISTING MAILBOXES & TRAFFIC CONTROL SIGNS CONFLICTING WITH PROPOSED ROADWAY SECTION. (NO SEPARATE PAY)
4. ADJUST WATER VALVE, IF NEEDED (TYP) (NO SEPARATE PAY)

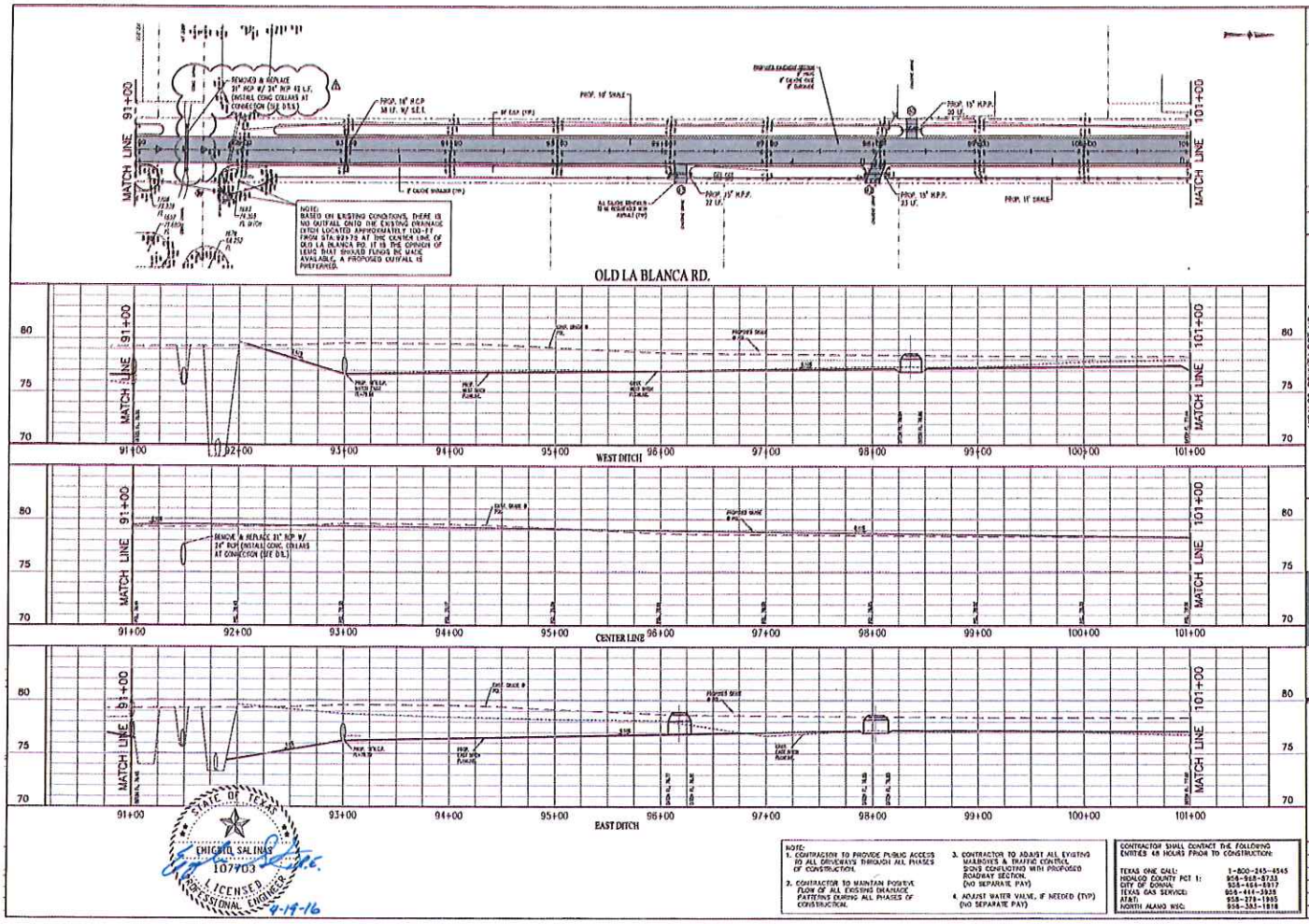
CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

TEXAS ONE CALL:	1-800-245-4545
HIDALGO COUNTY PCT 1:	956-565-8733
CITY OF DONNA:	956-464-6017
TEXAS GAS SERVICE:	956-464-3038
AT&T:	956-378-1905
NORTH ALAMO WSC:	956-383-1616

ENRIQUE SALINAS
107183
LICENSED PROFESSIONAL ENGINEER
4-19-16

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC

Drawn CADD
Scale Horiz 1:10 Vert 1:1
Checked ES
Date JAN 2016
Job No. P187
Sheet 8 of 18



NOTE:
1. CONTRACTOR TO PROVIDE PUBLIC ACCESS TO ALL DRIVEWAYS THROUGH ALL PHASES OF CONSTRUCTION.
2. CONTRACTOR TO MAINTAIN POSITIVE FLOW OF ALL EXISTING DRAINAGE PATTERNS DURING ALL PHASES OF CONSTRUCTION.
3. CONTRACTOR TO ADJUST ALL EXISTING MAILBOXES & TRAFFIC CONTROL SIGNS CONFLICTING WITH PROPOSED ROADWAY SECTION. (NO SEPARATE PAY)
4. ADJUST WATER VALVE, IF NEEDED (TYP) (NO SEPARATE PAY)

CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

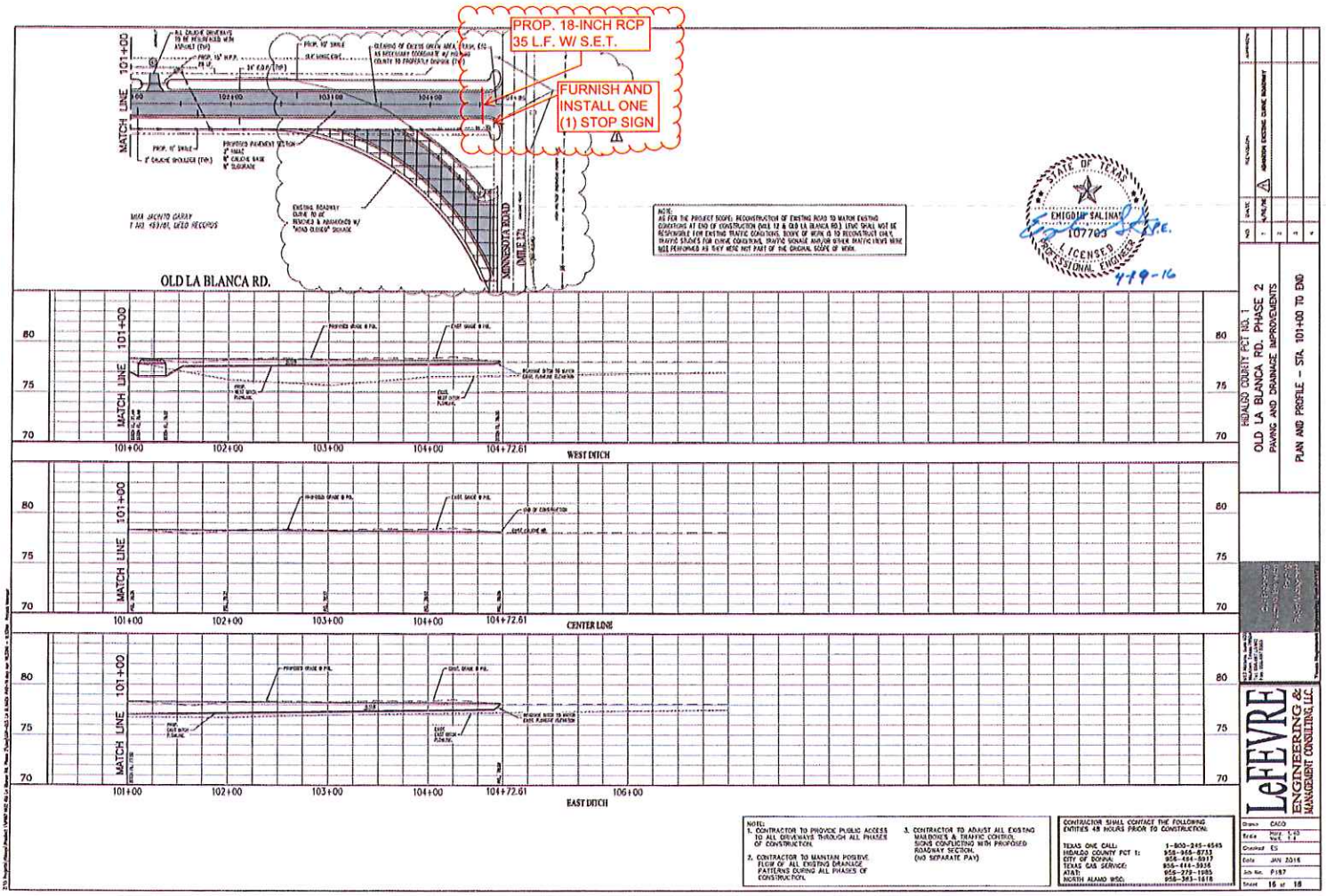
TEXAS ONE CALL:	1-800-245-4545
HIDALGO COUNTY PCT 1:	956-968-8733
CITY OF DONNA:	956-464-6317
TEXAS GAS SERVICE:	956-464-3935
AT&T:	956-378-1985
NORTH ALAMO WSC:	956-382-1818

ENRIQUE SALINAS
107703
LICENSED PROFESSIONAL ENGINEER
4-19-16

HIDALGO COUNTY PCT NO. 1
OLD LA BLANCA RD. PHASE 2
PAVING AND DRAINAGE IMPROVEMENTS
PLAN AND PROFILE – STA. 91+00 TO 101+00

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC

Drawn: CADD
Scale: Hor. 1:40 Vert. N/A
Checked: ES
Date: JAN 2016
Job No. P187
Sheet 15 of 18



NOTE:
AS FOR THE PROJECT SCOPE: RECONSTRUCTION OF EXISTING ROAD TO MATCH EXISTING CONDITIONS AT END OF CONSTRUCTION (MILE 12 & OLD LA BLANCA RD.) LEVEL SHALL NOT BE RESPONSIBLE FOR EXISTING TRAFFIC CONDITIONS. SCOPE OF WORK IS TO RECONSTRUCT EXIST. TRAFFIC SIGNS FOR CURVE CONDITIONS, TRAFFIC SIGNAGE AND/OR OTHER TRAFFIC DEVICE WERE NOT PERFORMED AS THEY WERE NOT PART OF THE ORIGINAL SCOPE OF WORK.

STATE OF TEXAS
EMIGDIO SALINAS
107703
LICENSED PROFESSIONAL ENGINEER
4-9-16

NOTES:
1. CONTRACTOR TO PROVIDE PUBLIC ACCESS TO ALL DRIVEWAYS THROUGH ALL PHASES OF CONSTRUCTION.
2. CONTRACTOR TO MAINTAIN POSITIVE FLOW OF ALL EXISTING DRAINAGE PATTERNS DURING ALL PHASES OF CONSTRUCTION.
3. CONTRACTOR TO ADJUST ALL EXISTING MANHOLES & TRAFFIC CONTROL SIGNS CONFLICTING WITH PROPOSED ROADWAY SECTION. (NO SEPARATE PAY)

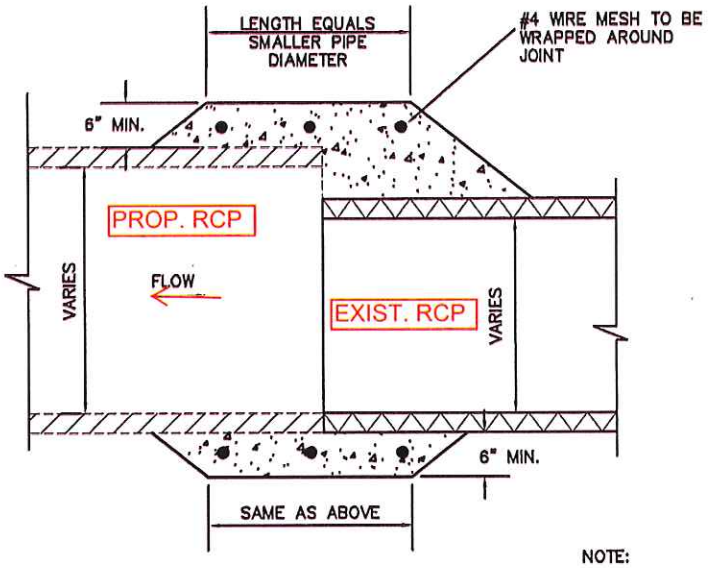
CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

TEXAS ONE CALL:	1-800-245-4545
HIDALGO COUNTY PCT 1:	956-968-8733
CITY OF DONNA:	956-464-5917
TEXAS GAS SERVICE:	956-464-5936
AT&T:	956-278-1985
NORTH ALAMO WSC:	956-383-1818

HIDALGO COUNTY PCT NO. 1
OLD LA BLANCA RD. PHASE 2
PAVING AND DRAINAGE IMPROVEMENTS
PLAN AND PROFILE - STA. 101+00 TO END

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC

Drawn	CACO
Scale	Horz 1:50 Vert 1:5
Checked	ES
Date	JAN 2016
Job No.	P187
Sheet	16 of 18



NOTE:

1. CONCRETE SHALL BE CLASS A

TYPICAL PIPE COLLAR DETAIL

N.T.S.

HIDALGO COUNTY
URBAN COUNTY PROGRAM

UCP CONTRACT CHANGE ORDER REQUEST

CITY/PCT: Hidalgo County Precinct No. 1 1902 Joe Stephens Ave. Ste. 101 Weslaco, TX 78599 Phone #: (956) 968-8733	DATE: October 25, 2016 CHANGE ORDER NO. 2
CONTRACTOR/FIRM Texas Cordia Construction, LLC 3149-A Center Pointe Drive Edinburg, TX 78539 Phone #: (956) 627-6181	PROJECT/NAME/ACCT. NO. Hidalgo County Precinct No. 1 Street Improvements to: Old L a Blanca Road (Mile 10-12) Phase 2 5013/14/15-91-0311-5000-9100-UCP-ML

You are hereby requested to comply with the following changes from the contract plans and specifications: This change order is due to a quantitative deletion since barricades were not required to close a portion of the road during construction.

☐	Final Quantitative Adjustments	☑	Quantitative Deletion
☐	Unit Prices	☐	Time Extension
☐	Quantitative Addition	☐	Other

REASON:
This change order is for three different items:
This change order is due to a quantitative deletion since barricades were not required to close a portion of the road during construction.

Contract price prior to change order . . . . . $ 1,015,372.81

Net Increase/Decrease of this Change Order . . . . . $ (1,980.00)

Contract Price with Change Order . . . . . $ 1,013,392.81

Increase/Decrease in time 0 days

HIDALGO COUNTY
URBAN COUNTY PROGRAM

UCP CONTRACT CHANGE ORDER REQUEST

PROJECT ENGINEER - ARCHITECT | DATE | PRINT NAME

CONTRACTOR | 10/25/16 DATE | Yara M. Corbitt, P.E., President PRINT NAME

(FOR URBAN COUNTY PROGRAM USE ONLY)

- ☐ Scope Increase
- ☐ Scope Decrease
- ☐ L/M Beneficiary Change/Impact
- ☐ Environmental Impact
- ☐ Quantitative Addition/Deletion
- ☐ Final Quantitative Adjustment
- ☐ Other

☐ Approved ☐ Disapproved

Title: Director

Signature: _____ Date: _____
Diana R. Serna

Old La Blanca Road (Mile 10 - 12) - Street Improvements
UCP No. 5013/14/15-91-0311-5000-9100-UCP-ML

LeFEVRE
ENGINEERING & MANAGEMENT CONSULTING, LLC

612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.5362
Fax. 956.687.5363

Texas Registered Engineering Firm F-11722

Civil Engineering
Environmental Engineering
Planning
Project Management

ITEM NO.	DESCRIPTION	EST. QNTY.	ORIGINAL UNIT	UNIT PRICE	TOTAL PRICE	ADJUSTED UNIT	TOTAL PRICE
				Texas Cordia Construction		Change Order No. 2	
P169 Old La Blanca Road (Mile 10 N. Rd.)							
	General Project						
1-7	Furnish and Install Type III Barricades to abandon the existing curve at OLB Rd. & Mile 12, as per the plans and specifications; complete in place	LS	1	$ 1,980.00	$ 1,980.00	-1	$ (1,980.00)
	Total General Project			**$**	**1,980.00**	**$**	**(1,980.00)**
	CHANGE ORDER NO. 2					**$**	**(1,980.00)**

AI-57417 **Purchasing Department** **10. D.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Comm. Cuellar, COMM. PCT. #1 Submitted By: Katia Garcia, HUMAN RESOURCES

Department: COMM. PCT. #1

Information

CAPTION

Approval of payment of Invoice# 20162899 in the amount of $128,045.56 as submitted by TEDSI Infrastructure Group for the provision of professional engineering services from October 1 through November 15, 2016 in connection to Contract# C-08-227-02-09 PO# 745952 amid Work Authorization No. 4.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1315-431-00-121-039-0-721

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO# 745952

Pay Distribution
Tx Dot 80%
Weslaco 10%
P.O. 10% Funds are available

Attachments

Inv# 20162899 Tedsi - Mile 6W

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/17/2016 04:19 PM
Budget & Management	Veronica Ortiz	11/17/2016 04:39 PM
Linda Flores	Linda Flores	11/18/2016 05:00 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Katia Garcia Started On: 11/17/2016 02:40 PM

Final Approval Date: 11/18/2016

TEDSI INFRASTRUCTURE GROUP
TEDSI
TBPE F-1640
Consulting Engineers
1201 East Expressway 83 ♦ Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022

November 14, 2016
Project No: 2009-1032-04
Invoice No: 20162899

Raul Lozano
Hidalgo County Precinct No. 1
1902 Joe Stephens Avenue
Weslaco, TX 78599

Project 2009-1032-04 Mile 6 West - Mile 9 to Mile 11 (Work Authorization No. 4)

Professional Engineering Services for 6 West from Mile 9 North to Mile 11 North
Contract No. C-08-227-02-09
Purchase Order No. 745952
Work Authorization No. 4

Professional Services from October 01, 2016 to November 15, 2016

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
TEDSI Coordination	80,460.00	15.00	12,069.00	8,046.00	4,023.00
Subsurface Utility-Cordia SUE, LLC	116,000.00	90.7284	105,245.00	0.00	105,245.00
ROW Acquisition-Halff & Assoc, Inc.	360,957.50	0.00	0.00	0.00	0.00
TEDSI Management Fee	71,543.70	15.00	10,731.56	7,154.37	3,577.19
Total Fee	628,961.20		128,045.56	15,200.37	112,845.19
		Total Fee			**112,845.19**

Billing Summary	Current	Prior	To-Date
Total Billings	112,845.19	15,200.37	128,045.56
Total Fee			628,961.20
Remaining Fee			500,915.64

Total this Invoice **$112,845.19**

Outstanding Invoices

Number	Date	Balance
20162871	10/6/2016	15,200.37
Total		**15,200.37**

Total Now Due **$128,045.56**

PLEASE REMIT PAYMENT TO:
TEDSI Infrastructure Group, Inc.
738 Highway 6 South, Suite 430
Houston, Texas 77079

Authorized By: _____ Date: November 14, 2016
Craig F. Stong, P.E.
Project Manager

INVOICE RECEIVED BY
11/16/16
GOODS/SERVICES RECEIVED BY:
_____ on _____

Cordia SUE, LLC

3149-A Center Pointe Drive
TX 78539

RECEIVED
11/11/16

Invoice

Date	Invoice #
11/11/2016	1401-006

Bill To
TEDSI Infrastructure 1201 E. Expressway 83 Mission, TX 78572

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
82	Permitting	55.00	4,510.00
82	Excavation	900.00	73,800.00
1	Survey	15,000.00	15,000.00
1	Signed Sealed Report	11,000.00	11,000.00
11	Additional Depth Test Hole	85.00	935.00

TEDSI INFRASTRUCTURE GROUP
Project No. 2009-1032-04 Phase No. 200
☑ Lump Sum ☑ Approved ☑ Hold
☐ Hourly ☐ Rejected ☐ Process
Sign MC Date 11/14/16

Thank you for your business.

Total $105,245.00

TEDSI INFRASTRUCTURE GROUP
Consulting Engineers
1201 East Expressway 83 ♦ Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022
TBPE F-1640

Project Progress Report

TO: Mr. Raul Lozano	DATE: November 14, 2016
FROM: Craig F. Stong, P.E.	TEDSI PROJECT NO.: 2009-1032-04
REFERENCE:	

Mile 6 West-Mile 9 to Mile 11 ROW

TEDSI INVOICE NO: **20162899** PROFESSIONAL SERVICES FROM: **October 1, 2016 to November 15, 2016**

PHASE	CONTRACTOR	TASK COMPLETED
TEDSI Coordination	TEDSI 15%	Establish contract with subconsultant Communicate with Precinct and TxDOT. Coordinating with SUE provided for completion of required SUE test holes
Subsurface Utility	Cordia SUE 90.7284%	Preliminary SUE test holes submitted. Pending review for final report to be submitted.
ROW Acquisition	HALFF 0%	
TEDSI Management Fee	TEDSI 15%	Establish contract with subconsultant Communicate with Precinct and TxDOT. Coordinating with SUE provided for completion of required SUE test holes

TEDSI INFRASTRUCTURE GROUP
Consulting Engineers
1201 E. Expressway 83 ♦ Mission, Texas 78572
(956) 424-7898

Letter of Transmittal

TO:
Ms. Katia Garcia
Hidalgo County Precinct No. 1
1902 Joe Stephens Avenue
Weslaco, Texas 78596

DATE: November 16, 2016

REF.: Mile 6 West Work Authorization No. 4 Invoice

TEDSI PROJECT NO.: 2009-1032-04

TRANSMITTED:

☒ For Your Use	☐ Please comment	☐ Approved as Noted
☐ As Requested	☐ Reply ASAP	☐ As Noted Below

VIA:

☐ US Mail	☐ Courier	☐ Hand Carry
☒ E-Mail	☒ LoneStar Overnight	☐ FedEx

COPIES	DESCRIPTION
1	Original Invoice 20162899 for project no.# 2009-1032-04

REMARKS:
Enclosed please find our invoice for your review and further processing.

Thank you,

Signed: for: Craig F. Stong, P.E.

If enclosures are not as stated, please notify us.

AI-57421 **Purchasing Department** **10. E.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Comm. Cuellar, COMM. PCT. #1 Submitted By: Katia Garcia, HUMAN RESOURCES

Department: COMM. PCT. #1

Information

CAPTION

Approval of request for Payment-Application No. 1 in the amount of $49,484.31 as submitted by IOC Company, LLC - Contract No. C-16-289-09-06 - PO# 750987 for the provision of Paving & Drainage Improvements Project to Nittler Road

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 6-1280-431-00-121-801-5-721

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 through PO# 750987.

Attachments

APP#1 IOC - NITTLER RD.

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/17/2016 04:32 PM
Budget & Management	Veronica Ortiz	11/17/2016 04:40 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Katia Garcia Started On: 11/17/2016 03:18 PM

Final Approval Date: 11/18/2016

Project: NITTLER ROAD
IOC Project #: 16-1013
Owner: HIDALGO CTY PCT. 1
Contractor: IOC COMPANY, LLC

Pay Est #: 1

Payment Period From 10/01/16 To 10/31/16

SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS

Original Contract Amount		$1,167,775.65
Approved Change Orders		$0.00
Current Contract Amount		$1,167,775.65
Total Value of Original Contract Performed		$52,088.75
	Attachment "A" consisting of ____ pages	
Approved Change Orders		$0.00
	Attachment "B" consisting of ____ pages	
Materials On Hand		
	Attachment "C" consisting of ____ pages	
Total Value of Work to Date		$52,088.75
Less Amount Retained at 5%		$2,604.44
Net Amount Earned on Contract		$49,484.31
Less Amount of Previous Payments		
BALANCE DUE THIS STATEMENT		$49,484.31
Percentage of Contract Paid to Date		4.24%

The undersigned Contractor certifies that all work, including materials on hand, covered by this Periodical Payment have been completed or delivered in accordance with Contract Documents, that all amounts have been paid for work, materials, and equipment for which previous Periodical Payments were issued and received from the Owner, and that the current payment shown herein is now due.

Contractor: IOC Company, LLC By: _____ Date: 11/10/16
Sky Cummings, Project Manager

Subscribed and sworn to before me this 10 day of NOV, 2016.

Notary Public: _____
My commision Expires: 06-02-2020

MARIA GUADALUPE ALCOCER
Notary Public
STATE OF TEXAS
ID#11786463
My Comm. Exp. June 2, 2020

Recommened For Payment By:

_____ 11/10/16
Date

Approved for Payment By:

_____
Date

Approved for Payment By:

_____ 11-10-16
Date
Mark Corbitt, P.E.
Project Manager
TEDSI Infrastructure Group

Approved for Payment By:

_____
Date

INVOICE RECEIVED BY
_____ 11/14/16
GOODS/SERVICES RECEIVED BY:
_____ on _____

Project: NITTLER ROAD
IOC Project #: 16-1013
Owner: HIDALGO CTY PCT. 1

Pay Est #: 1

		Contract					Total Work Done			Percent	Amount Due	Amount
Item No.	Description	Quantity	Unit	Unit Price	Amount		This	Previous	To-Date	Complete	This Estimate	To-Date
10	EXCAVATION (ROADWAY)	13051.00	CY	$ 4.25	$ 55,466.75							
20	Embankment Final Dens Cont TY C	525.00	CY	$ 4.25	$ 2,231.25				0.00	0.00%	$0.00	$0.00
30	FLEX BASE 6'	9557.00	CY	$ 23.90	$ 228,412.30				0.00	0.00%	$0.00	$0.00
40	LIME TRT (NEW BASE)(6")	57342.00	SY	$ 1.60	$ 91,747.20				0.00	0.00%	$0.00	$0.00
50	LIME TRT (EXIST MATL)(2")	57342.00	SY	$ 1.40	$ 80,278.80				0.00	0.00%	$0.00	$0.00
60	Purchase Lime Slurry	323.00	TON	$ 170.00	$ 54,910.00				0.00	0.00%	$0.00	$0.00
70	PRIME COAT	9831.00	GAL	$ 4.25	$ 41,781.75				0.00	0.00%	$0.00	$0.00
80	D-GR HMA TY-D-SAC-A-PG64-22	5604.00	TON	$ 73.25	$ 410,493.00				0.00	0.00%	$0.00	$0.00
90	RE PM W/ RET REQU TY I (W) 4" (BRK)(100MI	4620.00	LF	$ 1.00	$ 4,620.00				0.00	0.00%	$0.00	$0.00
100	DITCH CLEANING AND RESHAPING	36650.00	LF	$ 2.60	$ 95,290.00				0.00	0.00%	$0.00	$0.00
110	GEOGRID BASE REINFORCEMENT (TY I)	57342.00	SY	$ 1.30	$ 74,544.60				0.00	0.00%	$0.00	$0.00
120	STORMWATER POLLUTION PREVENTION PL	1.00	LS	$ 5,000.00	$ 5,000.00		0.50		0.50	50.00%	$2,500.00	$2,500.00
130	TRAFFIC CONTROL	1.00	LS	$23,000.00	$ 23,000.00		0.50		0.50	50.00%	$11,500.00	$11,500.00
140	MOH	1.00	DOL	$ 1.00	$ -		38088.75		38088.75		$38,088.75	$38,088.75
	Subtotal				**$1,167,775.65**							

TOTAL IMPROVEMENTS:	**$52,088.75**	**$52,088.75**
Less 5% Retainage	**$2,604.44**	
Amount due this estimate:	**$49,484.31**	

Approved for Payment:

11-10-16
Date

Accepted for Payment:

Date

CSJ: HIDALGO COUNTY PCT 1
PROJECT: NITTLER RD
HIGHWAY: NITTLER RD
COUNTY: HIDALGO

REQUEST FOR PAYMENT OF MATERIALS ON HAND
SUMMARY PAGE

Sheet Totals	Amount
Sheet 1 of 1	38,088.74
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Sheet ____ of ____	
Total Value:	38,088.74
Less Previous Total Value:	0.00
Net Change This Estimate:	38,088.74

1. Materials are non-perishable and suitable for incorporation into the work.
2. All materials are stored properly to prevent deterioration, contamination or intermingling of stockpiles.
3. Paid invoices are available for review for any materials that have been presented for payment.
4. All materials are identified and set apart for this project and have not been included in a request for payment on any other
5. The signatory hereby warrants that they have the authority to execute this request.

I certify that the quantities and values shown on this request for payment are true and correct. The materials are stored on the project site, or in a approved location(s), and meet all requirements of the contract.

IOC Company, LLC
Contractor

Sky Cummings
Name (Print or Type)

Project Mgr
Title

Signature

10/31/16
Date

CSJ: HIDALGO COUNY PCT 1
PROJECT: NITTLER RD
HIGHWAY: NITTLER RD
COUNTY: HIDALGO

REQUEST FOR PAYMENT OF MATERIAL ON HAND

CONTRACTOR IOC COMPANY, LLC

Estimate Period From 10/01/16 To 10/31/16

[Click on (+) to ADD items (-) to DELETE items]

Item and Description Number (0000-0000)	Material Description and Location	Unit of Meas	Received This Period	Previous Quantity On Hand	Used This Period	Balance On Hand	Unit Price $	Total Installed to Date	Plan Qty	Total Value $
110	GEOGRID BASE REINFORCEMENT (TY I)	SY	57,342.0000	0.0000	0.0000	57,342.0000	0.6642	0.0000	57,342.0000	38,088.7497

Grand Total 38,088.75 **Sheet Total** 38,088.75

"By submitting a request for Material on Hand (MOH) payment, the Contractor expressly authorizes the HIDALGO COUNTY PCT #1 to audit MOH records, and to perform process reviews of the record-keeping system. If the OWNER determines noncompliance with any of the requirements of the contract, the OWNER may exclude payment for any or all MOH for the duration of the Contract":

Signature of Contractor Authorized Representative: _____ **Date:** 10/31/16

GC Steel & Accessories, LLC

Invoice

Date	Invoice #
10/14/2016	14083

Bill To
IOC Companies 9312 E. Curve Rd. Edinburg, TX 78542

Ship To/ Project
Nittler Rd. Paving & Drainage Improvement FM 493 to FM 88 Weslaco, Texas 78596

P.O. Number	Terms	Ship	Via	F.O.B.	
	Net 30	10/14/2016	Delivered	SO#14503	GC16582 - Nittler Rd. Paving ...

Quantity	Description	Price Each	Amount
175	Terragrid RX1100 13' x 246'	217.65	38,088.75
			38,088.75
	Exempt Sales	0.00%	0.00

(175 rolls)

$38,088.75 ÷ PQ 57342 54 = $.66423825477 per square yard

	Payments/Credits	$0.00

Thank you for your business.

Total $38,088.75

Phone: 956-797-5200
Fax: 956-797-1600

Please remit payment to:
P O Box 1249
La Feria, Texas 78559

TEDSI INFRASTRUCTURE GROUP
TEDSI
TBPE F-1640
Consulting Engineers
1201 East Expressway 83 ♦ Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022

Letter of Transmittal

TO:
Katia Garcia
Executive Assistant
1902 Joe Stephens Ave Ste. 101; Weslaco, Tx 78599
956-968-8733 ext. 1022

DATE: 2016-11-04

REF.: Payment Application No. 1 for Nittler Rd.

TEDSI PROJECT NO.: N/A

TRANSMITTED:

☒ For Your Use	☐ Please comment	☐ Approved as Noted
☐ As Requested	☐ Reply ASAP	☐ As Noted Below

VIA:

☐ US Mail	☐ Courier	☒ Hand Carry
☐ E-Mail	☐	

COPIES	DESCRIPTION
1	Original copy of Payment Application No. 1
1	Copy of Payment Application No. 1

REMARKS:

Attached is payment application No. 1for the Nittler Rd. project. TEDSI has signed the "application for payment" and recommends payment.

Should you have any questions regarding these applications please feel free to contact us.

Thank you,

Mark Corbitt, P.E.
TEDSI Infrastructure Group
(956) 424-7898

Signed : _____

If enclosures are not as stated, please notify us.

AI-57424 **Purchasing Department** **10. F.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Katia Garcia, HUMAN RESOURCES

Department: COMM. PCT. #1

Information

CAPTION

Approval of payment of Invoice# 1034 in the amount of $33,818.16 as submitted by Jimenez Engineering Solutions dba I.C.E. for the provision of professional engineering services from November 7 through November 14, 2016 in connection to Contract# C-16-257-09-13 PO# 752503 amid Work Authorization No. 1.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-800-5-721

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Mile 1 1/2 West (Mile 11N - Mile 12N) through PO# 752503.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-802-5-721

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Jesus Flores Road through PO# 752503.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-803-5-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Englemen Road through PO# 752503.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-805-5-721

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 through PO# 752503 for Las Cumbres.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-806-5-334

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Mile 20 North (FM493 - M7W) through PO# 752503.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-803-5-339

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Englemen Road through PO# 752503.

FISCAL YEAR: 2016 ACCT. #: 6-1280-431-00-121-806-5-339

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 11/18/2016 for Mile 20 North through PO# 752503.

Attachments

INV# 1034 I.C.E.

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/17/2016 04:33 PM
Budget & Management	Veronica Ortiz	11/17/2016 04:40 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Katia Garcia		Started On: 11/17/2016 03:31 PM
Final Approval Date: 11/18/2016		

Jimenez Engineering Solutions dba I.C.E.
555 N. Carancahua Suite 860
Corpus Christi, TX 78401

Invoice

Date	Invoice #
11/14/2016	1034

Bill To
Hidalgo County PCT 1 1902 Joe Stephens Ave Weslaco, TX 78596

P.O. No.	Project	Contract No.
752503	FEMA Projects - Precinct 1	C'16-257-09-13

Description	Quantity	Rate	Current Amount Due
Provide Plans, Specifications and Estimated Cost) for various roads for FEMA Projects within Precinct No. 1			
Site 1 - Mile 1 1/2 West) Between Mile 11 North and Mile 12 North, Edcouch Elsa	0.7	29,235.48	20,464.84
Site 3 - Jesus Flores Road, Edcouch, TX	0.7	3,427.76	2,399.43
Site 4 - Englemen Road Between Valdez and FM 2812, Edcouch, TX	0.7	4,522.00	3,165.40
Site 5 - Las Cumbres Drive Between FM 493 and Address 12880, Edcouch, TX	0.7	4,845.13	3,391.59
Site 6 - Mile 20 North Between FM 493 and Mile 7 West, Edcouch, TX	0.7	6,281.29	4,396.90

INVOICE RECEIVED BY
Victoria Garcia 11/15/16
GOODS/SERVICES RECEIVED BY:
_____ on _____

There will be an additional 3% processing fee if paid by credit card.

Total $33,818.16

Phone #	Fax #	E-mail
361.826.5805	361.826.5806	VIVIAN@ICENGINEERS.NET

11-15-16
@ 2:29 PM

AI-57420 **Purchasing Department** **10. G.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of the FINAL additional one (1) year extension for agreement# E-15-387-10-27 with Henry Schein d/b/a Henry Schein Matrix Medical, under the same rates, terms and conditions for: Purchase of Medical Supplies & Equipment for the Sheriff's Office, effective, 12/22/15.

BACKGROUND

Extension-- Henry Schein dba Henry Schein Matrix Medical w/HB1295

Fiscal Impact

FISCAL YEAR: 2016/2017 ACCT. #: X-1100-423-21-280-002-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

FY2016: Funds available as of 11/18/16
FY2017: Adopted Budget amount $775,000.00

Attachments

Extension-Henry Schein dba Henry Schein Matrix Medical-HCSO

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/17/2016 04:19 PM
Budget & Management	Veronica Ortiz	11/17/2016 04:39 PM
Merlen P. Munoz	Merlen P. Munoz	11/18/2016 09:04 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Letty Saenz		Started On: 11/17/2016 03:10 PM
Final Approval Date: 11/18/2016		

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 03, 2016

Jesse A. Garringer, Vice President
Henry Schein, Incorporated
d/b/a **Henry Schein Matrix Medical**
P. O. Box 3227 / 140 Crouch Commercial Court
Irmo, SC 29063
P (800) 845-3550 **C** (803) 622-7771 **F** (800) 533-4793

via email jesse.garringer@henryschein.com

Re: **Extension/HB1295 Form Notice**
Contract No. C-13-156-12-20 - "Purchase of Medical Supplies & Equipment" for **Hidalgo County Sheriff's Office**

Dear Mr. Garringer:

Be advised, that County has chosen the option to exercise the **SECOND (2nd) & FINAL** of the additional two (2) one (1) **year** periods, **under the same rates, terms and conditions** with **Henry Schein, Incorporated** d/b/a **Henry Schein Matrix** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908,** and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-16-391-00-00**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court**, the signed and notarized "**HB Form 1295**" and "**Extension Notice**" must be received in our office completed via fax to (956) 292-7612 or via email to: Leticia.saenz@co.hidalgo.tx.us **by no later than Friday, November 18, 2016.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your *"Updated Certificate of Insurance"* with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: leticia.saenz@co.hidalgo.tx.us by no later than date reflected above.

By: _____ Date: 11/17/16
Jesse A. Garringer, Vice President

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,
Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/lhs
Enclosures

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY): 05/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Henry Schein, Inc. 135 Duryea Road Melville NY 11747 USA	INSURER A: Illinois National Insurance Co	23817
	INSURER B: ACE American Insurance Company	22667
	INSURER C: Liberty Mutual Fire Ins Co	23035
	INSURER D: Liberty Insurance Corporation	42404
	INSURER E: North American Elite Insurance Company	29700
	INSURER F: Noetic Specialty Insurance Co	17400

COVERAGES **CERTIFICATE NUMBER:** 570062192874 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			TB2621093363036	06/01/2016	06/01/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 $5,000 $1,000,000 $1,000,000 Excluded
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			AS2-621-093363-046	06/01/2016	06/01/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
E	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION			UMB000813602 SIR applies per policy terms & conditions	06/01/2016	06/01/2017	EACH OCCURRENCE AGGREGATE	$25,000,000 $25,000,000
D D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WA762D093363016 AOS WC7621093363026 WI	06/01/2016 06/01/2016	06/01/2017 06/01/2017	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
F	Products Liab			N16NY380028 Claims Made SIR applies per policy terms & conditions	06/01/2016	06/01/2017	Each Occurrence Aggregate	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid No. 2009-10-07-SGS. County of Hidalgo is included as Additional Insured as required by written contract, but limited to the operations of the Insured under said contract, per the applicable endorsement with respect to the General Liability, Automobile Liability and Products Liability policies.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Highway 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570062192874

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-138081

Date Filed:
11/17/2016

Date Acknowledged:
11/17/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Henry Schein Inc
Irmo, SC United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

renewal/ext no.E-16-391-00-00
medical supplies

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-138081

Date Filed:
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Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Henry Schein Inc
Irmo, SC United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
renewal/ext no.E-16-391-00-00
medical supplies

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said JESSE A. GORRINGER, this the 17th day of November, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath	Printed name of officer administering oath	Title of officer administering oath
	GLENN L. WATTS III	NOTARY-S. CAROLINA

E-15-387-10-27

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

September 25, 2015

Jesse A. Garringer, Vice President
Henry Schein, Incorporated
d/b/a **Henry Schein Matrix Medical**
P. O. Box 3227 / 140 Crouch Commercial Court
Irmo, SC 29063
P (800) 845-3550 **C** (803) 622-7771

via email jesse.garringer@henryschein.com
via facsimile (800) 533-4793
via certified mail

Re: ***Extension/Renewal -Contract No. C-13-156-12-20 - "Purchase of Medical Supplies & Equipment"*** for ***Hidalgo County Sheriff's Office***

Dear Mr. Garringer:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **First (1st) Year** of the additional two (2) one (1) year periods as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice for placement on the next Commissioners' Court agenda for discussion, consideration and action of the extension by signing and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 (or) via email to: leticia.saenz@co.hidalgo.tx.us, so, as, to meet the agenda request deadlines.

By: _____
Jesse A. Garringer, Vice President

Date: 10/2/15

Additionally, we are requesting that your company provides an "Updated Certificate of Insurance" as required by Hidalgo County's procurement through "Request for [Bids, Quotes, Proposals, and Statements of Qualifications]".

Should you have any questions or require additional information, please do not hesitate to contact our office at (956) 318-2626. Your cooperation to this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Respectively,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 06/01/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:
INSURED Henry Schein, Inc. Dba: Henry Schein Matrix Medical 135 Duryea Road Melville NY 11747 USA	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Liberty Mutual Fire Ins Co — 23035 INSURER B: Liberty Insurance Corporation — 42404 INSURER C: Noetic Specialty Insurance Co — 17400 INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 570057871688 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			TB2621093363035	06/01/2015	06/01/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 $5,000 $1,000,000 $1,000,000 Excluded
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS			AS2-621-093363-045	06/01/2015	06/01/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION						EACH OCCURRENCE AGGREGATE	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WA762D093363015 AOS	06/01/2015	06/01/2016	X PER STATUTE [ ] OTH-ER	
B				WC7621093363025 WI OR	06/01/2015	06/01/2016	E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
C	Products Liab			N15NY380029 Claims Made SIR applies per policy terms & conditions	06/01/2015	06/01/2016	Aggregate Per Occurrence	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid No. 2009-10-07-SGS. County of Hidalgo is included as Additional Insured as required by written contract, but limited to the operations of the Insured under said contract, per the applicable endorsement with respect to the General Liability, Automobile Liability and Products Liability policies.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Highway 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570057871688

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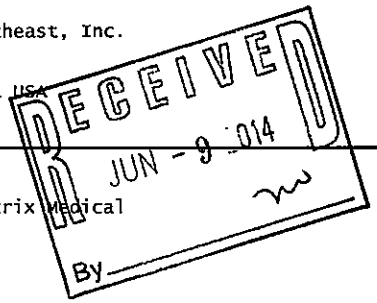
CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 06/05/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Aon Risk Services Northeast, Inc.
New York NY Office
199 Water Street
New York NY 10038-3551 USA



CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Liberty Mutual Fire Ins Co	23035
INSURER B:	Liberty Insurance Corporation	42404
INSURER C:	Noetic Specialty Insurance Co	17400
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Henry Schein, Inc.
Dba: Henry Schein Matrix Medical
135 Duryea Road
Melville NY 11747 USA

COVERAGES **CERTIFICATE NUMBER:** 570054027459 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			TB2621093363034	06/01/2014	06/01/2015	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$1,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	Excluded
	OTHER:							
A	AUTOMOBILE LIABILITY			AS2-621-093363-044	06/01/2014	06/01/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WA762D093363014 AOS	06/01/2014	06/01/2015	X PER STATUTE OTH-ER	
B	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A		WC7621093363024 WI OR	06/01/2014	06/01/2015	E.L. EACH ACCIDENT	$1,000,000
	if yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000
C	Products Liab			N14NY380025 Claims Made SIR applies per policy terms & conditions	06/01/2014	06/01/2015	Aggregate	$1,000,000
							Per Occurrence	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid No. 2009-10-07-SGS. County of Hidalgo is included as Additional Insured as required by written contract, but limited to the operations of the Insured under said contract, per the applicable endorsement with respect to the General Liability, Automobile Liability and Products Liability policies.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Highway 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570054027459

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SPECIAL MEETING - October 27, 2015

BE IT REMEMBERED, that on this 27th day of October A.D., 2015, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE EDUARDO "EDDIE" CANTU	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOE M. FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

AGENDA
CC REGULAR CONSENT
COMMISSIONERS' COURT
October 27, 2015
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU the Court made a UNANIMOUS vote of approval for the exception of Item.11.H. to be pulled for discussion.

Vote: 5 - 0 - Unanimously

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2015 Intradepartmental transfers:**

A. **AI-51981** 2015 - Public Affairs (1100)

B. **AI-51977** 2015 - County Judge (1100)

C. **AI-51962** 2015 - Human Resources (1100)

D. **AI-51976** 2015 - Pct. 4 Doolittle Recovery (1100)

E. **AI-51903** 2015 - Pct. 4 Admin (1200)

F. **AI-51956** 2015 - Constable Pct. 2 (1100)

B. **AI-51578** 1. Approval of reimbursement in the amount of $994,336.01 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 09/26/15 to 10/09/15.

09/26-30/15	$197,596.68
10/01-02/15	$360,733.64
10/03-09/15	$436,005.69
TOTAL	$994,336.01

2. Approval of wire transfer to cover claims paid.

C. **AI-51963** Transfers In-Gen Fund (1285):
Approval of 2015 interfund transfer from Co Wide Adm-Contingency to Transfers In-General Fund (1285) in the amount of $5,421.18 to fund the total local match required to appropriate funds for the STOP Truancy Grant, CC 10/27/15 (AI-51591), in the total amount of $5,421.18.

11. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-51984** Acceptance and approval of proposal submitted by AAMECC, LLC awarded vendor (through County's participation with TIPS /TAPS Contract No. 1042513) for HC-Facilities Management Project titled: "Asbestos Abatement Consulting Services, including but not limited to Preparation of Specifications, Project Air Monitoring and Air Monitoring for Final Clearance" in the amount of $3,915.00 for the County Owned building located at 300 E. Hackberry Ave, McAllen, TX (Project# 2015-331A-MSS).

B. **AI-51978** Ratification of fully executed Change Orders No. 1 & 2 in connection with the Precinct. No. 2 -SIOUX ROAD PAVING IMPROVEMENTS PROJECT (from I Road to 3,500 feet East of Raul Longoria) as recommended by project engineer, Mr. Raul Sesin, P.E, Hidalgo County Drainage District No. 1. Project cost was increased in the amount of $2,185.00 on Change Order No. 1, and $5,554.56 on Change Order No. 2.

UNANIMOUS vote of approval subject to legal review of the invoicing for the auditor's office.

Vote: 5 - 0 -Unanimously

Correction on Item.11.H.2 PO# 7178799 to PO# 717899

I. **AI-51579** Requesting approval of the **additional one (1) year extension/renewal** for agreements as (set forth below) for **Hidalgo County Sheriff's Office (on an as needed basis),** under the same rates, terms and conditions;

1. "Purchase of Tires-Including Installation and other Related Services" (on an as needed basis), including **All other Hidalgo County Law Enforcement Agencies**, **(First (1st) Year** of the two (2) one (1) year terms) with the following multi awarded vendors:
A. Southern Tire Mart, C-14-324-12-02, effective, **12/06/15;**
B. A to Z Tire & Battery, Inc., C-14-324A-12-02, **[TIRES ONLY],** effective, **12/06/15.**

APPROVED

2. Henry Schein, Inc. d/b/a **Henry Schein Matrix Medical-"Purchase of Medical Supplies & Equipment"** in connection to contract# **C-13-156-12-20**, **(First (1st) Year** of the additional two (2) one (1) year terms), effective, **12/22/15.**

3. Tropical Texas Behavioral Health Center (MHMR)-Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at County Jail, in connection to **ILA #C-13-356-12-20,** (**First (1st) Yr** of the five (5) one (1) year terms), effective, **01/01/16.**

J. **AI-51923** Acceptance and approval for payment of invoices as submitted by LEFEVRE Engineering [for the provision of engineering services] under Contract #C-14-308-09-09-PO#721465 through Work Authorization No. 1 including, but not limited to the following:

INVOICE #JULY 15-4:$12,586.00 for services rendered July 1 thru July 26, 2015
INVOICE #AUGUST 15-10:$832.50 for services rendered August 1 thru August 25, 2015

K. **AI-51916** 1. Approval of Request for Payment-Application No. 9 in the amount of $124,070.95 from Central Air and Heating Services, Inc., awarded contractor for the Sheriff's Office "Adult Detention Center and Law Enforcement Facility Roof &/or Air Condition Repairs &/or Replacement", and as certified for payment by project engineer, Chanin Engineering, and reviewed & initialed by construction manager, Prodigy Construction Management through contract C-14-047-01-20;

2. Acceptance & approval of Invoice No. 1281 in the amount of $2,700.00 submitted by contracted vendor, Prodigy Construction Management, LLC, C-14-360-10-14, for the provision of construction management services for, "Adult Detention and Law Enforcement Facility Repairs and/or Replacement."

APPROVED

AI-51579 **Purchasing Department** **17. 0.**

CC CONSENT

Meeting Date: 11/03/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of the **additional one (1) year extension/renewal** for agreements as (set forth below) for **Hidalgo County Sheriff's Office (on an as needed basis),** under the same rates, terms and conditions;

a. "Purchase of Tires-Including Installation and other Related Services" (on an as needed basis), including **All other Hidalgo County Law Enforcement Agencies**, **(First (1st) Year** of the two (2) one (1) year terms) with the following multi awarded vendors:
1. Southern Tire Mart, C-14-324-12-02, effective, **12/06/15;**
2. A to Z Tire & Battery, Inc., C-14-324A-12-02, **[TIRES ONLY],** effective, **12/06/15.**

b. Henry Schein, Inc. d/b/a **Henry Schein Matrix Medical-"Purchase of Medical Supplies & Equipment"** in connection to contract# **C-13-156-12-20**, **(First (1st) Year** of the additional two (2) one (1) year terms), effective, **12/22/15.**

c. Tropical Texas Behavioral Health Center (MHMR)-Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at County Jail, in connection to **ILA #C-13-356-12-20, (First (1st) Yr** of the five (5) one (1) year terms), effective, **01/01/16.**

BACKGROUND

Extensions/Renewals:
Southern Tire Mart -C-14-324-12-02
A to Z Tire & Battery, Inc. -C-14-324A-12-02
Henry Schein, Inc. d/b/a Henry Schein Matrix Medical -C-13-156-12-20
Tropical Texas Behavioral Health Center (MHMR) -ILA #C-13-356-12-20

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-280-001-0-672

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

BUDGETARY IMPACT:
4-1100-421-00-291-001-0-672
4-1100-421-00-292-001-0-672
4-1100-421-00-293-001-0-672
4-1100-421-00-294-001-0-672
4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-291-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
ACCT. #: 4-1100-421-00-280-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
4-1100-421-00-291-001-0-672
4-1100-421-00-292-001-0-672
4-1100-421-00-293-001-0-672
4-1100-421-00-294-001-0-672
4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-292-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

4-1100-421-00-292-001-0-672
4-1100-421-00-293-001-0-672
4-1100-421-00-294-001-0-672
4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-293-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

4-1100-421-00-294-001-0-672
4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-294-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

4-1100-421-00-294-001-0-672
4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-421-00-295-001-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

4-1100-421-00-295-001-0-672
4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1254-412-00-270-014-0-672
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

4-1254-412-00-270-014-0-672

FISCAL YEAR: 2015 ACCT. #: 5-1100-423-21-280-002-0-604
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

FISCAL YEAR: 2015 ACCT. #: 5-1100-423-21-280-002-0-331
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

Extension-A to Z Tire & Battery
Extension-Southern Tire Mart
Extension-Henry Schein Inc dba Henry Schein Matrix Medical-HCSO
Extension-ILA-TTBH-MHMR-HCSO

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/19/2015 04:01 PM
Budget & Management	Veronica Ortiz	10/21/2015 02:43 PM
Manuel Chapa		
Auditor's Office		

Form Started By: Letty Saenz Started On: 09/28/2015 09:04 AM

REQUIREMENTS AGREEMENT
C-13-156-12-20

THIS AGREEMENT (the "Agreement") is entered into effective as of the **20th** day of **December, 2013** by and between **Henry Schein, Inc.** d/b/a **Henry Schein Matrix Medical** ("Seller") and **Hidalgo County, Texas** ("Buyer").

WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo Buyer** including for the **Purchase of Medical Supplies and Equipment (on an as needed basis),** (the "Product") as further described in Exhibit "A", Request for Sealed Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of **two (2) years** and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determine that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell and deliver to Buyer, all of the Products listed on Exhibit "B", which is attached hereto and incorporated herein by reference, that Buyer may require for use by Buyer in Hidalgo Buyer projects for a period of a **two (2) years** with the Buyer's option to extend for an additional two (2) one (1) year terms under the same rates terms and conditions. Hidalgo Buyer also reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term. **T**he initial term of this Contract shall commence on **December 22, 2013** and expire on **December 21, 2015,** and it is agreed that the Product will meet the Specifications in the Request for Sealed Bids (RFB) Procurement Packet set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Product to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Product required. The Product shall be delivered by Buyer to the location in Hidalgo Buyer specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo Buyer, Texas. The parties hereby consent to personal jurisdiction in Hidalgo Buyer, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer:
Hidalgo County
Attn: County Judge
302 West University Drive
Edinburg, Texas 78539

If to Seller:
Henry Schein, Inc. d/b/a
Henry Schein Matrix Medical
Attn: Jesse A. Garringer, Vice President
140 Crouch Commercial Court
Irmo, SC 29063

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

f. **Termination.** Buyer may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days written notice.

g. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

h. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

i. **Assignment.** This Agreement shall not be assignable.

j. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

k. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

l. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

m. **Insurance.** Seller shall provide, to the extend it deems necessary, insurance in force on all persons connected with providing services under this Contract naming Buyer as an additional insured, and shall furnish to Buyer certificates of such insurance coverage Exhibit "C", which is attached hereto.

n. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the

provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

o. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Buyer, or for any elected official, department head or employee or former elected official, department head or employee of Buyer, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Buyer.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Buyer, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

Approved by Commissioner's Court: December 20, 2013.

APPROVED AS TO FORM:
Atlas & Hall, LLP

By: _____
Stephen L. Crain, Attorney

BUYER:
COUNTY OF HIDALGO

By: _____
Ramon Garcia, Buyer Judge

Approved by Commissioners' Court
on 12/20/13

ATTEST:

_____
Arturo Guajardo Jr., Buyer Clerk

SELLER:
HENRY SCHEIN, INC. d/b/a
HENRY SCHEIN MATRIX MEDICAL

By: _____
Printed Name: Jesse Garringer
Title: Vice President

EXHIBIT "A"

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 25, 2013

Participant's name

Address

City

State, Zip Code

Re: ***Hidalgo County Sheriff's Office***
Request for Bids -*Purchase of Medical Supplies and Equipment*
Bid No: 2013-156-12-11-SMA

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County Sheriff's Office

"Purchase of Medical Supplies & Equipment"

RFB NO: 2013-156-12-11-SMA

Table of Contents

Item	Description	No. of Pages
1.	**Request for Bid Letter**	1
2.	**Request for Bid, Legal Notice**	8
3.	**Exhibit "A" Specifications**	5
4.	**Exhibit "B" Bid Page**	4
5.	**Exhibit "C" Insurance Requirements**	4
6.	**Exhibit "D" CIQ Conflict of Interest Questionnaire**	1
7.	**Vendor/Bidder Application and W-9 form**	6
8.	**Certification Regarding Debarment**	1
9.	**Draft Requirement Agreement**	8

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to sandra.montalvo@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

November 25,2013
Date

Bid No: 2013-156-12-11-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626 Ext. 4865

REQUEST FOR BIDS

HIDALGO COUNTY SHERIFF'S OFFICE

"Purchase of Medical Supplies & Equipment"

BID OPENING DATE: December 11, 2013@ 9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626

1) Sealed bids will be received for ***"Hidalgo County Sheriff's Office– Purchase of Medical Supplies & Equipment"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2) **ONE (1) Original and THREE (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB-2013-156-12-11-SMA-*"Hidalgo County Sheriff's Office–Purchase of Medical Supplies & Equipment"*** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on *or before 9:30 A.M., WEDNESDAY, DECEMBER 11, 2013.* NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2013-156-12-11-SMA-*"Hidalgo County Sheriff's Office–Purchase of Medical Supplies & Equipment"***

Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3) Hidalgo County reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) Reject any or all bids submitted and further reserve the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) Award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4) The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5) For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6) Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7) No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8) Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9) Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10) County reserves the right to accept or reject any or all bids.

11) Costs are to be net F.O.B., County Prepaid.

12) County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13) Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14) Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15) **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16) **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order and/or Contract Number (if any)
  d) Notation ***"Hidalgo County Sheriff's Office–Purchase of Medical Supplies & Equipment"*** Descriptive information as to the items or services delivered,

including product code, item number, quantity, etc.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
2802 S. BUSINESS HWY 281
Edinburg, Texas 78539
956-318-2511

17) SCHEDULE OF EVENTS:

Bid Opening, 9:30 AM	**DECEMBER 11 , 2013**
Award of Contract	2013
Commence Work or Deliver Products	2013

18) BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION PAYMENT UNDER CONTRACT (if applicable)

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19) ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20) DISCLOSURE OF CONFLICT OF INTEREST

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

  Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21) If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22) Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23) Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24) Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25) Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26) County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27) Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to

patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28) Successful bidder shall warrant that all items/services shall conform to the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29) This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30) The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Hidalgo County Sheriff's Office
"Purchase of Medical Supplies & Equipment"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

Specifications/Requirements
Hidalgo County Sheriff's Office
"Purchase of Medical Supplies & Equipment"
Bid No: 2013-156-12-11-SMA

SCOPE OF SERVICES:

1) Hidalgo County is requesting to obtain Medicals Supplies and Equipment on an ***"As Needed Basis Only"***, for the Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary), located at 711 El Cibolo Road, Edinburg, Texas 78542.

2) Bidder(s) will supply the Hidalgo County Sheriff's Office (Adult Detention Center) requirements of Medical Supplies and Equipment throughout the contract period on an **"AS NEEDED BASIS"** only. Medical supplies will be ordered approximately every month on a one-time per month basis. Bid information will be furnished to Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary).

3) The Bidder(s) will offer Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) a percentage discount from retail on all purchases by Hidalgo County Sheriff's Office-Adult Detention Center (Jail Medical Supplies and Equipment).

4) Bidder(s) agrees that to the extent an item is unavailable from Bidder(s) own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) for the bid price.

5) All bids are for new equipment or merchandise unless otherwise specified.

6) Bid unit price on quantity specified-extend and show total. In case of error in extension, unit prices shall govern. Bids subject to unlimited price increases will not be considered.

The following list of medical supplies and equipment are estimated quantity amounts to be used monthly. This list should not be understood to be an exhaustive listing of all medical supplies & equipment in which may be required by Hidalgo County Adult Detention Center (Jail Infirmary).

MEDICAL SUPPLIES			
	Description of Items		Estimated Monthly Quantities
1.	Alcohol Isopropyl 70%		15
2.	Alcohol Prep Pads		5
3.	Arm Splint- No Metal		5
4.	Band-Aids	1" X 3"	1000
		2"X3"	1000
5.	Blood Glucose Strips		4800
6.	Butterfly Strips	Med. 1¾" x 3/8"	1
		Large 2¾" x ½"	1
7.	Colostomy Drainable Pouches Size - 2¾"		30
8.	Combine Pads		30
9.	Cotton Balls		6
10.	Cotton Tip Applicators 6" Non-Sterile(Individually Wrapped)		450
11.	Diagnostic Pen Lights		1
12.	Disposable Under pads		1500
13.	Elastic Bandage 2'		20
14.	Electrodes For Welch/Alleyn Ekg		90

15.	Expandover Elastic Medical tape 1" X 5yds	90
16.	Foley Catheters	5
17.	Gauze Sponges- 4inch x 4inch	20
18.	Glucometers	5
19.	Hand/ Wrist Splints- No Metal	5
20.	HCG Urine Pregnancy Test Kit	90
21.	Hernia Belts	2
22.	Hydrogen Peroxide	30
23.	Insulin Syringes 28" X 1/2" Single U-100	3200
24.	Iodoform Packing Strip	1
25.	Irrigative Eye Solution	1
26.	Iv Cannulas	1
27.	Iv Fluid 0.9%Ns,D5w,Lr	1
28.	Iv Poles	1
29.	Iv Start Kits	1
30.	Iv Tubing	1
31.	Kerlix Otc 6" x 5 yrds	450
32.	KY Jelly	50
33.	Lancets	5000
34.	Latex Gloves- S/M/L/XL	180 boxes assorted sizes
35.	Latex Strips	1
36.	Lifescan Unistix	250
37.	Lindane Shampoo 1%	5
38.	Multistix 10 Sg. Dib And Read Tests	2
39.	N-95 Respirator Masks	100
40.	Nebulizer Tuhing	70
41.	Non Adhesive Pads	200
42.	Non Sterile Stretch Bands	10
43.	Oxygen Mask With Tubing/Nasal Cannula	10
44.	Personal Urinal Container	5
45.	Physician's Desk Reference	LATEST EDITION YRLY
46.	Pill Crusher Pouches	300
47.	Plain Packing Strip	2
48.	Post Op Sponges	100
49.	Procedure Mask with Ear Loops	100
50.	Provolone Scrub	5
51.	Quick Ice Instant Cold	50
52.	Scalpel Sterile Stainless	10
53.	Self Adhering Gauze 12''x10"Yds	100
54.	Self-Adherent Bandage 1" X 5 Yds	100
55.	Sharps Containers	15
56.	Small Plastic Baggies 1 x 2	100
57.	Soft-Kling Confirming Bandage	50
58.	Soft Procedure Masks W/ Ear Loops	30

59.	Specimen Containers	150
60.	Soft Plastic Cup	2000
61.	Soufflés Plastic	1000
62.	Staple Remover Kits	10
63.	Sterile Cotton Applicator Swabs	500
64.	Sterile Eye Pads, Oval 2C" x 2E"	50
65.	Sterile H2o	10
66.	Stoma adhesive Flexible Wafers-Size - 2¾"	5
67.	Suture Kit	1
68.	Suture Removal Kits	10
69.	Suture Sets	50
70.	Syringes With Needle 5cc Gauge 1"	100
71.	Syringes With Needles 0.37x12.7 Ml 28 G ½ Needle	100
72.	Tela Pads 3" X 4" Adhesive	100
73.	Tender skin/ Transparent Tape	50 rolls
74.	Thermometer Covers	300
75.	Toe Nail Clippers Small	3
76.	Tongue Blade Depressors	200
77.	Touch Vinyl Non-Sterile Gloves	10
78.	Ultra Sound Gel	1
79.	Urine Container-24 Hour-	1
80.	Urine Dip Stick/ Multistix 10 Sg	2
81.	Welch Probe Covers	50
82.	Wound Cleaner Spray	50

REQUIREMENTS:

1) Bidder will provide stock bottles (upon request) when ordered.

2) All items will be ordered and delivered by bidder (s) during regular business hours only, unless item(s) are of emergency, therefore, item(s) must be delivered within a six (6) to eight (8) hour time frame.

3) The bidder(s) representative must be available to respond to all calls from the using County department to assist in the resolution of complaints and problems regarding orders and deliveries and the return of any and/or all goods.

4) The bidder(s) shall provide a telephone number for placement of calls against this bid, and shall provide the name, title and telephone number of a representative who may be contacted whenever problems arise concerning services. No telephone numbers provided for this purpose shall be serviced through an answering machine or other automatic answering device, or in any manner to impede immediate access to a representative capable of addressing problems. Name: Business and Cell Phone Numbers:

TERMS & CONDITION:

1. Term of the contract will commence upon termination of current contract and will continue for a period of two (2) year with the County's option to extend for two (2) additional one (1) year terms under the same rates, terms and conditions

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. The contract shall remain in effect until: a) the contract expires b) delivery/completion of services ordered, or c) Terminated by County with thirty (30) days written notice prior to the cancellation.

4. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

5. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

6. Items may be substituted by vendors but, must be equal or better and must be approved by the Hidalgo County if quoted item is out of stock.

7. Insurance requirements for this project to be maintained through out the contract term. (Refer to limits on the Exhibit C, Insurance Requirements).

8. The successful bidder will indemnify and hold harmless the County, and its officers, officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

9. Hidalgo County reserves the right to seek purchases for "Medical Supplies & Equipment" from State Awarded contracts whenever it is in the County's best interest to do so.

10. Hidalgo County reserves the right to award on an "all or none basis".

11. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility.

1) **Requesting Price Adjustment:**
Upon written request of the Vendor to the Hidalgo County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.

- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.

- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all

- Orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction:**
Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:**
Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**:
Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes:**
The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, 2812 S. Business Highway 281, Edinburg, Texas 78539.

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, DECEMBER 4 , 2013 by 5:00 P.M. Responses will be sent to all applicants via facsimile or via e-mail by no later than, **DECEMBER 6, 2013 BY 5:00 P.M**

EXHIBIT "B"

BID PAGE

Hidalgo County Sheriff's Office

"Purchase of Medical Supplies & Equipment"

Bid No: 2013-156-12-11-SMA

	Description of Items		Unit of Measurement (cs/box/ea/bottles or other)	Unit Price	Total Price
1.	Alcohol Isopropyl 70%-16 fl.oz.				
2.	Alcohol Prep Pads		50 per pk		
3.	Arm Splint- No Metal		1 per pk		
4.	Band-Aids	1" X 3"	100 per pk		
		2"X3"	100 per pk		
5.	Blood Glucose Strips		100 per pk		
6.	Butterfly Strips	Med. 1¾" x 3/8"	300 per pk		
		Large 2¾" x ½"	200 per pk		
7.	Colostomy Drainable Pouches Size - 2¾"		10 per pk		
8.	Combine Pads		20 per pk		
9.	Cotton Balls		2000 per pk		
10.	Cotton Tip Applicators 6" Non-Sterile(Individually Wrapped)		100 per pk		
11.	Diagnostic Pen Lights		1 per pack		
12.	Disposable Under pads		50 per pk		
13.	Elastic Bandage 2'		20 per pk		
14.	Electrodes For Welch/Alleyn Ekg		10 per pk		
15.	Expandover Elastic Medical tape 1" X 5yds		10 per pk		
16.	Foley Catheters		1 per pk		
17.	Gauze Sponges- 4 x 4		200 per pk		
18.	Glucometers		1 per pk		
19.	Hand/ Wrist Splints- No Metal		1 per pk		
20.	HCG Urine Pregnancy Test Kit		25 per bx		
21.	Hernia Belts		1per pk		
22.	Hydrogen Peroxide-12 fl oz				
23.	Insulin Syringes 28" X 1/2" Single U-100		100 per bx		
24.	Iodoform Packing Strip		5 yards per bottle		
25.	Irrigative Eye Solution-8 oz.				
26.	IV Cannulas -16 gauge		16 guage needles		
27.	IV Fluid 0.9%Ns,D5w,Lr		1 quart bags		
28.	IV Poles		1		
29.	IV Start Kits		Pre pack kit		
30.	IV Tubing		12 ft tubing		
31.	Kerlix Otc 6" x 5 yrds		10 per pk		
32.	KY Jelly		8 oz		
33.	Lancets		100 per bx		
34.	Latex Gloves- S/M/L/XL		100 gloves per bx		
35.	Latex Strips		1 foot		
36.	Lifescan Unistix		100 per pk		
37.	Lindane Shampoo 1% -16 oz		16 oz		
38.	Multistix 10 Sg. Dib And Read Tests		100 per pk		
39.	N-95 Respirator Masks		20 per bx		

40.	Nebulizer Tubing	25 per pk		
41.	Non Adhesive Pads	20 per pk		
42.	Non Sterile Stretch Bands	10 yrds		
43.	Oxygen Mask With Tubing/Nasal Cannula	20 per pk		
44.	Personal Urinal Container	1 quart bottle		
45.	Physician's Desk Reference			
46.	Pill Crusher Pouches	50 per bx		
47.	Plain Packing Strip	1 in. x 5 yds-		
48.	Post Op Sponges	50 per pk		
49.	Procedure Mask with Ear Loops	50 per pk		
50.	Provolone Scrub	32 oz bottle		
51.	Quick Ice Instant Cold	10 per pk		
52.	Scalpel Sterile Stainless	10 per bx		
53.	Self Adhering Gauze 12''x10"Yds	10 per bx		
54.	Self-Adherent Bandage 1" X 5 Yds	10 per bx		
55.	Sharps Containers	5.4 quart		
56.	Small Plastic Baggies 1 x 2	100 per pk		
57.	Soft-Kling Confirming Bandage- 3 x 4" 1Yds	10 per bx		
58.	Soft Procedure Masks W/ Ear Loops	50 per pk		
59.	Specimen Containers	50 per pk		
60.	Soft Plastic Cup	4 oz cup		
61.	Soufflés Plastic- ¾ oz. Plastic Cups	100 per pk		
62.	Staple Remover Kits	1 kit per pk		
63.	Sterile Cotton Applicator Swabs	100 per pk		
64.	Sterile Eye Pads, Oval 2C" x 2E"	50 per pk		
65.	Sterile H2o	24 oz bottle		
66.	Stoma adhesive Flexible Wafers-Size - 2¾"	10 per pk		
67.	Suture Kit	1 complete kit		
68.	Suture Removal Kits	1 kit per pk		
69.	Suture Sets	50 per pack		
70.	Syringes With Needle 5cc Gauge 1"	50 per pk		
71.	Syringes With Needles 0.37x12.7 Ml 28 G ½ Needle	50 per pk		
72.	Tela Pads 3" X 4" Adhesive	50 per pk		
73.	Tender skin/ Transparent Tape	2 in x 10yds		
74.	Thermometer Covers	25 per pk		
75.	Toe Nail Clippers Small			
76.	Tongue Blade Depressors	100 per bx		
77.	Touch Vinyl Non-Sterile Gloves	100 gloves per bx		
78.	Ultra Sound Gel	16 oz bottle		
79.	Urine Container-24 Hour-	1gallon bottle		
80.	Urine Dip Stick/ Multistix 10 Sg	100 per pk		
81.	Welch Probe Covers	50 per pk		
82.	Wound Cleaner Spray	16 oz bottle		

MISCELLANEOUS LIST

On all other Medical Supplies not listed Hidalgo County will receive _____% off catalog list prices.

ALL APPICABLE CATALOGS WITH LIST PRICE MUST ACCOMPANY BIDS SUMITTED

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO.'S: _____

CELLULAR PHONE: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

EMAIL: _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(Other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 03/11/11

ACORD — CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					DUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				W STATU ☐ OTHER TORY LIMITS	
					E L EACH ACCIDENT	$
					E L DISEASE-EA EMPLOYEE	$
					E L DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

NOTICE TO BIDDER:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable), certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ **Date:**_____ **Other:**

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
☐ Distributor ☐ Service Organization ☐ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: **Disadvantaged Business (At Least 51% Ownership)**

☐ ess than 125,000 annual gross receipt
☐ ss than 250,000 annual gross receipt
☐ ss than 499,000 annual gross receipt
☐ ore than 500,000 annual gross receipt

☐ Black American
☐ Hispanic American
☐ Asian Pacific American

☐ Native American
☐ Women
☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ **or are Certificate(s) attached?:** ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office:_____**Entry Date:** _____ **Vendor No.:**

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

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LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ► ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			–			–		

or

Employer identification number
		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ► Date ►

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"

TAB and BID PAGE

HIDALGO COUNTY PURCHASING DEPARTMENT
TABULATION SHEET

Department Name/Description of Project: ***Hidalgo County Sheriff's Office –Purchase of Medical Supplies & Equipment"***

BID OPENING DATE: December 11, 2013 | **BID OPENING TIME: 9:30 A.M.**

BID No.: 2013-156-12-11-SMA | **BUYER: Sandra Montalvo**

PARTICIPATING VENDORS

	DESCRIPTION OF ITEMS		HENRY SCHEIN INC. Irmo, South Carolina		
			Unit of Measurement (cs/box/ea/bottles or other)	UNIT PRICE	TOTAL PRICE
1.	Alcohol Isopropyl 70%-16 fl.oz.			$.97	$.97
2.	Alcohol Prep Pads		50 per pk	$.02	$1.00
3.	Arm Splint- No Metal		1 per pk	$2.32	$2.32
4.	Band-Aids	1" X 3"	100 per pk	$.02	$2.00
		2"X3"	100 per pk	$.08	$8.00
5.	Blood Glucose Strips		100 per pk	$.36	$36.00
6.	Butterfly Strips	Med. 1¾" x 3/8"	300 per pk	$.04	$12.00
		Large 2¾" x ½"	200 per pk	$.08	$16.00
7.	Colostomy Drainable Pouches Size - 2¾"		10 per pk	$2.06	$20.60
8.	Combine Pads		20 per pk	$.12	$2.40
9.	Cotton Balls		2000 per pk	$.02	$40.00
10.	Cotton Tip Applicators 6" Non-Sterile(Individually Wrapped)		100 per pk	$.01	$1.00
11.	Diagnostic Pen Lights		1 per pack	$.73	$.73
12.	Disposable Under pads		50 per pk	$.11	$5.50
13.	Elastic Bandage 2'		20 per pk	$.25	$5.00
14.	Electrodes For Welch/Alleyn Ekg		10 per pk	$.19	$1.90
15.	Expandover Elastic Medical tape 1" X 5yds		10 per pk	$.51	$5.10
16.	Foley Catheters		1 per pk	$5.53	$5.53
17.	Gauze Sponges- 4 x 4		200 per pk	$.02	$4.00
18.	Glucometers		1 per pk	$8.55	$8.55
19.	Hand/ Wrist Splints- No Metal		1 per pk	$4.80	$4.80
20.	HCG Urine Pregnancy Test Kit		25 per bx	$.48	$12.00
21.	Hernia Belts		1per pk	$25.78	$25.78
22.	Hydrogen Peroxide-12 fl oz		12.fl oz.	$.63	$.63
23.	Insulin Syringes 28" X 1/2" Single U-100		100 per bx	$.10	$10.00
24.	Iodoform Packing Strip		5 yards per bottle	$1.52	$1.52
25.	Irrigative Eye Solution-8 oz.		8oz.	$2.24	$2.24
26.	IV Cannulas -16 gauge		16 guage needles	$1.50	$1.50
27.	IV Fluid 0.9%Ns,D5w,Lr		1 quart bags	$1.02	$1.02
28.	IV Poles		1	$37.75	$37.75
29.	IV Start Kits		Pre pack kit	$.84	$.84
30.	IV Tubing		12 ft tubing	$1.32	$1.32
31.	Kerlix Otc 6" x 5 yrds		10 per pk	$.71	$7.10
32.	KY Jelly		8 oz	$.91	$.91
33.	Lancets		100 per bx	$.10	$10.00
34.	Latex Gloves- S/M/L/XL		100 gloves per bx	$.04	$4.00
35.	Latex Strips		1 foot	$.04	$.04

36.	Lifescan Unistix	100 per pk	$.16	$16.00
37.	Lindane Shampoo 1% -16 oz	16 oz	$132.97	$132.97
38.	Multistix 10 Sg. Dib And Read Tests	100 per pk	$.41	$41.00
39.	N-95 Respirator Masks	20 per bx	$.38	$.76
40.	Nebulizer Tubing	25 per pk	$.28	$7.00
41.	Non Adhesive Pads	20 per pk	$.06	$1.20
42.	Non Sterile Stretch Bands	10 yrds	$.29	$2.90
43.	Oxygen Mask With Tubing/Nasal Cannula	20 per pk	$.19	$3.80
44.	Personal Urinal Container	1 quart bottle	$.43	$.43
45.	Physician's Desk Reference		$88.59	$88.59
46.	Pill Crusher Pouches	50 per bx	$.05	$2.50
47.	Plain Packing Strip	1 in. x 5 yds-	$.50	$2.50
48.	Post Op Sponges	50 per pk	$.04	$2.00
49.	Procedure Mask with Ear Loops	50 per pk	$.28	$14.00
50.	Provolone Scrub	32 oz bottle	$.10	$.10
51.	Quick Ice Instant Cold	10 per pk	$.27	$2.70
52.	Scalpel Sterile Stainless	10 per bx	$.36	$3.60
53.	Self Adhering Gauze 12''x10"Yds	10 per bx	$.28	$2.80
54.	Self-Adherent Bandage 1" X 5 Yds	10 per bx	$1.55	$15.50
55.	Sharps Containers	5.4 quart	$4.88	$4.88
56.	Small Plastic Baggies 1 x 2	100 per pk	$.02	$2.00
57.	Soft-Kling Confirming Bandage- 3 x 4" 1Yds	10 per bx	$.07	$.70
58.	Soft Procedure Masks W/ Ear Loops	50 per pk	$.03	$1.50
59.	Specimen Containers	50 per pk	$.16	$8.00
60.	Soft Plastic Cup	4 oz cup	$.19	$.19
61.	Soufflés Plastic- ¾ oz. Plastic Cups	100 per pk	$.02	$2.00
62.	Staple Remover Kits	1 kit per pk	$3.58	$3.58
63.	Sterile Cotton Applicator Swabs	100 per pk	$.02	$2.00
64.	Sterile Eye Pads, Oval 2C" x 2E"	50 per pk	$.08	$4.00
65.	Sterile H2o	24 oz bottle	$.01	$.01
66.	Stoma adhesive Flexible Wafers-Size - 2¾"	10 per pk	$4.51	$45.10
67.	Suture Kit	1 complete kit	$.90	$.90
68.	Suture Removal Kits	1 kit per pk	$.45	$.45
69.	Suture Sets	50 per pack	$13.24	$662.00
70.	Syringes With Needle 5cc Gauge 1"	50 per pk	$.13	$6.50
71.	Syringes With Needles 0.37x12.7 Ml 28 G ½ Needle	50 per pk	$.10	$5.00
72.	Tela Pads 3" X 4" Adhesive	50 per pk	$.08	$4.00
73.	Tender skin/ Transparent Tape	2 in x 10yds	$.90	$.90
74.	Thermometer Covers	25 per pk	.05	$1.25
75.	Toe Nail Clippers Small		$1.49	$1.49
76.	Tongue Blade Depressors	100 per bx	$.02	$2.00
77.	Touch Vinyl Non-Sterile Gloves	100 gloves per bx	$.03	$3.00
78.	Ultra Sound Gel	16 oz bottle	$.92	$.92
79.	Urine Container-24 Hour-	1gallon bottle	$2.09	$2.09
80.	Urine Dip Stick/ Multistix 10 Sg	100 per pk	$.41	$41.00
81.	Welch Probe Covers	50 per pk	$.04	$2.00
82.	Wound Cleaner Spray	16 oz bottle	$5.81	$5.81

MISCELLANEOUS LIST

On all other Medical Supplies not listed Hidalgo County will receive 18.2 % off catalog list prices.

ALL APPICABLE CATALOGS WITH LIST PRICE MUST ACCOMPANY BIDS SUMITTED

EXHIBIT "B"

BID PAGE

Hidalgo County Sheriff's Office

"Purchase of Medical Supplies & Equipment"

Bid No: 2013-156-12-11-SMA

	Description of Items		Unit of Measurement (cs/box/ea/bottles or other)	Unit Price	Total Price
1.	Alcohol Isopropyl 70%-16 fl.oz.			.97	.97
2.	Alcohol Prep Pads		50 per pk	.02	1.00
3.	Arm Splint- No Metal		1 per pk	2.32	2.32
4.	Band-Aids	1" X 3"	100 per pk	.02	2.00
		2"X3"	100 per pk	.08	8.00
5.	Blood Glucose Strips		100 per pk	.36	36.00
6.	Butterfly Strips	Med. 1¾" x 3/8"	300 per pk	.04	12.00
		Large 2¾" x ½"	200 per pk	.08	16.00
7.	Colostomy Drainable Pouches Size - 2¾"		10 per pk	2.06	20.60
8.	Combine Pads		20 per pk	.12	2.40
9.	Cotton Balls		2000 per pk	.02	40.00
10.	Cotton Tip Applicators 6" Non-Sterile(Individually Wrapped)		100 per pk	.01	1.00
11.	Diagnostic Pen Lights		1 per pack	.73	.73
12.	Disposable Under pads		50 per pk	.11	5.50
13.	Elastic Bandage 2'		20 per pk	.25	5.00
14.	Electrodes For Welch/Alleyn Ekg		10 per pk	.19	1.90
15.	Expandover Elastic Medical tape 1" X 5yds		10 per pk	.51	5.10
16.	Foley Catheters		1 per pk	5.53	5.53
17.	Gauze Sponges- 4 x 4		200 per pk	.02	4.00
18.	Glucometers		1 per pk	8.55	8.55
19.	Hand/ Wrist Splints- No Metal		1 per pk	4.80	4.80
20.	HCG Urine Pregnancy Test Kit		25 per bx	.48	12.00
21.	Hernia Belts		1per pk	25.78	25.78
22.	Hydrogen Peroxide-12 fl oz			.63	.63
23.	Insulin Syringes 28" X 1/2" Single U-100		100 per bx	.10	10.00
24.	Iodoform Packing Strip		5 yards per bottle	1.52	1.52
25.	Irrigative Eye Solution-8 oz.			2.24	2.24
26.	IV Cannulas -16 gauge		16 guage needles	1.50	1.50
27.	IV Fluid 0.9%Ns,D5w,Lr		1 quart bags	1.02	1.02
28.	IV Poles		1	37.75	37.75
29.	IV Start Kits		Pre pack kit	.84	.84
30.	IV Tubing		12 ft tubing	1.32	1.32
31.	Kerlix Otc 6" x 5 yrds		10 per pk	.71	7.10
32.	KY Jelly		8 oz	.91	.91
33.	Lancets		100 per bx	.10	10.00
34.	Latex Gloves- S/M/L/XL		100 gloves per bx	.04	4.00
35.	Latex Strips		1 foot	.04	.04
36.	Lifescan Unistix		100 per pk	.16	16.00
37.	Lindane Shampoo 1% -16 oz		16 oz	132.97	132.97
38.	Multistix 10 Sg. Dib And Read Tests		100 per pk	.41	41.00
39.	N-95 Respirator Masks		20 per bx	.38	.76

OPENED
DEC 11 2013
@ 9:59am
Witnessed

40.	Nebulizer Tubing	25 per pk	.28	7.00
41.	Non Adhesive Pads	20 per pk	.06	1.20
42.	Non Sterile Stretch Bands	10 yrds	.29	2.90
43.	Oxygen Mask With Tubing/Nasal Cannula	20 per pk	.19	3.80
44.	Personal Urinal Container	1 quart bottle	.43	.43
45.	Physician's Desk Reference		88.59	88.59
46.	Pill Crusher Pouches	50 per bx	.05	2.50
47.	Plain Packing Strip	1 in. x 5 yds-	.50	2.50
48.	Post Op Sponges	50 per pk	.04	2.00
49.	Procedure Mask with Ear Loops	50 per pk	.28	14.00
50.	Provolone Scrub	32 oz bottle	.10	.10
51.	Quick Ice Instant Cold	10 per pk	.27	2.70
52.	Scalpel Sterile Stainless	10 per bx	.36	3.60
53.	Self Adhering Gauze 12''x10"Yds	10 per bx	.28	2.80
54.	Self-Adherent Bandage 1" X 5 Yds	10 per bx	1.55	15.50
55.	Sharps Containers	5.4 quart	4.88	4.88
56.	Small Plastic Baggies 1 x 2	100 per pk	.02	2.00
57.	Soft-Kling Confirming Bandage- 3 x 4" 1Yds	10 per bx	.07	.70
58.	Soft Procedure Masks W/ Ear Loops	50 per pk	.03	1.50
59.	Specimen Containers	50 per pk	.16	8.00
60.	Soft Plastic Cup	4 oz cup	.19	.19
61.	Soufflés Plastic- ¾ oz. Plastic Cups	100 per pk	.02	2.00
62.	Staple Remover Kits	1 kit per pk	3.58	3.58
63.	Sterile Cotton Applicator Swabs	100 per pk	.02	2.00
64.	Sterile Eye Pads, Oval 2C" x 2E"	50 per pk	.08	4.00
65.	Sterile H2o	24 oz bottle	.01	.01
66.	Stoma adhesive Flexible Wafers-Size - 2¾"	10 per pk	4.51	45.10
67.	Suture Kit	1 complete kit	.90	.90
68.	Suture Removal Kits	1 kit per pk	.45	.45
69.	Suture Sets	50 per pack	13.24	662.00
70.	Syringes With Needle 5cc Gauge 1"	50 per pk	.13	6.50
71.	Syringes With Needles 0.37x12.7 Ml 28 G ½ Needle	50 per pk	.10	5.00
72.	Tela Pads 3" X 4" Adhesive	50 per pk	.08	4.00
73.	Tender skin/ Transparent Tape	2 in x 10yds	.90	.90
74.	Thermometer Covers	25 per pk	.05	1.25
75.	Toe Nail Clippers Small		1.49	1.49
76.	Tongue Blade Depressors	100 per bx	.02	2.00
77.	Touch Vinyl Non-Sterile Gloves	100 gloves per bx	.03	3.00
78.	Ultra Sound Gel	16 oz bottle	.92	.92
79.	Urine Container-24 Hour-	1gallon bottle	2.09	2.09
80.	Urine Dip Stick/ Multistix 10 Sg	100 per pk	.41	41.00
81.	Welch Probe Covers	50 per pk	.04	2.00
82.	Wound Cleaner Spray	16 oz bottle	5.81	5.81

OPENED
DEC 11 2013
9:50am
Witnessed

MISCELLANEOUS LIST

On all other Medical Supplies not listed Hidalgo County will receive 18.2 % off catalog list prices.

ALL APPICABLE CATALOGS WITH LIST PRICE MUST ACCOMPANY BIDS SUMITTED

EXHIBIT "C"

CERTIFICATE OF INSURANCE

SEP 1 3 2013

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY): 09/04/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Northeast, Inc.
New York NY Office
199 Water Street
New York NY 10038-3551 USA

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 283-7122 **FAX (A/C, No,):** (800) 363-0105
E-MAIL ADDRESS:

INSURED
Henry Schein, Inc.
Dba: Henry Schein Matrix Medical
135 Duryea Road
Melville NY 11747 USA

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Noetic Specialty Insurance Co	17400
INSURER B:	Liberty Mutual Fire Ins Co	23035
INSURER C:	Liberty Insurance Corporation	42404
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 570051161119 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY			TB2621093363033	08/30/2013	06/01/2014	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	Excluded
B	AUTOMOBILE LIABILITY			AS2-621-093363-043	08/30/2013	06/01/2014	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	ALL OWNED AUTOS SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION							
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WA762D093363013 AOS	08/30/2013	06/01/2014	X WC STATU-TORY LIMITS OTH-ER	
C	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A		WC7621093363023 WI OR	08/30/2013	06/01/2014	E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000
A	Products Liab			N12NY380031 SIR applies per policy terms & conditions	08/30/2012	06/01/2014	Aggregate	$1,000,000
							Per Occurrence	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Bid No. 2009-10-07-SGS. County of Hidalgo is included as Additional Insured as required by written contract, but limited to the operations of the Insured under said contract, per the applicable endorsement with respect to the General Liability, Automobile Liability and Products Liability policies.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Highway 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast Inc

Holder Identifier :

Certificate No : 570051161119

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I. Sheriff's Office

1. **AI-42206** Requesting approval to enter into an Interlocal Agreement by and between **Tropical Texas Behavioral Health (MHMR)** and Hidalgo County for the purposes of "Screening Assessments and Psychiatric Evaluations of County Jail Inmates" for the Sheriff's Office, effective, January 1, 2014.

   On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.

   Vote: 3 - 0 - Unanimously

2. **AI-42279** Recommending award of bid and approval of contract document to sole bidder (Henry Schein Medical Ems) meeting all specifications and/or requirements as attached hereto for: "Hidalgo County Sheriff's Office Purchase of Medical Supplies & Equipmen" RFB No. 2013-156-12-11-SMA.

   On motion by COMMISSIONER PCT. 2, HECTOR PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

   Vote: 3 - 0 - Unanimously

3. **AI-42120** Acceptance and approval as submitted by Captain Richard Ozuna from Hidalgo County Sheriff's Office and Motorola of the "Change Order Request" to delete the text messenger item numbers from the equipment list and add: **DSGP951MOT94** and **Q FO1-HidalgoCoSDII 00** which will not impact the terms and or amounts of the Lease-Purchase Agreement previously approved by Commissioners Court on October 23, 2012 (AI#34857) thru the H-GAC Contract #RA05-12.

   On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

   Vote: 3 - 0 - Unanimously

23. **Closed Session:**
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

   On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

   Vote: 3 - 0 - Unanimously

A. Real Estate Acquisition

B. Pending and/or potential litigation

C. **AI-42342** C-6392-13-I; San Juanita Saldana, et al v. Hidalgo County and Hidalgo County Elections Administrator

D. **AI-42398** Civil Action No. 7:13-CV-497; Elisa Solis, et al v. Hidalgo County as Administrator for Head Start Program

E. **AI-42266** EEOC Charge No. 451-2014-00350; Eugenia Andrade

SPECIAL MEETING - December 20, 2013

BE IT REMEMBERED, that on this 20th day of December A.D., 2013, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	**HIDALGO COUNTY JUDGE**
HONORABLE A.C. CUELLAR, JR.	**COMMISSIONER, PRECINCT NO. 1**
HONORABLE HECTOR "TITO" PALACIOS	**COMMISSIONER, PRECINCT NO. 2**
HONORABLE JOSEPH PALACIOS	**COMMISSIONER, PRECINCT NO. 4**

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
December 20, 2013
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present for the exception of Commissioner Joe M. Flores.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

Monica Badillo led the Court and Audience in Prayer.

The Court proceeded to Items 7.C, 22.A.5, 21.F, 8.C, and 8.H - 8.L.

4. Approval of Consent Agenda

The Court moved to approve the Consent Agenda.

5. Open Forum

Opal Billman believes the Judges decisions over her divorce suit were unfair.

Maria Canto wanted to thank the Court for raising taxes. She feels the Court is erradicating the middle class and feels education is should be the primary concern. She stated the Court should have the County vote on taxes and ask the communities their concerns.

At this time, Commissioner Joseph Palacios joined the meeting.

6. County Judge's Office:

A. AI-42387 Discussion, consideration, and approval of Letter of Support for Ocean Trust and the South Padre Island EDC.

On motion by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

At this time, the Court proceeded to Item 11.C.

7. Executive Officer - Valde Guerra:

22. **Purchasing Department - Marty Salazar:**

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. **AI-42048** Presentation of bids received as detailed and attached herein for the purpose of award and approval of contract document with the lowest vendor meeting all specifications and/or requirements as attached hereto for: Hidalgo County-Tire Disposal Services-RFB No. 2013-307-12-16-SMA.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT.4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval to contract Texas Land Reclamation L.L.C. D/B/A U.T.W. out of Laredo, TX.

Vote: 3 - 0 - Unanimously

Commission Hector "Tito" Palacios joined the meeting.

2. **AI-41826** A. Acceptance and approval of RFP 2013-292 -"Real Estate Broker Services" packet developed and drafted in collaboration with Executive Office, DBM & Pcts. and Purchasing with final review & comment by legal counsel (i.e. scope of work, requirements, credentials-qualifications, criteria, etc.,) with authority to publish advertisement of same , including, but not limited to the items described in the summary e-mail attached;

The Court decided the term of the agreement would be at one year with two, one year options to renew.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. If applicable, Appointment/Designation of "Evaluation Committee" to score and evaluate "Real Estate Broker Services Responses".

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval on appointees from each Precinct.

Vote: 4 - 0 - Unanimously

At this time, Commissioner Hector "Tito" Palacios stepped away from the meeting.

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY): 05/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Henry Schein, Inc. 135 Duryea Road Melville NY 11747 USA	INSURER A: Illinois National Insurance Co	23817
	INSURER B: ACE American Insurance Company	22667
	INSURER C: Liberty Mutual Fire Ins Co	23035
	INSURER D: Liberty Insurance Corporation	42404
	INSURER E: North American Elite Insurance Company	29700
	INSURER F: Noetic Specialty Insurance Co	17400

COVERAGES **CERTIFICATE NUMBER:** 570062192874 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			TB2621093363036	06/01/2016	06/01/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 $5,000 $1,000,000 $1,000,000 Excluded
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			AS2-621-093363-046	06/01/2016	06/01/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
E	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION			UMB000813602 SIR applies per policy terms & conditions	06/01/2016	06/01/2017	EACH OCCURRENCE AGGREGATE	$25,000,000 $25,000,000
D D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WA762D093363016 AOS WC7621093363026 WI	06/01/2016 06/01/2016	06/01/2017 06/01/2017	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
F	Products Liab			N16NY380028 Claims Made SIR applies per policy terms & conditions	06/01/2016	06/01/2017	Each Occurrence Aggregate	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid No. 2009-10-07-SGS. County of Hidalgo is included as Additional Insured as required by written contract, but limited to the operations of the Insured under said contract, per the applicable endorsement with respect to the General Liability, Automobile Liability and Products Liability policies.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Business Highway 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

Certificate No : 570062192874

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AI-57387 **Purchasing Department** **10. H.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: John Paul Lugo, COMM. PCT. #1

Submitted By: Noemi De Los Rios, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Requesting approval of payment invoice No 20162896 in the amount of $23,984.12 (Pct. 1, 3rd Call, Barboza Lopez #3, La Pampa and Flora Subdv.) (C-CAP-08-028-10-28) as submitted by Tedsi Infrastructure Group.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1312-431-00-121-642-0-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

BCAP/Pct. 1
REQ# 306145 PO# 750586
(C-CAP-08-028-10-28)

FISCAL YEAR: 2016 ACCT. #: 6-1312-431-00-121-394-0-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

BCAP/Pct.1
REQ# 306145 PO# 750586
(C-CAP-08-028-10-28)

FISCAL YEAR: 2016 ACCT. #: 6-1312-431-00-121-270-0-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

BCAP/Pct.1
REQ#306145 PO# 750586
(C-CAP-08-028-10-28)

Attachments

Invoice No 20162896 Tedsi Infrastructure Group

Form Review

Inbox	Reviewed By	Date
Yvette Salinas	Yvette Salinas	11/16/2016 11:16 AM
Purchasing Department	Marty Salazar	11/16/2016 05:15 PM
Budget & Management	Veronica Ortiz	11/17/2016 08:01 AM
Linda Flores	Linda Flores	11/17/2016 02:17 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Noemi De Los Rios Started On: 11/16/2016 09:02 AM

Final Approval Date: 11/18/2016

TEDSI INFRASTRUCTURE GROUP
Consulting Engineers
1201 East Expressway 83 • Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022
TBPE F-1640

November 11, 2016
Project No: 2009-1027-03
Invoice No: 20162896

John Paul Lugo
Hidalgo County Border Colonia Access Program
1902 Joe Stephens Avenue
Suite 101
Weslaco, TX 78599

REQ# 306145 PO# 750586
6-1312-431-00-121-642-0-334 $8,902.08
BARBOZA LOPEZ #3 SUBDV. – ENG & ARCH SRVCS.

Project 2009-1027-03 HCBCAP 3 Additional Colonias

Provide Plans, Specifications and Estimate and Construction Inspection for Round 3 funded Proposition 3 - Border Access Colonia Program
Hidalgo County Precinct No. 1 - Work Authorization No. 3
Agreement #C-CAP-08-028-10-28
P.O. No. 750586

Professional Services from September 20, 2016 to November 11, 2016

Phase 100 Barbosa Lopez 3

Task 101 Task 101 Preliminary

Fee

Total Fee	$ 4,465.91			
Percent Complete	90.00	Total Earned	$ 4,019.32	
		Previous Fee Billing	0.00	
		Current Fee Billing	$ 4,019.32	
		Total Fee		**$ 4,019.32**

Billing Summary	**Current**	**Prior**	**To-Date**
Fees	$ 4,019.32	0.00	$ 4,019.32
Total Fee			$ 4,465.91
Remaining Fee			$ 446.59
		Total this Task	**$ $4,019.32**

Task 102 Task 102 Design

Fee

Total Fee	$ 4,465.91			
Percent Complete	90.00	Total Earned	$ 4,019.32	
		Previous Fee Billing	0.00	
		Current Fee Billing	$ 4,019.32	
		Total Fee		**$ 4,019.32**

Billing Summary	**Current**	**Prior**	**To-Date**
Fees	$ 4,019.32	0.00	$ 4,019.32
Total Fee			$ 4,465.91
Remaining Fee			$ 446.59

REQ# 306145 PO# 750586
6-1312-431-00-121-394-0-334 $8,902.08
LA PAMPA SUBDV. – ENG & ARCH SRVCS.

John Paul Lugo 11-16-16

INVOICE RECEIVED BY
Mimi DLR on 11/14/16
GOODS/SERVICES RECEIVED BY:
Mimi DLR on 11/14/16

REQ# 306145 PO# 750586
6-1312-431-00-121-270-0-334 $8,902.08
FLORA SUBDIVISION – ENG & ARCH SRVCS.

Total this Task **$4,019.32**

Total this Phase **$8,038.64**

Phase 200 La Flora

Task 201 Task 201 Preliminary

Fee

Total Fee 4,945.60

Percent Complete 90.00

Total Earned	4,451.04
Previous Fee Billing	0.00
Current Fee Billing	4,451.04
Total Fee	**4,451.04**

Billing Summary

	Current	Prior	To-Date
Fees	4,451.04	0.00	4,451.04
Total Fee			4,945.60
Remaining Fee			494.56

Total this Task **$4,451.04**

Task 202 Task 202 Design

Fee

Total Fee 4,945.60

Percent Complete 90.00

Total Earned	4,451.04
Previous Fee Billing	0.00
Current Fee Billing	4,451.04
Total Fee	**4,451.04**

Billing Summary

	Current	Prior	To-Date
Fees	4,451.04	0.00	4,451.04
Total Fee			4,945.60
Remaining Fee			494.56

Total this Task **$4,451.04**

Total this Phase **$8,902.08**

Phase 300 La Pampa

Task 301 Task 301 Preliminary

Fee

Total Fee 3,913.00

Percent Complete 90.00

Total Earned	3,521.70
Previous Fee Billing	0.00
Current Fee Billing	3,521.70
Total Fee	**3,521.70**

Billing Summary

	Current	Prior	To-Date
Fees	3,521.70	0.00	3,521.70
Total Fee			3,913.00
Remaining Fee			391.30

Total this Task **$3,521.70**

Task 302 Task 302 Design

Project	2009-1027-03	HCBCAP 3 Additional Colonias	Invoice	20162896

Fee

Total Fee	$ 3,913.00			
Percent Complete	90.00	Total Earned	$ 3,521.70	
		Previous Fee Billing	0.00	
		Current Fee Billing	$ 3,521.70	
		Total Fee		**3,521.70**

Billing Summary

	Current	Prior	To-Date	
Fees	$ 3,521.70	0.00	$ 3,521.70	
Total Fee			$ 3,913.00	
Remaining Fee			$ 391.30	
			Total this Task	**$3,521.70**
			Total this Phase	**$7,043.40**
			Total this Invoice	**$23,984.12**

PLEASE REMIT PAYMENT TO:
TEDSI Infrastructure Group, Inc.
738 Highway 6 South, Suite 430
Houston, Texas 77079

Authorized By: _____ Date: November 11, 2016

Craig F. Stong, P.E.
Project Manager

TEDSI Infrastructure Group
Border Colonia Access Program - Round III Additional Colonias

Work Authorization Number 3
Schedule of Values
TEDSI Invoice No. 20162896

CSJ	Colonia	Street Name	Engineering Fee	Preliminary Engineering & Design Phase	Construction Engineering Construction Phase	Total This Invoice	Previous Payment	Current Amount Earned	Percentage Complete	Engineering Fee Available Balance
3C-1080-642	Barbosa Lopez #3	Alvarez St.	$9,924.25	$8,038.64		$8,038.64		$8,038.64	81.00%	$1,885.61
		Flores St.								
		Kerps St.								
3C-1080-270	Flora Subdivision	Ricardo St.	$10,990.22	$8,902.08		$8,902.08		$8,902.08	81.00%	$2,088.14
3C-1080-394	La Pampa Subdivision	Magdalena St.	$8,695.55	$7,043.40		$7,043.40		$7,043.40	81.00%	$1,652.15
			$29,610.02	$23,984.12	$0.00	$23,984.12	$0.00	$23,984.12		$5,625.90

Project Completion

Anticipated Completion Date: February 28, 2017

Extension: _____

Date Extension was approved in Court: _____

dlR

Project Engineer: TEDSI Infrastructure Group

Name (Print): Craig F. Stong

Signature: Craig F. Stong

Date: November 11, 2016

Colonia Access Program Director: John Paul Fogo

Date: 11-14-16

ENGINEERING SUPPLEMENTAL INVOICE SUMMARY

PRECINCT NUMBER: 1

WORK AUTHORIZATION NUMBER: 3

Schedule of Values - September 20, 2016 thru November 11, 2016

TEDSI Invoice No. 20162896

CSJ Number (Project #)	Project (Colonia & Street)	Maximum Approved Engineering Fee (By Work Authorization	Preliminary (902) Engineering 90% (Preliminary & Design Phase)	Construction (903) Engineering 10% Construction Phases	Total This Invoice	Cumulative Amount Billed to Date (Including This Invoice)	Percentage Complete	Engineering Fee Available Balance
SEE ATTACHED INVOICE & SPREADSHEET								
	TOTAL (Or subtotal if more than one page used)			$29,610.02	$23,984.12	$23,984.12	81.0000%	$5,625.90

Project Completion

Anticipated Completion Date: February 28, 2017

Extensions:

Date Extension was approved in Court:

Project Engineer

Name (Print) TEDSI INFRASTRUCTURE GROUP

Signature _____ Date November 11, 2016

Colonia Access Program Director _____ Date 11-14-16

Purchase Order
COUNTY OF HIDALGO

PO# 750586

DATE: 09/29/16

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 227889 REQ: 00306145

PHONE: (956)424-7898

EMAIL:

TEDSI INFRASTRUCTURE GROUP, INC.
738 HIGHWAY 6 SOUTH, SUITE 430
HOUSTON TX 77079

SHIP TO: COLONIA ACCESS PROGRAM → Dept.1
1902 JOE STEPHENS AVE., STE 101
WESLACO TX 78599

CONTACT: MIMI/J.LUGO (956)968-8733

SITE: EXECUTIVE OFFICE

CONTRACT NO: C-CAP-08-028-10-28

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		C-CAP-08-028-10-28		
1.00	EACH	CC Barboza Lopez Subdivision Unit #3 CSJ#1080642	9,924.25	9,924.25
1.00	EACH	CC Flora Subdivision CSJ#1080270	10,990.22	10,990.22
1.00	EACH	CC La Pampa Subdivision CSJ#1080394	8,695.55	8,695.55
		TOTAL:		29,610.02

****
For Hidalgo County use only

6-1312-431-00-121-270-0-334	10,990.22
6-1312-431-00-121-394-0-334	8,695.55
6-1312-431-00-121-642-0-334	9,924.25

Authorized by: Martha L Salazar Dgr

AI-57402 **Purchasing Department** **10. I.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Joseph Palacios, COMM. PCT. #4

Submitted By: Nick Perez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Authority to rescind action taken by Commissioners Court on November 15, 2016 (AI-57290 #8) invoice #M217612 in the amount of $6,927.73 for Halff & Associates, Inc.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Action will reverse the original impact.

Attachments

CC Mins 11/15/16-Consent-AI-57290 (8)

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/17/2016 02:05 PM
Budget & Management	Veronica Ortiz	11/17/2016 02:26 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Nick Perez Started On: 11/16/2016 03:04 PM

Final Approval Date: 11/18/2016

CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 15, 2016
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **AI-57376** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **Auditor's Office:**

A. **AI-57379** Presentation of Fund Information Report

3. **2016 Intradepartmental transfers:**

A. **AI-57288** 2016 - Environmental Compliance (1100)

B. **AI-57342** 2016 - General Litigation (1100)

C. **AI-57351** 2016 - Civil Service (1100)

10. Budget & Management:

A. AI-57157 Self-Insured (2202)
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of October 16-31, 2016 in the amount of $50,434.66 and requesting approval of wire transfer.

B. AI-57158 1. Approval of reimbursement in the amount of $906,547.06 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 10/22/16 to 11/04/16.

10/22-28/16	$303,170.80
10/29-31/16	$ 60,614.98
11/01-04/16	$542,761.28
TOTAL	$906,547.06

2. Approval of wire transfer to cover claims paid.

C. Interfund transfers:

1. AI-57289 Pct. 1 TxDOT (1315)
Approval of 2016 Interfund Transfer from CO2016 - Pct1 Mile 11N (FM1015-M1) to TXDOT Pct1 Mile 6W (US83-SH107) in the amount of $174,402.84.

11. Purchasing Dept:

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

H. **AI-57176** PCT 4:
1. Approval of a "clarification" to caption under Consent Agenda - #11(c)-AI-47564 (approved by CC 12/02/14) - where Change Order #3 reflects an increase amount of $ 32,990.00 and NOT $ 32,900.00, contract # C-13-072A-11-19 with Couric Enterprises, LLC dba Foremost Construction - San Carlos CRC in Pct 4.
2. Approval of "correction/clarification" to "miscalculation / totals" to Change Order #s 5, 6 & 7 as submitted by Couric Enterprises, LLC d/b/a Foremost Construction and previously approved by (CC on 03/07/16, 08/03/16 & 11/01/16) in connection to agreement # C-13-072A-11-19 - San Carlos CRC in Pct 4.

I. **AI-57308** 1. Requesting acceptance and approval of Certificate of Construction Completion for Rankin Subdivision as submitted by RDH Site and Concrete, LLC.;
2. Acceptance and approval of Payment for Application No. (Retainage) in the amount of $19,228.06 for RDH Site and Concrete, LLC. contractor vendor for Rankin Subdivision as submitted by DOS Logistics, Inc. project engineer (C-CAP-15-086-03-31).

J. **AI-57290** PCT 4 Project Invoices-
1.) Requesting approval of payment of invoice No.16-10-000005 submitted by L&G Engineers in the amount of $338.37. Project - Hoehn Subdv. Water & Sewer Improvements - P.O. 728310.
2.) Requesting approval of payment of invoice No. 11325979 submitted by L&G Engineers in the amount of $21,200.00. Project - Sharp Road Re-Alignment - P.O. 724398.
3.) Requesting approval of payment of invoice No. 11325983 submitted by L&G Engineers in the amount of $13,405.00. Project - FM 1925-WA No.1- P.O. 739761.
4.) Requesting approval of payment of invoice No. 11325965 submitted by L&G Engineers in the amount of $20,892.00. Project - Mile 5 from Taylor to Ware rd. - P.O. 740893.
5.) Requesting approval of payment of invoice No. 11325962 submitted by L&G Engineers in the amount of $7,400.90. Project - FM 1925 & N. Alamo Rd Extension - P.O. 684964.
6.) Requesting approval of payment of invoice No. 11325973 submitted by L&G Engineers in the amount of $38,200.00. Project - FM 2220 (Ware Road) - P.O. 736559.
7.) Requesting approval of payment No.3 submitted by Texas Cordia Construction, LLC. in the amount of $14,673.82. Project - Mile 17 1/2 - P.O. 744580.
8.) Requesting approval of payment of invoice No. M217612 submitted by Halff Associates, Inc. in the amount of $6,927.73. Project - Sanitation Collection Facility and "M" Road Building (WA No. 1) - P.O. 745734.
9.) Requesting approval of payment of invoice No. M217823 submitted

AI-57290 **Purchasing Department** **11. J.**

CC CONSENT

Meeting Date: 11/15/2016

Submitted For: Lulu Lucio, COMM. PCT. #4

Submitted By: Nick Perez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

PCT 4 Project Invoices-
1.) Requesting approval of payment of invoice No.16-10-000005 submitted by L&G Engineers in the amount of $338.37. Project - Hoehn Subdv. Water & Sewer Improvements - P.O. 728310.
2.) Requesting approval of payment of invoice No. 11325979 submitted by L&G Engineers in the amount of $21,200.00. Project - Sharp Road Re-Alignment - P.O. 724398.
3.) Requesting approval of payment of invoice No. 11325983 submitted by L&G Engineers in the amount of $13,405.00. Project - FM 1925-WA No.1- P.O. 739761.
4.) Requesting approval of payment of invoice No. 11325965 submitted by L&G Engineers in the amount of $20,892.00. Project - Mile 5 from Taylor to Ware rd. - P.O. 740893.
5.) Requesting approval of payment of invoice No. 11325962 submitted by L&G Engineers in the amount of $7,400.90. Project - FM 1925 & N. Alamo Rd Extension - P.O. 684964.
6.) Requesting approval of payment of invoice No. 11325973 submitted by L&G Engineers in the amount of $38,200.00. Project - FM 2220 (Ware Road) - P.O. 736559.
7.) Requesting approval of payment No.3 submitted by Texas Cordia Construction, LLC. in the amount of $14,673.82. Project - Mile 17 1/2 - P.O. 744580.
8.) Requesting approval of payment of invoice No. M217612 submitted by Halff Associates, Inc. in the amount of $6,927.73. Project - Sanitation Collection Facility and "M" Road Building (WA No. 1) - P.O. 745734.
9.) Requesting approval of payment of invoice No. M217823 submitted by Halff Associates, Inc. in the amount of $13,043.65. Project - Sanitation Collection Facility and "M" Road Building (WA No. 1) - P.O. 745734.
10.) Requesting approval of payment of invoice No. M217951 submitted by Halff Associates, Inc. in the amount of $20,243.62. Project - Sanitation Collection Facility and "M" Road Building (WA No. 1) - P.O. 745734.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-159-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#728310

FISCAL YEAR: 2016 ACCT. #: 6-1315-431-00-124-127-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#724398

FISCAL YEAR: 2016 ACCT. #: 6-1347-431-00-124-168-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#739761

FISCAL YEAR: 2016 ACCT. #: 6-1347-431-00-124-169-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#740893

FISCAL YEAR: 2016 ACCT. #: 6-13XX-431-00-124-076-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#684964

FISCAL YEAR: 2016 ACCT. #: 6-1315-431-00-124-135-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#736559

FISCAL YEAR: 2016 ACCT. #: 6-1200-431-00-124-142-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#744580

FISCAL YEAR: 2016 ACCT. #: 6-1100-432-00-124-162-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO#745734

Attachments

L&G Inv-16-10-000005
L&G Inv-11325979
L&G Inv-11325983
L&G Inv-11325965
L&G Inv-11325962
L&G Inv-11325973
Texas Cordia No.3
Halff Associates Inv-M217612
Halff Associates Inv-M217823
Halff Associates Inv-MM217951

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/09/2016 03:41 PM
Budget & Management	Veronica Ortiz	11/09/2016 03:46 PM
Final Approval	Monica Badillo	11/10/2016 05:07 PM
Form Started By: Nick Perez		Started On: 11/09/2016 01:19 PM
Final Approval Date: 11/10/2016		

AI-57086 **Purchasing Department** **10. J.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Darlene Betancourt, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of 60-day extension for Tire Disposal Services-Hidalgo County with Texas Land Reclamation LLC dba UTW Tire Collection (E-15-305-08-18) so as to have no lapse in service while procurement process is completed.

BACKGROUND

Current contract expires December 05, 2016

Fiscal Impact

FISCAL YEAR: 2016/2017 ACCT. #: X-1100-4XX-00-XXX-001-0-421

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Each user must have budgetary allowance for this expenditure. Funds will be identified as needed for the service by the following dept.:

Pct 1

X-1100-432-00-121-001-0-421 Funds available in FY2016 as of 11/16/16
(2017 Adopted Budget is $450,000.00)

Pct 2

X-1100-432-00-122-001-0-421 Funds available in FY2016 as of 11/16/16
(2017 Adopted Budget is $200,000.00)

Pct 3

X-1100-432-00-123-001-0-421 Funds available in FY2016 as of 11/16/16
(2017 Adopted Budget is $310,000.00)

Pct 4

X-1100-432-00-124-001-0-421 Funds available in FY2016 as of 11/16/16
(2017 Adopted Budget is $425,000.00)

Sheriff

X-1100-421-00-280-001-0-421 Funds available in FY2016 as of 11/16/16
(2017 Adopted Budget is $11,000.00)

Attachments

contract
1295 acknowledge
1295 Notarized
Insurance
notice

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/16/2016 11:28 AM
Budget & Management	Veronica Ortiz	11/16/2016 11:31 AM
Merlen P. Munoz	Merlen P. Munoz	11/16/2016 01:51 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Darlene Betancourt		Started On: 10/27/2016 11:21 AM
Final Approval Date: 11/18/2016		

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-13-307-12-20

THIS CONTRACT is made and entered into this **20th** Day of **December, 2013** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **Texas Land Reclamation** "Company").

WHEREAS, Company responded to advertised notices for bids for **"Tire Disposal Services"**, as more particularly described in Exhibit "A"(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **December 20, 2013** and ending on **December 19, 2014**. Hidalgo County at its sole discretion elect the option to extend the contract for two (2) one (1) year under same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. In the event Hidalgo County has not obtained another service contract y the expiration date of the term of contract, Hidalgo County at its discretion may extend the contract on a month-to-month basis until such time as a new contract is awarded.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all

persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party

without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:	**The County of Hidalgo** **Attn: County Judge** **302 W. University Drive** **Edinburg, Texas 78539**
If to Company:	**Texas Land Reclamation, LLC.** **P.O. Box 450692** **Laredo, Texas 78045**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written

notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

19. Entire Agreement. This Agreement contains the entire contract between the parties hereto, and each party acknowledge that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

WITNESS our hands in duplicate originals this_____ day of_____, 20_____.

COUNTY OF HIDALGO

ATTEST:

By: Ramon Garcia
Ramon Garcia, County Judge

Approved by Commissioners' Court on 12/20/13

Arturo Guajardo Jr., County Clerk

COMPANY: Texas Land Reclamation LL DBA Auto Tire Co Ser

By: _____

Printed Name: Penelope Oaks

Title: Owner

APPROVED BY COMMISSIONES COURT: **December 20, 2013**

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 02, 2013

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Bids -***"TIRE DISPOSAL SERVICES"***
Bid No: 2013-307-12-18-SMA

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Bid No: 2013-307-12-18-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626-ext 4865

REQUEST FOR BIDS

HIDALGO COUNTY

"Tire Disposal Services"

BID OPENING DATE:December 18, 2013@ 9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281 - Administration Building
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for ***"HIDALGO COUNTY –TIRE DISPOSAL SERVICES"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: ***"BID-2013-307-12-18-SMA-HIDALGO COUNTY-TIRE DISPOSAL SERVICES"*** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address 2812 S. Business 281 New Administration Building,, Edinburg, Texas, **on or before 9:30 a.m.,WEDNESDAY, DECEMBER 18, 2013.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO *REQUEST FOR BIDS-2013-307-12-18-SMA-"HIDALGO COUNTY-TIRE DISPOSAL SERVICES".*

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- *Invoices must include:*

  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract Number (if any)
  d) Notation-***"HIDALGO COUNTY-TIRE DISPOSAL SERVICES"*** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Bus. Hwy 281
Edinburg, Texas 78539
Attn: Elizabeth Cano
956-318-2511

17. **SCHEDULE OF EVENTS**

Bid Opening, 9:30 AM	**December 18, 2013**
Award of Contract	_____, 2013
Commence Work or Deliver Products	_____, 2013

18. **BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT (if applicable):**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works,

the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such

County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. Vendors hereby assigns to purchaser any and all claims for overcharges associated with this contract which arises under the antitrust laws of the United States, 15 USCA, Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Bus. & Com. Code, Section 15.01, et. seq.

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY
"TIRE DISPOSAL SERVICES"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
Specifications/Requirements
Hidalgo County
"Tire Disposal Services"
Bid No. 2013-307-12-18-SMA

1. OVERVIEW:

The purpose of this solicitation is to solicit sealed bids to establish a vendor to provide Tire Disposal Service with a state-registered/approved facility for Hidalgo County on an as needed basis. All services shall be provided in accordance with the specifications contained herein.

2. SCOPE

Hidalgo County disposes of scrap tires from its operations and from collection of tires illegally disposed of on its right of ways and easements. The majority of these scrap tires are from illegal disposal of tires. County sanitation crews collect these tires daily and the county disposes of them in an authorized manner using TCEQ authorized vendors.

These specifications govern the pickup, removal, and disposition of waste tires (herein called removal services) on an as needed basis after a contract is in place, including, but not limited to, passenger car, truck, tractor, heavy machinery, and baled tires (herein called waste tires) accumulated at Hidalgo County's eight (8) locations. Vendors will provide pricing for tire transport and disposal based on accepting tires in 53 foot long box trailer and/or 30 yard containers. Pricing per tire based on sizes is inappropriate since the majority of tires disposed of by the county are generated from cleanup of tires disposed illegally on county right of ways. These tires can vary from passenger vehicle tires to large transportation vehicle/agricultural/off road vehicle tires.

3. APPLICABLE LAWS AND STANDARDS:

Vendor is fully responsible for the proper and legal transportation, storage, and disposal or recycling of any waste material taken into custody under this contract. Any recycling, reclamation, rejuvenation, disposition, or other use of material shall comply with all federal, state, and local laws, rules, regulations, ordinances, and pertinent policies including, but not limited to:

3.1 Texas Administrative Code (TAC), Title 30, Part 1, Chapter 328, Subchapter F, Management of Used or Scrap Tires.

3.2 Texas Administrative Code (TAC), Title 30, Part 1, Chapter 330, Municipal Solid Waste.

3.3 Texas Health & Safety Code, Chapter 361, Solid Waste Disposal Act.

4. VENDOR QUALIFICATIONS: The Vendor shall be:

4.1. An established company engaged in the business of transporting used tires and scrap rubber tire pieces for a minimum of two years within the last three years, handling at a minimum each year 10,000 STU, each equal to 20 pounds of tire material

4.2. Registered by the TCEQ as a Scrap Tire Transporter and shall provide registration documents

4.3 Be in good financial standing, not in any form of bankruptcy, current in payment of all taxes and fees such as state franchise fees. Hidalgo County reserves the right to request a copy of the Vendor's audited or un-audited financial statement

When financial statements are requested, Hidalgo County will review the Vendor's audited or un-audited financial statement to this solicitation in accordance with Texas Government Code, Title 10, Subtitle D, Section 2156.007 to evaluate the sufficiency of the Vendor's financial resources and ability to perform the contract or provide the service required in the solicitation. Hidalgo County will be the sole judge in determining the sufficiency of the Vendor's financial resources and ability to perform the contract or provide the service. Factors to be reviewed include:

4.3.1. Balance sheets.
4.3.2. Net working capital.
4.3.3. Current asset ratio.
4.3.4. Liquidity ratio.
4.3.5. Auditor(s) notes.

4.3.6. Any notes to the financial statements.

5. VENDOR REQUIREMENTS: The vendor shall:

5.1. Adhere to the Hidalgo County Terms and Conditions identified on the solicitation.

5.2. Provide a designated POC for Hidalgo County to contact for all service requirements.

5.3. Provide all labor, equipment, materials and supplies required to perform the service requirements.

5.4. Obtain, maintain and comply with all federal and local licenses and permits, regulations or ordinances required for the disposition or recycling of scrap tires and tire pieces.

5.5. Comply with TCEQ's Scrap Tire Management of Used or Scrap Tire Regulations contained in TAC 30, Part 1, Chapter 328, Subchapter F, which includes as a minimum the following:

5.5.1. A vehicle used for transporting scrap tires, including trailers, shall be operated safely and marked on both sides and the rear using numbers and letters at least two-inches tall. The identification shall include the name and location of the business and the TCEQ registration number (Ref. Section 328.54(d)).

5.5.2. Vendor shall maintain records using a manifest system as required in 328.58 and notify the generator of any changes to a manifest (Ref. Section 328.57(c)(2)(4)).

5.5.3. Vendor is required to submit an annual report of the manifest information to the TCEQ. This annual report lists the number of tires collected from each generator and the number of tires delivered to each authorized facility (Ref. Section 328.57(e)).

5.5.4. Vendor shall not stockpile more than 500 scrap tires. Tires shall be hauled to an authorized facility such as a permitted landfill or a registered scrap tire facility (Ref. Section 328.57(c)(3)).

5.6. Ensure that used or scrap tires or tire pieces are transported to a TCEQ permitted landfill or an authorized scrap tire facility in accordance with TAC 30, Part 1, Chapter 328.54(c), Subchapter F.

5.6.1. Landfills are permitted by TCEQ to accept only split, quartered, or shredded tires for disposal. No whole tires are allowed to be landfilled except for off-the-road tires used on heavy equipment. Any permitted municipal solid waste landfill site may store or process whole tires or tire pieces. Storage or processing activities shall be specified in a landfill's permit. A separate permit is not required within the permit boundary at a municipal solid waste landfill site

5.6.2. Scrap Tire Facilities are processing operations that shred, bale, recycle or recover energy from scrap tires. Scrap tire facilities shall complete and sign an application to register with the TCEQ and submit an annual report. Scrap tire facilities that store more than 500 tires shall also register as a storage site

5.7. Submit current copies of required licenses, registrations and permits to Hidalgo County for the duration of the purchase order. The vendor shall maintain each license, registration and permit as Hidalgo County may at anytime during the contract period request a current copy of a license, registration or permit.

5.8. Not charge Hidalgo County for disposal fees, weight measurements, or installation, removal, maintenance, theft or use of storage receptacles. Disposal fees are negotiated between vendor and authorized facilities.

6. SERVICE REQUIREMENTS/SPECIFICATIONS: The vendor shall:

6.1. Provide and maintain storage receptacles of the type and size necessary to meet the service requirements for the Hidalgo County locations designated by Hidalgo County Precincts.

6.2. Complete each service request within 14 calendar days from date of verbal and/or written notification for pick-up, unless otherwise mutually agreed upon.

6.3. Remove storage receptacles from specified locations within seven (7) calendar days after notification in writing by Hidalgo County for cancellation of service at the specified location(s).

6.4. Remove whole tires from rims if required by Hidalgo County

6.5. Load scrap tires and tire pieces from stockpiles into vendor's own transport containers or vehicles at locations where Hidalgo County has not requested storage receptacles, removing all water from the inside tire casings and pieces prior to loading.

VENDOR NOTE: **Hidalgo County will not provide personnel or equipment to load tires where the vendor has not provided a storage receptacle.**

6.6. Transport all scrap tires to a TCEQ permitted landfill or an authorized scrap tire facility.

6.7. Provide to Hidalgo County the Manifest so that Hidalgo County can maintain a record of each individual load of used or scrap tires or tire pieces hauled off from their business location. The vendor shall complete the manifest including the number and type of scrap tires removed from the Hidalgo County location and delivered and the locations of any whole used or scrap tires removed from the load and delivered. The vendor shall maintain a manifest record of each individual collection and delivery. The vendor shall sign the manifest acknowledging that the information on the manifest if true and correct (Ref. Section 328.58(b)).

6.8. Make sure the authorized facility accepting the delivery of the used or scrap tires or tire pieces complete the information on the manifest pertaining to the authorized facility identification and number or weight of tires or tire pieces accepted for delivery. A representative of the authorized facility shall sign the manifest acknowledging that the information on the manifest is true and correct (Ref. Section 328.58(c)).

6.9 Ensure that Hidalgo County receives the completed manifest within 60 days after the scrap tire or tire pieces were transported off-site (Ref. Section 328.58(d)). Each county department or precinct shall receive the final copy of the manifest.

7. MEASUREMENT OF SCRAP MATERIALS (and/or by weight)

7.1. When requested by Hidalgo County, report the number of whole passenger, truck, and oversized tires picked up.

7.2. When requested by Hidalgo County report the net weight of the material removed as determined by deducting the tare weight from the gross weight.

7.2.1. Gross weight is the total weight of transport vehicle, with all its equipment, all passengers and driver, and the material payload and its containers.

7.2.2. Tare weight is the total weight of the empty transport vehicle including all equipment, empty containers, and all passengers and driver.

7.3. Weight measurements shall be conducted at the vendor's expense on a public scale bearing a current and valid Texas Department of Agriculture Weights and Measure approval seal. Hidalgo County will not reimburse vendor(s) for this cost.

7.4. Hidalgo County reserves the option to have the weight measurement be conducted in the presence of a designated Hidalgo County representative.

8. SAFETY: The vendor shall provide their personnel with all required safety equipment and instruct personnel to observe all safety policies, rules and requirements at all times, including, but not limited to, wearing hard hats, safety shoes, goggles, etc.

9. RESPONSIBILITIES: Hidalgo County will:

9.1 Provide a designated Martin Ramirez, Environmental Compliance Coordinator as Point of Contact. Each county department or precinct will also provide a name of the point of contact at their facility for vendor.

9.2 Deliver scrap tires and tire pieces to vendor if vendor's facility is located within Hidalgo County using county owned containers or provide space for vendor supplied collection container at county facilities

9.3. Request service only when vendor provided storage receptacles are projected to be full.

9.4. Separate non-rubber materials from scrap rubber stockpiles.

9.5. Complete the Generator section of a manifest for each load.

10. INVOICING INSTRUCTIONS: The vendor shall provide a comprehensive and detailed invoice with reference to the basis for each item charged. Original documentation that validates the charges shall be attached. The original and one copy of the invoice shall be mailed to the address shown on the purchase order and shall include the following:

10.1. Purchase order number.
10.2. Vendor EIN.
10.3. Date, time and location of each service.
10.4. Address for location of service.
10.5. Documentation for each load shall include either the number of tires by size category or the following:
  10.5.1. Copies of certified weight ticket(s).
  10.5.2. Gross weight of loaded vehicle.
  10.5.3. Net weight of scrap tires and tire pieces payload.
  10.5.4. Destination where material was unloaded.
10.6. A completed Manifest.
10.7. Invoices must be submitted to each department.
10.8. Invoice prices shall correspond to the unit prices as bid.

11. POST AWARD MEETING: Vendor(s) may be required to attend a post award meeting with Hidalgo County within ten calendar days after the award of the purchase order. The purpose of the meeting is to discuss the terms and conditions of the service contract document and to discuss specific service requirements/specifications

12. Hidalgo County reserves the right to seek state contracts from its memberships with their existing or new cooperatives whenever it is in the County's best interest to do so.

13. BID AWARD:

Award of contract shall be made to most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Hidalgo County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Hidalgo County reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Hidalgo County reserves the right to award based upon individual line items, sections or total bid.

14. INSURANCE:

Prior to beginning any work under a contract, vendor shall have in-force at least the minimum insurance requirements. Refer to Exhibit "C" for specific insurance requirements.

15. PERFORMANCE OF CONTRACT

County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default or resulting contract award

16. SUBCONTRACTOR:

Hidalgo County must receive prior notification of vendor's intent to subcontract these services. Prior Hidalgo County approval is required. Any subcontractor working under this contract shall comply with all terms and conditions of the contract as applicable, and the County shall be notified that a subcontractor is being utilized.

17. TERM OF CONTRACT

17.1 Term of the contract is for one (1) year period with County's option to extend the contract for an additional two (2) one (1) year under the same rates terms and conditions.

17.2 Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace Period at the end of the contract term for unforeseen delays in award of new bid for next contract term.

17.3 In the event Hidalgo County has not obtained another service contract by the expiration date of the term of contract, Hidalgo County at its discretion may extend the contract on a month-month basis until such time as a new contract is awarded.

18. TERMS AND CONDITIONS OF SERVICE:

1. Removal services shall be on an "as needed basis". The vendor shall be notified of the requirement for services by written purchase order or verbally with confirmation in writing by facsimile (FAX), by mail, or by electronic transmission. Any waste tires at County's seven (7) locations on the effective date of this contract shall be removed as a part of this contract as if the material were accumulated after the effective date of the contract. vendor shall complete each service request within fourteen (14) working days from the date of notification unless other arrangements are made with the County beforehand. All or part of a specific waste tire accumulation location may require removal services and will be at the direction of the County department. Each department will determine the minimum amount of tires they will accumulate (based on their storage capacity) before scheduling for pickup service. As an alternative and with prior approval of the County, the vendor may establish scheduled appointments to pick up material from locations shown in Attachment A of the Request for Bids (RFB) *and/or other sites as may be added during the contract period.* County representatives at each location may monitor contract performance. Local contract issues and all serious non-performance issues shall be referred to the Hidalgo County Purchasing Department.

2. Space permitting and with approval of the County, vendor may locate collection receptacles (i.e., roll-offs or trailers) for the accumulation of waste tires at a County facility or any other location approved by the County. No reimbursement shall occur for any vendor expense related to the installation, removal, maintenance, or use of such collection receptacles.

3. The amount of waste tires available for collection at any County department shall be counted by vendor's personnel and verified by department's designated employee(s). Copies of receipt tickets and manifests shall be submitted with a vendor's invoice for payment of services rendered. The name of the pick-up location and location address shall appear on all pick-up tickets and manifests. Each County location shall be billed separately.

4. Hidalgo County Precincts 1, 2, 4 and Sheriff's Office will be scheduled for a **MINIMUM** of one (1) weekly pickup based on the following schedule. If additional trips are necessary, these will be scheduled for either Tuesdays or Thursdays. Precinct No. 3, and any other County departments requiring this service, will be scheduled on an as-needed basis. Any schedule changes must be approved by the respective County department(s).

    a) Mondays-Precinct No. 1
    b) Wednesdays-Precinct No. 2
    c) Fridays-Precinct No. 4
    d) Tuesdays and Thursdays-as needed-Precinct No. 3 and other County departments.

5. The following alternatives/options may assist in avoiding unnecessary trips to any one (1) particular site, or to request additional pickups.

    a) The department(s) may notify your office;
    b) Vendor may check with the respective department(s); or
    c) Vendor's driver(s) can verify the need during their route.

19. LOCATIONS OF COLLECTION SITES

Hidalgo County currently has a total of EIGHT (8) Tire Collection sites. The following are the physical directions to said sites:

1. **PRECINCT NO. 1**:
   a) Mercedes - 3 miles South on Mile 1 East off Business 83.
   b) Sunrise Hill Park - 3 Miles East on Mile 11 North off F.M. 1015; 2 Mile North on Mile 12 West.
   c) Donna - 3 Miles South on F.M. 493 off Business 83; 2 Mile East on Mile 42 West.
   d) Monte Collection Site- – FM 88 & MILE 20 on MILE 5 1/2

2. **PRECINCT- NO. 2:**
   a) 1 Mile East of South Tower Rd. on El Gato Rd.

3. **PRECINCT –NO. 3:**
   a) Peñitas (Landfill) - 1 Mile South F.M. 1427 off Expwy. 83; 3 Mile West on Old Military Hwy.

4. **PRECINCT- NO. 4:**
   a) Edinburg - Doolittle Road North of East Richardson Blvd.

5. **SHERIFF'S OFFICE**
   a) **Edinburg-Motorpool-711 Cibolo Road**

20. ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of all (bid, proposals, statements of qualifications (RFQ) and quotes shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY

REQUEST FOR CLARIFICATIONS:

Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, Attn: Sandra Montalvo at 2812 S. Business Hwy. 281 (New Administration Bldg), Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL TO: sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN,Wednesday, December 11, 2013 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile by no later than Friday, December 13, 2013 by 5:00 p.m.

EXHIBIT "B"

BID PAGE

Hidalgo County

'Tire Disposal Services"

Bid No.2013-307-12-18-SMA

TRANSFER OF TIRES	PRICING
53' Box Trailer equivalent with loading services	
County delivers 30 yard container to vendors facility within Hidalgo County	

Comments:_____

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(Other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 03/11/11

EXHIBIT "C"
Insurance Requirements

ACORD — **CERTIFICATE OF INSURANCE** — DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ ☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED (Any one person) PERS & ADV INJURY GEN'L AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY EA ACC AGG	$ $ $
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE AGGREGATE	$ $ $ $ $
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- ☐ OTHER TORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE POLICY LIMIT	$ $ $
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: ____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES AUTHORIZED REPRESENTATIVE

SAMPLE

EXHIBIT "C"
Insurance Requirements
Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

NOTICE TO BIDDER:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "C"

Insurance Requirements
PROJECT REQUIREMENTS
ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable), certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a)

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed *See* Section 176.006, Local Government Code

A person commits an offense if the person knowingly violates Section 176.006 Local Government Code An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropr ate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176 001(1-a), Local Government Code Attach additional pages to this Form CIQ as necessary

A Is the local government officer named in this section receiving or likely to receive taxable income other than investment income from the filer of the questionnaire?

☐ Yes ☐ No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D Describe each employment or business relationship with the local government officer named in this section

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address : Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker ☐ Distributor ☐ Service Organization ☐ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ ess than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ ss than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ ss than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ pre than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
___ - ___ - ____

or

Employer identification number
__ - _______

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-13-307-00-00

THIS CONTRACT is made and entered into this __Day of , 20___ by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____"Company").

WHEREAS, Company responded to advertised notices for bids for **"Tire Disposal Services"**, as more particularly described in Exhibit "A"(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the

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term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective _____, **20**___ and ending on _____, **20**___. Hidalgo County at its sole discretion elect the option to extend the contract for two (2) one (1) year under same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. In the event Hidalgo County has not obtained another service contract y the expiration date of the term of contract, Hidalgo County at its discretion may extend the contract on a month-to-month basis until such time as a new contract is awarded.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all

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persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

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10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
302 W. University Drive
Edinburg, Texas 78539

If to Company: _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written

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notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

19. Entire Agreement. This Agreement contains the entire contract between the parties hereto, and each party acknowledge that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified o amended only by agreement in writing executed by the parties hereto, and not otherwise.

WITNESS our hands in duplicate originals this_____ day of _____, 20_____.

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COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT: _____

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EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

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EXHIBIT "B"
VENDOR'S BID

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EXHIBIT "C"
INSURANCE REQUIREMENTS

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EXHIBIT "B"
VENDOR'S BID

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: Texas Land Reclamation LLC DBA UTW Tire Collection Services

ADDRESS: P.O. Box 450692

CITY/STATE/ZIP CODE: Laredo, Texas 78045

PHONE & FAX NO'S: office (956) 723-8484 fax (956) 723-9

CELLULAR NO: (956) 285-9608

E-MAIL ADDRESS: UTW Tire @ Gmail.com

AUTHORIZED SIGNATURE: [signature]

PRINTED NAME: Servando De La Garza

TITLE Owner

EXHIBIT "B"

BID PAGE

Hidalgo County

'Tire Disposal Services"

Bid No.2013-307-12-18-SMA

TRANSFER OF TIRES	PRICING
53' Box Trailer equivalent with loading services	$1,374.50
County delivers 30 yard container to vendors facility within Hidalgo County	$272.50

Comments: Please see exhibit B attachement for additional bid pricing.

OPENED
12/16/13
9:45am
Witnessed

TEXAS LAND RECLAMATION LLC
DBA UTW TIRE COLLECTION SERVICES
P.O. BOX 450692
LAREDO, TX 78045
PHONE: 956-723-8484
FAX: 956-723-9918

Services

EXIHIBIT B
ATTACHEMENT

An additional service fee of $50.00 will be added to any invoice for a 30 yard container load received at our facility, delivered by the county which is not of struck capacity. The struck capacity of a container is rated on the inside physical dimensions of the container only. We have included a photograph of a 30 yard container filled to struck capacity for reference.



EXHIBIT "C"
INSURANCE REQUIREMENTS

UTWTI-1 OP ID: DG

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/03/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GSM Insurors GSM Insurors Svcs of So Texas P. O. Box 1478 Rockport, TX 78381 GSM Insurors/Commercial Lines	CONTACT NAME: John McDavid/Steve Trautmann PHONE (A/C, No, Ext): 361-729-5414 FAX (A/C, No): 361-729-3817 E-MAIL ADDRESS: steve@srtrautmanninsurance.com
INSURED UTW Tire Collection Services Texas Land Reclamation, LLC db PO Box 1236 Donna, TX 78537	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Nautilus Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			BN962346	07/16/2015	07/16/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

HIDAEDI

Hidalgo County
2812 S. Hwy Bus 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
GSM Insurors/Commercial Lines

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Ruby Kemp
Agents Alliance Services, Ltd Takoda Insurance 4400 Buffalo Gap Rd, Ste 2600 Abilene TX 79606	PHONE (A/C, No, Ext): (325) 695-9999 FAX (A/C, No): (325) 695-9998 E-MAIL ADDRESS: ruby@TaKodainsurance.com
INSURED	INSURER(S) AFFORDING COVERAGE / NAIC #
UTW Transportation, LLC P. O. Box 126 Donna TX 78537	INSURER A: Southern County Mutual Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 15.16 Auto Liab Cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	[ ] CLAIMS-MADE [ ] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	[ ] OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,005
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS [X] SCHEDULED AUTOS			WN172272	7/24/2015	7/24/2016	BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS [X] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
							PIP-Basic	$ 25,005
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Auto Liability coverage includes a specific Additional Insured endorsement for the Hidalgo County, only when there is a written contract between the Named Insured and the Certificate Holder that requires such status subject to policy terms and conditions.

CERTIFICATE HOLDER

Hidalgo County
28125 Bushwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brendan Messenger/RJK

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ADDITIONAL COVERAGES

Ref #	Description	Coverage Code	Form No.	Edition Date
	Underinsured motorist combined single limit	UNCSL		

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
1,000,005					

Ref #	Description	Coverage Code	Form No.	Edition Date
	Uninsured motorist combined single limit	UMCSL		

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
1,000,005					

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

Ref #	Description	Coverage Code	Form No.	Edition Date

Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/23/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER

Ball Insurance Agency
514 E Van Buren Ave
Harlingen TX 78550

CONTACT NAME: Danny Longoria
PHONE (A/C, No, Ext): (956) 428-4031 FAX (A/C, No): (956) 412-7010
E-MAIL ADDRESS: danny@ballrgv.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Texas Mutual Insurance Company	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Texas Land Reclamation LLC
dba UTW Tire Collection Services
PO Box 450692
Laredo TX 78045-0016

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A	Y	SBP-0001266490	03/18/2015	03/18/2016	☒ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hidalgo County
28125 Bus Hwy 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Daniel C Longoria

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-131594

Date Filed:
11/01/2016

Date Acknowledged:
11/03/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Texas Land Reclamation, LLC dba UTW Tire Collection Services
Donna, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-15-305-08-18
Tire Disposal Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-131594

Date Filed:
11/01/2016

Date Acknowledged:

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Texas Land Reclamation, LLC dba UTW Tire Collection Services
Donna, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

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E-15-305-08-18
Tire Disposal Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

SANDRA A BORJAS
Notary ID # 130739717
My Commission Expires
July 14, 2020

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Penelope DelaGarza, this the 1st day of November, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath | Sandra Borjas — Printed name of officer administering oath | Notary Public — Title of officer administering oath

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME: Ruby Kemp	
Agents Alliance Services, Ltd Takoda Insurance Services, LLC 4400 Buffalo Gap Rd, Ste 2600 Abilene TX 79606	PHONE (A/C, No, Ext): (325) 695-9999	FAX (A/C, No): (325) 695-9998
	E-MAIL ADDRESS: rubykemp@TaKodainsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hallmark Specialty Inc. Co.	
INSURED UTW Transportation, LLC P. O. Box 126 Donna TX 78537	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 16.17 10 day NOC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	[ ] CLAIMS-MADE [ ] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS [X] SCHEDULED AUTOS			A42510166-00	7/24/2016	7/24/2017	BODILY INJURY (Per accident)	$
	[X] HIRED AUTOS [X] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
							PIP-Basic	$ 2500
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Auto Liability coverage includes a specific Additional Insured endorsement for the Hidalgo County, only when there is a written contract between the Named Insured and the Certificate Holder that requires such status subject to policy terms and conditions.

CERTIFICATE HOLDER

Hidalgo County
28125 Bushwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brendan Messenger/RJK

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Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 26, 2016

Texas Land Reclamation d/b/a
UTW Tire Collection Services
Attn: Servando/Pennie De La Garza
P.O. Box 45692
Laredo, Texas 78045

Via Email: utwtirepennie@gmail.com

Re: **HB Form 1295 Required/SIXTY (60) DAY Extension Notice**
Contract# E-15-305-08-18-(C-13-307-12-20) **TIRE DISPOSAL SERVICES** for **HIDALGO COUNTY**

Dear Mr./Mrs Garza:

Be advised, that County has chosen the option to exercise the **Sixty (60) Day** grace period, **under the same rates, terms and conditions** with your company **(Texas Land Reclamation dba UTW Tire Collection Services)** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908,** and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-15-305-08-18**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on November 1, 2016**, the signed notarized **"HB Form 1295"** and **"Extension Notice"** must be received in our office completed via fax to (956) 292-7612 or via email to: darlene.betancourt@co.hidalgo.tx.us **by no later than Thursday, October 27, 2016.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your ***"Updated Certificate of Insurance"*** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: darlene.betancourt@co.hidalgo.tx.us by no later than date reflected above.

By: _____ Date: 11-1-2016
Authorized Representative – Texas Land Reclamation

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

AI-57364 **Purchasing Department** **10. K.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Valde Guerra, EXECUTIVE OFFICE

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Executive Office - Traffic Engineering:
Acceptance and approval of Invoice #11325987 dated 10/31/16 in the amount of $7,681.76 for the month of October 2016 from L&G Consulting Engineers, Inc. contracted engineer for HCMPO Policy Meeting and HCMPO Technical Meeting. (PO#733569)

BACKGROUND

Contract# C-15-255-09-01

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-429-30-125-014-0-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 733569

Attachments

inv

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/16/2016 11:43 AM
Budget & Management	Veronica Ortiz	11/16/2016 12:13 PM
Linda Flores	Linda Flores	11/16/2016 04:42 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Monica Badillo		Started On: 11/14/2016 10:28 AM
Final Approval Date: 11/18/2016		

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11325987
INVOICE DATE: 10/31/16

BILL TO:
Hidalgo County
100 E. Cano
Edinburg, TX 78539

JOB: 130901
HCMPO - On Call Eng Services
PO#733569

Engineering services for the month of October 2016.

HCMPO POLICY MTG			
HCMPO County Update MPO Policy Rep.	16.00 hrs	211.400 / hrs	3,382.40
HCMPO Policy Meeting	1.00 mtg	1691.200 / mtg	1,691.20
HCMPO POLICY MTG TOTAL:			5,073.60
HCMPO TAC MEETING			
HCMPO TAC	1.00 mtg	1038.880 / mtg	1,038.88
Mileage Reimbursement	300.00 mi	0.560 / mi	168.00
Prepare Information Documents	8.00 hrs	129.860 / hrs	1,038.88
HCMPO TAC MEETING TOTAL:			2,245.76
DIRECT EXPENSES			
Administrative Preparation - MPO	4.00 hrs	60.400 / hrs	241.60
Clerical Preparation for the County	2.00 hrs	60.400 / hrs	120.80
DIRECT EXPENSES TOTAL:			362.40
TOTAL			7,681.76 ✓

INVOICE RECEIVED BY: Becky G. on 11/4/16
GOODS / SRVS RECIEVED BY: D Mata on 04.2016

PO#733569

6-1100-429-30-125-014-0334

Project Manager's Signature

L&G Consulting Engineers, Inc.

November 1, 2016

Hidalgo County
Executive Office
Attn: Valde Guerra
2818 S. Business Hwy 281
Edinburg, TX 78539

RE: PROGRESS REPORT
Activities at the HCMPO for the month of October 2016
Work Authorization No. 1 Contract #C-15-255-09-01

Dear Mr. Cruz,

Attached is our invoice for the month of October 2016. This invoice covers the basic fee associated for attending the Hidalgo County Metropolitan Planning Organization (HCMPO) technical and policy meetings.

The following tasks were accomplished this month.

- October 6, 2016 – Mr. Jacinto Garza, P.E. attended the HCMPO Technical Advisory Committee (TAC) meeting. Mr. Garza coordinated information with the Hidalgo County MPO Policy Committee member, Commissioner Joseph Palacios.

- October 20, 2016 – Mr. Jacinto Garza, P.E. attended the HCMPO Policy Meeting and coordinated recommendations and information to the Hidalgo County MPO Policy Committee member, Commissioner Joseph Palacios.

Should you have any questions or require additional information, please do not hesitate to give me a call at (956) 565-9813.

Sincerely,

Jacinto Garza, P.E.
CEO/President

Attachments

2100 W. Expressway 83 • Mercedes, TX 78570 • Office (956) 565-9813 • Fax (956) 565-9018
900 S. Stewart Rd., Ste. 9 • Mission, TX 78572 • Office (956) 585-1909 • Fax (956) 585-1927

Hidalgo County MPO

Transportation Policy Meeting

October 20, 2016 – 5:30 PM

PLEASE PRINT

	NAME	ENTITY AND ADDRESS	PHONE	FAX	E-MAIL ADDRESS
1.	Homero Bazán, Jr	TxDOT	702-6214		homer.bazan@txdot.gov
2.	Joe Torres	Mcallen	537-4037		Sf.civilengineering@
3.	Eleazar Cavazos	Phlr	221-5241		M1_Cavazos@sbcglobal.
4.	Hector Gonzalez	TxDOT	702-6135		hector.gonzalez@txdot.gov
5.	Toribio Garza	TxDOT	702-6100		toribio.garza@txdot.gov
6.	Ramiro J Rodriguez Jr	Palmhurst	330-6852		rrodrig501@aol.com
7.	Omar Romero	Penitas	331-9649		citymanager@cityofpenitas.com
8.	Sandra Martinez	CDM	6813500		Smartinez@mcallen.net
9.	Richard Duran	Sullivan City	485-9208		RDuran@SullivanCity.gov
10.	Bobby Salinas	City of Alamo	784-8106		Bsalinas@alamotexas.org
11.	Jeff Underwood	City of Alton	4320740		
12.	Ramon Navarro IV	HCRMA			Ramon.Navarro@hcrmaorg
13.	Raymond E Smith	TxDOT-TPP	702-6832		
14.	Bethany Bodiford Duke	L&L eng.	212-4862		
15.	Porciano Longoria	Edinburg	388-9211		

Hidalgo County MPO
Transportation Policy Meeting
October 20, 2016 – 5:30 PM
PLEASE PRINT

	NAME	ENTITY AND ADDRESS	PHONE	FAX	E-MAIL ADDRESS
1.	Martha Gores, J.	C/o City of Mission	458-9049		
2.	Dr. Armando Ocaña	City of Mission	222-5739		OcanaSryomando@aol.com
3.	Rene Rodriguez	City of Elsa	262-2127		rvcdriguez@city.elsa.state
4.	EA Taylor	McAllen	681-1250		
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HIDALGO COUNTY METROPOLITAN PLANNING ORGANIZATION

Technical Advisory Committee Meeting –Thursday, October 6, 2016

HCMPO Conference Room

Weslaco, TX.

PLEASE PRINT

	NAME	ENTITY AND ADDRESS	PHONE	FAX	E-MAIL ADDRESS
1.	Tom Reynolds	City of Edinburg	388-8210	383-7111	treynolds@cityofedinburg.com
2.	Robert de Leon	Metro McAllen	681-3500		robert.deleon@mcallen.net
3.	Xavier Cervantes	San Juan	223-2226		
4.	JACINTO GARZA	Hidalgo/Ltds	956-565-8187		JACINTO@Legeng.com
5.	Beh Badiozzaman	Mission/Ltds	"		"
6.	Raymond Stickler	TXDOT-TPP	702-6272		
7.	Joe Torres	Homer	527-4013		jtorres@cityofhomer.com
8.	Homer Bazan	TxDOT	702-6214		
9.	Rene Cuarez	TxDOT	702-6250		
10.	Patrizia Longoria	City of McAllen	681 2715		plongoria@mcallen.net
11.	Ed Taylor	McAllen	681-1250		
12.					
13.					
14.					
15.					

AI-57209 **Purchasing Department** **10. L.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Sandy Suarez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Requesting HCCC to rescind the action taken for Consent AI#57124 on 11/01/16, approving the final one-year extension with Heritage Crystal Clean as vendor has declined to service user departments due to falling market prices;

2. Requesting approval of procurement packet and authority to advertise for: "Pick-up used Oil-Filters and Antifreeze" through RFB No.:2017-012 ,including the re-advertisement of project in the event no bids are received and/or are rejected and project is still required.

BACKGROUND

1. Heritage Crystal Clean stopped services to HC user departments on or about Sept. of this year;
2. Historic revenues to HC for this contract:
a. 2014 - $ 9,278.10
b. 2015 - $ 5,694.70
c. 2016 - $ 3,030.20 [we believe services stopped in June & July]
2. As per Heritage Crystal Clean, they are indicating that the volatility of the market was not profitable to them.

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No Fiscal Impact; revenue generating

Attachments

Emails -Heritage Crystal

Draft Specifications

Draft Legal Notice
Draft Agreement
Approval of Draft agreement
Memos of Approval

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/16/2016 05:13 PM
Budget & Management	Veronica Ortiz	11/17/2016 08:00 AM
Ivan Cantu	Ivan Cantu	11/18/2016 09:54 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Sandy Suarez		Started On: 11/03/2016 04:55 PM
Final Approval Date: 11/18/2016		

As I mentioned in my email to you dated October 24th, Heritage-Crystal Clean, LLC ("HCC") declined your request for Form HB1295 as a new requirement to extend Contract# E-15-318-09-01 ("Contract") thereby ending the Contract effective October 31, 2016. Currently, no services are being performed by HCC for Hidalgo County.

If Hidalgo County wishes to use the services of HCC, such services can be provided under the prices provided by Carla Sipe (below) and pursuant to a mutually acceptable contract.

Please advise us of your intentions.

David P. Chameli
Vice President, General Counsel
Heritage-Crystal Clean, LLC
2175 Point Blvd.; Suite 375
Elgin, IL 60123-9211
Direct Line: (847) 786-2436
david.chameli@crystal-clean.com

Crystal Clean

From: Darlene H. Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]
Sent: Tuesday, November 01, 2016 1:30 PM
To: Sipe, Carla <Carla.Sipe@crystal-clean.com>
Cc: Chameli, David <David.Chameli@Crystal-Clean.com>; Hanrahan, David <David.Hanrahan@Crystal-Clean.com>; Mitchell, Jackie <Jackie.Mitchell@Crystal-Clean.com>; Sandy Suarez <sandy.suarez@co.hidalgo.tx.us>
Subject: Re: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good Afternoon Ms. Sipe,

Be advised we are in receipt of your recent quote, however, Hidalgo County policy (as attached hereto) permits price escalation in accordance with the policy.

Under our current contract with your company, additional costs are NOT imposed to Hidalgo County as outlined in your revised quote.

I will await your response.

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "Carla Sipe" <Carla.Sipe@crystal-clean.com>
To: "darlene betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "David Chameli" <David.Chameli@Crystal-Clean.com>, "David Hanrahan" <David.Hanrahan@Crystal-Clean.com>, "Jackie Mitchell" <Jackie.Mitchell@Crystal-Clean.com>
Sent: Monday, October 31, 2016 12:59:44 PM
Subject: RE: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good morning Darlene,

Our quote for the contract term November 1, 2016 to October 31, 2017 is as follows:

- Used Oil Collection
  - Stop Fee $150.00
  - Per Gallon Charge $0.50
  - However, if the county needs a per gallon rate only, the charge will be $0.95 per gallon.
- Used Oil Filter Service
  - Deliver Empty 55 Gallon Drum for Used Oil Filters - $25.00
  - Pick-up of Used Oil Filters - $75.00 per drum
- Absorbent Material Services
  - Pick up at $275.00 per 55 Gallon Drum

Please advise if this is acceptable.

Carla Sipe
Contract Administrator
Heritage-Crystal Clean, LLC
2175 Point Blvd., Suite 375
Elgin, IL 60123
Direct: 847-930-3082
Fax: 847-836-5677
carla.sipe@crystal-clean.com

From: Darlene H. Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]
Sent: Friday, October 28, 2016 11:35 AM
To: Chameli, David <David.Chameli@Crystal-Clean.com>
Cc: Sipe, Carla <Carla.Sipe@crystal-clean.com>; Hanrahan, David <David.Hanrahan@Crystal-Clean.com>; Mitchell, Jackie <Jackie.Mitchell@Crystal-Clean.com>
Subject: Re: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good Morning Mr. Chameli,

Be advised we are discussing the matter associated with the contract and have been informed to attempt to acquire as to whether your business decision to cease services with Hidalgo County is final?

Is there a possibility your company would consider providing Hidalgo County a cost per gallon and initially amend our current agreement, please advise.

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "David Chameli" <David.Chameli@Crystal-Clean.com>
To: "darlene betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "Carla Sipe" <Carla.Sipe@crystal-clean.com>, "David Hanrahan" <David.Hanrahan@Crystal-Clean.com>, "Jackie Mitchell" <Jackie.Mitchell@Crystal-Clean.com>
Sent: Monday, October 24, 2016 3:05:19 PM
Subject: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Dear Ms. Betancourt, I am in receipt of your Extension Notice for Contract# E-15-318-09-01 ("Contract") requesting Heritage-Crystal Clean, LLC ("HCC") to submit Form HB1295 presumably as a new requirement to extend the aforementioned contract.

At this point, HCC does not wish to extend the Contract for the November 1, 2016 to October 31, 2017 term. As such, HCC will not be completing Form HB1295 and Contract# E-15-318-09-01 will expire on October 31, 2016. If you wish to request pricing for services to be performed after October 31, 2016, I can put you in contact with the correct person at HCC.

Otherwise, if you have any questions, please feel free to contact me at the below number or email address.

David P. Chameli
Vice President, General Counsel
Heritage-Crystal Clean, LLC
2175 Point Blvd.; Suite 375
Elgin, IL 60123-9211
Direct Line: (847) 786-2436
david.chameli@crystal-clean.com

Crystal Clean

From: Darlene H. Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]
Sent: Monday, October 17, 2016 8:34 AM
To: Hanrahan, David <David.Hanrahan@Crystal-Clean.com>
Cc: Sandra Suarez <sandy.suarez@co.hidalgo.tx.us>; Mitchell, Jackie <Jackie.Mitchell@Crystal-Clean.com>; Sipe, Carla <Carla.Sipe@crystal-clean.com>
Subject: Re: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good Morning Mr. Hanrahan,

As per previous email correspondence, please advise on status. This item has been placed on our Commissioners' Court meeting for consideration of approval for October 25, 2016.

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "David Hanrahan" <David.Hanrahan@Crystal-Clean.com>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "Sandra Suarez" <sandy.suarez@co.hidalgo.tx.us>, "Jackie Mitchell" <Jackie.Mitchell@Crystal-Clean.com>, "Carla Sipe" <Carla.Sipe@crystal-clean.com>

Sent: Wednesday, October 5, 2016 4:44:18 PM
Subject: RE: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Darlene
The attached document requires the HB Form 1295 and extension notice no later than Friday, September 30, 2016 and it was not received until today. Can this be extended to Tuesday, October 11, 2106?

Thanks

Dave

David J. Hanrahan
Crystal Clean
847 598-0190 - Office

Crystal Clean

From: Darlene H. Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]
Sent: Wednesday, October 05, 2016 8:38 AM
To: Hanrahan, David <David.Hanrahan@Crystal-Clean.com>
Cc: Sandra Suarez <sandy.suarez@co.hidalgo.tx.us>
Subject: Re: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good Morning Mr. Hanrahan,

My apologies for the confusion on the attachment, I have attached the correct correspondence related to this matter.

Thank you

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "David Hanrahan" <David.Hanrahan@Crystal-Clean.com>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "Sandra Suarez" <sandy.suarez@co.hidalgo.tx.us>
Sent: Tuesday, October 4, 2016 10:24:59 PM
Subject: RE: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Darlene
Is this the correct attachment?

Dave

David J. Hanrahan
Crystal Clean
847 598-0190 - Office

Crystal Clean

From: Darlene H. Betancourt [mailto:darlene.betancourt@co.hidalgo.tx.us]
Sent: Tuesday, October 04, 2016 9:56 AM
To: Kroll, Marc <Marc.Kroll@Crystal-Clean.com>
Cc: Sandra Suarez <sandy.suarez@co.hidalgo.tx.us>
Subject: Hidalgo County-Contract Extension Used Oil Filters and Antifreeze Pickup

Good Morning Mr. Kroll; 2nd NOTICE

Be advised, Hidalgo County will be placing an item for approval by Commissioners' Court for the meeting of, October 18, 2016, of the final one (1) year extension of the current contract with your company.

Attached you will find the notice of intent to extend the current contract, along with additional instructions as provided in the notice, and as per changes by the Texas Legislature.

Should you have any questions, do not hesitate to contact me. Have a great week!

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

EXHIBIT "A"
HIDALGO COUNTY
(All funding sources, programs & entities)
"PICK UP USED OIL- FILTERS AND ANTI-FREEZE"
RFB NO.: 2017-012-SGS

SCOPE OF WORK:

Hidalgo County desires to contract for the collection, recycling and/or disposal services for used oil, used oil filters, anti-freeze, and absorbents (including drip pads, rags, oil contaminated soil and/or granular oil absorbents) at six (6) locations throughout Hidalgo County. The Contractor shall reimburse Hidalgo County for all used oil collections. There will be a minimum service of once per month or on an **"as needed basis".** If a request is made to the Contractor by any of the County facilities, the Contractor will collect the materials within 24 hours of the notification.

Locations to be serviced						**Estimated Annual Collection** (per location)		
	Place		***Address***	***Ph.***	***POC***	***Used Oil*** *(gallons)*	***Used Oil Filters*** *(55 gallon drum)*	***Antifreeze*** *(55 gallons)*
1	Precinct 1	Maintenance Shop	1902 Joe Stephens Ave. Weslaco, Texas 78596	968-8733	Oscar Garcia	1,200	8	8
2	Precinct 2	County Wide Main. Shop	329 E. State St. Pharr, Texas 78577	787-1891	Enrique Escamilla	1,200	36	8
3		Field Operations Facility	4011 So. Verterans San Juan, Texas 78589	787-1891	Eduardo Pacheco			
4	Precinct 3	Road & Bridge Main. Shop	8310 W. Mile 7 Road Mission, Texas 78574	585-4509	Saul Ramirez	1,200	24	8
5	Precinct 4	Main. Shop &	1102 N. Doolittle Edinburg, Texas	383-3112	Roman Rodriguez	4,800	24	8
6		Citizen Solid Waste collection Ctr.	1051 N. Doolittle Road Edinburg, Texas					
7	Sheriff's Office	Maint. Shop	711 El Cibolo Road Edinburg, Texas	383-8114	Capt. Raul Cantu	2,550	24	8

SPECIFICATIONS:

Contractor shall provide all necessary labor, supervision, equipment and supplies for the removal and disposal of used oil, oil filters, antifreeze and absorbents generated by Hidalgo County facilities. The Contractor will provide Hidalgo County with necessary documentation **(**copies must be submitted with Bid responses) showing they are operating in compliance with state and federal laws and regulations governing the handling, transport and disposal or recycling of used oil, used oil filters, and anti-freeze, and absorbents.

The Contractor shall pay Hidalgo County for the used oil it collects at County facilities. This project will be accepted on a **fixed** price per gallon during the term specified herein. The County will be provided with an explanation of the methods used to determine the price per gallon by the Contractor. The County will be provided with analytical testing results if they are used to set price per gallon of used oil. Collection and disposal of used oil filters, antifreeze and absorbents will be provided at no charge to Hidalgo County as part of this contract.

Containers

The contractor shall provide containers equipped with secondary containment equaling 110% of the container capacity and closeable lids for collection of used oil. Containers should be in good condition, free of large dents, and be free of rust on the outside surface. Lids and sliding doors should be maintained to open and close freely without binding or hanging. Contractor will insure that they are maintained clean and in good working order.

The contractor will also provide appropriate containers such as 55-gallon drums or equivalent in good condition with closeable lids for used oil filters, anti-freeze and absorbents. All containers used by contractor will meet federal and state standards for use with used oil along with used oil filters, antifreeze, and absorbents. All containers will be provided by the contractor at no cost to the county. Full containers of used

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oil filters, antifreeze, and absorbents will be collected and replaced by an empty container of same capacity within 24 hours of a pick up request by the County.

Manifests or Invoices

The contractor will provide the County sequentially numbered manifests or invoices for each collection of used oil, used oil filters, anti-freeze and absorbents at each County facility. The manifest or invoice must have the following information:

- Contractor's Name, address, and phone number
- Contractor's TCEQ and EPA Identification Numbers
- Driver's name, Signature, and Valid drivers' license number for receipt of materials
- Name of Hidalgo County facility and address
- Name and signature of Hidalgo County facility personnel releasing materials
- Types of materials Collected (used oil, used oil filters, antifreeze and/or absorbents)
- Quantity Collected in gallons or containers (must indicate size of container)
- Collection Date and Time
- Disposal/Recycling facility name, address, telephone number, TCEQ/EPA identification number and,
- Name and signature of person receiving materials
- Copy of the manifest and/or invoice must be left with Department upon each pick up of material.

Revenue

- Proceeds will be due thirty (30) days after intial pick up. Hidalgo County reserves the right to terminate the contract for continued remittance of past due proceeds.

- Bidder(s) must provide manifest and/or invoices of each collection site to coincide with payment. and a copy of Proceeds must be sent to User Department, notifying them that it has sent. **Payments must be submitted to the Hidalgo County Purchasing's Office at: 2812 S. Bus. Hwy 281 Edinburg, Texas 78539.**

Contractor Responsibility while Collecting, Loading, or Unloading at County Facilities

The contractor will be responsible for implementing procedures to protect County property from spills of oil, fuel and/or any other hazardous materials while collecting used oil, used oil filters, antifreeze, and absorbents. They will be responsible for cleanup and appropriate corrective actions to remediate any impacts to county property due to their operations.

TERMS & CONDITIONS:

1. The term of contract is for one (1) initial year with the sole decretion of the County to extend for an additional two (2); one (1) year terms at the same rate, terms and conditions.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

4. After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest qualified bidder(s) and/or meeting all specifications.

5. Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing

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programs, whenever it is in the best interest to do so.

6. Vendors must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Hidalgo County will make the final determination as to the vendor's ability.

7. All products and/or services furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.

8. The awarded vendor shall observe and obey all laws, ordinances, rules and regulations of the Federal, State and local government which may be applicable to the supply of these products and/or services.

9. After contract is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to procure the articles and services from other sources and hold the defaulting contractor responsible for any excess cost occasioned thereby. In such event, Hidalgo County shall charge the successful contractor the difference for any additional cost to the County.

10. Continuing non-performance of the bidder in terms of specifications shall be basis for the termination of the contract by the County. The County shall not pay for work, equipment or supplies which are unsatisfactory. Vendor will be given a reasonable opportunity before termination to correct the deficiencies.

11. Hidalgo County reserves the right to award to One or MULTIPLE bidders per department (Pct location) if the County determines it is in its best interest to do so.

12. Any contract awarded to a successful bidder will be in effect until:
    (a) The contract expires
    (b) Delivery acceptance of products and/or performance of services ordered, or
    (c) Terminated by County with thirty (30) days written notice prior to cancellation.

13. Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable.

14. Hidalgo County reserves the right to add or delete sites during the term of the contract under the same rates and conditions.

15. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

16. **All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.**

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

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ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO: sandy.suarez@co.hidalgo.tx.us by NO LATER THAN MONDAY, Month 00, 201X BY 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than WEDNESDAY, MONTH 00, 201X BY 5:00 P.M.

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REQUEST FOR BIDS

HIDALGO COUNTY
"Pick up of Used Oil-Filters and Antifreeze"

BID OPENING DATE

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Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 - Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"HIDALGO COUNTY (all funding sources, programs & entities) - "PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"** in accordance with the specifications attached as **Exhibit "A"** hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID NO.: 2017-012-00-00-SGS "HIDALGO COUNTY (all funding sources, programs & entities) - PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"** and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, Administration Building, Edinburg, Texas**, on or before 9:30 A.M, WEDNESDAY, MONTH , 201X. NO FACSIMILES, EMAILS OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO ""HIDALGO COUNTY (all funding sources, programs & entities) -" -RFB NO.: 2017-012-00-00-SGS -"PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"** Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bids considered the best and most advantageous to Hidalgo County.

   Additionally, all forms listed below must be properly executed and included with your bid:

   1. Legal Notice (See page 8);
   2. Bid Page – Procurement Form – Areas of Specialization (See **Exhibit "B"**);
   3. Insurance pages with Acknowledgment Forms (See **Exhibit "C"**);
   4. Form CIQ-Conflict of Interest Questionnaire (See **Exhibit "D"**);
   5. Vendor Bidder Application & W-9 forms (See **Exhibit "E"**);
   6. Certification Regarding Debarment (See **Exhibit "F"**); and
   7. SAMS.gov Registration Acknowledgement (See Number 18 below).

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so; D. award the contract to the responsible bidder who submits the lowest and best bid. "Lowest and best" means a bid or offer providing the best value considering associated direct and indirect costs, including transport, maintenance, reliability, life cycle, warranties, and customer service after a sale.

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

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5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all Bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.

- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.

- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

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16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - "HIDALGO COUNTY -RFB NO.: 2017-012-00-00-SGS "**PICK UP OF USED OIL-FILTERS AND ANTIFREEZE**"
  Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, TX 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 A.M.	MONTH 00, 201X
Award of Contract	_____, 201X
Commence Work or Deliver Products	_____, 201X

18. BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76. Register at SAMs System for Award Management @ www.sam.gov.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

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19. TITLE VI NOTICE/ NONDISCRIMATION

a. "The County of Hidalgo, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat.252, 42 U.S.C. §§2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

b. The appropriate clauses of Appendices "A" through "E" as delineated in the USDOT Standard Title VI/Nondiscrimination Assurances - Specific Assurances are hereby incorporated by reference as applicable. Title VI Appendices "A" through "E" are attached as **Exhibit "G.**

c. Bidder will attach all applicable notices to which it is obligated to provide or submit as part of the bid, including Form FHWA 1273 to be submitted by all contractors and subcontractors in relation to construction contracts.

20. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

NOTICE:
ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

21. DISCLOSURE OF CONFLICT OF INTEREST

. Effective January 1, 2016, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit E, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement

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applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Completed Form CIQ must be submitted to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539 - Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT. QUESTIONS REGARDING COMPLIANCE SHOULD BE DIRECTED TO YOUR LEGAL COUNSEL.

22. CERTIFICATE OF INTERESTED PARTIES (FORM HB1295)

As of January 1, 2016, to comply with Texas Government Code Section §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code, we have updated and revised our RFB packet. In accordance with these requirements, business must submit a completed Certificate of Interested Parties Form 1295 to the County before the County may enter into a contract with the business entity. In box 3 of Form 1295, you will provide the RFB Project No. (2017-012), as shown on the packet. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office either by facsimile transmission to (956) 292-7612 or via email to: sandy.suarez@co.hidalgo.tx.us. Hidalgo County cannot enter into a contract until Form 1295 is submitted. Therefore, failure to timely submit Form 1295 signed and notarized may result in delay of award. Full instructions for completion and submittal of Form 1295 may be found on the Texas Ethics Commission website:

https://www.ethics.state.tx.us/tec/1295-Info.htm

THE AWARDED VENDOR WILL HAVE THIRTY (30) DAYS FROM THE DATE THE HIDALGO COUNTY COMMISSIONER'S COURT APPROVES THIS AGREEMENT TO SUBMIT THE SIGNED NOTARIZED FORM 1295. *HIDALGO COUNTY CANNOT ENTER INTO A CONTRACT UNTIL FORM 1295 IS SUBMITTED.*

23. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

24. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

25. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

26. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as

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required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

27. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

28. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the specifications.

29. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

30. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

31. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

32. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

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LEGAL NOTICE

Bid
for
HIDALGO COUNTY
(all funding sources, programs & entities)
"PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"
BID NO.: 2017-012-00-00-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Physical Address: 2802 S. Business Hwy. 281 - Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

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THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-17-012-00-00

THIS CONTRACT is made and entered into this _____ Day of_____ **, 2016** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and __ _____**"** Company").

WHEREAS, Company responded to advertised notices for bids for **"USED OIL, OIL FILTER AND ANTIFREEZE",** as more particularly described in Exhibit "A"(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in

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order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications described in Exhibits A and B within Hidalgo County following a request for Services by the Commissioners Court or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of **one (1) year** effective _____ _____and ending on _____ and may be extended at the sole discretion of County for an additional two (2)-one (1) year periods at the same rates, terms and conditions, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

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5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Services provided for in this Contract, the Company agrees to pay the County the amounts as specified in Exhibit "B" as attached hereto and payable against sequentially numbered detailed manifest or invoices for each collection submitted by the Company to Hidalgo County Treasurer's Office with copy to the Hidalgo County Department User, within thirty (30) days of submitting such weight tickets. Contract number to be referenced on each manifest or invoices.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials,

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employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: The County of Hidalgo
Attn: County Judge
302 W. University Drive
Edinburg, Texas 78539

If to Company:

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and

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this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledge that neither has made (either

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directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

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WITNESS our hands in duplicate originals this_____ day of _____,

2017.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Office of Criminal District Attorney
Hidalgo County, Texas

By: _____
Josephine Ramirez Solis
Assistant Criminal District Attorney

APPROVED BY COMMISSIONERS COURT: _____, 2016

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EXHIBIT "A"

REQUEST FOR BIDS (RFB) PROCURMENT PACKET

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EXHIBIT "B"

VENDOR'S BID

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EXHIBIT "C"
INSURANCE REQUIREMENTS

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Zimbra **sandy.suarez@co.hidalgo.tx.us**

Fwd: Review of Contract

From : Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us> Wed, Nov 09, 2016 11:34 AM

Subject : Fwd: Review of Contract

To : Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>

Cc : Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Sandy Suarez <sandy.suarez@co.hidalgo.tx.us>

Thank you for your prompt response.

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "Josephine Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Robert Vina" <robert.vina@da.co.hidalgo.tx.us>, "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Sent: Wednesday, November 9, 2016 11:22:00 AM
Subject: Re: Review of Contract

Sorry Darlene.....I changed the signature line. I should have pointed that out.

Thanks for checking.

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

****

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.**

****

On Wed, Nov 9, 2016 at 11:07 AM, Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us> wrote:

Good Morning Josie,
Upon reviewing the attached draft contract, it appears to be the same draft contract provided in my original email, please advise as to whether we proceed in utilizing the attached contract.

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "Josephine Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Robert Vina" <robert.vina@da.co.hidalgo.tx.us>, "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Sent: Tuesday, November 8, 2016 11:25:06 AM
Subject: Re: Review of Contract

Good morning Darlene,

Attached please find the revised version of the services contract. However, in reviewing the bid specs, I noticed it did not include the changes recently discussed to procurement packets (i.e. Title VI). I'm copying Bobby on this email as well; I believe he has been working with Elena and Marty to incorporate this in all packets going forward.....I know we are meeting about it next week. That's you on including it.

If you need any additional information, please feel free to contact our office.
Thanks

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Zimbra **sandy.suarez@co.hidalgo.tx.us**

Re: Review of Contract

From : Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us> Tue, Nov 08, 2016 01:24 PM

Subject : Re: Review of Contract 1 attachment

To : Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>

Cc : victor garza <victor.garza@da.co.hidalgo.tx.us>, Robert Vina <robert.vina@da.co.hidalgo.tx.us>, Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Sandy Suarez <sandy.suarez@co.hidalgo.tx.us>

Josie
The attached agreement does not appear to contain revisions, please advise

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "Josephine Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Robert Vina" <robert.vina@da.co.hidalgo.tx.us>, "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Sent: Tuesday, November 8, 2016 11:25:06 AM
Subject: Re: Review of Contract

Good morning Darlene,

Attached please find the revised version of the services contract. However, in reviewing the bid specs, I noticed it did not include the changes recently discussed to procurement packets (i.e. Title VI). I'm copying Bobby on this email as well; I believe he has been working with Elena and Marty to incorporate this in all packets going forward.....I know we are meeting about it next week. That's you on including it.

If you need any additional information, please feel free to contact our office.
Thanks

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

****

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****

On Mon, Nov 7, 2016 at 10:27 AM, Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us> wrote:

> Good Morning,
> Attached you will find a draft contract & specifications for your review, modifications and approval for the Pickup of Used Oil, Filters & Antifreeze.
>
> An agenda item has been created for Commissioners' Court consideration to request approval to advertise with specifications and draft contract for, November 15th.
>
> Should you have any questions related to this matter, do not hesitate to contact me. Thank you
>
> Darlene H. Betancourt, CPPB
> Hidalgo County Purchasing Department
> 2812 S. Business Hwy. 281
> Edinburg, TX. 78541
> 956-292-7000 x-4852

MEMORANDUM

To: Martin Ramirez, Coordinator
Hidalgo Co. Environmental Compliance Department

From: Sandy Suarez, Buyer II
Hidalgo County Purchasing Department

Date: **November 4, 2016**

Re: Approval of Specifications for Hidalgo County
Bid No. 2017-000-SGS - **"Pick up of Used Oil - Filters and Antifreeze"**

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by marking **APPROVE** (or) **DISAPPROVE** and signing below. If you mark **DISAPPROVE,** please make any and all modifications necessary to the Specifications and send back the revised copy to the designated Buyer in the Purchasing Department via e-mail.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE X	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: _____YES / _____NO/_____Other

(Specify)_____

BUDGET ACCOUNT #:_____

Martin Ramirez 11/08/16

AUTHORIZED SIGNATURE PRINTED NAME DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us , sooner than, but by no later than Tuesday, November 08, 2016 at 3:00p.m.

Enclosures

Environmental Compliance

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Approval of Specifications)

TO: Juan Tapia, Procurement Specialist Via email: juan.tapia@hidalgoso.org

FROM: Sandy Suarez, Buyer II
Hidalgo County Purchasing Department

DATE: **November 4, 2016**

RE: Approval of Specifications for: RFB No.: 2017-000-SGS-HIDALGO COUNTY - "PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE,** please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT #: 6-1100-421-00-280-001-0-421

[signature]	Raul Cantú	H.C.S.O.	11/7/16
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us . Return sooner, but by no later than Tuesday, November 8, 2016 @ 3:00 P.M.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

MEMORANDUM

(APPROVAL OF SPECIFICATIONS)

To: **Hon. A.C. Cuellar, Jr., Commissioner**
Hidalgo County Precinct 1
Attn: Raul Lozano / Katia Garcia

To: **Hon. Eduardo (Eddy) Cantu, Commissioner**
Hidalgo County Precinct 2
Attn: Armando Pompa / Yoli Cisneros

To: **Hon. Joe, M. Flores, Commissioner**
Hidalgo County Precinct 3
Attn: Norma Ceballos

To: **Hon. Joseph Palacios, Commissioner**
Hidalgo County Precinct 4
Attn: Roman Rodriguez / Veronica Lopez

From: Sandy Suarez, Buyer II
Hidalgo County Purchasing Department.

Date: **November 4, 2016**

Re: **Approval or Disapproval of Specifications for: RFB NO.: 2017-000- Hidalgo County (All Funding Sources, Programs and Entities) - "PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"**

Please review the following **SPECIFICATIONS** **and** verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specifications are **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE ✓	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT NO: 6- 1200-431-00- 123-005.0-430 also 1100 fund

for M. Flores	for M. Flores	Pct #3	11/7/16
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us **Please return sooner than, but by Tuesday, November 8, 2016, by no later than 3:00 p.m.**

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

MEMORANDUM

(APPROVAL OF SPECIFICATIONS)

To: **Hon. A.C. Cuellar, Jr., Commissioner**
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APPROVE	DISAPPROVE ☐		
APPROVED WITH MODIFICATIONS ✓	add Place: County W. de Shop	address 329 E. State Pharr, TX	POC Enrique Escamilla

(See next page)

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT NO: 6-1200-431-00-122-006-0-610

	ARMANDO POMPA	PCT. 2 FIELD OPS	11/9/16
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us Please return sooner than, but by Tuesday, November 8, 2016, by no later than 3:00 p.m.

Enclosures

EXHIBIT "A"
HIDALGO COUNTY
(All funding sources, programs & entities)
"PICK UP USED OIL- FILTERS AND ANTI-FREEZE"
RFB NO.: 2017-000-SGS

SCOPE OF WORK:

Hidalgo County desires to contract for the collection, recycling and/or disposal services for used oil, used oil filters, anti-freeze, and absorbents (including drip pads, rags, oil contaminated soil and/or granular oil absorbents) at six (6) locations throughout Hidalgo County. The Contractor shall reimburse Hidalgo County for all used oil collections. There will be a minimum service of once per month or on an **"as needed basis".** If a request is made to the Contractor by any of the County facilities, the Contractor will collect the materials within 24 hours of the notification.

Locations to be serviced						Estimated Annual Collection (per location)		
	Place		*Address*	*Ph.*	*POC*	*Used Oil* (gallons)	*Used Oil Filters* (55 gallon drum)	*Antifreeze* (55 gallons)
1	Precinct 1	Maintenance Shop	1902 Joe Stephens Ave. Weslaco, Texas 78596	968-8733	Oscar Garcia	1,200	8	8
2	Precinct 2	Field Operations Facility ~~County Wide Main. Shop~~	4011 So. Veterans Blvd. San Juan, TX 78589	787-1891	Eduardo Pacheco	1,200	36	8
3	Precinct 3	Road & Bridge Main. Shop	8310 W. Mile 7 Road Mission, Texas 78574	585-4509	Saul Ramirez	1,200	24	8
4	Precinct 4	Main. Shop &	1102 N. Doolittle Edinburg, Texas	383-3112	Roman Rodriguez	4,800	24	8
5		Citizen Solid Waste collection Ctr.	1051 N. Doolittle Road Edinburg, Texas					
6	Sheriff's Office	Maint. Shop	711 El Cibolo Road Edinburg, Texas	383-8114		2,550	24	8

SPECIFICATIONS:

Contractor shall provide all necessary labor, supervision, equipment and supplies for the removal and disposal of used oil, oil filters, antifreeze and absorbents generated by Hidalgo County facilities. The Contractor will provide Hidalgo County with necessary documentation (copies must be submitted with Bid responses) showing they are operating in compliance with state and federal laws and regulations governing the handling, transport and disposal or recycling of used oil, used oil filters, and anti-freeze, and absorbents.

The Contractor shall pay Hidalgo County for the used oil it collects at County facilities. This project will be accepted on a **fixed** price per gallon during the term specified herein. The County will be provided with an explanation of the methods used to determine the price per gallon by the Contractor. The County will be provided with analytical testing results if they are used to set price per gallon of used oil. Collection and disposal of used oil filters, antifreeze and absorbents will be provided at no charge to Hidalgo County as part of this contract.

Containers

The contractor shall provide containers equipped with secondary containment equaling 110% of the container capacity and closeable lids for collection of used oil. Containers should be in good condition, free of large dents, and be free of rust on the outside surface. Lids and sliding doors should be maintained to open and close freely without binding or hanging. Contractor will insure that they are maintained clean and in good working order.

The contractor will also provide appropriate containers such as 55-gallon drums or equivalent in good condition with closeable lids for used oil filters, anti-freeze and absorbents. All containers used by contractor will meet federal and state standards for use with used oil along with used oil filters, antifreeze, and absorbents. All containers will be provided by the contractor at no cost to the county. Full containers of used oil filters, antifreeze, and absorbents will be collected and replaced by an empty container of same capacity

DRAFT

AI-57217 **Purchasing Department** **10. M.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Enriqueta Zambrano, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

District Clerk:
Approval to enter into a 36 month (capital) lease agreement for 5 copiers with Ricoh USA/GE Ricoh USA through State of Texas DIR-TSO-3041.

BACKGROUND

Requisition #309023 for the following models:
MP6503SP
MPC6004
MP5054SP
MP5054SP
MP5054SP

Effective upon approval , delivery, and installation at the District Clerk Office.

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-090-001-0-780

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Requisition #309023

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-090-001-0-430

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Requisition #309023

FISCAL YEAR: 2016 ACCT. #: 6-1100-412-00-090-001-0-610

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Requisition #309023

Attachments

Agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/04/2016 01:22 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Enriqueta Zambrano Started On: 11/04/2016 11:12 AM

Final Approval Date: 11/18/2016

Requisition

Req # 00309023

PO #

Date: 11/01/16

Bill To: x
x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SOI
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

Ship To: DISTRICT CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: **STEPHANIE**
956-318-2200

Contract No: **DIR-TSO-3041**

Special Instructions:
REQ. NO. 110116-1

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-TSO-3041 EXP. 6/25/19 CAI-57217 11/22/16 DO NOT DUPLICATE ORDER		
1.00	MONTH	CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP6503SP #417609 WITH SERVICE) - $258.94 ESP XG-PCS-20D - $3.62 Network & Scan Connection (Seg 4 / PS-NWSC4 - $7.02 Finisher SR4120 - $32.28 Punch Unit PU3060NA - $6.27 (SERIAL NO: C85031934) Location: District Clerks - Front Office - Blk & White	308.13	308.13
1.00	MONTH	CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MPC6004 - #417453 WITH SERVICE) - $170.00 ESP XG-PCS-15D - $4.24 Network & Scan Connect - Seg BC4 / PS-NWSCBC4 - $7.02 Booklet Finisher SR3220 - $31.80 Bridge Unit BU3070 - $2.32 Paper Feed Unit PB3160 - $13.26 Location: District Clerks - Front Office - Color & Blk & White	234.91	234.91
1.00	MONTH	CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP5054SP - #417046 WITH SERVICE) - $131.91 ESP XG-PCS-15D - $4.24 Network & Scan Connect - Seg 4 / PS-NWSC4 - $7.02 Paper Feed Unit PB3220 - $13.26 Finisher SR3140 (1000 Sheet External) - $20.21 Bridge Unit BU3070 - $2.32 Location: District Clerks - Judicial Annex	178.96	178.96
1.00	MONTH	CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP5054SP - #417046 WITH SERVICE) - $131.91 ESP XG-PCS-15D - $4.24 Network & Scan Connect - Seg 4 / PS-NWSC4 - $7.02 Paper Feed Unit PB3220 - $13.26 Location: District Clerks - Main Office	156.43	156.43
1.00	MONTH	CO NEW 36 MONTH (CAPITAL LEASE FOR A RICOH MP5054SP - #417046 WITH SERVICE) - $131.91 ESP XG-PCS-15D - $4.24 Network & Scan Connect - Seg 4 / PS-NWSC4 - $7.02 Paper Feed Unit PB3220 - $13.26 Location: District Clerks - Basement	156.43	156.43
1.00	MONTH	CO Service (85,000 B/W impressions monthly)	447.00	447.00
1.00	MONTH	CO Service (2,500 Color impressions monthly)	107.75	107.75
1.00	LOT	CO OVERAGES BILLED AUNNUALLY - B/W @ $0.0053 and Color @	25.00	25.00

Authorized By: _____

Requisition

Req # 00309023

PO #

Date: 11/01/16

Bill To: x
x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SO
RICOH USA, INC.
P.O. BOX 650073
DALLAS TX 75265

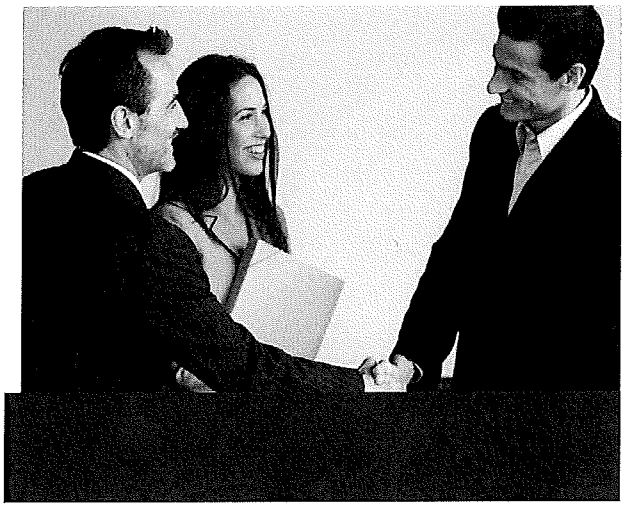
Ship To: DISTRICT CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		$0.0431		
		Account No	Encumbrance	
		6-1100-412-00-090-001-0-430	554.75	
		6-1100-412-00-090-001-0-610	25.00	
		6-1100-412-00-090-001-0-780	1,034.86	
			Freight	.00
			Total	1,614.61
		1 MONTH REMAINING IN FISCAL YEAR: December 2016 DIR-TSO-3041 36 MONTH LEASE AND SERVICE TERM GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES 85,000 BW and 2,500 Color impressions Monthly @ $554.75 Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431 Includes Full & Final Upgrade of Contract 429301-3135288 *To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.		

Authorized By: _____

Proposal for Document Copying & Printing Solutions



Hidalgo County
District Clerk



PREPARED BY:

Aissa Acevedo–Major Account Executive
Mobile: (956) 607-6465
Fax: (956) 687-2012
Email: Aissa.Acevedo@ricoh-usa.com

Proposal Submitted: November 2, 2016

RICOH
imagine. change.

November 2, 2016



Hidalgo County District Clerks Office
Ms. Laura Hinojosa and Ms. Stephanie Palacios
100 N. Closner
Edinburg, TX 78539

Dear Ms. Hinojosa and Ms. Palacios,

Thank you so much for taking the time to speak with me regarding your department's document and office equipment needs. I truly appreciated the time you took to discuss this situation. Based on our conversation, I have put together a proposed solution that we believe will meet your goals of:

- Highly efficient new technology and cost effective color and black & white output devices
- High quality copies, prints and productions with increased security & productivity
- An all-inclusive service package (service, toner & staples included to reduce supply costs)

At Ricoh, we have built a solid reputation for providing the best solution for each of our customer's unique requirements. We are able to meet your specific needs by leveraging innovative technology backed by Ricoh's world-class service and expertise.

Thank you for giving us the opportunity to present the following proposal. We look forward to serving all of your document needs and increasing your document efficiency.

Sincerely,

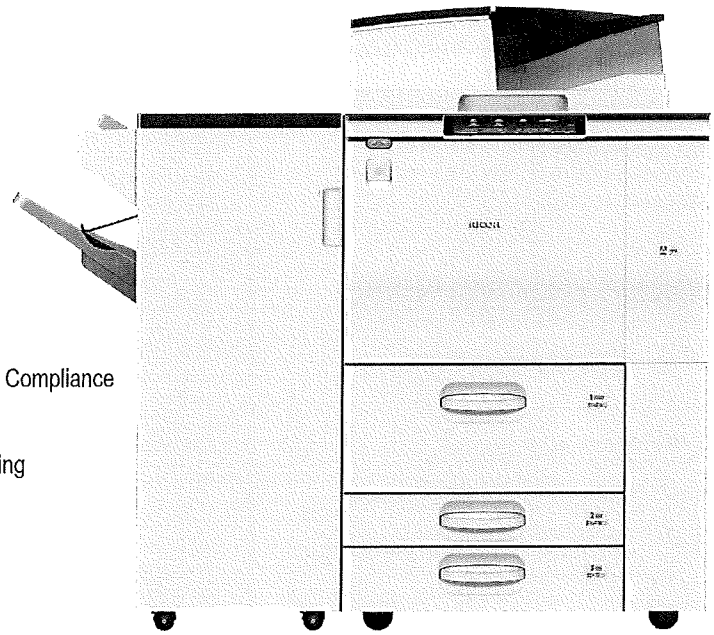
Aissa Acevedo
Major Account Executive
(956) 607-6465

Reservation of Rights—In response to your invitation, we are pleased to submit this proposal for your consideration. We recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the right to do the same. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and service levels and contemplates that both parties reserve the right to review and negotiate appropriate and mutually acceptable terms and conditions in the exercise of good faith. As is customary for transactions of this type, our proposal is based upon the information provided by you and the assumptions set forth in our response, and any changes to such information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

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Ricoh MP6503SP

Black/White Multifunctional Device
Central Office



Key Features

- 65-PPM monochrome
- 4,300-sheet paper capacity
  Tray 1 – 3,100 Sheet Tandem Tray (1,550 x 2)
  Trays 2 & 3 - 550 Sheet Paper Trays and 1 – 100 Sheet Bypass
- 220 Sheet Single Pass Document Feeder
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- 3,000 Sheet Finisher Stapler With Hole Punch
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- ESP Power Filter
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MP6503SP #417609	$8,977.83	$281.45	$258.94
ESP XG-PCS-20D	$128.96	$3.93	$3.62
Network & Scan Connect – Seg 4 / PS-NWSC4	$250.00	$7.63	$7.02
Finisher SR4120	$1,150.57	$35.09	$32.28
Punch Unit PU3060NA	$223.67	$6.82	$6.27
Equipment Totals	**$10,731.03**	**$334.92**	**$308.13**
Service (50,000 B/W impressions monthly @ $0.0044) (Overages billed annually @ $0.0053)			**$220.00**
GRAND TOTAL PER MONTH			**$528.13**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75.
Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

*Bill To/Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

RICOH
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APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Ricoh Aficio MP 6002SP: 60ppm, 4,300 sheet paper capacity, 150-sheet ARDF, 1GB RAM and 250GB HDD, 1200x1200 dpi, Energy Star Compliant	415877	60	$24,500.00	63.36%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
MP 6503SP: 60 ppm b/w network printer, copier and scanner, with 1,150-sheet paper capacity, with color scanning	417609	60	$24,499.00	63.35%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 5054: 50ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417046	50	$14,725.00	69.77%	$4,451.14	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$204.97	$143.38	$117.76	$103.52

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 224.00	35,000	$0.0064	0.0064
Year 2	$ 224.00	35,000	$0.0064	0.0064
Year 3	$ 224.00	35,000	$0.0064	0.0064
Year 4	$ 224.00	35,000	$0.0064	0.0064
Year 5	$ 224.00	35,000	$0.0064	0.0064

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 6054: 40ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417056	60	$18,925.00	69.77%	$5,720.59	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

REQUIRED: Installation - Pro M1107/1357 Printer	PP-PPISFM1107	$4,020.00	16.04%	$3,375.13	$147.16	N/A
REQUIRED: PPSE Training - Pro M8100s w/Fiery	PP-PPISFM8100F	$3,420.00	0.00%	$3,420.00	$149.11	N/A
REQUIRED: PPSE Training - Pro M8100s No Fiery	PP-PPISFM8100G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s w/ Fiery	PP-PPISFM8110F	$1,867.50	0.03%	$1,867.00	$81.40	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s No Fiery	PP-PPISFM8110G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: Installation - Ricoh 907 (Printer) Family	PP-PPISFM907	$4,020.00	25.57%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Advanced for C651/751	PP-TDCOLORADV	$3,600.00	16.88%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Standard for C651/751	PP-TFCOLORSTD	$1,800.00	16.04%	$1,511.25	$65.89	N/A
Network Print/Scan Connection (Seg. 1)	PS-NWSC1	$200.00	0.00%	$200.00	$8.72	N/A
Network Print/Scan Connection (Seg. 2)	PS-NWSC2	$300.00	16.67%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 3)	PS-NWSC3	$350.00	28.57%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 4)	PS-NWSC4	$425.00	41.18%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 5)	PS-NWSC5	$500.00	50.00%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 6)	PS-NWSC6	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC1	PS-NWSCBC1	$250.00	0.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC2	PS-NWSCBC2	$300.00	16.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC4	PS-NWSCBC4	$425.00	41.18%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC5	PS-NWSCBC5	$500.00	50.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg PC	PS-NWSCPC	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan - Printer	PS-NWSCPR	$150.00	0.00%	$150.00	$6.54	N/A
Tec Lighting 18" Double Sided Uv Coater Handfed	RC18-1-3D	$33,400.00	5.37%	$31,606.28	$1,378.03	N/A
Tec Lighting 18" Dble Sdd Uv Coater W/Deep Pile Feeder	RC18-1-3DF	$43,900.00	5.37%	$41,541.24	$1,811.20	N/A
Tec Lighting Stand Alone Feeder For Rc18 Double Si	RC18-1-3D-SAF	$11,400.00	5.37%	$10,787.30	$470.33	N/A
Tec Lighting Stand Alone Feeder For Truv30	RCF-30	$11,184.00	5.29%	$10,591.85	$461.80	N/A
Tec Lighting 18" Double Sided Uv Coater Inline	RCIL18-1-3D	$36,900.00	5.37%	$34,917.94	$1,522.42	N/A
Tec Lighting Uv Coater 16" Hand Fed	RCUV-16	$14,900.00	5.37%	$14,099.96	$614.76	N/A
Tec Lighting Uv Coater 16" W/Deep Pile Feeder	RCUV-16F	$25,200.00	5.37%	$23,845.51	$1,039.66	N/A
Tec Lighting Uv Coater 21" W/Deep Pile Feeder	RCUV-21F	$26,550.00	5.37%	$25,124.03	$1,095.41	N/A
Tec Lighting Deep Pile Reseedstacker For Truv21F	RCUV-21ST	$8,200.00	1.49%	$8,078.14	$352.21	N/A
Tec Lighting 30" Uv Coater Handfed	RCUV-30	$20,850.00	5.37%	$19,729.87	$860.22	N/A
Tec Lighting 30" Uv Coatr With Deep Pile Feeder	RCUV30F	$31,250.00	4.95%	$29,702.11	$1,295.01	N/A
Tec Lighting Dp Pile Reseed Stacker Truv-30F	RCUV-30ST	$9,600.00	5.29%	$9,091.68	$396.40	N/A
(Air/Vacuum feeder for ULTRA145A/205A)	SF-205Z	$7,500.00	5.36%	$7,097.84	$309.47	N/A
UV COATER	ULTRA145A	$26,900.00	5.37%	$25,455.50	$1,109.86	N/A
UV COATER	ULTRA205A	$37,400.00	5.37%	$35,391.46	$1,543.07	N/A
SHIFT TRAY PLATES	VRC61090	$380.00	40.08%	$227.70	$9.93	N/A
Tec Lighting Uv Coater 14" Hand Fed	XCUV14	$11,900.00	9.20%	$10,805.44	$471.12	N/A
FAC19 CABINET	52761	$264.00	63.36%	$96.72	$4.22	N/A
FAC44 CABINET	52771	$264.00	63.36%	$96.72	$4.22	N/A
IEEE 802.11 Interface Unit Type P6	407566	$479.00	37.81%	$297.89	$12.99	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Camera Direct Print Card Type M3	416580	$270.00	90.67%	$25.19	$1.10	N/A
Browser Unit Type M3	416581	$170.00	62.66%	$63.47	$2.77	N/A
SD card for NetWare printing Type M3	416584	$200.00	62.22%	$75.56	$3.29	N/A
IPDS Unit Type M3	416585	$1,730.00	62.09%	$655.88	$31.13	N/A
Fax Connection Unit Type M4	416588	$290.00	61.78%	$110.83	$4.83	N/A
Postscript3 Unit Type M4	416591	$630.00	31.87%	$429.20	$18.71	N/A
Camera Direct Print Card Type M4	416594	$270.00	90.67%	$25.19	$1.10	N/A
Browser Unit Type M4	416595	$170.00	62.66%	$63.47	$2.77	N/A
SD card for NetWare printing Type M4	416598	$200.00	62.22%	$75.56	$3.29	N/A
IPDS Unit Type M4	416599	$1,730.00	62.09%	$655.88	$31.13	N/A
OCR Unit Type M2	416605	$340.00	62.96%	$125.94	$5.49	N/A
Punch Unit PU3050 NA	416609	$980.00	77.18%	$223.67	$9.75	N/A
Punch Unit PU3060 NA	416612	$983.00	77.25%	$223.67	$9.75	N/A
Punch Unit PU3040 NA	416615	$983.00	72.84%	$266.99	$11.64	N/A
Output Jogger Unit Type M2	416631	$500.00	61.92%	$190.42	$8.30	N/A
Finisher SR4110	416632	$7,220.00	63.27%	$2,651.74	$115.62	N/A
Mail Box CS4010	416633	$2,850.00	62.53%	$1,067.95	$46.56	N/A
Copy Tray Type M2	416634	$220.00	66.11%	$74.56	$3.25	N/A
8 1/2" x 14" Paper Size Tray Type M2	416637	$1,160.00	62.74%	$432.22	$18.84	N/A
LCIT RT4030	416638	$6,450.00	60.79%	$2,528.83	$110.26	N/A
Cover Interposer Tray CI4010	416639	$1,520.00	69.31%	$466.47	$20.34	N/A
Cover Interposer Tray CI4020	416640	$4,560.00	62.42%	$1,713.76	$74.72	N/A
A3/11"x17" Tray Unit Type M2	416641	$1,960.00	60.63%	$771.75	$33.65	N/A
Tab Sheet Holder Type M2	416642	$70.00	68.34%	$22.17	$0.97	N/A
Finisher SR4090	416644	$4,270.00	69.56%	$1,299.68	$56.67	N/A
Booklet Finisher SR4100	416645	$7,110.00	68.32%	$2,252.77	$98.22	N/A
Fax Option Type M2	416651	$1,490.00	73.90%	$388.90	$16.96	N/A
G3 Interface Unit Type M2	416655	$940.00	63.13%	$346.58	$15.11	N/A
PostScript3 Unit Type M2	416657	$630.00	63.38%	$230.72	$10.06	N/A
IPDS Unit Type M2	416660	$1,750.00	62.58%	$654.88	$31.08	N/A
Fax Connection Unit Type M2	416663	$290.00	62.48%	$108.81	$4.74	N/A
Browser Unit Type M2	416666	$100.00	62.72%	$37.28	$1.63	N/A
SD Card for NetWare Printing Type M2	416669	$220.00	65.20%	$76.57	$3.34	N/A
Handset HS3020	416683	$100.00	62.72%	$37.28	$1.63	N/A
LCIT RT4020	416699	$3,100.00	63.18%	$1,141.50	$49.77	N/A
Smart Card Reader Built-in Unit Type M2	416729	$115.00	63.20%	$42.32	$1.84	N/A
Imageable Area Extension Unit Type M3	416730	$110.00	65.20%	$38.29	$1.67	N/A
Color Controller E-22C	416731	$4,500.00	49.89%	$2,254.79	$98.31	N/A
Color Controller Connection Board Type M4	416733	$340.00	59.70%	$137.02	$5.97	N/A
Caster Table Type M3	416737	$270.00	59.70%	$108.81	$4.74	N/A
Key Counter Bracket Type M3	416869	$131.00	60.78%	$51.38	$2.24	N/A
Color Controller Connection Board Type M3	416891	$340.00	59.70%	$137.02	$5.97	N/A
External Keyboard Bracket Type M3	416909	$110.00	65.20%	$38.29	$1.67	N/A
Smart Operation Panel Type M3	416910	$380.00	62.62%	$142.06	$6.19	N/A
Internal Finisher SR3180	416950	$960.80	62.15%	$363.71	$15.86	N/A
Browser Unit Type M9	416963	$165.00	62.14%	$62.47	$2.72	N/A
Fax Option Type M10	416976	$977.00	49.57%	$492.67	$21.48	N/A
FAX Connection Unit Type M10	416979	$300.00	64.40%	$106.80	$4.66	N/A
Browser Unit Type M10	416985	$170.00	64.44%	$60.45	$2.64	N/A
XPS Direct Print Option Type M10	416990	$112.97	63.43%	$41.31	$1.80	N/A
Cooling Fan Unit Type M2	417005	$525.00	54.33%	$239.79	$10.45	N/A
Fax Connection Unit Type M12	417078	$300.00	62.72%	$111.83	$4.88	N/A
PostScript3 Unit Type M12	417079	$740.00	76.31%	$175.31	$7.64	N/A
Browser Unit Type M12	417080	$116.00	62.65%	$43.32	$1.89	N/A
SD card for NetWare printing Type M12	417081	$200.00	62.22%	$75.56	$3.29	N/A
XPS Direct Print Option Type M12	417083	$111.00	63.69%	$40.30	$1.76	N/A

RICOH
Texas DIR
Purchase / Lease / Full Maintenance

Schedule B to
Ricoh Master Pricing Agreement
Terms & Conditions to reference Ricoh Master Agreement.
Pricing valid for 90 Days.
Lease rates are subject to quarterly review and adjustment, unless otherwise noted in the Ricoh Master Agreement.
Lease payments exclude taxes.

										Service Plan Options									
Ricoh Product Code EDP	Copies Prints Developments Per Minute	Ricoh Equipment and Options Prices Per Unit	Apr-16 Suggested Retail Price	Contract Equipment Purchase Price	FMV Lease 24 Monthly Payments	FMV Lease 36 Monthly Payments	36 Months DISCOUNTED	FMV Lease 48 Monthly Payments	FMV Lease 60 Monthly Payments	Base Charge	Base Frequency	B&W Allowance	B&W CPC	Color Allowance	Color CPC	Supplies Included	Production 11x17 Click	Delivery & Installation Hardware	Footnotes
417609	60	MP 6503SP	$24,499.00	$8,977.83	$402.33	$281.45	$258.94	$231.16	$203.20		MTH		0.0044			Yes		Included	1,2
417610	75	MP 7503SP	$30,999.00	$9,461.43	$423.42	$296.20		$243.27	$213.85		MTH		0.0044			Yes		Included	1,2
417611	90	MP 9003SP	$38,999.00	$10,425.61	$465.46	$325.61		$267.42	$235.08		MTH		0.0045			Yes		Included	1,2
006429MIU		ESP XG-PCS-20D (120 Volt, 20 Amp)	350.00	126.98	5.62	3.93	$3.62	3.23	2.84										37
007138MIU		ESP XG-PCS-20820D (208 Volt, 20 Amp)	365.62	135.01	5.89	4.12		3.38	2.97										38
PS-NWSC4		Network Print/Scan Connection (Seg. 4)	425.00	250.00	10.90	7.63	$7.02	6.26	5.51										
PS-NWSC5		Network Print/Scan Connection (Seg. 5)	500.00	250.00	10.90	7.63		6.26	5.51										
416229		Copy Tray Type 9002	260.00	74.56	3.25	2.27		1.87	1.64										1,3
417634		LCIT RT4040	2,349.00	866.45	37.78	26.43		21.70	19.08										4
416232		8 1/2"x14" PAPER SIZE TRAY Type 9002	1,090.00	432.22	18.84	13.18		10.83	9.52										5
417628		Finisher SR4120	3,955.00	1,150.57	50.16	35.09	$32.28	28.82	25.34	$17.00	MTH					No			1, 6
417629		Booklet Finisher SR4130	6,585.00	1,746.00	76.13	53.25		43.74	38.45	$39.00	MTH					No			1, 7
415900		Finisher SR4080	6,550.00	2,153.03	93.87	65.67		53.93	47.41							No			1, 8
416612		Punch Unit PU3060 NA	983.00	223.87	9.75	6.82	$6.27	5.60	4.93										9, 12
415282		Type 1075 Hole Punch	1,223.00	398.97	17.40	12.17		9.99	8.79										9, 13
417627		Cover Interposer Tray CI4030	1,315.00	466.47	20.34	14.23		11.69	10.27										11, 13
417631		Cover Interposer Tray CI4040	1,395.00	524.21	22.86	15.99		13.13	11.54										11, 12
417630		Output Jogger Unit Type M25	465.00	190.42	8.30	5.81		4.77	4.19										12, 14
416633		Mail Box CS4010	2,850.00	1,067.95	46.56	32.57		26.75	23.52										10, 11
415908		Multi-Folding Unit FD4000	11,510.00	4,356.43	189.94	132.87		109.13	95.93										9, 15, 16
416230		Tab Sheet Holder Type 9002	58.00	22.17	0.97	0.68		0.56	0.49							No			17
415017		11" x 17" Tray Unit Type 9001	1,942.00	618.61	26.97	18.87		15.50	13.62										18
415814		Card Reader Bracket Type 3352	160.00	80.45	2.64	1.84		1.51	1.33										19
417111		Optional Counter Interface	81.00	29.22	1.27	0.89		0.73	0.64										20
		Fax Accessories																	
417636		Fax Option Type M25	1,289.00	316.36	13.79	9.65		7.92	6.97										33
417641		G3 Interface Unit Type M25	765.00	194.45	8.48	5.93		4.87	4.28										34
417644		64 MB Fax Memory Unit Type M25	95.00	37.28	1.63	1.14		0.93	0.82										35
417645		Fax Connection Unit Type M25	295.00	109.82	4.79	3.35		2.75	2.42										36
		Print / Scan Option Accessories																	
417651		PostScript3 Unit Type M25	2,585.00	1,094.15	47.70	33.37		27.41	24.09										21
417596		IEEE 1284 Interface Board Type M19	125.00	47.35	2.06	1.44		1.19	1.04										22
417493		IEEE 802.11a/g/n Interface Unit Type M19	739.00	304.27	13.27	9.28		7.62	6.70										23
417663		XPS Direct Print Option Type M25	115.00	42.11	1.84	1.28		1.05	0.93										24
417654		IPDS Unit Type M25	2,235.00	806.32	38.27	27.24		21.78	18.55										25
417567		USB Device Server Option Type M19	265.00	98.85	4.31	3.02		2.48	2.18										26
417586		Extended USB Board Type M19	375.00	140.00	6.10	4.27		3.51	3.08										27
417508		File Format Convertor Type M19	739.00	204.52	8.92	6.24		5.12	4.50										28
417428		OCR Unit	335.00	128.32	5.51	3.85		3.16	2.78										29
		Security & Misc. Accessories																	
417499		DataOverwriteSecurity Unit Type M19	479.00	198.48	8.65	6.05		4.97	4.37										39
417657		Copy Connector Type M25	1,775.00	666.32	29.05	20.32		16.69	14.67										40
417696		External Keyboard Bracket Type M25	95.00	35.79	1.56	1.09		0.90	0.79										41
417573		NFC Card Reader Type M19	339.00	127.37	5.55	3.88		3.19	2.80										42
EQ-RETURN-SEG2PLUS		Lease Return	250.00	-	-	-		-	-										
			GRAND TOTAL PURCHASE PRICE	$10,731.03	GRAND TOTAL 36 MO LEASE	$334.92						50,000 BW Clicks @ $0.0044	$220.00				GRAND TOTAL PER MONTH FOR 36 MO LEASE WITH 40,000 BW CLICKS		$554.92
			GRAND TOTAL PURCHASE PRICE	$10,731.03	DISCOUNTED GRAND TOTAL 36 MO LEASE	$308.13						50,000 BW Clicks @ $0.0044	$220.00				DISCOUNTED GRAND TOTAL PER MONTH FOR 36 MO LEASE WITH 40,000 BW CLICKS		$528.13

Lease Calculator

This lease calculator can be used to calculate the monthly payment or the actual interest for a lease. If you know the interest rate, use the "Fix Rate" to calculate the monthly payment. If you only know the monthly payment, use the "Fix Payment" to check what the actual interest rate is. We also have specialized auto lease calculator for U.S. residents.

Modify the values and click the Calculate button to use

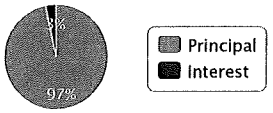
Fix Rate | Fix Payment

Product/Property Value	$ 10731.03
Residual Value	$ 0
Lease Term	0 years, 36 months
Monthly Payment	$ 308.13

Calculate

Result

Interest/Return Rate	**2.163%**
Total of 36 Monthly Payments	$11,092.68
Total Interest	$361.65



Related

Auto Lease Calculator | Auto Loan Calculator

What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Your monthly payment is based on the difference between the cost of the automobile ("transaction price" or its "capitalized cost") when it's new, and what the car is forecast to be worth at the end of the leasing period – this is called the "residual value." This difference is financed at a particular rate of interest which is sometimes called the "leasing rate. You may also have to put down a security deposit (this is usually one month's payment). There can be additional charges that the dealer may impose, so you should discuss all the financing carefully before agreeing to an automobile leasing contract.

Business Leasing

A business leasing equipment is more like a consumer leasing a car: The business pays a monthly fee for the use of the asset, and at the end of the lease period, the business can purchase the asset at residual value. Sometimes an agreement is made for such a purchase at a fixed value at the beginning of the lease. At other times, businesses can simply stop leasing, or continue leasing the equipment.

The advantages to the business are considerable. The business can acquire and use expensive equipment while paying only a fraction of its cost upfront. Lease payments are also tax deductible as a business expense. Further, once the lease is over, the business can lease new equipment, obtaining it again without having to pay out for it.

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Mortgage Rates Hit
3.17% APR

30-Year Fixed	3.38%	3.38% APR
15-Year Fixed	2.75%	2.75% APR
5/1 ARM	3.13%	3.17% APR
Refinance	$225,000 loan	$964/mo

Financial Calculators

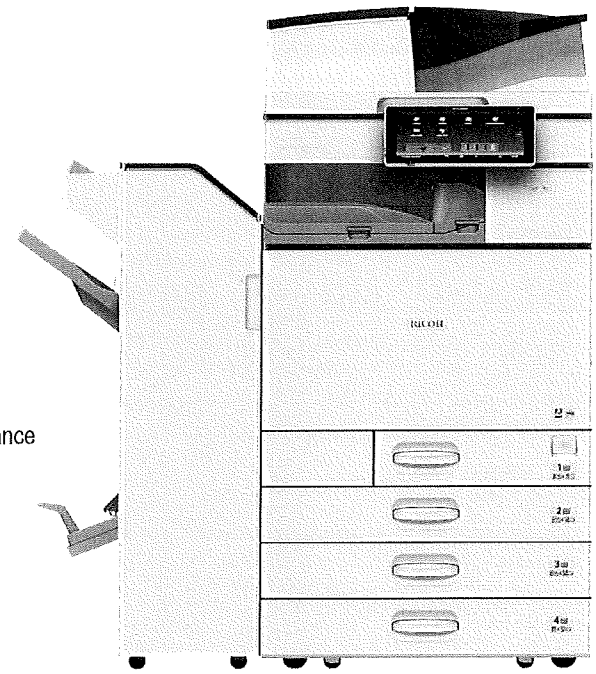
Mortgage	Loan
Auto Loan	Interest
Real Estate	Take-Home-Paycheck
Payment	Retirement
Amortization	Investment
Currency	Personal Loan
Inflation	Lease
Finance	Mortgage Payoff
Refinance	Budget
Income Tax	More Financial Calculators

Financial | Weight Loss | Math | Pregnancy | Other

Search

Ricoh MPC6004

Color and Black/White Multifunctional Device
Front Office



Key Features

- 60-PPM monochrome
- 2,300-sheet paper capacity
  Trays 1, 2, 3 & 4 – 550 Sheet Paper Trays
  And 1 – 100 Sheet Bypass
- 220 Sheet Single Pass Document Feeder
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- 1,000 Sheet Finisher Stapler With Hole Punch
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- ESP Power Filter
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MPC6004 #417453	$5,808.24	$184.78	$170.00
ESP XG-PCS-15D	$151.13	$4.61	$4.24
Network & Scan Connect – Seg BC4 / PS-NWSCBC4	$250.00	$7.63	$7.02
Booklet Finisher SR3220	$1,133.44	$34.57	$31.80
Bridge Unit BU3070	$82.62	$2.52	$2.32
Paper Feed Unit PB3160	$472.52	$14.41	$13.26
Punch Unit PU3060NA	$223.67	$6.82	$6.27
Equipment Totals	**$8,121.62**	**$255.34**	**$234.91**
Service (5,000 B/W impressions monthly @ $0.0070) (Overages billed annually @ $0.0053)			$35.00
Service (2,500 Color impressions monthly @ $0.0431) (Overages billed annually @ $0.0431)			$107.75
GRAND TOTAL PER MONTH			**$377.66**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75. Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

*Bill To/Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

RICOH
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APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Volume Band C2						
Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
Ricoh Aficio MP C401: 42ppm, 650 sheet paper capacity, 50-sheet ARDF, 2GB RAM and 320GB HDD, 600x600 dpi, Energy Star Compliant	416969	42	$5,880.00	54.66%	$2,665.85	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$127.13	$88.93	$73.04	$64.21

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 2	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 3	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 4	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 5	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color

Volume Band C2						
Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
Ricoh Aficio MP C401SR: 42ppm, 650 sheet paper capacity, 50-sheet ARDF, 2GB RAM and 320GB HDD, 600x600 dpi, Internal 30-sheet staple sorter, Energy Star Compliant	416972	42	$6,405.00	54.67%	$2,903.62	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$137.50	$96.19	$79.00	$69.44

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 2	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 3	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 4	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color
Year 5	$ 825.00	75,000	$0.0110	.0110 B&W	.0880 Color

Volume Band C2	31 - 50 Pages Per Minute (PPM)					
Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
MP C4504: 45ppm, 1,200 sheet paper capacity, 100-sheet ARDF, 1.5GB RAM and 250GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant, Network Copier/Printer/Scanner	417451	45	$18,059.00	78.54%	$3,875.85	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$179.89	$125.84	$103.35	$90.85

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 517.50	75,000	$0.0069	.0069 B&W	.0428 Color
Year 2	$ 517.50	75,000	$0.0069	.0069 B&W	.0428 Color
Year 3	$ 517.50	75,000	$0.0069	.0069 B&W	.0428 Color
Year 4	$ 517.50	75,000	$0.0069	.0069 B&W	.0428 Color
Year 5	$ 517.50	75,000	$0.0069	.0069 B&W	.0428 Color

Volume Band C3						
Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
MP C6004: 60ppm, 1,200 sheet paper capacity, 100-sheet ARDF, 1.5GB RAM and 250GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant, Network Printer/Copier/Scanner	417453	60	$22,015.00	73.61%	$5,808.24	NA

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$264.14	$184.78	$151.76	$133.40

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 700.00	100,000	$0.0070	.0070 B&W	.0431 Color
Year 2	$ 700.00	100,000	$0.0070	.0070 B&W	.0431 Color
Year 3	$ 700.00	100,000	$0.0070	.0070 B&W	.0431 Color
Year 4	$ 700.00	100,000	$0.0070	.0070 B&W	.0431 Color
Year 5	$ 700.00	100,000	$0.0070	.0070 B&W	.0431 Color

Volume Band C3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
Ricoh Aficio MP C6502SP: 65ppm, 3,700 sheet paper capacity, 220-sheet SPDF, 2.5GB RAM and 640GB HDD, 1200x1200 dpi, Energy Star Compliant	416623	65	$37,775.00	68.54%	$11,882.46	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$528.98	$370.04	$303.92	$267.16

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 2	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 3	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 4	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 5	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color

Volume Band C3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
Ricoh Aficio MP C8002SP: 80ppm, 3,700 sheet paper capacity, 220-sheet SPDF, 2.5GB RAM and 640GB HDD, 1200x1200 dpi, Energy Star Compliant	416627	80	$48,215.00	74.44%	$12,321.73	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$548.13	$383.44	$314.92	$276.83

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 2	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 3	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 4	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color
Year 5	$ 580.00	100,000	$0.0058	.0058 B&W	.0457 Color

Volume Band C3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	Discount % from MSRP	Purchase Price EACH/Unit (MSRP-	(Includes Maint & Supplies)
Ricoh Pro C5100S: 65ppm, 3,700 sheet paper capacity, 220-sheet SPDF, 2.5GB RAM and 640GB HDD, 1200x4800 dpi, Energy Star Compliant, Fiery E-22B Color Controller (2GB RAM and 500GB HDD)	404493	65	$55,000.00	56.14%	$24,121.57	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$1,062.60	$743.33	$610.51	$536.66

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)	
Year 1	$ 700.00	100,000	$0.0089	0.0089 B&W	.0480 Color
Year 2	$ 700.00	100,000	$0.0089	0.0089 B&W	.0480 Color
Year 3	$ 700.00	100,000	$0.0089	0.0089 B&W	.0480 Color
Year 4	$ 700.00	100,000	$0.0089	0.0089 B&W	.0480 Color

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (VeloBind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

REQUIRED: Installation - Pro M1107/1357 Printer	PP-PPISFM1107	$4,020.00	16.04%	$3,375.13	$147.16	N/A
REQUIRED: PPSE Training - Pro M8100s w/Fiery	PP-PPISFM8100F	$3,420.00	0.00%	$3,420.00	$149.11	N/A
REQUIRED: PPSE Training - Pro M8100s No Fiery	PP-PPISFM8100G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s w/ Fiery	PP-PPISFM8110F	$1,867.50	0.03%	$1,867.00	$81.40	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s No Fiery	PP-PPISFM8110G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: Installation - Ricoh 907 (Printer) Family	PP-PPISFM907	$4,020.00	25.57%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Advanced for C651/751	PP-TDCOLORADV	$3,600.00	16.88%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Standard for C651/751	PP-TFCOLORSTD	$1,800.00	16.04%	$1,511.25	$65.89	N/A
Network Print/Scan Connection (Seg. 1)	PS-NWSC1	$200.00	0.00%	$200.00	$8.72	N/A
Network Print/Scan Connection (Seg. 2)	PS-NWSC2	$300.00	16.67%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 3)	PS-NWSC3	$350.00	28.57%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 4)	PS-NWSC4	$425.00	41.18%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 5)	PS-NWSC5	$500.00	50.00%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 6)	PS-NWSC6	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC1	PS-NWSCBC1	$250.00	0.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC2	PS-NWSCBC2	$300.00	16.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC4	PS-NWSCBC4	$425.00	41.18%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC5	PS-NWSCBC5	$500.00	50.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg PC	PS-NWSCPC	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan - Printer	PS-NWSCPR	$150.00	0.00%	$150.00	$6.54	N/A
Tec Lighting 18" Double Sided Uv Coater Handfed	RC18-1-3D	$33,400.00	5.37%	$31,606.28	$1,378.03	N/A
Tec Lighting 18" Dble Sdd Uv Coater W/Deep Pile Feeder	RC18-1-3DF	$43,900.00	5.37%	$41,541.24	$1,811.20	N/A
Tec Lighting Stand Alone Feeder For Rc18 Double Si	RC18-1-3D-SAF	$11,400.00	5.37%	$10,787.30	$470.33	N/A
Tec Lighting Stand Alone Feeder For Truv30	RCF-30	$11,184.00	5.29%	$10,591.85	$461.80	N/A
Tec Lighting 18" Double Sided Uv Coater Inline	RCIL18-1-3D	$36,900.00	5.37%	$34,917.94	$1,522.42	N/A
Tec Lighting Uv Coater 16" Hand Fed	RCUV-16	$14,900.00	5.37%	$14,099.96	$614.76	N/A
Tec Lighting Uv Coater 16" W/Deep Pile Feeder	RCUV-16F	$25,200.00	5.37%	$23,845.51	$1,039.66	N/A
Tec Lighting Uv Coater 21" W/Deep Pile Feeder	RCUV-21F	$26,550.00	5.37%	$25,124.03	$1,095.41	N/A
Tec Lighting Deep Pile Reseedstacker For Truv21F	RCUV-21ST	$8,200.00	1.49%	$8,078.14	$352.21	N/A
Tec Lighting 30" Uv Coater Handfed	RCUV-30	$20,850.00	5.37%	$19,729.87	$860.22	N/A
Tec Lighting 30" Uv Coatr With Deep Pile Feeder	RCUV30F	$31,250.00	4.95%	$29,702.11	$1,295.01	N/A
Tec Lighting Dp Pile Reseed Stacker Truv-30F	RCUV-30ST	$9,600.00	5.29%	$9,091.68	$396.40	N/A
(Air/Vacuum feeder for ULTRA145A/205A)	SF-205Z	$7,500.00	5.36%	$7,097.84	$309.47	N/A
UV COATER	ULTRA145A	$26,900.00	5.37%	$25,455.50	$1,109.86	N/A
UV COATER	ULTRA205A	$37,400.00	5.37%	$35,391.46	$1,543.07	N/A
SHIFT TRAY PLATES	VRC61090	$380.00	40.08%	$227.70	$9.93	N/A
Tec Lighting Uv Coater 14" Hand Fed	XCUV14	$11,900.00	9.20%	$10,805.44	$471.12	N/A
FAC19 CABINET	52761	$264.00	63.36%	$96.72	$4.22	N/A
FAC44 CABINET	52771	$264.00	63.36%	$96.72	$4.22	N/A
IEEE 802.11 Interface Unit Type P6	407566	$479.00	37.81%	$297.89	$12.99	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

ACM Training w/ MPMII SW	MIMAKI_ACM_TRAINING	$9,000.00	0.27%	$8,975.79	$425.99	N/A
Standard Install	MIMAKI_STANDARD_INSTALL	$12,000.00	0.00%	$12,000.00	$569.52	N/A
External Blower I/F Unit	OPT-J0202	$2,906.00	20.71%	$2,304.21	$100.46	N/A
Blower Unit	OPT-J0216	$8,505.00	20.75%	$6,740.00	$293.86	N/A
Vacuum Unit Single (200v)	OPT-J0217	$7,740.00	20.77%	$6,132.63	$267.38	N/A
Vacuum Unit Unit 3 Phase (400V)	OPT-J0232	$9,276.00	20.76%	$7,350.53	$320.48	N/A
Optional Ionizer	OPT-J0342	$4,727.00	20.55%	$3,755.79	$163.75	N/A
Option Blower Connection Kit	OPT-J0330	$372.00	20.49%	$295.79	$12.90	N/A
Document Feeder	416554	$1,045.00	65.85%	$356.84	$15.56	N/A
Platen Cover	416478	$137.00	65.42%	$47.37	$2.07	N/A
Color Drum Type 20	243024	$1,045.00	61.42%	$403.16	$17.58	N/A
CABINET TYPE 45	52152	$371.00	61.71%	$142.06	$6.19	N/A
CABINET DD66	52162	$305.00	52.43%	$145.08	$6.33	N/A
ESP AC1 Power Filter	ESPAC1	$30.00	30.57%	$20.83	$0.09	N/A
REQUIRED: TCRU Type S4 (Set C)	404840	$2,375.00	8.51%	$2,172.93	$94.73	N/A
MICR Conversion (A), Pro 8110e	43877700-PS1	$36,000.00	26.11%	$26,598.95	$1,159.71	N/A
MICR Support, Annual, Pro 8110e, 2nd level, 7x24	20877700-PS1	$2,400.00	17.46%	$1,981.05	$86.37	N/A
MICR Support, Annual, Pro 8120e, 2nd level, 7x24	20877701-PS1	$3,000.00	15.09%	$2,547.37	$111.07	N/A
1 Bin Tray BN3110	417585	$535.00		$221.65	$9.66	N/A
Banner Paper Guide Tray Type M19	417485	$915.00		$342.11	$14.92	N/A
Booklet Finisher SR3220	417484	$3,695.00		$1,133.44	$49.42	N/A
Bridge Unit BU3070	417587	$205.00		$82.62	$3.60	N/A
Finisher SR3210	417483	$1,765.00		$720.36	$31.41	N/A
Imageable Area Extension Unit Type M19	417497	$95.00		$38.29	$1.67	N/A
Internal Finisher SR3130	417589	$1,455.00		$409.05	$17.83	N/A
Internal Finisher SR3180	417593	$899.00		$336.84	$14.69	N/A
Memory Unit Type M19 4GB	417498	$425.00		$160.00	$6.98	N/A
Fax Connection Unit Type M19	417569	$295.00		$110.83	$4.83	N/A
Fax Memory Unit Type M19 64MB	417518	$95.00		$37.28	$1.63	N/A
Fax Option Type M19	417510	$1,295.00		$350.61	$15.29	N/A
G3 Interface Unit Type M19	417515	$845.00		$365.72	$15.95	N/A
Camera Direct Print Card Type M19	417507	$255.00		$25.19	$1.10	N/A
Extended USB Board Type M19	417566	$375.00		$140.00	$6.10	N/A
File Format Converter Type M19	417508	$739.00		$204.52	$8.92	N/A
IEEE 1284 Interface Board Type M19	417596	$125.00		$47.35	$2.06	N/A
IEEE 802.11a/g/n Interface Unit Type M19	417493	$739.00		$304.27	$13.27	N/A
Postscript3 Unit Type M19	417504	$589.00		$429.20	$18.71	N/A
USB Device Server Option Type M19	417567	$265.00		$98.95	$4.31	N/A
XPS Direct Print Option Type M19	417501	$115.00		$42.11	$1.84	N/A
Color Controller E-23C	417486	$6,279.00		$2,357.89	$102.80	N/A
DataOverwriteSecurity Unit Type M19	417499	$479.00		$198.48	$8.65	N/A
External Keyboard Bracket Type M19	417578	$95.00		$38.29	$1.67	N/A
NFC Card Reader Type M19	417573	$339.00		$127.37	$5.55	N/A
Smart Card Reader Built-in Unit Type M19	417595	$105.00		$42.32	$1.84	N/A
1 Bin Tray BN3110	417585	$535.00		$221.65	$9.66	N/A
Banner Paper Guide Tray Type M19	417485	$915.00		$342.11	$14.92	N/A
Booklet Finisher SR3220	417484	$3,695.00		$1,133.44	$49.42	N/A
Booklet Finisher SR3240	417488	$4,755.00		$1,598.90	$69.71	N/A
Bridge Unit BU3070	417587	$205.00		$82.62	$3.60	N/A
Finisher SR3210	417483	$1,765.00		$720.36	$31.41	N/A
Finisher SR3230	417487	$3,315.00		$1,210.01	$52.76	N/A
Imageable Area Extension Unit Type M19	417497	$95.00		$38.29	$1.67	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Printer/Scanner Unit Type 9002	415919	$4,500.00	68.72%	$1,407.48	$61.37	N/A
PostScript3 Unit Type 9002	415923	$2,780.00	60.64%	$1,094.15	$47.70	N/A
IPDS Unit Type 9002	415926	$1,449.00	37.28%	$908.77	$43.13	N/A
Fax Connection Unit Type E	415929	$290.00	62.13%	$109.82	$4.79	N/A
LCIT RT3020	415984	$1,910.00	73.05%	$514.83	$22.45	N/A
Bridge Unit BU3060	415988	$220.00	62.45%	$82.62	$3.60	N/A
Booklet Finisher SR3110	416007	$5,110.00	66.53%	$1,710.53	$74.58	N/A
Finisher SR3120	416008	$3,550.00	65.92%	$1,210.01	$52.76	N/A
Paper Feed Unit PB1050	416017	$620.00	62.46%	$232.73	$10.15	N/A
1 Bin Tray BN1010	416018	$280.00	63.30%	$102.77	$4.48	N/A
Camera Direct Print Card Type K	416122	$280.00	62.94%	$103.77	$4.52	N/A
Fax Connection Unit Type D	416123	$300.00	62.39%	$112.84	$4.92	N/A
SD Card for NetWare Printing Type J (limited availability)	416127	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type H	416131	$170.00	62.07%	$64.48	$2.81	N/A
VM Card Type U	416163	$190.00	62.35%	$71.53	$3.12	N/A
Fax Connection Unit Type C	416194	$290.00	61.44%	$111.83	$4.88	N/A
SD Card for NetWare Printing Type I	416196	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type G	416200	$170.00	62.66%	$63.47	$2.77	N/A
Paper Feed Unit Type PB 1040	416203	$460.00	62.55%	$172.28	$7.51	N/A
Copy Tray Type 9002	416229	$200.00	62.72%	$74.56	$3.25	N/A
Tab Sheet Holder Type 9002	416230	$58.00	61.78%	$22.17	$0.97	N/A
8 1/2"x14" PAPER SIZE TRAY Type 9002	416232	$1,090.00	60.35%	$432.22	$18.84	N/A
Browser Unit Type J	416233	$190.00	66.59%	$63.47	$2.77	N/A
SD card for NetWare printing Type L	416236	$200.00	62.72%	$74.56	$3.25	N/A
Data Overwrite Security Unit Type I	416372	$530.00	61.60%	$203.52	$8.87	N/A
Data Overwrite Security Unit Type H	416373	$530.00	62.55%	$198.48	$8.65	N/A
Copy Data Security Unit Type G	416391	$960.00	77.33%	$217.62	$9.49	N/A
FAC56 Cabinet	416407	$290.00	62.48%	$108.81	$4.74	N/A
Hard Disk Drive Option Type 201	416438	$486.00	62.69%	$181.35	$7.91	N/A
1 Bin Tray BN2010	416454	$340.00	64.44%	$120.90	$5.27	N/A
Paper Feed Unit PB2000	416455	$580.00	63.70%	$210.57	$9.18	N/A
Paper Feed Unit PB2010	416456	$1,450.00	62.90%	$538.01	$23.46	N/A
Fax Option Type M1	416457	$390.00	63.32%	$143.07	$6.24	N/A
Browser Unit Type M1	416464	$170.00	63.85%	$61.46	$2.68	N/A
Fax Connection Unit Type M1	416470	$290.00	62.48%	$108.81	$4.74	N/A
PostScript3 Unit Type M1	416473	$650.00	62.65%	$242.81	$10.59	N/A
SD card for NetWare printing Type M1	416476	$200.00	62.72%	$74.56	$3.25	N/A
Finisher SR3140 (1000 Sheet External)	416539	$1,930.00	62.68%	$720.36	$31.41	N/A
Booklet Finisher SR3150 (1000 Sheet External)	416540	$4,040.00	71.94%	$1,133.44	$49.42	N/A
Finisher SR3160 (3,000 Sheet External)	416541	$3,550.00	65.92%	$1,210.01	$52.76	N/A
Booklet Finisher SR3170 (2,000 Sheet External)	416542	$5,110.00	68.71%	$1,598.90	$69.71	N/A
Internal Finisher SR3130 (500 Sheet)	416543	$1,580.00	74.11%	$409.05	$17.83	N/A
Paper Feed Unit PB3160	416544	$1,650.00	71.36%	$472.52	$20.60	N/A
Paper Feed Unit PB3150	416545	$760.00	62.75%	$283.11	$12.34	N/A
LCIT RT3030 (1500 Sheets)	416548	$1,910.00	73.10%	$513.83	$22.40	N/A
Internal Shift Tray SH3070	416550	$450.00	63.73%	$163.22	$7.12	N/A
Bridge Unit BU3070	416551	$220.00	62.45%	$82.62	$3.60	N/A
1 Bin Tray BN3110 (125 Sheets)	416552	$580.00	61.78%	$221.65	$9.66	N/A
Fax Option Type M3	416556	$1,400.00	74.96%	$350.61	$15.29	N/A
G3 Interface Unit Type M3	416561	$910.00	59.81%	$365.72	$15.95	N/A
Fax Option Type M4	416564	$1,400.00	74.96%	$350.61	$15.29	N/A
G3 Interface Unit Type M4	416569	$910.00	59.81%	$365.72	$15.95	N/A
IEEE 802.11a/g/n Interface Unit Type M2	416572	$800.00	61.97%	$304.27	$13.27	N/A
Fax Connection Unit Type M3	416574	$290.00	61.78%	$110.83	$4.83	N/A
Postscript3 Unit Type M3	416577	$630.00	31.87%	$429.20	$18.71	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Camera Direct Print Card Type M3	416580	$270.00	90.67%	$25.19	$1.10	N/A
Browser Unit Type M3	416581	$170.00	62.66%	$63.47	$2.77	N/A
SD card for NetWare printing Type M3	416584	$200.00	62.22%	$75.56	$3.29	N/A
IPDS Unit Type M3	416585	$1,730.00	62.09%	$655.88	$31.13	N/A
Fax Connection Unit Type M4	416588	$290.00	61.78%	$110.83	$4.83	N/A
Postscript3 Unit Type M4	416591	$630.00	31.87%	$429.20	$18.71	N/A
Camera Direct Print Card Type M4	416594	$270.00	90.67%	$25.19	$1.10	N/A
Browser Unit Type M4	416595	$170.00	62.66%	$63.47	$2.77	N/A
SD card for NetWare printing Type M4	416598	$200.00	62.22%	$75.56	$3.29	N/A
IPDS Unit Type M4	416599	$1,730.00	62.09%	$655.88	$31.13	N/A
OCR Unit Type M2	416605	$340.00	62.96%	$125.94	$5.49	N/A
Punch Unit PU3050 NA	416609	$980.00	77.18%	$223.67	$9.75	N/A
Punch Unit PU3060 NA	416612	$983.00	77.25%	$223.67	$9.75	N/A
Punch Unit PU3040 NA	416615	$983.00	72.84%	$266.99	$11.64	N/A
Output Jogger Unit Type M2	416631	$500.00	61.92%	$190.42	$8.30	N/A
Finisher SR4110	416632	$7,220.00	63.27%	$2,651.74	$115.62	N/A
Mail Box CS4010	416633	$2,850.00	62.53%	$1,067.95	$46.56	N/A
Copy Tray Type M2	416634	$220.00	66.11%	$74.56	$3.25	N/A
8 1/2" x 14" Paper Size Tray Type M2	416637	$1,160.00	62.74%	$432.22	$18.84	N/A
LCIT RT4030	416638	$6,450.00	60.79%	$2,528.83	$110.26	N/A
Cover Interposer Tray CI4010	416639	$1,520.00	69.31%	$466.47	$20.34	N/A
Cover Interposer Tray CI4020	416640	$4,560.00	62.42%	$1,713.76	$74.72	N/A
A3/11"x17" Tray Unit Type M2	416641	$1,960.00	60.63%	$771.75	$33.65	N/A
Tab Sheet Holder Type M2	416642	$70.00	68.34%	$22.17	$0.97	N/A
Finisher SR4090	416644	$4,270.00	69.56%	$1,299.68	$56.67	N/A
Booklet Finisher SR4100	416645	$7,110.00	68.32%	$2,252.77	$98.22	N/A
Fax Option Type M2	416651	$1,490.00	73.90%	$388.90	$16.96	N/A
G3 Interface Unit Type M2	416655	$940.00	63.13%	$346.58	$15.11	N/A
PostScript3 Unit Type M2	416657	$630.00	63.38%	$230.72	$10.06	N/A
IPDS Unit Type M2	416660	$1,750.00	62.58%	$654.88	$31.08	N/A
Fax Connection Unit Type M2	416663	$290.00	62.48%	$108.81	$4.74	N/A
Browser Unit Type M2	416666	$100.00	62.72%	$37.28	$1.63	N/A
SD Card for NetWare Printing Type M2	416669	$220.00	65.20%	$76.57	$3.34	N/A
Handset HS3020	416683	$100.00	62.72%	$37.28	$1.63	N/A
LCIT RT4020	416699	$3,100.00	63.18%	$1,141.50	$49.77	N/A
Smart Card Reader Built-in Unit Type M2	416729	$115.00	63.20%	$42.32	$1.84	N/A
Imageable Area Extension Unit Type M3	416730	$110.00	65.20%	$38.29	$1.67	N/A
Color Controller E-22C	416731	$4,500.00	49.89%	$2,254.79	$98.31	N/A
Color Controller Connection Board Type M4	416733	$340.00	59.70%	$137.02	$5.97	N/A
Caster Table Type M3	416737	$270.00	59.70%	$108.81	$4.74	N/A
Key Counter Bracket Type M3	416869	$131.00	60.78%	$51.38	$2.24	N/A
Color Controller Connection Board Type M3	416891	$340.00	59.70%	$137.02	$5.97	N/A
External Keyboard Bracket Type M3	416909	$110.00	65.20%	$38.29	$1.67	N/A
Smart Operation Panel Type M3	416910	$380.00	62.62%	$142.06	$6.19	N/A
Internal Finisher SR3180	416950	$960.80	62.15%	$363.71	$15.86	N/A
Browser Unit Type M9	416963	$165.00	62.14%	$62.47	$2.72	N/A
Fax Option Type M10	416976	$977.00	49.57%	$492.67	$21.48	N/A
FAX Connection Unit Type M10	416979	$300.00	64.40%	$106.80	$4.66	N/A
Browser Unit Type M10	416985	$170.00	64.44%	$60.45	$2.64	N/A
XPS Direct Print Option Type M10	416990	$112.97	63.43%	$41.31	$1.80	N/A
Cooling Fan Unit Type M2	417005	$525.00	54.33%	$239.79	$10.45	N/A
Fax Connection Unit Type M12	417078	$300.00	62.72%	$111.83	$4.88	N/A
PostScript3 Unit Type M12	417079	$740.00	76.31%	$175.31	$7.64	N/A
Browser Unit Type M12	417080	$116.00	62.65%	$43.32	$1.89	N/A
SD card for NetWare printing Type M12	417081	$200.00	62.22%	$75.56	$3.29	N/A
XPS Direct Print Option Type M12	417083	$111.00	63.69%	$40.30	$1.76	N/A

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Lease Calculator

Fix Rate | Fix Payment

Product/Property Value	$ 8121.62
Residual Value	$ 0
Lease Term	0 years, 36 months
Monthly Payment	$ 234.91

Calculate

Result

Interest/Return Rate	**2.642%**
Total of 36 Monthly Payments	$8,456.76
Total Interest	$335.14



Mortgage Rate: 30 year fixed, all points, Credit score 740+, [illegible]

RATE30 State Lic # 83953 — $1,121/month, Points: 0, Fees: $1,495, NMLS # 3013 — APR: 3.538%, Rate: 3.490%, Lock: 60 days, Nov. 4 — Next > 877-342-2457

Sebonic Financial — $1,088/month, Points: 0.1, Fees: $3,352, NMLS # 66247 — APR: 3.365%, Rate: 3.250%, Lock: 30 days, Nov. 4 — Next > 877-661-8303

RATE30 State Lic # 83953 — $1,088/month, Points: 1, Fees: $4,495, NMLS # 3013 — APR: 3.476%, Rate: 3.250%, Lock: 60 days, Nov. 4 — Next > 877-342-2457

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

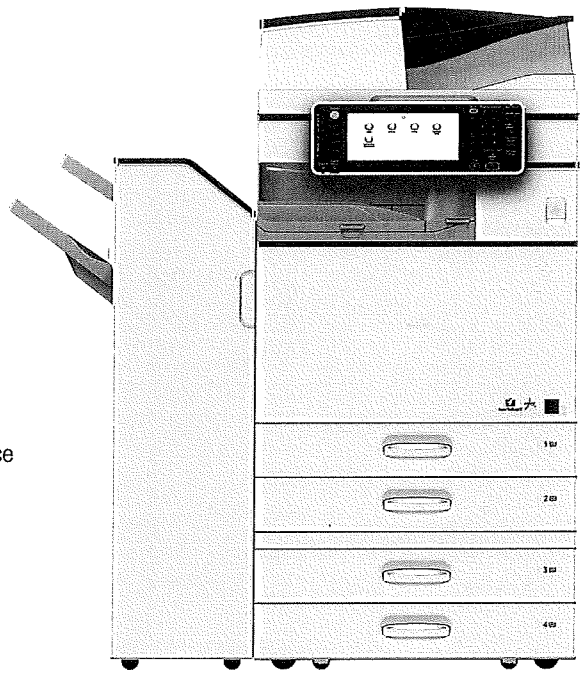
Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Ricoh MP5054SP

Black/White Multifunctional Device
Judicial Annex



Key Features

- 50-PPM monochrome
- 2,300-sheet paper capacity
  Trays 1, 2, 3 & 4 – 550 Sheet Paper Trays
  And 1 – 100 Sheet Bypass
- 220 Sheet Single Pass Document Feeder
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- 1,000 Sheet Finisher
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- ESP Power Filter
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MP5054SP #417046	$4,451.14	$143.38	$131.91
ESP XG-PCS-15D	$151.13	$4.61	$4.24
Network & Scan Connect – Seg 4 / PS-NWSC4	$250.00	$7.63	$7.02
Paper Feed Unit PB3220	$472.52	$14.41	$13.26
Finisher SR3140 (1000 Sheet External)	$720.36	$21.97	$20.21
Bridge Unit BU3070	$82.62	$2.52	$2.32
Equipment Totals	**$6,127.77**	**$194.52**	**$178.96**
Service (10,000 B/W impressions monthly @ $0.0064) (Overages billed annually @ $0.0053)			**$64.00**
GRAND TOTAL PER MONTH			**$242.96**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75.
Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

*Bill To/Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

RICOH
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Ricoh Aficio MP 6002SP: 60ppm, 4,300 sheet paper capacity, 150-sheet ARDF, 1GB RAM and 250GB HDD, 1200x1200 dpi, Energy Star Compliant	415877	60	$24,500.00	63.36%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	*CPC for Monthly Base Maintenance (4 decimals)*
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
MP 6503SP: 60 ppm b/w network printer, copier and scanner, with 1,150-sheet paper capacity, with color scanning	417609	60	$24,499.00	63.35%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	*CPC for Monthly Base Maintenance (4 decimals)*
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 5054: 50ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417046	50	$14,725.00	69.77%	$4,451.14	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$204.97	$143.38	$117.76	$103.52

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	*CPC for Monthly Base Maintenance (4 decimals)*
Year 1	$ 224.00	35,000	$0.0064	0.0064
Year 2	$ 224.00	35,000	$0.0064	0.0064
Year 3	$ 224.00	35,000	$0.0064	0.0064
Year 4	$ 224.00	35,000	$0.0064	0.0064
Year 5	$ 224.00	35,000	$0.0064	0.0064

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 6054: 40ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417056	60	$18,925.00	69.77%	$5,720.59	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

REQUIRED: Installation - Pro M1107/1357 Printer	PP-PPISFM1107	$4,020.00	16.04%	$3,375.13	$147.16	N/A
REQUIRED: PPSE Training - Pro M8100s w/Fiery	PP-PPISFM8100F	$3,420.00	0.00%	$3,420.00	$149.11	N/A
REQUIRED: PPSE Training - Pro M8100s No Fiery	PP-PPISFM8100G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s w/ Fiery	PP-PPISFM8110F	$1,867.50	0.03%	$1,867.00	$81.40	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s No Fiery	PP-PPISFM8110G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: Installation - Ricoh 907 (Printer) Family	PP-PPISFM907	$4,020.00	25.57%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Advanced for C651/751	PP-TDCOLORADV	$3,600.00	16.88%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Standard for C651/751	PP-TFCOLORSTD	$1,800.00	16.04%	$1,511.25	$65.89	N/A
Network Print/Scan Connection (Seg. 1)	PS-NWSC1	$200.00	0.00%	$200.00	$8.72	N/A
Network Print/Scan Connection (Seg. 2)	PS-NWSC2	$300.00	16.67%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 3)	PS-NWSC3	$350.00	28.57%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 4)	PS-NWSC4	$425.00	41.18%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 5)	PS-NWSC5	$500.00	50.00%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 6)	PS-NWSC6	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC1	PS-NWSCBC1	$250.00	0.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC2	PS-NWSCBC2	$300.00	16.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC4	PS-NWSCBC4	$425.00	41.18%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC5	PS-NWSCBC5	$500.00	50.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg PC	PS-NWSCPC	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan - Printer	PS-NWSCPR	$150.00	0.00%	$150.00	$6.54	N/A
Tec Lighting 18" Double Sided Uv Coater Handfed	RC18-1-3D	$33,400.00	5.37%	$31,606.28	$1,378.03	N/A
Tec Lighting 18" Dble Sdd Uv Coater W/Deep Pile Feeder	RC18-1-3DF	$43,900.00	5.37%	$41,541.24	$1,811.20	N/A
Tec Lighting Stand Alone Feeder For Rc18 Double Si	RC18-1-3D-SAF	$11,400.00	5.37%	$10,787.30	$470.33	N/A
Tec Lighting Stand Alone Feeder For Truv30	RCF-30	$11,184.00	5.29%	$10,591.85	$461.80	N/A
Tec Lighting 18" Double Sided Uv Coater Inline	RCIL18-1-3D	$36,900.00	5.37%	$34,917.94	$1,522.42	N/A
Tec Lighting Uv Coater 16" Hand Fed	RCUV-16	$14,900.00	5.37%	$14,099.96	$614.76	N/A
Tec Lighting Uv Coater 16" W/Deep Pile Feeder	RCUV-16F	$25,200.00	5.37%	$23,845.51	$1,039.66	N/A
Tec Lighting Uv Coater 21" W/Deep Pile Feeder	RCUV-21F	$26,550.00	5.37%	$25,124.03	$1,095.41	N/A
Tec Lighting Deep Pile Reseedstacker For Truv21F	RCUV-21ST	$8,200.00	1.49%	$8,078.14	$352.21	N/A
Tec Lighting 30" Uv Coater Handfed	RCUV-30	$20,850.00	5.37%	$19,729.87	$860.22	N/A
Tec Lighting 30" Uv Coatr With Deep Pile Feeder	RCUV30F	$31,250.00	4.95%	$29,702.11	$1,295.01	N/A
Tec Lighting Dp Pile Reseed Stacker Truv-30F	RCUV-30ST	$9,600.00	5.29%	$9,091.68	$396.40	N/A
(Air/Vacuum feeder for ULTRA145A/205A)	SF-205Z	$7,500.00	5.36%	$7,097.84	$309.47	N/A
UV COATER	ULTRA145A	$26,900.00	5.37%	$25,455.50	$1,109.86	N/A
UV COATER	ULTRA205A	$37,400.00	5.37%	$35,391.46	$1,543.07	N/A
SHIFT TRAY PLATES	VRC61090	$380.00	40.08%	$227.70	$9.93	N/A
Tec Lighting Uv Coater 14" Hand Fed	XCUV14	$11,900.00	9.20%	$10,805.44	$471.12	N/A
FAC19 CABINET	52761	$264.00	63.36%	$96.72	$4.22	N/A
FAC44 CABINET	52771	$264.00	63.36%	$96.72	$4.22	N/A
IEEE 802.11 Interface Unit Type P6	407566	$479.00	37.81%	$297.89	$12.99	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Printer/Scanner Unit Type 9002	415919	$4,500.00	68.72%	$1,407.48	$61.37	N/A
PostScript3 Unit Type 9002	415923	$2,780.00	60.64%	$1,094.15	$47.70	N/A
IPDS Unit Type 9002	415926	$1,449.00	37.28%	$908.77	$43.13	N/A
Fax Connection Unit Type E	415929	$290.00	62.13%	$109.82	$4.79	N/A
LCIT RT3020	415984	$1,910.00	73.05%	$514.83	$22.45	N/A
Bridge Unit BU3060	415988	$220.00	62.45%	$82.62	$3.60	N/A
Booklet Finisher SR3110	416007	$5,110.00	66.53%	$1,710.53	$74.58	N/A
Finisher SR3120	416008	$3,550.00	65.92%	$1,210.01	$52.76	N/A
Paper Feed Unit PB1050	416017	$620.00	62.46%	$232.73	$10.15	N/A
1 Bin Tray BN1010	416018	$280.00	63.30%	$102.77	$4.48	N/A
Camera Direct Print Card Type K	416122	$280.00	62.94%	$103.77	$4.52	N/A
Fax Connection Unit Type D	416123	$300.00	62.39%	$112.84	$4.92	N/A
SD Card for NetWare Printing Type J (limited availability)	416127	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type H	416131	$170.00	62.07%	$64.48	$2.81	N/A
VM Card Type U	416163	$190.00	62.35%	$71.53	$3.12	N/A
Fax Connection Unit Type C	416194	$290.00	61.44%	$111.83	$4.88	N/A
SD Card for NetWare Printing Type I	416196	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type G	416200	$170.00	62.66%	$63.47	$2.77	N/A
Paper Feed Unit Type PB 1040	416203	$460.00	62.55%	$172.28	$7.51	N/A
Copy Tray Type 9002	416229	$200.00	62.72%	$74.56	$3.25	N/A
Tab Sheet Holder Type 9002	416230	$58.00	61.78%	$22.17	$0.97	N/A
8 1/2"x14" PAPER SIZE TRAY Type 9002	416232	$1,090.00	60.35%	$432.22	$18.84	N/A
Browser Unit Type J	416233	$190.00	66.59%	$63.47	$2.77	N/A
SD card for NetWare printing Type L	416236	$200.00	62.72%	$74.56	$3.25	N/A
Data Overwrite Security Unit Type I	416372	$530.00	61.60%	$203.52	$8.87	N/A
Data Overwrite Security Unit Type H	416373	$530.00	62.55%	$198.48	$8.65	N/A
Copy Data Security Unit Type G	416391	$960.00	77.33%	$217.62	$9.49	N/A
FAC56 Cabinet	416407	$290.00	62.48%	$108.81	$4.74	N/A
Hard Disk Drive Option Type 201	416438	$486.00	62.69%	$181.35	$7.91	N/A
1 Bin Tray BN2010	416454	$340.00	64.44%	$120.90	$5.27	N/A
Paper Feed Unit PB2000	416455	$580.00	63.70%	$210.57	$9.18	N/A
Paper Feed Unit PB2010	416456	$1,450.00	62.90%	$538.01	$23.46	N/A
Fax Option Type M1	416457	$390.00	63.32%	$143.07	$6.24	N/A
Browser Unit Type M1	416464	$170.00	63.85%	$61.46	$2.68	N/A
Fax Connection Unit Type M1	416470	$290.00	62.48%	$108.81	$4.74	N/A
PostScript3 Unit Type M1	416473	$650.00	62.65%	$242.81	$10.59	N/A
SD card for NetWare printing Type M1	416476	$200.00	62.72%	$74.56	$3.25	N/A
Finisher SR3140 (1000 Sheet External)	416539	$1,930.00	62.68%	$720.36	$31.41	N/A
Booklet Finisher SR3150 (1000 Sheet External)	416540	$4,040.00	71.94%	$1,133.44	$49.42	N/A
Finisher SR3160 (3,000 Sheet External)	416541	$3,550.00	65.92%	$1,210.01	$52.76	N/A
Booklet Finisher SR3170 (2,000 Sheet External)	416542	$5,110.00	68.71%	$1,598.90	$69.71	N/A
Internal Finisher SR3130 (500 Sheet)	416543	$1,580.00	74.11%	$409.05	$17.83	N/A
Paper Feed Unit PB3160	416544	$1,650.00	71.36%	$472.52	$20.60	N/A
Paper Feed Unit PB3150	416545	$760.00	62.75%	$283.11	$12.34	N/A
LCIT RT3030 (1500 Sheets)	416548	$1,910.00	73.10%	$513.83	$22.40	N/A
Internal Shift Tray SH3070	416550	$450.00	63.73%	$163.22	$7.12	N/A
Bridge Unit BU3070	416551	$220.00	62.45%	$82.62	$3.60	N/A
1 Bin Tray BN3110 (125 Sheets)	416552	$580.00	61.78%	$221.65	$9.66	N/A
Fax Option Type M3	416556	$1,400.00	74.96%	$350.61	$15.29	N/A
G3 Interface Unit Type M3	416561	$910.00	59.81%	$365.72	$15.95	N/A
Fax Option Type M4	416564	$1,400.00	74.96%	$350.61	$15.29	N/A
G3 Interface Unit Type M4	416569	$910.00	59.81%	$365.72	$15.95	N/A
IEEE 802.11a/g/n Interface Unit Type M2	416572	$800.00	61.97%	$304.27	$13.27	N/A
Fax Connection Unit Type M3	416574	$290.00	61.78%	$110.83	$4.83	N/A
Postscript3 Unit Type M3	416577	$630.00	31.87%	$429.20	$18.71	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Printer/Scanner Unit Type 9002	415919	$4,500.00	68.72%	$1,407.48	$61.37	N/A
PostScript3 Unit Type 9002	415923	$2,780.00	60.64%	$1,094.15	$47.70	N/A
IPDS Unit Type 9002	415926	$1,449.00	37.28%	$908.77	$43.13	N/A
Fax Connection Unit Type E	415929	$290.00	62.13%	$109.82	$4.79	N/A
LCIT RT3020	415984	$1,910.00	73.05%	$514.83	$22.45	N/A
Bridge Unit BU3060	415988	$220.00	62.45%	$82.62	$3.60	N/A
Booklet Finisher SR3110	416007	$5,110.00	66.53%	$1,710.53	$74.58	N/A
Finisher SR3120	416008	$3,550.00	65.92%	$1,210.01	$52.76	N/A
Paper Feed Unit PB1050	416017	$620.00	62.46%	$232.73	$10.15	N/A
1 Bin Tray BN1010	416018	$280.00	63.30%	$102.77	$4.48	N/A
Camera Direct Print Card Type K	416122	$280.00	62.94%	$103.77	$4.52	N/A
Fax Connection Unit Type D	416123	$300.00	62.39%	$112.84	$4.92	N/A
SD Card for NetWare Printing Type J (limited availability)	416127	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type H	416131	$170.00	62.07%	$64.48	$2.81	N/A
VM Card Type U	416163	$190.00	62.35%	$71.53	$3.12	N/A
Fax Connection Unit Type C	416194	$290.00	61.44%	$111.83	$4.88	N/A
SD Card for NetWare Printing Type I	416196	$200.00	62.72%	$74.56	$3.25	N/A
Browser Unit Type G	416200	$170.00	62.66%	$63.47	$2.77	N/A
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Browser Unit Type J	416233	$190.00	66.59%	$63.47	$2.77	N/A
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Data Overwrite Security Unit Type I	416372	$530.00	61.60%	$203.52	$8.87	N/A
Data Overwrite Security Unit Type H	416373	$530.00	62.55%	$198.48	$8.65	N/A
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Browser Unit Type M1	416464	$170.00	63.85%	$61.46	$2.68	N/A
Fax Connection Unit Type M1	416470	$290.00	62.48%	$108.81	$4.74	N/A
PostScript3 Unit Type M1	416473	$650.00	62.65%	$242.81	$10.59	N/A
SD card for NetWare printing Type M1	416476	$200.00	62.72%	$74.56	$3.25	N/A
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Booklet Finisher SR3170 (2,000 Sheet External)	416542	$5,110.00	68.71%	$1,598.90	$69.71	N/A
Internal Finisher SR3130 (500 Sheet)	416543	$1,580.00	74.11%	$409.05	$17.83	N/A
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G3 Interface Unit Type M4	416569	$910.00	59.81%	$365.72	$15.95	N/A
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Postscript3 Unit Type M3	416577	$630.00	31.87%	$429.20	$18.71	N/A

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Lease Calculator

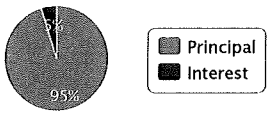
Fix Rate | Fix Payment

Product/Property Value	$ 6127.77
Residual Value	$ 0
Lease Term	0 years, 36 months
Monthly Payment	$ 178.96

Calculate

Result

Interest/Return Rate	**3.280%**
Total of 36 Monthly Payments	$6,442.56
Total Interest	$314.79



Mortgage Rate: 30 year fixed, all points, Credit score 740+, [illegible]

eLEND
State Lic # 68688
$1,123/month
Points: 0
Fees: $0
NMLS # 2826
APR: 3.500%
Rate: 3.500%
Lock: 30 days
Nov. 4
Next >
877-410-5082

Sebonic Financial
$1,088/month
Points: 0.1
Fees: $3,352
NMLS # 66247
APR: 3.365%
Rate: 3.250%
Lock: 30 days
Nov. 4
Next >
877-661-8303

FIRST INTERNET BANK
$1,123/month
Points: 0
Fees: $1,399
NMLS # 424182
APR: 3.545%
Rate: 3.500%
Lock: 45 days
Nov. 4
Next >
877-900-8028

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

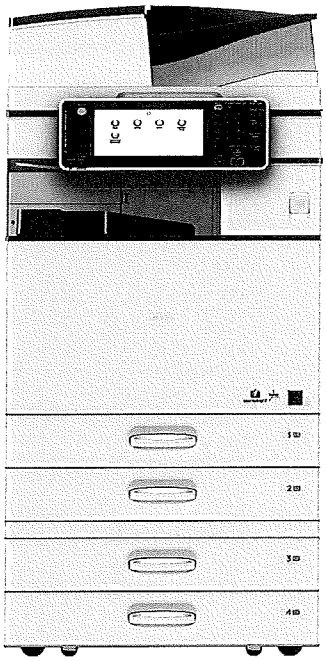
Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Ricoh MP5054SP

Black/White Multifunctional Device
Front Office



Key Features

- 50-PPM monochrome
- 2,300-sheet paper capacity
  Trays 1, 2, 3 & 4– 550 Sheet Paper Trays
  And 1 – 100 Sheet Bypass
- 220 Sheet Single Pass Document Feeder
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- ESP Power Filter
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MP5054SP #417046	$4,451.14	$143.38	$131.91
ESP XG-PCS-15D	$151.13	$4.61	$4.24
Network & Scan Connect – Seg 4 / PS-NWSC4	$250.00	$7.63	$7.02
Paper Feed Unit PB3220	$472.52	$15.70	$13.26
Equipment Totals	$5,324.79	$170.03	$156.43
Service (10,000 B/W impressions monthly @ $0.0064) (Overages billed annually @ $0.0053)			$64.00
GRAND TOTAL PER MONTH			$220.43

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75.
Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

*Bill To/Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

RICOH
imagine. change.

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Ricoh Aficio MP 6002SP: 60ppm, 4,300 sheet paper capacity, 150-sheet ARDF, 1GB RAM and 250GB HDD, 1200x1200 dpi, Energy Star Compliant	415877	60	$24,500.00	63.36%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044
Volume Band M3				

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
MP 6503SP: 60 ppm b/w network printer, copier and scanner, with 1,150-sheet paper capacity, with color scanning	417609	60	$24,499.00	63.35%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044
Volume Band M3				

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 5054: 50ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417046	50	$14,725.00	69.77%	$4,451.14	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$204.97	$143.38	$117.76	$103.52

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 224.00	35,000	$0.0064	0.0064
Year 2	$ 224.00	35,000	$0.0064	0.0064
Year 3	$ 224.00	35,000	$0.0064	0.0064
Year 4	$ 224.00	35,000	$0.0064	0.0064
Year 5	$ 224.00	35,000	$0.0064	0.0064
Volume Band M3				

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 6054: 40ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417056	60	$18,925.00	69.77%	$5,720.59	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

REQUIRED: Installation - Pro M1107/1357 Printer	PP-PPISFM1107	$4,020.00	16.04%	$3,375.13	$147.16	N/A
REQUIRED: PPSE Training - Pro M8100s w/Fiery	PP-PPISFM8100F	$3,420.00	0.00%	$3,420.00	$149.11	N/A
REQUIRED: PPSE Training - Pro M8100s No Fiery	PP-PPISFM8100G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s w/ Fiery	PP-PPISFM8110F	$1,867.50	0.03%	$1,867.00	$81.40	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s No Fiery	PP-PPISFM8110G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: Installation - Ricoh 907 (Printer) Family	PP-PPISFM907	$4,020.00	25.57%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Advanced for C651/751	PP-TDCOLORADV	$3,600.00	16.88%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Standard for C651/751	PP-TFCOLORSTD	$1,800.00	16.04%	$1,511.25	$65.89	N/A
Network Print/Scan Connection (Seg. 1)	PS-NWSC1	$200.00	0.00%	$200.00	$8.72	N/A
Network Print/Scan Connection (Seg. 2)	PS-NWSC2	$300.00	16.67%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 3)	PS-NWSC3	$350.00	28.57%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 4)	PS-NWSC4	$425.00	41.18%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 5)	PS-NWSC5	$500.00	50.00%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 6)	PS-NWSC6	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC1	PS-NWSCBC1	$250.00	0.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC2	PS-NWSCBC2	$300.00	16.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC4	PS-NWSCBC4	$425.00	41.18%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC5	PS-NWSCBC5	$500.00	50.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg PC	PS-NWSCPC	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan - Printer	PS-NWSCPR	$150.00	0.00%	$150.00	$6.54	N/A
Tec Lighting 18" Double Sided Uv Coater Handfed	RC18-1-3D	$33,400.00	5.37%	$31,606.28	$1,378.03	N/A
Tec Lighting 18" Dble Sdd Uv Coater W/Deep Pile Feeder	RC18-1-3DF	$43,900.00	5.37%	$41,541.24	$1,811.20	N/A
Tec Lighting Stand Alone Feeder For Rc18 Double Si	RC18-1-3D-SAF	$11,400.00	5.37%	$10,787.30	$470.33	N/A
Tec Lighting Stand Alone Feeder For Truv30	RCF-30	$11,184.00	5.29%	$10,591.85	$461.80	N/A
Tec Lighting 18" Double Sided Uv Coater Inline	RCIL18-1-3D	$36,900.00	5.37%	$34,917.94	$1,522.42	N/A
Tec Lighting Uv Coater 16" Hand Fed	RCUV-16	$14,900.00	5.37%	$14,099.96	$614.76	N/A
Tec Lighting Uv Coater 16" W/Deep Pile Feeder	RCUV-16F	$25,200.00	5.37%	$23,845.51	$1,039.66	N/A
Tec Lighting Uv Coater 21" W/Deep Pile Feeder	RCUV-21F	$26,550.00	5.37%	$25,124.03	$1,095.41	N/A
Tec Lighting Deep Pile Reseedstacker For Truv21F	RCUV-21ST	$8,200.00	1.49%	$8,078.14	$352.21	N/A
Tec Lighting 30" Uv Coater Handfed	RCUV-30	$20,850.00	5.37%	$19,729.87	$860.22	N/A
Tec Lighting 30" Uv Coatr With Deep Pile Feeder	RCUV30F	$31,250.00	4.95%	$29,702.11	$1,295.01	N/A
Tec Lighting Dp Pile Reseed Stacker Truv-30F	RCUV-30ST	$9,600.00	5.29%	$9,091.68	$396.40	N/A
(Air/Vacuum feeder for ULTRA145A/205A)	SF-205Z	$7,500.00	5.36%	$7,097.84	$309.47	N/A
UV COATER	ULTRA145A	$26,900.00	5.37%	$25,455.50	$1,109.86	N/A
UV COATER	ULTRA205A	$37,400.00	5.37%	$35,391.46	$1,543.07	N/A
SHIFT TRAY PLATES	VRC61090	$380.00	40.08%	$227.70	$9.93	N/A
Tec Lighting Uv Coater 14" Hand Fed	XCUV14	$11,900.00	9.20%	$10,805.44	$471.12	N/A
FAC19 CABINET	52761	$264.00	63.36%	$96.72	$4.22	N/A
FAC44 CABINET	52771	$264.00	63.36%	$96.72	$4.22	N/A
IEEE 802.11 Interface Unit Type P6	407566	$479.00	37.81%	$297.89	$12.99	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

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Lease Calculator

Fix Rate | Fix Payment

Product/Property Value	$	5324.79
Residual Value	$	0
Lease Term		0 years
		36 months
Monthly Payment	$	156.43

Calculate

Result

Interest/Return Rate	**3.670%**
Total of 36 Monthly Payments	$5,631.48
Total Interest	$306.69



Mortgage Rate: 30 year fixed, all points, Credit score 740+, [illegible]

Sebonic Financial — $1,071/month — Points: 1.1 — Fees: $2,725 — NMLS # 66247 — APR: 3.300% — Rate: 3.125% — Lock: 30 days — Nov. 4 — Next > — 877-661-8303

HOMELEND — State Lic # None — $1,123/month — Points: 0 — Fees: $0 — NMLS # 138075 — APR: 3.500% — Rate: 3.500% — Lock: 30 days — Nov. 4 — Next > — 877-525-5037

FIRST INTERNET BANK — $1,123/month — Points: 0 — Fees: $1,399 — NMLS # 424182 — APR: 3.545% — Rate: 3.500% — Lock: 45 days — Nov. 4 — Next > — 877-900-8028

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What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

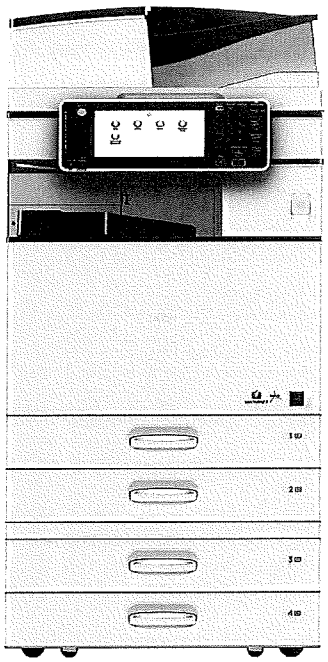
Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Ricoh MP5054SP

Black/White Multifunctional Device
Basement



Key Features

- 50-PPM monochrome
- 2,300-sheet paper capacity
  Trays 1, 2, 3 & 4– 550 Sheet Paper Trays
  And 1 – 100 Sheet Bypass
- 220 Sheet Single Pass Document Feeder
- DOSS (Data Overwrite Security System) standard - For ISO 15408 Compliance
- Print & scan enabled; providing both black & white and color scanning
- Scan to/Print from USB/SD Card
- ESP Power Filter
- Energy Star® compliant

DIR Contract - Investment Details for Either Purchase or 36 Month Lease

Equipment Breakdown	DIR Purchase Pricing	DIR 36 Month Pricing	Discounted Pricing
Ricoh MP5054SP #417046	$4,451.14	$143.38	$131.91
ESP XG-PCS-15D	$151.13	$4.61	$4.24
Network & Scan Connect – Seg 4 / PS-NWSC4	$250.00	$7.63	$7.02
Paper Feed Unit PB3220	$472.52	$15.70	$13.26
Equipment Totals	**$5,324.79**	**$170.03**	**$156.43**
Service (10,000 B/W impressions monthly @ $0.0064) (Overages billed annually @ $0.0053)			**$64.00**
GRAND TOTAL PER MONTH			**$220.43**

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor).

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75.
Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

*Bill To/Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

RICOH
imagine. change.

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

Ricoh Aficio MP 6002SP: 60ppm, 4,300 sheet paper capacity, 150-sheet ARDF, 1GB RAM and 250GB HDD, 1200x1200 dpi, Energy Star Compliant	415877	60	$24,500.00	63.36%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
MP 6503SP: 60 ppm b/w network printer, copier and scanner, with 1,150-sheet paper capacity, with color scanning	417609	60	$24,499.00	63.35%	$8,977.83	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$402.33	$281.45	$231.16	$203.20

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 154.00	35,000	$0.0044	0.0044
Year 2	$ 154.00	35,000	$0.0044	0.0044
Year 3	$ 154.00	35,000	$0.0044	0.0044
Year 4	$ 154.00	35,000	$0.0044	0.0044
Year 5	$ 154.00	35,000	$0.0044	0.0044

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 5054: 50ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417046	50	$14,725.00	69.77%	$4,451.14	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo
	$204.97	$143.38	$117.76	$103.52

Annual Maintenance Including all Supplies for Purchase & Leased Device	Monthly Base Maintenance $	Copy Allowance (Number of Copies Included)	Overage Rate (4 decimals)	CPC for Monthly Base Maintenance (4 decimals)
Year 1	$ 224.00	35,000	$0.0064	0.0064
Year 2	$ 224.00	35,000	$0.0064	0.0064
Year 3	$ 224.00	35,000	$0.0064	0.0064
Year 4	$ 224.00	35,000	$0.0064	0.0064
Year 5	$ 224.00	35,000	$0.0064	0.0064

Volume Band M3

Manufacturer, Model, Features, Description	Part Number	No. of Avg. Pages Per Minute (PPM)	MSRP	DIR Customer Discount % from MSRP	Customer Purchase Price EACH/Unit (MSRP-Discount)	Monthly Rental (Includes Maint & Supplies)
Ricoh MP 6054: 40ppm, 1,150 sheet paper capacity, 100-shetet ARDF, 2GB RAM and 320GB HDD, 1200x1200 dpi, cabinet, Energy Star Compliant	417056	60	$18,925.00	69.77%	$5,720.59	NA

Equipment Monthly Lease Payment	24 Mo	36 Mo	48 Mo	60 Mo

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-in Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

REQUIRED: Installation - Pro M1107/1357 Printer	PP-PPISFM1107	$4,020.00	16.04%	$3,375.13	$147.16	N/A
REQUIRED: PPSE Training - Pro M8100s w/Fiery	PP-PPISFM8100F	$3,420.00	0.00%	$3,420.00	$149.11	N/A
REQUIRED: PPSE Training - Pro M8100s No Fiery	PP-PPISFM8100G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s w/ Fiery	PP-PPISFM8110F	$1,867.50	0.03%	$1,867.00	$81.40	N/A
REQUIRED: PPSE Training - Pro M8110s/8120s No Fiery	PP-PPISFM8110G	$1,552.50	0.03%	$1,552.00	$67.67	N/A
REQUIRED: Installation - Ricoh 907 (Printer) Family	PP-PPISFM907	$4,020.00	25.57%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Advanced for C651/751	PP-TDCOLORADV	$3,600.00	16.88%	$2,992.28	$130.46	N/A
REQUIRED: PPSE Training - TotalFlow Color Standard for C651/751	PP-TFCOLORSTD	$1,800.00	16.04%	$1,511.25	$65.89	N/A
Network Print/Scan Connection (Seg. 1)	PS-NWSC1	$200.00	0.00%	$200.00	$8.72	N/A
Network Print/Scan Connection (Seg. 2)	PS-NWSC2	$300.00	16.67%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 3)	PS-NWSC3	$350.00	28.57%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 4)	PS-NWSC4	$425.00	41.18%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 5)	PS-NWSC5	$500.00	50.00%	$250.00	$10.90	N/A
Network Print/Scan Connection (Seg. 6)	PS-NWSC6	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC1	PS-NWSCBC1	$250.00	0.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC2	PS-NWSCBC2	$300.00	16.67%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC4	PS-NWSCBC4	$425.00	41.18%	$250.00	$10.90	N/A
Network & Scan Connect - Seg BC5	PS-NWSCBC5	$500.00	50.00%	$250.00	$10.90	N/A
Network & Scan Connect - Seg PC	PS-NWSCPC	$750.00	66.67%	$250.00	$10.90	N/A
Network & Scan - Printer	PS-NWSCPR	$150.00	0.00%	$150.00	$6.54	N/A
Tec Lighting 18" Double Sided Uv Coater Handfed	RC18-1-3D	$33,400.00	5.37%	$31,606.28	$1,378.03	N/A
Tec Lighting 18" Dble Sdd Uv Coater W/Deep Pile Feeder	RC18-1-3DF	$43,900.00	5.37%	$41,541.24	$1,811.20	N/A
Tec Lighting Stand Alone Feeder For Rc18 Double Si	RC18-1-3D-SAF	$11,400.00	5.37%	$10,787.30	$470.33	N/A
Tec Lighting Stand Alone Feeder For Truv30	RCF-30	$11,184.00	5.29%	$10,591.85	$461.80	N/A
Tec Lighting 18" Double Sided Uv Coater Inline	RCIL18-1-3D	$36,900.00	5.37%	$34,917.94	$1,522.42	N/A
Tec Lighting Uv Coater 16" Hand Fed	RCUV-16	$14,900.00	5.37%	$14,099.96	$614.76	N/A
Tec Lighting Uv Coater 16" W/Deep Pile Feeder	RCUV-16F	$25,200.00	5.37%	$23,845.51	$1,039.66	N/A
Tec Lighting Uv Coater 21" W/Deep Pile Feeder	RCUV-21F	$26,550.00	5.37%	$25,124.03	$1,095.41	N/A
Tec Lighting Deep Pile Reseedstacker For Truv21F	RCUV-21ST	$8,200.00	1.49%	$8,078.14	$352.21	N/A
Tec Lighting 30" Uv Coater Handfed	RCUV-30	$20,850.00	5.37%	$19,729.87	$860.22	N/A
Tec Lighting 30" Uv Coatr With Deep Pile Feeder	RCUV30F	$31,250.00	4.95%	$29,702.11	$1,295.01	N/A
Tec Lighting Dp Pile Reseed Stacker Truv-30F	RCUV-30ST	$9,600.00	5.29%	$9,091.68	$396.40	N/A
(Air/Vacuum feeder for ULTRA145A/205A)	SF-205Z	$7,500.00	5.36%	$7,097.84	$309.47	N/A
UV COATER	ULTRA145A	$26,900.00	5.37%	$25,455.50	$1,109.86	N/A
UV COATER	ULTRA205A	$37,400.00	5.37%	$35,391.46	$1,543.07	N/A
SHIFT TRAY PLATES	VRC61090	$380.00	40.08%	$227.70	$9.93	N/A
Tec Lighting Uv Coater 14" Hand Fed	XCUV14	$11,900.00	9.20%	$10,805.44	$471.12	N/A
FAC19 CABINET	52761	$264.00	63.36%	$96.72	$4.22	N/A
FAC44 CABINET	52771	$264.00	63.36%	$96.72	$4.22	N/A
IEEE 802.11 Interface Unit Type P6	407566	$479.00	37.81%	$297.89	$12.99	N/A

APPENDIX C PRICING INDEX
DIR-TSO-3041 (per Amendment 3)
RICOH USA, INC.

USB Device Server Option Type M12	417084	$270.00	61.19%	$104.78	$4.57	N/A
Fax Option Type M12	417100	$1,530.00	76.89%	$353.63	$15.42	N/A
G3 Interface Unit Type M12	417101	$910.00	61.25%	$352.63	$15.37	N/A
Optional Counter Interface	417111	$81.00	63.93%	$29.22	$1.27	N/A
Smart Operation Panel Type M10	417121	$380.00	64.21%	$136.01	$5.93	N/A
Smart Card Reader Built-In Unit Type M12	417129	$115.00	62.33%	$43.32	$1.89	N/A
Paper Feed Unit PB3220	417268	$1,584.47	70.18%	$472.52	$20.60	N/A
Paper Feed LCIT PB3230	417270	$1,910.00	73.05%	$514.83	$22.45	N/A
Punch Unit PU3030 NA	430719	$980.00	77.18%	$223.67	$9.75	N/A
TF Color Standard Type FS150	45132479	$4,450.00	60.22%	$1,770.18	$77.18	N/A
TF Color Advanced Type FS150	45133050	$17,500.00	66.68%	$5,830.40	$254.21	N/A
32MB Memory 400dpi/SAF	001342MIU	$205.00	81.82%	$37.28	$1.63	N/A
GBC Die Set 3 Hole (Ring Binder)	001450MIU	$455.00	22.28%	$353.63	$15.42	N/A
GBC Die Set 11 Hole (Velobind)	001451MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 19 Hole (Cerlox)	001452MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	001453MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	001454MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC Die Set 44 Hole (Color Coil)	001455MIU	$535.00	21.66%	$419.12	$18.27	N/A
GBC 32 Hole Pro Click Die Set	002493MIU	$535.00	21.66%	$419.12	$18.27	N/A
2 Year HotSpot Service Subscription Extension	003357MIU-PS1	$950.00	0.00%	$950.00	$41.42	N/A
USB Cable (A-B)	004051MIU	$8.00	62.22%	$3.02	$0.13	N/A
3 Year HotSpot Service Subscription Extension	004813MIU-PS1	$1,350.00	36.56%	$856.38	$37.34	N/A
4 Year HotSpot Service Subscription Extension	004814MIU-PS1	$1,700.00	34.39%	$1,115.30	$48.63	N/A
1 Year HotSpot Service Subscription Extension	006174MIU-PS1	$595.00	49.54%	$300.24	$13.09	N/A
ESP XG-PCS-15D	006428MIU	$346.00	56.32%	$151.13	$6.59	N/A
ESP XG-PCS-20D	006429MIU	$350.00	63.15%	$128.96	$5.62	N/A
Ricoh 12Mon Phone Support	006987MIU-PS1	$0.00	0.00%	$0.00	$0.00	N/A
Ricoh Addtl 12 Mon Phone Support	006988MIU-PS1	$150.00	0.00%	$150.00	$6.54	N/A
Ricoh Addtl 2Yrs Phone Support	006990MIU-PS1	$300.00	0.00%	$300.00	$13.08	N/A
Ricoh Addtl 3Yrs Phone Support	006991MIU-PS1	$450.00	0.00%	$450.00	$19.62	N/A
Ricoh Addtl 4Yrs Phone Support	006992MIU-PS1	$600.00	0.00%	$600.00	$26.16	N/A
Ricoh 12Mon Phone And Onsite Support	006996MIU-PS1	$1,125.00	0.00%	$1,125.00	$49.05	N/A
Ricoh 2Yr Phone And Onsite Support	006999MIU-PS1	$2,550.00	0.00%	$2,550.00	$111.18	N/A
Ricoh 3Yr Phone And Onsite Support	007000MIU-PS1	$3,825.00	0.00%	$3,825.00	$166.77	N/A
Ricoh 4Yr Phone And Onsite Support	007001MIU-PS1	$5,100.00	0.00%	$5,100.00	$222.36	N/A
Fiery CPS v4	007091MIU	$3,260.03	28.12%	$2,343.45	$102.17	N/A
Fiery ES-2000 Spectrophotometer	007095MIU	$1,294.75	27.24%	$942.01	$41.07	N/A
Fiery CPSv4 Software only	007096MIU	$2,241.00	45.60%	$1,219.08	$53.15	N/A
Type MP 9002 RHD	007106MIU	$1,500.00	51.57%	$726.41	$31.67	N/A
Type MP 9002 ARHD	007107MIU	$830.00	41.86%	$482.59	$21.04	N/A
FM 8004 Keyboard Bracket Only	007111MIU	$199.00	71.14%	$57.43	$2.50	N/A
20 amp power filter	007138MIU	$365.62	63.08%	$135.01	$5.89	N/A
30 amp power filter	007140MIU	$2,316.66	59.05%	$948.64	$41.36	N/A
FM 8006 Keyboard Bracket Only	007164MIU	$199.00	63.55%	$72.54	$3.16	N/A
Hard Disk Drive Option Type M1	007166MIU	$490.00	63.20%	$180.34	$7.86	N/A
Memory Unit Type M1 1.5GB	007167MIU	$430.00	62.98%	$159.19	$6.94	N/A
Hard Drive Option Type 301 A	007168MIU	$470.00	61.84%	$179.34	$7.82	N/A
HDD Option Type C305A	007169MIU	$370.00	62.42%	$139.04	$6.06	N/A

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Lease Calculator

Fix Rate | Fix Payment

Product/Property Value	$	5324.79
Residual Value	$	0
Lease Term		0 years
		36 months
Monthly Payment	$	156.43

Calculate

Result

Interest/Return Rate	**3.670%**
Total of 36 Monthly Payments	$5,631.48
Total Interest	$306.69



Mortgage Rate: 30 year fixed, all points, Credit score 740+, [illegible]

HOMELEND Mortgage State Lic # None	**$1,123/month** Points: 0 Fees: $0 NMLS # 138075	**APR: 3.500%** Rate: 3.500% Lock: 30 days Nov. 4	**Next >** 877-525-5037
erates mortgage	**$1,088/month** Points: 1.1 Fees: $618 NMLS # 1071	**APR: 3.358%** Rate: 3.250% Lock: 30 days Nov. 4	**Next >** 877-210-6855
erates mortgage	**$1,105/month** Points: 0.1 Fees: $1,181 NMLS # 1071	**APR: 3.421%** Rate: 3.375% Lock: 30 days Nov. 4	**Next >** 877-210-6855

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Auto Lease Calculator | Auto Loan Calculator

What is a Lease?

A lease is a contract made for the use of an asset. It is made between a lessor (the owner of the asset) and a lessee (the person who wants to use the asset).

You will hear the most about leasing houses and cars, but you can lease anything. Businesses routinely lease all sort of equipment, because the effect on the bottom line and on tax is favorable.

There is a considerable difference between leasing an asset and renting it. A lease contract is a strictly binding business agreement. The two parties make the agreement and neither one can deviate from its terms (without some very exceptional reason). Lease an apartment for three years, and you owe the rent on that apartment for the next three years month by month, and if you don't pay it, you will incur serious penalties.

This is very different from renting an apartment. Most rental contracts are covered by much more considerate terms for the tenant, who can move out early; arrange late payment in some cases, etc. That is why it is unusual for a landlord to lease an apartment to an individual – the laws covering rental contracts are better protection for both tenant and landlord. However, should a business seek an apartment to use, perhaps, for executives who visit the city from time to time, a leasing agreement might be favorable.

When agreeing to a lease, you will almost certainly be asked to make a deposit to cover risk of damages and non-payment. It should be clearly stated in the lease that the deposit is refundable.

Leasing a Car

The most common form of leasing seen today is automobile leasing. This is not because leasing a car is cheaper than buying one – on the contrary, overall it's more expensive. But auto leasing has two principal benefits that make it very popular despite the expense: You can always drive a fairly new car, and it's always under warranty; and, for the same budget, you can often get a larger, more luxurious, better-equipped car.

When you lease, there are many factors to consider: The initial down payment, the amount of the monthly payment, the time of the lease (this is usually three years in the U.S., but it is possible to lease for six years), the mileage you can drive every year, etc.

Financial Calculators

Mortgage	Loan
Auto Loan	Interest
Real Estate	Take-Home-Paycheck
Payment	Retirement
Amortization	Investment
Currency	Personal Loan
Inflation	Lease
Finance	Mortgage Payoff
Refinance	Budget
Income Tax	More Financial Calculators

Financial | Weight Loss | Math | Pregnancy | Other

Search

Current Situation Analysis

Department Model C Serial # / EID	Configuration	Average Monthly Volume 2014	Average Monthly Volume 2015
Central Office B&W Ricoh MP6002SP C85031934 / 13106817	60 PPM B/W 1 – 2,000 Sheet Tandem Tray 2 – 550 Sheet Trays 1 – 100 Sheet Bypass 1,000 Sheet Finisher with Punch	B/W – 16,068	B/W – 18,875
Main Office Color Ricoh MPC5503 C85032674 / 13106984	55 PPM Color & B/W 4 – 550 Sheet Trays 1 – 100 Sheet Bypass 1,000 Sheet Booklet Finisher with Punch	B/W – 6,284 Color – 1,451	B/W – 10,292 Color – 1,644
Judicial Annex Ricoh MP5002SP C85031938 / 17125999	50 PPM B/W 4 – 550 Sheet Trays 1 – 100 Sheet Bypass 1,000 Sheet Finisher	B/W – 1,413	B/W – 9,081
Front Office Ricoh MP5002SP C85031932 / 13106522	50 PPM B/W 2 – 550 Sheet Trays 1 – 100 Sheet Bypass	B/W – 15,450	B/W – 20,427
Basement Ricoh MP5002SP C85031933 / 13104789	50 PPM B/W 2 – 550 Sheet Trays 1 – 100 Sheet Bypass	B/W – 7,737	B/W – 6,192
	TOTAL AMVS	*B/W – 46,952* *Color – 1,451*	*B/W – 64,867* *Color – 1,644*

Service / Maintenance

Includes 85,000 B&W Clicks and 2,500 Color Clicks Per Month
Overages Billed Annually (1,020,000 B&W and 30,000 Color Per Year)
Overage Rates are: B&W @ $0.0054 and Color @ $0.0431

TOTAL MONTHLY PAYMENT

$1,606.18

Proposed Solution Showing Savings

Department Model	Configuration	Copy Allowance	36 Mo. Lease Monthly Cost
Central Office Ricoh MP6503SP	65 PPM B/W 1 – 3,100 Tandem Sheet Tray 2 – 550 Sheet Trays & 1 – 100 Sheet Bypass 3,000 Sheet Finisher Stapler w/ Hole Punch	B/W – 50,000	~~$334.92~~ **$308.13**
Front Office Ricoh MPC6004	60 PPM Color & B/W 4 – 550 Sheet Trays & 1 – 100 Sheet Bypass 1,000 Sheet Booklet Finisher w/ Hole Punch	B/W – 5,000 Color 2,500	~~$255.34~~ **$234.91**
Judicial Annex Ricoh MP5054SP	50 PPM B/W 4 – 550 Sheet Trays & 1 – 100 Sheet Bypass 1,000 Sheet Finisher	B/W – 10,000	~~$194.52~~ **$178.96**
Front Office Ricoh MP5054SP	50 PPM B/W 4 – 550 Sheet Trays & 1 – 100 Sheet Bypass	B/W – 10,000	~~$170.03~~ **$156.43**
Basement Ricoh MP5054SP	50 PPM B/W 4 – 550 Sheet Trays & 1 – 100 Sheet Bypass	B/W – 10,000	~~$170.03~~ **$156.43**
Monthly Maintenance & Service 85,000 Black & White Clicks Per Month With Overages Billed Annually @ $0.0053			**$447.00**
Monthly Maintenance & Service 2,500 Color Clicks Per Month With Overages Billed Annually @ $0.0431			**$107.75**
MONTHLY GRAND TOTAL FOR ALL DEVICES			**$1,589.61**

3 MONTHS REMAINING IN FISCAL YEAR: 10/01/16-12/31/16
State of Texas DIR Contract Number: DIR-TSO-3041
36 Month LEASE AND SERVICE TERM
GOLD SERVICE INCLUDES: PARTS, LABOR, TONER & STAPLES
85,000 BW and 2,500 Color impressions Monthly @ $554.75.
Overages billed annually. BW blended overage rate @ $0.0053 and Color @ $0.0431
*To the extent permitted by the laws and Constitution of The State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-TSO-3041 Appendix D Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement.
Includes Full & Final Upgrade of Contract 429301-3135288

Ship To:
Hidalgo County – District Clerks Office
100 N. Closner, 1st Floor
Edinburg, TX 78539
Contact: Stephanie Palacios / Phone: 956-289-7806

Bill To:
Hidalgo County – District Clerks Office
PO BOX 87
Edinburg, TX 78540

SAVINGS PER MONTH	**$16.57**
SAVINGS PER YEAR	**$198.84**
SAVINGS OVER 36 MONTH TERM	**$596.52**

Ricoh USA, Inc.

Vendor ID
12227835217
URL
Vendor Website (https://www2.ricoh-usa.com/majoraccount/txdir/)
HUB Type
Non HUB

DIR Contract Number
DIR-TSO-3041
Contract Term End Date
6/25/2017
Contract Exp Date
6/25/2019

E-Rate Qualified

Contact Ricoh USA, Inc.

Contact
Rebecca Watts (mailto:rebecca.watts@ricoh-usa.com)
Phone
(972) 813-2911
Fax
(913) 273-1567

Contact DIR

Contact
Airy Luangaphay (mailto:airy.luangaphay@dir.texas.gov)
Phone
(512) 463-3018
Fax
(512) 475-4759

Contract Overview

Ricoh offers Ricoh branded hardware and related services for copiers, printers, scanners, and document management. Additional products and services include: lease and rental agreements. Customers can purchase directly through this DIR contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. One reseller is available for Riso products under this contract.

Contract Documents

- DIR-TSO-3041 Contract PDF (190.39KB) (http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3041 Contract.pdf)
- DIR-TSO-3041 Appendix A Standard Terms and Conditions PDF (482.18KB) (http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3041 Appendix A Standard Terms and Conditions.pdf)

C. Invalid Term or Condition

1) To the extent any term or condition in the Contract conflicts with the applicable State and/or United States law or regulation, such Contract term or condition is void and unenforceable. By executing a contract which contains the conflicting term or condition, DIR makes no representations or warranties regarding the enforceability of such term or condition and DIR does not waive the applicable State and/or United States law or regulation which conflicts with the Contract term or condition.

2) If one or more terms or conditions in the Contract, or the application of any term or condition to any party or circumstance, is held invalid, unenforceable, or illegal in any respect by a final judgment or order of the State Office of Administrative Hearings or a court of competent jurisdiction, the remainder of the Contract and the application of the term or condition to other parties or circumstances shall remain valid and in full force and effect.

D. Assignment

DIR or Vendor may assign the Contract without prior written approval to: i) a successor in interest (for DIR, another state agency as designated by the Texas Legislature), or ii) a subsidiary, parent company or affiliate, or iii) as necessary to satisfy a regulatory requirement imposed upon a party by a governing body with the appropriate authority. Assignment of the Contract under the above terms shall require written notification by the assigning party and, for Vendor, a mutually agreed written Contract amendment. Any other assignment by a party shall require the written consent of the other party and a mutually agreed written Contract amendment.

E. Survival

All applicable software license agreements, warranties or service agreements that were entered into between Vendor and a Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Vendor or Order Fulfiller shall survive expiration or termination of the Contract. Rights and obligations under this Contract which by their nature should survive, including, but not limited to any and all payment obligations invoiced prior to the termination or expiration hereof; obligations of confidentiality; and, indemnification, will remain in effect after termination or expiration hereof.

F. Choice of Law

The laws of the State shall govern the construction and interpretation of the Contract. Exclusive venue for all actions will be in state court, Travis County, Texas. Nothing in the Contract or its Appendices shall be construed to waive the State's sovereign immunity.

G. Limitation of Authority

Vendor shall have no authority to act for or on behalf of the Texas Department of Information Resources or the State except as expressly provided for in this Contract; no other authority, power or use is granted or implied. Vendor may not incur any debts, obligations, expenses, or liabilities of any kind on behalf of the State or DIR.

Tab	CC Date	Dept No.	Install Date	Serial Number	0	Req. No.	Coop Contract Number	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease ? (Y/N)	Bargain Purchase Option ? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Mo.'s	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)	Not to exceed 15% Interest
										1	2	3a	3b	4a	4b		
33	9/6/2016	130			ELECTIONS	304480	DIR-TSO-3041	MP 7503SP	$262.56	Y	N	48	60	$12,602.88	$12,081.08		2.087
34	9/13/2016	22			County Court Law 3	305403	DIR-TSO-3041	MPC4504	$137.07	Y	N	36	60	$4,934.52	$5,100.11	Capital Lease	0.000
35	9/27/2016	3			139th Dist. Court	304394	DIR-TSO-3041	MPC4504	$115.27	Y	N	36	60	$4,149.72	$4,788.79	Capital Lease	0.000
36	10/13/2016	125			Executive Abatement	304387	DIR-TSO-3041	MPC6004	$203.59	Y	N	48	60	$9,772.32	$7,877.17	Capital Lease	11.001
37	10/13/2016	115			Budget Office	307178	DIR-TSO-3041	MPC6004	$242.74	Y	N	36	60	$8,738.64	$7,708.54	Capital Lease	8.332
38	10/13/2016	115			Budget Office	307197	DIR-TSO-3041	MPC6004	$242.74	Y	N	36	60	$8,738.64	$7,708.54	Capital Lease	8.332
39	10/25/2016	280			Sheriff's	306124	Choice Partners	WC5955	$121.77	y	N	48	60	$5,844.96	$6,643.00	Capital Lease	0.000
40	10/25/2016	280			Sheriff's	306126	Choice Partners	WC5955	$121.77	y	N	48	60	$5,844.96	$6,643.00	Capital Lease	0.000
41	10/25/2016	280			Sheriff's	306127	Choice Partners	WC5955	$121.77	y	N	48	60	$5,844.96	$6,643.00	Capital Lease	0.000
42	10/13/2016	140			TAX	305087	DIR-TSO-3101	IR-500IF	$120.48	Y	N	36	60	$4,337.28	$4,200.00	Capital Lease	2.099
43	11/8/2016	140			TAX	306980	DIR-TSO-3101	IR-500IF	$110.58	Y	N	36	60	$3,980.88	$3,602.00	Capital Lease	6.612
44	11/8/2016	140			TAX	307015	DIR-TSO-3101	IR-500IF	$110.58	Y	N	36	60	$3,980.88	$3,602.00	Capital Lease	6.612
45	11/8/2016	140			TAX	307016	DIR-TSO-3101	IR-500IF	$110.58	Y	N	36	60	$3,980.88	$3,602.00	Capital Lease	6.612
46	11/8/2016	140			TAX	307017	DIR-TSO-3101	IR-500IF	$110.58	Y	N	36	60	$3,980.88	$3,602.00	Capital Lease	6.612
47	11/22/2016	90			DISTRICT CLERK	309023	DIR-TSO-3041	MP6503SP	$308.13	Y	N	36	60	$11,092.68	$10,731.03	Capital Lease	2.163
48	11/22/2016	90			DISTRICT CLERK	309023	DIR-TSO-3041	MPC6004	$234.91	Y	N	36	60	$8,456.76	$8,121.62	Capital Lease	2.642
49	11/22/82016	90			DISTRICT CLERK	309023	DIR-TSO-3041	MP5054SP	$178.96	Y	N	36	60	$6,442.56	$6,127.77	Capital Lease	3.280
50	11/22/2016	90			DISTRICT CLERK	309023	DIR-TSO-3041	MP5054SP	$156.43	Y	N	36	60	$5,631.48	$5,324.79	Capital Lease	3.670
51	11/22/2016	90			DISTRICT CLERK	309023	DIR-TSO-3041	MP5054SP	$156.43	Y	N	36	60	$5,631.48	$5,324.79	Capital Lease	3.670
52														$0.00			
53														$0.00			
54														$0.00			
55														$0.00			
56														$0.00			
57														$0.00			
58														$0.00			
59														$0.00			
60														$0.00			
61														$0.00			
62														$0.00			
63														$0.00			

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132185

Date Filed:
11/02/2016

Date Acknowledged:

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.**
Ricoh USA, Inc.
McAllen, TX United States

2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**
County of Hidalgo

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**
Req #309023
Lease and Service for Ricoh MP6503SP, Ricoh MPC6004, Ricoh MP5054SP, Ricoh MP5054SP and Ricoh MP5054SP

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 **Check only if there is NO Interested Party.** ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

MARICELA F. VALDEZ
Notary Public, State of Texas
Comm. Expires 05-06-2020
Notary ID 130662159

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Andrew Colmer, this the 3rd day of November, 20 16, to certify which, witness my hand and seal of office.

Signature of officer administering oath | Maricela F. Valdez — Printed name of officer administering oath | Notary — Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132185

Date Filed:
11/02/2016

Date Acknowledged:
11/04/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Ricoh USA, Inc.
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Hidalgo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Req #309023
Lease and Service for Ricoh MP6503SP, Ricoh MPC6004, Ricoh MP5054SP, Ricoh MP5054SP and Ricoh MP5054SP

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Ricoh USA, Inc.	McAllen, TX United States		X

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Re: Ricoh Upgrade Proposal for Hidalgo County District Clerks

From : Renan Ramirez <renan.ramirez@co.hidalgo.tx.us> Thu, Nov 03, 2016 06:03 PM
Subject : Re: Ricoh Upgrade Proposal for Hidalgo County District Clerks
To : Stephanie Palacios <stephanie@co.hidalgo.tx.us>
Cc : Enriqueta Zambrano <enriqueta.zambrano@co.hidalgo.tx.us>

I approve!

==========
Renán Ramirez
956-457-0792

On Nov 3, 2016, at 17:31, Stephanie Palacios <stephanie@co.hidalgo.tx.us> wrote:

> Mr. Ramirez,
>
> Attached is a quote from Ricoh to renew our existing lease, please review for approval.
>
> Thank you,
>
> **Stephanie Palacios**
> *Executive Assistant*
> **Office of Laura Hinojosa**
> **Hidalgo County District Clerk**
> PO Box 87
> Edinburg, Texas 78540
> 956.318.2200 ext. 6249
> stephanie@co.hidalgo.tx.us

From: "Aissa Acevedo" <Aissa.Acevedo@ricoh-usa.com>
To: "Stephanie Palacios" <stephanie@co.hidalgo.tx.us>
Sent: Wednesday, November 2, 2016 5:31:33 PM
Subject: Re: Accepted: Hidalgo County District Clerks Office - Imaging Proposal

Hey Steph!
Attached is an updated quote reflecting today's date.
I will get that 1295 ready by tomorrow.

Aissa Acevedo
Major Account Executive

RICOH USA
1400 N. McColl, Ste. 103
McAllen, TX 78501
Phone: 956.687.9156, ext. 209
Cell: 956.607.6465
Fax: 956.687.2012
E-mail address: Aissa.Garcia@Ricoh-USA.com / Aissa.Acevedo@Ricoh-USA.com

<mime-attachment.gif>

<mime-attachment.gif>

<PO Cancellation_Req.11.3.16.pdf>

<1295.pdf>

<Hidalgo County District Clerk - Ricoh Upgrade Proposal - 11-02-16.pdf>

AI-57230 **Purchasing Department** **10. N.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Daniel Alaniz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Constables-Pcts. #s 1, 2 & 4:
1. Requesting approval to declare "surplus", for the purpose of destruction, [with the assistance of the Hidalgo County Facilities Mgmt. department] sixty-one (61) total items from various constables including, but not limited to radios and light bars.

2. Requesting authorization to remove the assets declared "surplus" in item above from each one of the Hidalgo County Constables' Pct. #s 1, 2, & 4 individual inventory lists.

BACKGROUND

Surplus for destruction of these law enforcement radios and light bars is needed due to the risk of illegal use of this equipment in our local community.

Fiscal Impact

Attachments

Code 263.151
Depreciation Forms

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/09/2016 04:17 PM
Budget & Management	Veronica Ortiz	11/09/2016 04:19 PM
Final Approval	Veronica Ortiz	11/16/2016 10:26 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Daniel Alaniz		Started On: 11/07/2016 09:56 AM
Final Approval Date: 11/18/2016		

SUBCHAPTER D. DISPOSITION OF SALVAGE OR SURPLUS PROPERTY

Sec. 263.151. DEFINITIONS. In this subchapter:

(1) "Salvage property" means personal property, other than items routinely discarded as waste, that because of use, time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose for which it was originally intended.

(2) "Surplus property" means personal property that:

(A) is not salvage property or items routinely discarded as waste;

(B) is not currently needed by its owner;

(C) is not required for the owner's foreseeable needs; and

(D) possesses some usefulness for the purpose for which it was intended.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 61(b), eff. Aug. 28, 1989.

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Prepared By: Daniel Alaniz
Requested By: Purchasing Dept.
Date: 11/04/2016

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
48664	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
43944	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
48667	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
48668	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
48665	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
48666	MOBILE BASE 53SL RADIO-JOHNSON	$2,892.24	1/13/2009	2009	2016	7	7	$289.22	$2,603.02	$371.86	$2,603.02	$0.00
039937	MISC STRB, AMBER LIGHTS.WIG WAG	$1,291.29	11/19/2002	2002	2016	7	14	$129.13	$1,162.16	$166.02	$1,162.16	$0.00
031012	STROBE MINI LIGHT BAR	$250.00	7/14/1997	1997	2016	7	19	$25.00	$225.00	$32.14	$225.00	$0.00
036869	PSE MX7000 47" LIGHT BAR	$929.80	7/24/2001	2001	2016	7	15	$92.98	$836.82	$119.55	$836.82	$0.00
49472	PORTABLE RADIO E.F.JOHNSON	$300.00	7/14/2009	2009	2016	7	7	$30.00	$270.00	$38.57	$270.00	$0.00
49473	PORTABLE RADIO E.F.JOHNSON	$300.00	7/14/2009	2006	2016	7	10	$30.00	$270.00	$38.57	$270.00	$0.00
55508	MOTOROLA CM200 MOBILE RADIO	$479.00	4/24/2012	2012	2016	7	4	$47.90	$431.10	$61.59	$246.34	$232.66
032961	MOTOROLA 800 MHZ	$592.00	12/29/1998	1998	2016	7	18	$59.20	$532.80	$76.11	$532.80	$0.00
55509	MOTOROLA CM200 MOBILE RADIO	$479.00	4/24/2012	2012	2016	7	4	$47.90	$431.10	$61.59	$246.34	$232.66
032697	SP 50 PRORTABLE RADIO	$475.00	10/20/1998	1998	2016	7	18	$47.50	$427.50	$61.07	$427.50	$0.00
030605	SM50 MOBILE W/ANTENNA	$520.00	1/28/1997	1997	2016	7	19	$52.00	$468.00	$66.86	$468.00	$0.00
038945	MOTOROLA GM-300 TWO WAY RADIO	$420.00	11/12/2002	2002	2016	7	14	$42.00	$378.00	$54.00	$378.00	$0.00
029347	MOTOROLA M120 UHF,2 CH	$662.00	7/18/1995	1995	2016	7	21	$66.20	$595.80	$85.11	$595.80	$0.00
037480	2-WAY RADIO	$490.00	12/18/2001	2001	2016	7	15	$49.00	$441.00	$63.00	$441.00	$0.00
038086	MOTOROLA SM-50 UHF 25W	$415.00	5/21/2002	2002	2016	7	14	$41.50	$373.50	$53.36	$373.50	$0.00
		$24,956.53						$2,495.65	$22,460.88		$22,091.36	$465.31

Historical Cost - Residual Value = $22,460.88

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Prepared By: Daniel Alaniz
Requested By: Purchasing Dept.
Date: 11/04/2016

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
039236	MOTOROLA RADIO M1225	$550.00	12/31/2002	2002	2016	7	14	$55.00	$495.00	$70.71	$495.00	$0.00
031174	SM 50 MOBILE	$485.00	8/19/1997	1997	2016	7	19	$48.50	$436.50	$62.36	$436.50	$0.00
030282	M120 UHF, 2 CHANNEL	$493.03	8/16/1996	1996	2016	7	20	$49.30	$443.73	$63.39	$443.73	$0.00
035588	SM 50 UHF W/ANTENNA	$495.00	12/19/2000	2000	2016	7	16	$49.50	$445.50	$63.64	$445.50	$0.00
041453	MOTOROLA M1225	$550.00	11/10/2003	2003	2016	7	13	$55.00	$495.00	$70.71	$495.00	$0.00
035589	SM50 UHF W/ANTENNA	$495.00	12/19/2000	2000	2016	7	16	$49.50	$445.50	$63.64	$445.50	$0.00
041009	VX 160 PORTABLES	$310.00	7/31/2003	2003	2016	7	13	$31.00	$279.00	$39.86	$279.00	$0.00
032959	GTX MOTOROLA 800 MHZ-RADIO BASE	$1,098.00	12/29/1998	1998	2016	7	18	$109.80	$988.20	$141.17	$988.20	$0.00
43704	VERTEX PORTABLES VX 160	$275.00	4/20/2004	2004	2016	7	12	$27.50	$247.50	$35.36	$247.50	$0.00
037297	MOTOROLA 2 WAY RADIO 1225	$460.00	10/30/2001	2001	2016	7	15	$46.00	$414.00	$59.14	$414.00	$0.00
038221	MOTOROLA SYNTOR 9000 VHF	$425.00	6/27/2002	2002	2016	7	14	$42.50	$382.50	$54.64	$382.50	$0.00
036270	STALKER RADAR	$2,634.00	2/27/2001	2001	2016	7	15	$263.40	$2,370.60	$338.66	$2,370.60	$0.00
036272	STALKER RADAR	$2,634.00	2/27/2001	2001	2016	7	15	$263.40	$2,370.60	$338.66	$2,370.60	$0.00
036271	STALKER RADAR	$2,634.00	2/27/2001	2001	2016	7	15	$263.40	$2,370.60	$338.66	$2,370.60	$0.00
47414	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47421	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47435	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47432	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47438	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47431	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
		$28,721.75						$2,872.18	$25,849.58		$25,849.58	$0.00

Historical Cost - Residual Value = $25,849.58

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Prepared By: Daniel Alaniz
Requested By: Purchasing Dept.
Date: 11/04/2016

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
47434	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47441	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47415	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47417	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47418	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47439	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47420	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47428	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47430	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47419	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47437	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47436	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47427	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47416	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47425	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47413	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47440	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47423	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47433	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47426	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
47429	P5150 PORTABLE RADIO-PRO VOICE	$2,530.62	1/14/2008	2008	2016	7	8	$253.06	$2,277.56	$325.37	$2,277.56	$0.00
		$53,143.02						$5,314.30	$47,828.72		$47,828.72	$0.00

Historical Cost - Residual Value = $47,828.72

AI-57365 **Purchasing Department** **10. O.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Horaldo Sanchez, CONSTABLE PCT. #4

Submitted By: Nayla Munoz, CONSTABLE PCT. #4

Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Pct 4:
Requesting authorization to remove the following assets from Constable Precinct 4 inventory items cannot be located and possess no value: Asset Tag No. 51082 Storage Hutch 2 Drawer and Asset Tag No. 61929 Stalker Radar

BACKGROUND

Through the inventory process and the department's yearly inventory inspections, the following items have not been located. The department has asked to remove the assets from the current inventory, it is determined that the items are unlocated due to having been discarded as obsolete and need to be removed from inventory.

Fiscal Impact

Attachments

Memo
Depreciation

Form Review

Inbox	**Reviewed By**	**Date**
Budget & Management	Veronica Ortiz	11/14/2016 03:58 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Nayla Munoz		Started On: 11/14/2016 01:53 PM
Final Approval Date: 11/18/2016		

November 14, 2016

Martha Salazar
Hidalgo County Purchasing Agent
2802 S. Business Highway 281
Edinburg, Texas 78539

Re: Inventory Items

Dear Mrs. Salazar:

Please accept this as my formal request to remove the following items from the fixed asset inventory for the Constable Precinct 4.

Tag No.	**Description**
51082	Storage Hutch 2 Drawer
61929	Stalker Radar

Your staff and ours have conducted an inventory of our fixed assets and could not locate these items. It is my assumption that these items have been surplus or lost throughout the years. Therefore, I further request that these items be removed from our inventory.

Should you have any questions please contact me at (956) 383-8560.

Thank you,

Horaldo Sanchez
Chief Deputy

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

input info
Const Pct 4

	Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%
1	51082	Storage Hutch 2 Drawer	717.01	12/8/2009	2009	2016	6	7	$71.70
2	61929	Stalker Radar	350.00	6/24/2014	2014	2016	6	2	$35.00

Prepared By: Omar Salinas

Requested By: Horaldo Sanchez

11/14/2016

Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
$645.31	$107.55	$645.31	$0.00
$315.00	$52.50	$315.00	$0.00

AI-57214 **Purchasing Department** **10. P.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Aggie Garcia, PURCHASING DEPT.

Submitted By: Dagoberto Rios, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Approval to have Facilities Management dismantle/demolish constructed built-in workstations [which have affixed asset tags-See Exhibit A] and remove same from Courthouse third floor areas formerly housing the DA;

2. As built-ins once removed will have no value, requesting that these assets be removed from DA's inventory list.

BACKGROUND

Fiscal Impact

Attachments

Depreciation Form
EXHIBIT A
transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	11/04/2016 11:35 AM
Final Approval	Monica Badillo	11/16/2016 03:37 PM
Purchasing Department	Marty Salazar	11/17/2016 10:29 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Dagoberto Rios Started On: 11/04/2016 10:32 AM

Final Approval Date: 11/18/2016

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%
31906	Desk Made By Maintenance	$440.70	4/7/1998	1998	2016	7	18	$44.07
31907	Desk Made By Maintenance	$440.70	4/7/1998	1998	2016	7	18	$44.07
31908	Desk Made By Maintenance	$440.70	4/7/1998	1998	2016	7	18	$44.07
31909	Desk Made By Maintenance	$440.70	4/7/1998	1998	2016	7	18	$44.07
31724	Desk Made By Maintenance	$341.08	3/24/1998	1998	2016	7	18	$34.11
31725	Desk Made By Maintenance	$341.09	3/24/1998	1998	2016	7	18	$34.11
31726	Desk Made By Maintenance	$341.09	3/24/1998	1998	2016	7	18	$34.11
31727	Desk Made By Maintenance	$341.09	3/24/1998	1998	2016	7	18	$34.11
		$3,127.15						**$312.71**

Historical Cost - Residual Value = $2,814.43

Prepared By: Dago Rios

Requested By: District Attorney

Date: 11/4/2016

Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value
$396.63	$56.66	$396.63	$0.00
$396.63	$56.66	$396.63	$0.00
$396.63	$56.66	$396.63	$0.00
$396.63	$56.66	$396.63	$0.00
$306.97	$43.85	$306.97	$0.00
$306.98	$43.85	$306.98	$0.00
$306.98	$43.85	$306.98	$0.00
$306.98	$43.85	$306.98	$0.00
$2,814.43		**$2,814.43**	**$0.00**

HIDALGO COUNTY DISTRICT ATTORNEY

EXHIBIT A

ASSET NR	DESCRIPTION	DATE AQU	PO
31906	WORKSTATION MADE BY MAINTENANCE	4/7/1998	247535
31907	WORKSTATION MADE BY MAINTENANCE	4/7/1998	247535
31908	WORKSTATION MADE BY MAINTENANCE	4/7/1998	247535
31909	WORKSTATION MADE BY MAINTENANCE	4/7/1998	247535
31724	WORKSTATION MADE BY MAINTENANCE	3/24/1998	247075
31725	WORKSTATION MADE BY MAINTENANCE	3/24/1998	247075
31726	WORKSTATION MADE BY MAINTENANCE	3/24/1998	247075
31727	WORKSTATION MADE BY MAINTENANCE	3/24/1998	247075

11/4/2016

COST	
$	440.70
$	440.70
$	440.70
$	440.70
$	341.08
$	341.09
$	341.09
$	341.09
$	3,127.15

RECEIVED
NOV 16 2016

HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

	DEPARTMENT NAME	LOCATION
TRANSFER TO:	Surplus for destruction	~~1601~~ 9999
TRANSFER FROM:	District Attorney	080

TF# 2016-606

CONTACT INFORMATION:
NAME (PRINT) Victor Orana PHONE: ext. 8088 FAX NO.: ext. E-MAIL: victor.orana@da.co.hidalgo.tx.us

SAFETY DIVISION (FOR SURPLUS OF VEHICLES):
INITIAL BY STAFF: DATE:

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

POSTED

	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION
1	Desk Made by Maintenance	31906	N/A	
2	Desk Made by Maintenance	31907	N/A	
3	Desk Made by Maintenance	31908	N/A	
4	Desk Made by Maintenance	31909	N/A	
5	Desk Made by Maintenance	31724	N/A	
6	Desk Made by Maintenance	31725	N/A	
7	Desk Made by Maintenance	31726	N/A	
8	Desk Made by Maintenance	31727	N/A	
9	Desk Made by Maintenance	N/A	N/A	
#				

FIXED ASSET DIVISION USE ONLY

PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC
	080-000	1100	—		D
	7777	1100	—		D
	080-000	1100	—		D
	080-000	1100	—		D
	080-000	1100	—		D
	080-000	1100	—		D
	080-000	1100	—		D
	080-000	1100	—		D
	NR	1100	—		D

DEPT. FROM 080 TO 9999
AMOUNT $ — $ —

JUSTIFICATION FOR TRANSFER:

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

	PRINT NAME	SIGNATURE	DATE
The transfer is hereby approved by the Purchasing Agent	MARTHA L. SALAZAR	Martha L Salazar	11-17-16
Contact Person transferring item(s) out	Rosalinda Cantu	Rosalinda Cantu	11/16/16
Person receiving Item(s)	Rosalio Garcia		
Reviewed & Processed by FA Division	Agueda "Aggie" Garcia		11/17/16

TO BE INITIALLED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE INITIAL

EFFECTIVE DATE 03/01/13

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

AI-57300 **Purchasing Department** **10. Q.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Merlen P. Munoz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Requesting approval of payment of Invoice for Project ID#21092102171 in the amount not to exceed $57,356.21 submitted by TXDOT for remaining County share of expenses relating to the Pct 2 - South McColl (Orangewood-Dicker Rd) project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1315-431-00-122-028-0-XXX

FUNDS AVAILABLE Y/N?: Pending MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

Invoice

Form Review

Inbox	**Reviewed By**	**Date**
Merlen P. Munoz	Merlen P. Munoz	11/09/2016 02:51 PM
Purchasing Department	Marty Salazar	11/09/2016 05:25 PM
Budget & Management	Veronica Ortiz	11/10/2016 08:13 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Merlen P. Munoz Started On: 11/09/2016 02:26 PM

Final Approval Date: 11/18/2016

Texas Department of Transportation

125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

RECEIVED
OCT - 7 2016
COUNTY JUDGE

INVOICE
October 3, 2016

Hidalgo County
Ramon Garcia, Judge
100 E. Cano St., 2nd Floor
Edinburg, TX 78539

Project ID:	**21092102171**
Customer ID:	050109
Invoice Date:	10/03/2016
Due Date:	11/03/2016
Amount Due:	57,356.21

To Whom It May Concern:

The above reference project has been completed and accepted by the State. Final auditing by this office revealed additional funds due to the Texas Department of Transportation (TxDOT).

Please refer to the attached final Statement of Cost to see the breakdown of total construction costs, advanced payments received to cover the local's share of the estimated costs and the remaining balance due. Please remit a check made payable to the "Texas Department of Transportation" in the amount shown above within 30 days from receipt of this letter.

Forward all payments to:

Texas Department of Transportation
ATTN: Revenue Management
P.O. Box 149001
Austin, TX 78714-9001

To ensure proper credit to your account, please include the above referenced **Project ID** on all payments and/or correspondence. For clarity and tracking purposes, it is strongly suggested that this payment not be combined with any other transactions to TxDOT.

If you should have any questions concerning this matter, please refer to the district contact listed on the attached Statement of Cost.

Sincerely,

Stephen Stewart, CPA
Director, Financial Management Division

STATEMENT OF COST
Hidalgo County

PROJECT	Preliminary Engineering	Preliminary Engineering Direct State Cost	Construction	Direct State Cost for Construction Engineering	TOTAL
HP 2008(134)	$ -	$ 433,192.54	$4,901,002.45	$ 413,267.88	$ 5,747,462.87
0921-02-171	$ -	$ 433,192.54	$4,901,002.45	$ 413,267.88	$ 5,747,462.87

	% Participation		
Preliminary Engineering Direct State Cost	20%	$	85,159.27
Construction - Participating	100.0%	$	494,264.04
Direct State Cost for Construction Engineering	1.6%	$	6,691.90
	Total Expenditures	**$**	**586,115.21**
Less Deposit		$	528,759.00
	Total Receivables/Credits	**$**	**528,759.00**
	Amount Due from Local Entity	**$**	**57,356.21**

Prepared by:

Judy Borjas Sanchez 9/21/16

Judy Borjas Sanchez — Date
District Construction Office

TEL. (956) 702-6219

Approved by:

Hector P. Gonzalez, Jr. P.E. 9-22-16

Hector P. Gonzalez, Jr. P.E. — Date
Deputy District Engineer

TEL (956) 702-6135

AI-57202 **Purchasing Department** **10. R.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to purchase and enter into a (36) month renewal agreement for the continuation of the existing services "CLEAR Government Investigations Advanced Platform with the Alerting feature" with West Publishing Corporation/Thomson Reuters and authority to execute and signing of required agreement by County Judge, Court Member or Exec. Officer for the HIDTA Task Force for a total of $277.84 per month.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1252-412-00-270-012-0-340

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Reference Req# 309446 for December 2016

Attachments

HB 1295 Signed, Notarized & Acknowledged

Renewal Agreement

Requisition

LEGAL

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/16/2016 11:29 AM
Budget & Management	Veronica Ortiz	11/16/2016 11:32 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Matilde Faz Started On: 11/03/2016 01:16 PM

Final Approval Date: 11/18/2016

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132728

Date Filed:
11/03/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
West Publishing Corporation
Eagan, MN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
HIDALGO COUNTY DISTRICT ATTY

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2016-389
CLEAR

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

ALICIA A DEGROSS
Notary Public
State of Minnesota
My Commission Expires
January 31, 2020

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Alex Medrano, this the 3rd day of November, 2016, to certify which, witness my hand and seal of office.

Alicia A. DeGross — Sr. Contract Administration & Compliance Associate

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132728

Date Filed:
11/03/2016

Date Acknowledged:
11/07/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

West Publishing Corporation
Eagan, MN United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

HIDALGO COUNTY DISTRICT ATTY

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2016-389
CLEAR

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

WEST ORDER FORM - CLEAR SERVICES
610 Opperman Drive, P.O. Box 64833
St. Paul, MN 55164-1803
Tel: 651/687-8000

THOMSON REUTERS

REQUIRED

Check West account status below as applicable: Rep Name & Number Liz Walgrave

New ____ (NACI Form attached)

Existing with no changes X **Existing with changes** ____ (Permanent name change must attach a Customer Name Change Form)

Does Subscriber have an existing West account?

☒ Yes If yes, please provide West account number 1000676384

☐ No

Acct # 1000676384 Quote # _____ PO # _____ Date 10/7/2016

Name/Subscriber HIDALGO COUNTY DISTRICT ATTY - HIDTA TASK FORCE Bill To Acct # _____

Order Confirmation Contact Name Sonya Lopez

E-Mail slopez@hidtataskforce.us

CLEAR Contact Name (for delivery of Registration Keys. Individual users will also receive their Registration Keys if their e-mail addresses are provided) Sonya Lopez

E-Mail slopez@hidtataskforce.us Telephone (956) 381-0444

CLEAR Primary Account Contact Name (general business contact) Sonya Lopez

E-Mail slopez@hidtataskforce.us Telephone (956) 381-0444

Federal Government Account Type Non-FEDLINK ____ FEDLINK ____ GSA ____

MSA Jurisdiction _____ Contract # _____ Option # _____

IF NEEDED

Permanent Address Change _____ **One-Time Ship To** _____ **Additional Ship To** _____ **Additional Bill To** _____

Name _____ Attn: _____

Address _____ Suite/Floor _____

City _____ State _____ County _____ Zip _____

CLEAR Fixed Rate

Full Svc #	CLEAR Products	Quantity *	Monthly Banded/ Base Rate	Per User Rate	Other	Total Monthly Charges
41859364	CLEAR Investigations Advanced	2				$267.84
41343547	CLEAR Alerting – Band	25				$10.00

* Fill in the maximum number of Users, Alerts, Seats.

Notes:

Exception Approved: 479303

Total Monthly Charges $ 277.84

Monthly Charges begin on the date West Publishing Corporation ("West", "we" or "our") processes your order and continue for a Minimum Term of 12 complete calendar months. Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are charges for accessing CLEAR services data that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

If you are a corporation accessing CLEAR Services on your own behalf and on behalf of any government agency or entity, you must sign separate agreements for each use case and be credentialed separately for each use case. If you have an existing Per User CLEAR license and are using this Order Form to add additional users, the Minimum Term in your underlying Order Form will apply.

If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period.

Initial below for a longer Minimum Term.

____ **24 month Minimum Term.** Monthly Charges for the second 12 months will be ____% over the first 12 months.

JS **36 month Minimum Term.** Monthly Charges for the second 12 months will be 3 % over the first 12 months; Monthly Charges for the third 12 months will be 3 % over the second 12 months.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Enterprise Law Enforcement Subscribers

You certify that you have up to _____ sworn officers in your employ at this location. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

CLEAR Batch Transactional

Full Svc #	CLEAR Batch Products	# of Users	Other

Notes:

Access to CLEAR Batch Transactional begins on the date we process your order and continues for 12 complete calendar months. You may select a longer Minimum Term by initialing below. CLEAR Batch Transactional charges are assessed when you access CLEAR Batch. To apply CLEAR Batch charges to a specific month, the batch request must be submitted at least five (5) business days prior to the end of the month. Transactional charges are calculated based upon our then current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

Initial below for a longer Minimum Term.

____ **24 Month Minimum Term.**

____ **36 month Minimum Term.**

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term. Schedule A rates may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal for Non-Government Subscribers Only. If you are a non-government customer, your subscription will automatically renew at the end of its Minimum Term. Schedule A rates may change after at least 30 days written or online notice. Either of us may cancel the renewal in writing at least 30 days before a renewal period starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Office Use Only

OF instruct: Enter a discount of 100% - in the Condition Group 1 field on Additional Data A tab.

CLEAR Window

Full Svc #	CLEAR Window Products	# of Users	List	Other	Monthly Charges	Monthly Window

Notes:

Monthly Charges begin on the date we process your order and continue for a Minimum Term of 12 complete calendar months. Monthly Charges are due regardless of the level of your usage. CLEAR transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges, you are responsible for CLEAR transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then current Schedule A rate. You are also responsible for all Excluded Charges. Schedule A rates may change upon at least 30 days written or online notice.

If you are a corporation accessing CLEAR Services on your own behalf and on behalf of any government agency or entity, you must sign separate agreements for each use case and be credentialed separately for each use case.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Initial below for a longer Minimum Term.

_____**24 month Minimum Term**. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____**36 month Minimum Term**. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a 24 or 36 month Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length ("Automatic Renewal Term") and include a 0% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Subscriber Certification Section
Required for all accounts that interact with, manage or house inmates or detainees.

Subscriber Certifications must be completed for every order, including renewals.

By initialing below, Subscriber certifies its understanding and acceptance of the security limits of CLEAR and responsibility for controlling product, Internet and network access:



Subscriber's Initials. Functionality of CLEAR cannot and does not limit access to non-West Internet sites. It is Subscriber's responsibility to control access to the Internet.

Subscriber's Initials. Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the CLEAR URL. Subscriber will design, configure and implement its own security configuration.

Subscriber's Initials. Subscriber will not use any Data nor distribute any Data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber's Initials. Subscriber will only access CLEAR for administrative or internal business purposes. All use will fully comply with the following restrictions:

- In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to CLEAR or CLEAR data.
- Terminals with CLEAR access, access credentials, and CLEAR data will be in secured locations that do not provide inmate/detainee access.
- No access shall be outsourced or otherwise provided to third parties.
- Subscriber is solely responsible for ensuring that sensitive information is not made available beyond its stated permissible use.

IP Address Section
Only External IP Address(es) or Range(s) Must Be Provided

REQUIRED

Valid External IP Addresses or IP Ranges belonging to your organization and meeting the following requirements must be provided for all CLEAR orders:

- **IP Addresses assigned to jurisdictions outside the United States or West approved U.S. Territories are prohibited.**
- **IP Addresses will not be accepted from the following ranges which are reserved by the Internet Assigned Numbers Authority for special use or private networks: 10.0.0.0 - 10.255.255.255, 127.0.0.0- 127.255.255.255, 172.16.0.0 - 172.31.255.255, 192.168.0.0 - 192.168.255.255, 169.254.0.0 - 169.254.255.255.**
- **All IP addresses must be IPv4 addresses.**

Permissible IP Address(es) will be those provided below as well as any previously provided IP Address(es) for this Subscriber

Subscriber's Internet Service Provider Name Time Warner Cable (Spectrum)

Provide IP Address(es) or IP Address Range(s) below Additional page(s) may be attached if needed

Beginning IP Address _____ **Ending IP Address** _____

Beginning IP Address 50.84.133.222 (external IP) **Ending IP Address** _____

CLEAR Subscribers may receive roaming access to CLEAR by default. Roaming access permits use outside your designated IP Address/Range. We may, at our option, block roaming access.

_____ **Initial here** if you would like us to block roaming access.

If you do not know your company's external IP address(s), try the following:

1. Contact your network administration, firewall or security team
2. Contact your Internet Service Provider, ISP (i.e. Cable, DSL, Satellite, etc.)
3. Go to the following URL in your browser: http://tools.whois.net/yourip/ or http://www.whatismyip.com to identify your external IP address (NOTE: If you have multiple IP addresses, this tool will only detect one IP address)

IF APPLICABLE

Technical Contact for CLEAR Products (if applicable) (Contact for IP Address Issues)

Name (please print) Vanessa Fernandez, I.T. Specialist

Telephone (210) 315-0448

E-Mail vfernandez@stxhidta.net

CLEAR Users, My Account Administrator and Authorized QuickView+ User

Last Name	First Name	E-mail Address	CLEAR Products	IN	AD	AN	SV	TC
BAUTISTA	CARLA	cbautista@hidtataskforce.us				X		
SIFUENTES	JUAN	jsifuentes2@hidtataskforce.us					X	

If necessary, use additional pages and include full name, email address, and user type.

User Type Key		
	IN = Investigator	SV = Supervisor
	AD = Administrator	TC = Technical
	AN = Analyst	

My Account is provided as a service to you for user management:

Last Name BAUTISTA First Name CARLA E-Mail cbautista@hidtataskforce.us (Required)

QuickView+ is provided as a service to you for estimating your charges. Actual charges billed may vary from Quickview+ due to discounts you receive or other charges, such as taxes. https://www.quickview.com Identify which password holder you would like to have Quickview+ access.

Last Name LOPEZ First Name SONYA E-Mail slopez@hidtataskforce.us (Required)

	CLEAR Fixed Rate Renewals **Subscriber Certification Section must also be completed for all Subscribers that interact with, manage, or house inmates or detainees.**	

Sub Matl #	CLEAR Products	Current Monthly Charges*
Notes		

* Renewal Term Monthly Charges will be based on the Monthly Charges in effect the month before the Renewal Term starts. This amount may be different from the Current Monthly Charges shown above.

Renewal Term Monthly Charges begin at the end of your Minimum Term or current Renewal Term. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing services that are not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

If the transactional value of your CLEAR usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period.

Initial below for Renewal Term.

_____**12 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term.

_____**24 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____**36 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Government Subscribers Post-Renewal Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Renewal Term, and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Renewal Term. Federal government subscribers that chose a 24 or 36 month Renewal Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Renewal Term. Each Automatic Renewal Term will be 12 months in length and include a 7% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

	CLEAR Window Renewals **Subscriber Certification Section must also be completed for all Subscribers that interact with, manage, or house inmates or detainees.**	

Sub Matl #	CLEAR Products	Current Monthly Charges*
Notes		

* Renewal Term Monthly Charges will be based on the Monthly Charges in effect the month before this Renewal Term starts. This amount may be different from the Current Monthly Charges shown above.

Renewal Term Monthly Charges are due regardless of the level of your usage. The Monthly Window will remain unchanged. CLEAR transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window. You are responsible for CLEAR transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rate. You are also responsible for all Excluded Charges. Schedule A rates may change upon at least 30 days written or online notice.

To apply CLEAR charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Initial below for Renewal Term.

_____**12 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term.

_____**24 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months.

_____**36 month Renewal Term.** Monthly Charges for the first 12 months will be ____% over the Monthly Charges in effect at the end of the current Minimum or Renewal Term. Monthly Charges for the second 12 months will be _____% over the first 12 months; Monthly Charges for the third 12 months will be _____% over the second 12 months.

Government Subscribers Post-Minimum Term. If you are a government subscriber, your subscription will change to a month-to-month status at the end of the Minimum Term and your Monthly Charges will be billed at up to our then current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

Federal Government Subscribers Optional Renewal Term. Federal government subscribers that chose a 24 or 36 month Renewal Term, those additional months will be implemented at your option pursuant to federal law.

Automatic Renewal Term for Non-Government Subscribers Only. If you are a non-government subscriber, your subscription will automatically renew at the end of the Minimum Term. Each Automatic Renewal Term will be 12 months in length and include a 0% price increase unless we notify you of a different rate at least 60 days before each Automatic Renewal Term begins. The Monthly Window will remain unchanged. Schedule A rates may change after at least 30 days written or online notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel in writing at least 30 days before an Automatic Renewal Term starts. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

CLEAR Products to be Lapsed

Full Svc #	CLEAR Products
41343542	CLEAR Alerting Pro Addon
41859365	CLEAR Government Investigations Advanced

Miscellaneous

1. **Charges, Payments & Taxes**. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

2. **Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

3. **Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf. Excluded Charges may change after at least 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

4. **Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

5. **Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

6. **Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

7. **General Terms and Conditions**, apply to all products ordered, except print and is located at http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf. The General Terms and Conditions for Federal Subscribers is located at http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

ACKNOWLEDGMENT

I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber

Printed Name RAMON GARCIA

Title HIDALGO COUNTY JUDGE

Date _____

Signature X _____

For Credit Card Transactions only: **Visa** _____ **Master Card** _____ **Am Ex** _____

Card # _____ **Expir. Date** _____ **Total Amt. to Charge for this Order** _____

Subscription charges for this order will be billed to your West account unless automatic credit card or electronic funds transfers have been separately authorized.

Requisition

Req # 00309446

PO #

Date: 11/09/16

Bill To: x
x

Vendor : 285927
THOMSON WEST
610 OPPERMAN DRIVE
EAGAN MN 55123

Ship To: HIDTA
3100 S. Closner
Foxtrot Bldg.
Edinburg TX 78539

Contact: JUAN SIFUENTES
956-381-0444

Contract No:

Special Instructions:
274

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
1.00	MONTH	OM USER FEES FOR ON LINE SERVICES FOR TWO (2) USERS	267.84	267.84
1.00	MONTH	OM ALERTING-BAND	10.00	10.00
		Account No	Encumbrance	
		6-1252-412-00-270-012-0-340	277.84	
			Freight	.00
			Total	277.84
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Miscellaneous

Charges, Payments Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms. You may authorize us to automatically charge a credit card or debit and electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you are authorizing, as part of this order, or have already authorized us to bill a credit card or debit card or make electronic fund transfer for West subscriptions on an ongoing basis, no further action is needed.

Returns and Refunds. You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Different policies apply to print products you receive as part of a program such as Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack and WestPack. Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Applicable Law. This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government customer, United States federal law will apply and any claim may be brought in any federal court.

The General Terms and Conditions, apply to all products ordered, except print and is located at http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf. The General Terms and Conditions for Federal Subscribers, is located at http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at http://static.legalsolutions.thomsonreuters.com/static/product-specific-terms.pdf. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- CD-ROm Products/DVD Products /li>
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km software
- West LegalEdcenter
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Campus Research
- ProView eBooks

Excluded Charges. If you access Westlaw data or Practice Solutions services that are not included in your subscription you will be charged our then-current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-westlaw.pdf and http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-firm-central-caselogistix.pdf. Excluded Charges may change after 30 days written or online notice.

The General Terms and Conditions, apply to all products ordered, except print and is located at http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf. The General Terms and Conditions for Federal Subscribers, is located at http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Banded Products Subscriptions The number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you ordered appear in the Quantity column above. Our pricing for banded products is made in reliance upon that number. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable. Law firm and government subscribers of banded products will receive one (1) password for each attorney and an equal number of passwords

destroy all copies of the original message.

---------- Forwarded message ----------
From: **Josephine Ramirez** <josephine.ramirez@da.co.hidalgo.tx.us>
Date: Tue, Jun 28, 2016 at 4:58 PM
Subject: Re: DA's Thomson Reuters Agreement & Legals Approval Attached
To: Obdett Calzada <obdett.calzada@da.co.hidalgo.tx.us>

I have reviewed the revised agreement and approve as to the form of the agreement.

Thank you,

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

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The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.**

****

On Tue, Jun 28, 2016 at 4:25 PM, Obdett Calzada <obdett.calzada@da.co.hidalgo.tx.us> wrote:

> Good afternoon Josie,
>
> Can you please approve as to form the attached agreement.
>
> Thank you,

Zimbra **matilde.faz@co.hidalgo.tx.us**

Fwd: Thomson Reuters/Clear Services Renewal / 3rd Request

From : Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us> Tue, Nov 08, 2016 11:39 AM
Subject : Fwd: Thomson Reuters/Clear Services Renewal / 3rd Request 1 attachment
To : Matilde Faz <matilde.faz@co.hidalgo.tx.us>

Mati,

See below comments from Josephine regarding Thompson Reuters/Clear

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, TX. 78541
956-292-7000 x-4852

From: "Josephine Ramirez" <josephine.ramirez@da.co.hidalgo.tx.us>
To: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Cc: "victor garza" <victor.garza@da.co.hidalgo.tx.us>, "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>
Sent: Tuesday, November 8, 2016 11:12:07 AM
Subject: Re: Thomson Reuters/Clear Services Renewal / 3rd Request

Good morning Darlene,

The concern we have identified regarding choice of state law governing the agreement has been pointed out before, I believe. I can't remember if they have agreed to modify in the past. You may want to go ahead and see.

Its on page 2, second paragraph "Applicable Law"

Otherwise, we approve the form of the agreement.

Thank you,

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

AI-56734 **Purchasing Department** **10. S.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Darlene Betancourt, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the one (1) year extension option as provided under current contract C-15-264-10-13 Purchase of Rap Materials for Hidalgo County Precinct No.1 with, Frontera Materials, under the same rates, terms, and conditions and subject to compliance with HB23 and/or HB1295 [when and/or if applicable]

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 1200-431-00-121-005-0-610

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

contract

Insurance

Notice to Vendor

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Marty Salazar	11/09/2016 03:55 PM
Budget & Management	Veronica Ortiz	11/09/2016 03:56 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Darlene Betancourt Started On: 10/03/2016 10:58 AM

Final Approval Date: 11/18/2016

12-31-2015, i.e., DAY TO DAY PURCHASES, items necessary for daily operations;

c. Approval to notify all elected offices and departments that open purchase orders at 12-31-15 for which there is not a proper invoice and physical receipt of goods and/or services will be charged to the 2016 budgets.

B. Pct. 1

1. **AI-51739** A. Acceptance and approval of the construction contract documents for Hidalgo County Precinct No. 1: "Paving and Drainage Improvements to: Spanish Palms Subdivision" (CC award action AI-51023, 08/25/15) to 2GS, LLC, in the total amount of $259,364.00, for Contract # C-15-256-08-25 reviewed and approved as to form by Legal Counsel.

   B. Pursuant to TXLGC 262.031 and in the interest of expediting a project's progress, requesting authority/approval for the Precinct Commissioner or designee (Raul Lozano unless otherwise voiced by Commissioner) to execute change orders that involve ...'an increase or decrease in cost of $50,000.00 or LESS and in no event to exceed the Change Order's statutory limits'...The original contract price may not be decreased by 18% or more without the consent of the contractor.

2. **AI-51693** A. Acceptance and approval of an Interlocal Cooperation Agreement [ILA] between County of Hidalgo and City of Donna for the provision of joint efforts in connection with the improvements of Victoria Rd. from Business 83 to Expressway 83; and

   B. In accordance with Section 791.014-TGC, acceptance and approval of Interlocal Agreement Project: Improvements to Victoria Rd. from Business 83 to Expressway 83; whereas the County shall reconstruct the Road at County's expense as detailed in the agreement thus pursuant to the approval of the Interlocal Cooperation Agreement as stated above.

3. **AI-51470** Presentation of sole responsible vendor submitting the lowest and best bid [detailed in tabulation sheet contained herein & meeting specification and/or requirements] for the purpose of award and approval of contract for Request for Bids titled: Hidalgo County Precinct No.1 - " Purchase of RAP (Recycled/Reclaimed Asphalt Pavement) Material" through project No.: 2015-264-09-09-SGS.

4. **AI-51575** A. Requesting approval to purchase the following Backhoe loader through the County's membership/participation with BuyBoard's awarded vendor, Doggett (Contract #424-13) in the total amount of $ 59,230.00 which includes shipping and a one time administration fee $400.00(Project #2015-348-MEG).

   B. Requesting the surplus of a 2001-Terex Backhoe, Asset #37302 for the purpose of trade-in on the purchase authorized herein including the removal of said asset from Pct. #1 inventory.

   C. Trade in Terex 860 Backhoe in the amount 4,500.00

APPROVED

AI-51470 **Purchasing Department 42. D. 0.**
CC - REGULAR
Meeting Date: 10/13/2015
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Sandy Suarez, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Presentation of sole bid received as detailed in tabulation sheet contained herein meeting all specification and/or requirements for the purpose of awared and approval of contract for Request for Sealed Quotes titled: Hidalgo County Precinct No.1 - " Purchase of RAP (Recycled/Reclaimed Asphalt Pavement) Material" through project No.: 2015-264-09-09-SGS.

BACKGROUND

1. Seven (7) packets sent to Vendors
2. A Sole bid was received meeting all Specificatons/Requirements
3. Contract will commence November 26, 2015
4. Contract document was reviewed and approved by Legal Counsel as to form.

Fiscal Impact

FISCAL YEAR: 2015 **ACCT. #:** 5-1200-431-00-121-005-0-610
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:
Pct 1 $ 31, 881.20 as of 09/21/15

Attachments

Contract & Legal approval
Recommendation, tab , participation log

Form Review

Inbox	Reviewed By	Date
Purchasing Department		
Budget & Management		
Auditor's Office		

Form Started By: Sandy Suarez Started On: 09/21/2015 02:39 PM

FILED
AT 3:00 O'CLOCK P M
NOV 05 2015
ARTURO GUAJARDO, JR. COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY DEPUTY

REQUIREMENTS AGREEMENT
C-15-264-10-13

THIS AGREEMENT (the "Agreement") is entered into effective as of **October 13, 2015** by and between **Frontera Materials, Inc.** ("Seller") and **HIDALGO COUNTY** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of Hidalgo County **"Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Material-Options I & II"** as further described in Exhibit "A" which is attached hereto and incorporated herein by reference for all purposes (the "Products") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Purchase of (RAP) Recycled /Reclaimed Asphalt Pavement Material"** in the areas of **HIDALGO COUNTY** projects for a period of **one (1) year** from **November 26, 2015** with ending date of **November 25, 2016** with the option to renew for an additional **one (1) year term** (If applicable) and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto and Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term under the same rates, terms, and condition.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. County and Seller agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this

Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attention: County Judge
304 W. University Drive
Edinburg, Texas 78539

If to Seller: **Frontera Materials**
Attn: Barry Ehlinger
P.O. Box 1449
Elsa, Texas 78543

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

m. Insurance. Seller shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming Buyer as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. Purchasing Ethics. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of

employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

o. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

EXECUTED effective as of the day and year first above written.

HIDALGO COUNTY

By: Ramon Garcia
Ramon Garcia, County Judge

ATTEST:
Arturo Guajardo Jr.
Arturo Guajardo, Jr., County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: 10/13/15

Vendor: Frontera Materials, Inc.
By: Barry M Ehlinger
Printed Name: Barry M Ehlinger
Title: Materials Mgr.
Date: Nov. 2, 2015

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By: _____
Stephen L. Crain

APPROVED BY COMMISSIONERS COURT: October 13, 2015

EXHIBIT "A"
REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

August 24, 2015

Participant's name

Address

City

State, Zip Code

Re: ***HIDALGO COUNTY PRECINCT NO. 1***
"Purchase of RAP (Recycled/Reclaimed Asphalt Pavement) Material"
RFB No: ***2015 264-09-09-SGS***

Dear Ladies/Gentlemen,

Enclosed please find a Request for Bids (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFB procurement process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sgs

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

TABLE OF CONTENTS

HIDALGO COUNTY PRECINCT NO. 1
"Purchase of RAP (Recycled/Reclaimed Asphalt Pavement) Material"
RFB NO: 2015-264-09-09-SGS

Item	Description	No. of Pages
1.	Request for Bid Letter	1
2.	Request for Bid, Legal Notice	8
3.	Exhibit A, Specifications/Requirements	4
4.	Exhibit B, Bid Page	2
5.	Exhibit C, Insurance Requirements,	4
6.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
7.	Vendor/Bidder Application and W-9 form	6
8.	Certification Regarding Debarment	1
9.	Draft Requirements Agreement	7

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

August 24, 2015
Date

BID: 2015-264-09-09-SGS	Buyer II: Sandy Suarez	Tel. No: (956) 318-2626 Ext. 4860

REQUEST FOR BIDS

HIDALGO COUNTY
PRECINCT NO. 1
"PURCHASE OF RAP (RECYCLED/RECLAIMED ASPHALT PAVEMENT) MATERIAL"

BID OPENING DATE:
SEPTEMBER 09, 2015

Contact Person:

Martha L. Salazar, CPPB,Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Bus Hwy 281 New Administration BuildingEdinburg, Texas 78539

956 318-2626

Form HCPD-03

LEGAL NOTICE **BID NO: 2015-264-09-09-SGS**

1. Sealed bids will be received for **HIDALGO COUNTY PRECINCT NO. 1 - "PURCHASE OF RAP (RECYCLED/RECLAIMED ASPHALT PAVEMENT) MATERIAL"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3)** copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2015-264-09-09-SGS - HIDALGO COUNTY PRECINCT NO. 1 - "PURCHASE OF RAP (RECYCLED/RECLAIMED ASPHALT PAVEMENT) MATERIAL"**and in County's Purchasing Department, 2812 S. Business Highway 281, Edinburg, Texas, **on or before 9:30 A.M., Wednesday, September 09, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2015-264-09-09-SGS.** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY "PRECINCT NO. 1 - "PURCHASE OF RAP (RECYCLED/RECLAIMED ASPHALT PAVEMENT) MATERIAL"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 South Highway 281
Edinburg, Texas 78539
(956) 318-2511

17. **SCHEDULE OF EVENTS:**

Bid Opening, 9:30 AM	**SEPTEMBER 09, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. **BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:**

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program

requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

. Possess or is able to obtain adequate financial resources as required to perform under the bid;

- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the

laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
PRECINCT NO. 1

"PURCHASE OF RAP (RECYCLED/RECLAIMED ASPHALT PAVEMENT) MATERIAL"
BID NO.: 2015-264-09-09-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S Business Hwy 281 -New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

Exhibit "A"
HIDALGO COUNTY PCT. 1
"Purchase of RAP (Recycled/Reclaimed Asphalt Pavement) Material"
RFB 2015-264-09-09-SGS

PROJECT OVERVIEW:
Hidalgo County Precinct № 1 is requesting sealed bids for the Purchase of Recycled/Reclaimed Asphalt Pavement (RAP). The material will be purchase on an **"as needed basis"** as required by Hidalgo County Pct. 1.

SPECIFICATIONS:
- Construct a sub-base course of foundation course composed of a compacted mixture of recycled asphalt pavement and asphalt.
- Mixed cold in a pug mill
- Recycled/Reclaimed Asphalt Pavement (RAP). RAP is salvaged, milled, pulverized, broken or crushed asphalt pavement.
- Crush or break the RAP such that 100% will pass the 1 ½ inch sieve.
- GRADES. Aggregate grading limits will not be required.

OPTION I – PRODUCT ONLY
Hidalgo County has the option to pick-up the product utilizing Precinct 1 hauling forces when required and/or on "as needed basis".

OPTION II – PRODUCT AND DELIVERY
Hidalgo County has the option for delivery of product by vendor as follows including but not limited to:
- Delivery hours: To be arranged by Precinct № 1
- Delivery Location: Sunrise Hill Park located on Mile 11 north and 1 ½ miles West from FM 1015, Weslaco, Texas
- Contact Person: Katia Garcia, Accountant (956) 968-8733

REQUIREMENTS AND OTHER
1 It is intended that the amount of "Purchase of Recycled/Reclaimed Asphalt Pavement (RAP)" needed by Hidalgo County Precinct № 1 will be purchased on an "as needed basis". It shall be agreed & understood that Hidalgo County will purchase no more material than is needed.

2 Bid price shall be per ton.

3 When requested, samples shall be furnished free of expense to Hidalgo County.

4 Location of site where Hidalgo County Precinct №1 will purchase material is an important factor in evaluation of the bids, due to transportation costs which must be taken into consideration, if material is picked up at the plant site.

5 Testing may be performed at the request of Hidalgo County anytime during the length of the contract through an independent testing laboratory.

6 Continuing non-performance of the bidder(s) in terms of specifications shall be basis for termination of contract by the County. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Bidder(s) will be given a reasonable opportunity before termination to correct the deficiencies.

7 In the event the material furnished does not meet all the above requirements (regardless of weather, test's

acceptability, method of repair or other conditions), the County reserves the option to require the material supplier to replace or to reimburse the County for the unused portion of material found to be unsatisfactory.

8 **Purchase Order:** Contractor will not supply or deliver any items until a purchase order number is provided by the designated representative of the Hidalgo County Purchasing Office. Failure to act in this manner may result in termination of this contract.

TERMS AND CONDITIONS:

1. The contract term will be for a period of one (1) year with County's option to extend the contract for an additional one (1) year under the same rates, terms and conditions.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract.

3. Any contract awarded to a successful bidder will be in effect until: (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered or (c) terminated by County with thirty (30) days written notice prior to be cancellation.

4. Hidalgo County reserves the right to reject any or all bids, to waive any or all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County, including compliance to the bid specifications.

5. Hidalgo County reserves the right to hold the bids for a period of (90) ninety days without taking action hereon.

6. **Method of Award:** One or more bidder(s) may be designated as approved vendor(s) for purchases/service for Hidalgo County. Hidalgo County reserves the right to award separate/multiple contracts when it is in the best interest to do so.

7. After bid is awarded and low bidder(s) default(s) in meeting the general instructions to bidders and/or comply with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s). In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).

8. Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

9. Insurance Certificates as per Exhibit "C" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder(s).

10. All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

a) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
   i) A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier=s advisory or notification to the vendor of the price changes.
   ii) The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   iii) The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   iv) No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   v) The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

b) **Price Reduction**: Vendor shall notify the County at the time when the Vendor=s costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

c) **Time frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

d) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

e) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Bus. Hwy. 281, New Administration Building, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL TO: sandy.suarez@co.hidalgo.tx.us OR VIA FACSIMILE TO: 956-318-2629 NO LATER THAN, Wednesday, September 02, 2015 by 5:00 P.M. Responses will be sent to all applicants via facsimile by no later than, **5:00 P.M., Friday, September 04, 2015.**

EXHIBIT "B"
HIDALGO COUNTY PRECINCT 1
"PURCHASE OF (RAP) RECYCLED/RECLAIMED ASPHALT PAVEMENT MATERIAL"
RFB № 2015-264-09-09-SGS

BID PAGE

Awarded vendor must have one (1) service location within fifty (50) miles radius from Hidalgo County Precinct 1 Yard (11 Miles North and 1 ½ Miles West from FM 1015, Weslaco, Texas 78596

OPTION I – PRODUCT ONLY:

	0-5,000 TONS	5,000-10,000 TONS	10,000 TONS & Above
Price per ton to be picked-up at vendor location by Hidalgo County Precinct #1 : Physical location:_____ _____	$_____ TON	$_____ TON	$_____ TON

OPTION II- PRODUCT AND DELIVERY:

	0-5,000 TONS	5,000-10,000 TONS	10,000 TONS & Above
Price per ton delivered to Pct. 1: Sunrise Hill Yard (located Mile 11 North & 1½ Miles West from FM 1015, Weslaco Texas	$_____ TON	$_____ TON	$_____ TON

EXHIBIT "B"
HIDALGO COUNTY PRECINCT 1
"PURCHASE OF (RAP) RECYCLED/RECLAIMED ASPHALT PAVEMENT MATERIAL"
RFB № 2015-264-09-09-SGS

COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____

FAX NUMBER:_____

CELLULAR NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

EMAIL:_____

DATE:_____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERS & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS – COMP/OP AGG	$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY: EA ACC	$
					AGG	$
C	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners= Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners= Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company=s obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or Fax (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539 or email: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify

State Identification No._____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ **Date:**_____ **Other:**

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:

- ☐ Less than 125,000 annual gross receipt
- ☐ Less than 250,000 annual gross receipt
- ☐ Less than 499,000 annual gross receipt
- ☐ More than 500,000 annual gross receipt

Disadvantaged Business (At Least 51% Ownership)

- ☐ Black American
- ☐ Hispanic American
- ☐ Asian Pacific American
- ☐ Native American
- ☐ Women
- ☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ **or are Certificate(s) attached?:** ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office:_____**Entry Date:** _____ **Vendor No.:**

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).: _____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
___ - ___ - ____

Employer identification number
__ - _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee [1] The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

REQUIREMENTS AGREEMENT
C-15-264-00-00

THIS AGREEMENT (the "Agreement") is entered into effective as of _____, **2015** by and between _____("Seller") and **HIDALGO COUNTY** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of Hidalgo County **"Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Material"** as further described in Exhibit "A" which is attached hereto and incorporated herein by reference for all purposes (the "Products") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Purchase of (RAP) Recycled /Reclaimed Asphalt Pavement Material"** in the areas of **HIDALGO COUNTY** projects for a period of **one (1) year** from **September 27, 2015** with ending date of **September 26, 2016** with the option to renew for an additional **one (1) year term** (if applicable) and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto and Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term under the same rates, terms, and condition.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. County and Seller agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this

Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attention: County Judge
304 W. University Drive
Edinburg, Texas 78539

If to Seller: _____
_____
_____

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

m. Insurance. Seller shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming Buyer as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. Purchasing Ethics. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to

the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

o. **Immunities.** Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

EXECUTED effective as of the day and year first above written.

HIDALGO COUNTY

By:_____
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

Vendor:
By:_____
Printed Name:_____
Title:_____
Date:_____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONERS COURT: _____

DRAFT

EXHIBIT "A"
REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

DRAFT

EXHIBIT "B"
BID PAGE

DRAFT

EXHIBIT "C"
CERTIFICATE OF INSURANCE

DRAFT

EXHIBIT "B"
BID PAGE

"ORIGINAL"

EXHIBIT "B"
HIDALGO COUNTY PRECINCT 1
"PURCHASE OF (RAP) RECYCLED/RECLAIMED ASPHALT PAVEMENT MATERIAL"
RFB № 2015-264-09-09-SGS

BID PAGE

Awarded vendor must have one (1) service location within fifty (50) miles radius from Hidalgo County Precinct 1 Yard (11 Miles North and 1 ½ Miles West from FM 1015, Weslaco, Texas 78596

OPTION I – PRODUCT ONLY:

	0-5,000 TONS	5,000-10,000 TONS	10,000 TONS & Above
Price per ton to be picked-up at vendor location by Hidalgo County Precinct #1 : Physical location: 3 miles N of Ladoya on FM 2221	$ 25.00 TON	$ 25.00 TON	$ 25.00 TON

OPTION II- PRODUCT AND DELIVERY:

	0-5,000 TONS	5,000-10,000 TONS	10,000 TONS & Above
Price per ton delivered to Pct. 1: Sunrise Hill Yard (located Mile 11 North & 1½ Miles West from FM 1015, Weslaco Texas	$ 33.10 TON	$ 33.10 TON	$ 33.10 TON

OPENED 9:40 am 9-15

Witnessed

EXHIBIT "C"
CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYY): 9/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. TH CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICI BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZ REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to t certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Consuelo Cavazos, CISR
McAfee Insurance Agency P. O. Box 625 321 Second Street Mercedes TX 78570	PHONE (A/C, No, Ext): (956)565-2481 FAX (A/C, No): (956)565-2733 E-MAIL ADDRESS: consuelo@mcafeeagency.com
INSURED	**INSURER(S) AFFORDING COVERAGE** / **NAIC #**
Frontera Materials, Inc. P O Box 1449 Elsa TX 78543-1449	INSURER A: Phoenix Insurance Co. INSURER B: The Chapter Oak Fire Ins Co INSURER C: The Travelers Indemnity Company of INSURER D: The Travelers Indemnity Company INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 15-16 RENEWAL **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERI INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH TI CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TER EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	X		Y-660-1C405755-PHX-15	9/1/2015	9/1/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits	$ 1,000, $ 100, $ 5, $ 1,000, $ 2,000, $ 2,000, $ 1,000,
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			BA-5D227668-15-CAG	9/1/2015	9/1/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000, $ $ $
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			YSM-CUP-1C405687-TCT-15	9/1/2015	9/1/2016	EACH OCCURRENCE AGGREGATE	$ 2,000, $ 2,000,
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		YCUB-1C40567-5-15	9/1/2015	9/1/2016	PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ 1,000, $ 1,000, $ 1,000,

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

County of Hidalgo shall be included as Additional Insured on all Commercial General Liability policies required by written contract.

CERTIFICATE HOLDER

sandy.suarez@co.hidalgo.tx

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFO THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Robert R Garza/MIN Robt R Garza

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Zimbra **evangelina.garcia@co.hidalgo.tx.us**

RE: Review of Contract-Frontera Materials-Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Materials

From : Steve Crain <scrain@atlashall.com> Mon, Sep 21, 2015 11:46 AM
Subject : RE: Review of Contract-Frontera Materials-Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Materials
To : 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>

Good to go.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Monday, September 21, 2015 10:46 AM
To: Steve Crain
Subject: Review of Contract-Frontera Materials-Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Materials

Mr. Crain;
Attached for your review and approval is a requirements contract with Frontera Materials for the Purchase of (RAP) Recycled/Reclaimed Asphalt Pavement Materials-Options I & II so as to proceed with an agenda item.

Respectfully;

Vangie Y. Garcia, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/31/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
McAfee Insurance Agency
P. O. Box 625
321 Second Street
Mercedes TX 78570

CONTACT NAME: Consuelo Cavazos, CISR
PHONE (A/C, No, Ext): (956)565-2481 **FAX (A/C, No):** (956)565-2733
E-MAIL ADDRESS: consuelo@mcafeeagency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Phoenix Insurance Co.	
INSURER B : The Chapter Oak Fire Ins Co	
INSURER C : The Travelers Indemnity Company of	
INSURER D : The Travelers Indemnity Company	
INSURER E :	
INSURER F :	

INSURED
Frontera Materials, Inc.
P O Box 1449
Elsa TX 78543-1449

COVERAGES **CERTIFICATE NUMBER:** 2016-2017 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:	X		Y-660-1C405755-PHX-16	9/1/2016	9/1/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS X HIRED AUTOS / X NON-OWNED AUTOS			BA-5D227668-16-CAG	9/1/2016	9/1/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
C	X UMBRELLA LIAB / X OCCUR EXCESS LIAB / CLAIMS-MADE DED X RETENTION $ 10,000			YSM-CUP-1C405687-TCT-16	9/1/2016	9/1/2017	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		YCUB-1C40567-5-16	9/1/2016	9/1/2017	PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
County of Hidalgo shall be included as Additional Insured on all Commercial General Liability policies as required by written contract.

CERTIFICATE HOLDER
sandy.suarez@co.hidalgo.tx

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus 281
Edinburg, TX 78539

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Robert R Garza/CO

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Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

September 27, 2016

Frontera Materials
Attn: Barry Ehlinger, Materials Manager
PO Box 1449
Elsa, Texas 78543

Via Email: ***barry@fmitex.com***

Term: November 25, 2016-November 24, 2017

Re: **Renewal of Contract #C-15-264-10-13**
Purchase of Rap Material-Hidalgo County

Dear Mr. Kossman;

Be advised, that County has chosen the option to exercise the **FINAL ONE (1) YEAR** term of the current contract, **under the same rates, terms and conditions** with **FRONTERA MATERIALS** for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908,** and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Renewal/Extension No. E-16-368-10-18** Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court**, the signed and notarized **"HB Form 1295"** and **"Extension Notice"** must be received in our office completed via fax to (956) 292-7612 or via email to: darlene.betancourt@co.hidalgo.tx.us, **by no later than Friday, September 30, 2016.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your ***"Updated Certificate of Insurance"*** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: darlene.betancourt@co.hidalgo.tx.us by no later than date reflected above.

By: _____ Date: _____
Barry Ehlinger, Materials Manager

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Darlene H. Betancourt

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department

You created this PDF from an application that is not licensed to print to novaPDF printer (http://www.novapdf.com)

AI-57194 **Purchasing Department** **10. T.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Yolanda Velasquez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to exercise the County's option to extend the first (1st) of two (2) one (1) year renewals permitted by the contract under the same rates terms and conditions for "Radiological Diagnostic & Related Mobile Service for Inmates" with LV Mobile Imaging, LLC.

BACKGROUND

Term: 01/01/2017 thru 12/31/2017

Fiscal Impact

FISCAL YEAR: 2017 **ACCT. #:** 7-1100-423-21-280-002-0-339

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Attachments

Renewal Letter-Insurance
1295-Acknowledged
SO-Renew-Email.pdf
C-15-311-11-17
ins

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/09/2016 03:59 PM
Budget & Management	Veronica Ortiz	11/09/2016 04:06 PM
Final Approval	Monica Badillo	11/18/2016 05:28 PM

Form Started By: Yolanda Velasquez Started On: 11/02/2016 04:13 PM

Final Approval Date: 11/18/2016

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

RECEIVED
NOV 03 2016
By:

November 01, 2016

Ms. Viola Longoria
LV Mobile Imaging, LLC
P.O. Box 3251
Brownsville, Texas 78521

via email: violaxray@yahoo.com

Re: **HB Form 1295 Required/Renewal/Extension Notice**
Contract/Renewal# E-16-386-11-15-Radiological Diagnostic & Related Mobile Services for Inmates Incarcerated @ H. C. Jail

Dear Ms. Longoria,

Be advised, that in order to proceed with the County's option to extend/renew for the first (1st) of two (2) **One (1) year term, under the same rates, terms and conditions** with **LV Mobile Imaging LLC** for the referenced project**,** the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908,** and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of **Form 1295**, provide **Reference No. E-16-386-11-15** . Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on November 15, 2016**, the signed notarized **"HB Form 1295"** and **"Extension Notice"** must be received in our office completed **by no later than Friday, November 04, 2016.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your ***"Updated Certificate of Insurance"*** with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: yolanda.velasquez@co.hidalgo.tx.us by no later than date reflected above.

By: Ms. Viola Longoria _____ Date: Nov 3, 2016

Ms. Viola Longoria

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,
Martha L. Salazar
Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/yzv
Enclosures

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME:	
Michael Camargo(194233L) 5500 N Mccoll Rd Unit B1 Mcallen TX 78504-2225	PHONE (A/C, No, Ext): 956-627-3636	FAX (A/C, No):
	E-MAIL ADDRESS: mcamargo@farmersagent.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Truck Insurance Exchange	21709
INSURED LV MOBLIE IMAGING LLC 1501 E PIKE BLVD WESLACO TX 78596	INSURER B : Farmers Insurance Exchange	21652
	INSURER C : Mid Century Insurance Company	21687
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC	Y		605144252	10/24/2016	10/24/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 75,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [X] ALL OWNED AUTOS [X] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS	Y		605012602	05/24/2016	05/24/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 500,000 $ 500,000 $ 500,000 $ 500,000
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		A07084271	10/19/2016	10/19/2017	[ ] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1501 E. PIKE , WESLACO , TX 78596

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132445

Date Filed:
11/03/2016

Date Acknowledged:
11/04/2016

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

LV Mobile Imaging LLC
BROWNSVILLE, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Purchasing Department

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-16-386-11-15
Portable x-rays, ultrasounds, and EKGs

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Longoria , Viola	BROWNSVILLE, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

_____ _____ _____
Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

RECEIVED
NOV 03 2016
By

FORM 1295
1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2016-132445

Date Filed:
11/03/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
LV Mobile Imaging LLC
BROWNSVILLE, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County Purchasing Department

3 *Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.*
E-16-386-11-15
Portable x-rays, ultrasounds, and EKGs

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Longoria , Viola	BROWNSVILLE, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 AFFIDAVIT

EVELYN NICOLE DELUNA
MY COMMISSION EXPIRES
June 12, 2019

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Viola Longoria
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Viola Longoria, this the 3rd day of November 20 16, to certify which, witness my hand and seal of office.

Evelyn DeLuna — Evelyn Nicole DeLuna — Loan Secretary

Signature of officer administering oath | Printed name of officer administering oath | Title of officer administering oath

Zimbra **yolanda.velasquez@co.hidalgo.tx.us**

RE: LV Mobile Imaging C-15-311-11-17 X-Rays Inmates Mobile Service

From : Juan Tapia <juan.tapia@hidalgoso.org> Thu, Nov 03, 2016 09:22 AM

Subject : RE: LV Mobile Imaging C-15-311-11-17 X-Rays Inmates Mobile Service

To : 'Yolanda Velasquez' <yolanda.velasquez@co.hidalgo.tx.us>

Cc : Anakaren Moncivais <anakaren.moncivais@hidalgoso.org>, Maximina Cruz <maximina.cruz@hidalgoso.org>, 'Rudy Salinas' <rudy.salinas1@co.hidalgo.tx.us>, Alma Flores <alma.flores@hidalgoso.org>, Grace Martinez <grace.martinez@hidalgoso.org>

Yoli,

Following our conversation, please extend / renew for an additional one (1) two (2) years term
under the same rates, terms and conditions to LV Mobile Imaging contract C-15-311-11-17 respectfully,

Juan Tapia
Procurement Specialist
Hidalgo Co. Sheriff's Office
Tel (956) 292-2933

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-311-11-17

THIS CONTRACT is made and entered into this 17TH day of **November**, **2015** by and between the **County of Hidalgo, Texas** ("County") and **L.V. Mobile Imaging L.L.C.** ("Company").

WHEREAS, Company responded to notices for Request for Sealed Bids (RFB) for: **"Radiological Diagnostic & Related Mobile Services for Inmates" (on an as needed basis)** (the "Services"); and

WHEREAS, Company submitted a sealed quote to provide services in accordance with Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFSQ"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the sealed quote to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications contained in Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet within **Hidalgo County**

following a request for Services by the **Hidalgo County Sheriff's Office**. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract.

3. This Contract shall be for a period of **one (1) year (on an as needed basis)**, commencing on **January 1, 2016** and expiring on **December 31, 2016** and may be extended at the sole discretion of the County for an additional two (2) one (1) year terms under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed quote for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with

providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:
County of Hidalgo
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

If to Company:
L. V. Mobile Imaging, L.L.C.
Attn: Viola Longoria
P. O. Box 3251
Brownsville, Texas 78521

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability

shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. Entire Agreement. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

Service Contract – C-15-311-11-17

WITNESS our hands in duplicate originals this ____day of _____, 2015.

APPROVED AS TO FORM
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

ATTEST:

By: _____
Arturo Guajardo, Jr., County Clerk

By: Ramon Garcia
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 11/17/15

COMPANY: L.V. Mobile Imaging, LLC

By:_____

Printed Name: Viola Longoria

Title: CEO

EXHIBIT "A"

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 05, 2015

_____
Bidder's name

_____
Address

_____
City

_____
State, Zip Code

Re: **HIDALGO COUNTY SHERIFF'S OFFICE**
Request for Bids- **"Radiological Diagnostic & Related Mobile Services for Inmates"**
Bid No: 2015-311-10-21-YZV

Dear Gentleman/Ladies:

Enclosed please find a Request for Bids (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/yzv

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County Sheriff's Office

"Radiological Diagnostic & Related Mobile Services for Inmates"

Bid No: 2015-311-10-21-YZV

Table of Contents

Item	Description	No. of Pages
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3.	**Exhibit "A" Specifications/Requirements**	5
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5.	**Exhibit "C" Insurance Requirements**	4
6.	**Exhibit "D" CIQ Conflict of Interest Questionnaire**	1
7.	**Vendor/Bidder Application and W-9 form**	6
8.	**Certification Regarding Debarment**	1
9.	**Draft Service Contract**	8

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to yolanda.velasquez@co.hidalgo.tx.us , and advise of missing documentation.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

October 05, 2015
Date

Bid No: 2015-311-10-21	Buyer: Yolanda Z. Velasquez	Tel. No: (956) 318-2626

REQUEST FOR BIDS

HIDALGO COUNTY (ALL FUNDING SOURCES)
"RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"

BID OPENING DATE

OCTOBER 21, 2015

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Hwy 281 Administration Building
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2015-311-10-21-YZV-"RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"** and in County's Purchasing Department, 2802 S Business Highway 281, Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, OCTOBER 14, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS-2015-311-10-21-YZV- "RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: **A.** separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; **B.** reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and **C.** award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of

warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County –Safety Division
Rosie Luna, Administrative Assistant
9805 North 10th
McAllen, Texas 78504
(956)292-7030

17. Schedule of Events

Bid Opening, 9:30 AM	**OCTOBER 21, 2015**
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. Bid or Performance Bond and Debarment Certification; Payment under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- **Possess and submit a Certificate of Account Status indicating bidder is in "Good Standing" with the Texas Comptroller of Public Accounts if such bidder is incorporated in the State of Texas. To secure a certificate of "Good Standing", you may access the following website: www.window.state.tx.us/taxinfo/coastintr.htlm .**
  If the bidder is not incorporated with the Texas, the bidder must submit the appropriate evidence of filing with the Texas Secretary of State stating that the business is authorized to transact business in Texas.
- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract awarded to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid

for

HIDALGO COUNTY

"RADIOLOGICAL DIAGNOSTIC & RELATED MOBILE SERVICES"

BID NO.: 2015-311-10-21-YZV

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S Business Highway 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT-"A"

Specifications/Requirements
HIDALGO COUNTY SHERIFF'S OFFICE
"Radiological Diagnostic Related Mobile Services for Inmates"
Bid No: 2015-311-10-21-YZV

SCOPE:

County of Hidalgo is requesting qualified vendor(s) that can adequately demonstrate that they have the resources, experience and qualifications necessary to provide "***Radiological Diagnostic & Related Mobile Services for Inmates Incarcerated in Hidalgo County Jail*** in a timely fashion; ensure that radiological diagnostic service meets County and state jail standards; ensure quality, yet cost effective; and provide such Services for Inmates Incarcerated in Hidalgo County Jail on an **"As Needed Basis."** Hidalgo County Human Services will assist the Hidalgo County Adult Detention Center with X-Ray services whenever possible for tuberculosis screening of inmates.

SERVICE LOCATION:

711 El Cibolo Road, Edinburg, Texas 78542.

SPECIFICATIONS:

The intent of this solicitation is to obtain the professional radiological diagnostic services of an x-ray lab with demonstrated relevant experience by not limited to the following:

1. Vendor must be able to demonstrate adequate medical equipment, adequacy of personnel, ease of mobility, fleet capacity, work experience, expertise, safety precautions for both testers and test subjects and administration.

2. All personnel technicians who will perform x-ray examinations must be skilled and possess any and all applicable licenses, certificates, permits required under national, state, county, municipal and/or local statutes, codes, regulation, ordinances and/or ruled to be in compliance.

3. Hidalgo County reserves the right to require services regardless of the number of patient(s) to be tested during any given visit.

4. Vendor shall furnish x-ray service to include all x-rays, whether single or a series.

5. If X-Ray's must be retaken for any reason except non-cooperation of the patient, contractor must waive all charges except for the X-Ray itself.

6. Vendor must contact Hidalgo County Sheriff's Office (Adult Detention Center) Registered. Nurse- Supervisor for any reports, concerns, questions etc. after the contract is in place.

7. Vendor must provide a designated person as the focal point for receipt of test results as is agreed between the user and contractor.

8. Vendor must submit an original invoice on each purchase order or purchase release after each delivery, indicating the following:

a.) Department Name & Address:	Hidalgo County Jail-Infirmary Department P. O. Box 1228 Edinburg, Texas 78539
b.) purchase order number; c.) the inmate name; d.) DOB e.) Sheriff's Office No.:	f.) Name of test or x-ray series g.) Date of Service i) Total amount due

9. The following are examples of our most common type of X-Ray, Ultrasounds, Sonograms, X-Ray Development and X-Ray Reading and Report to facility Services. Project including, but not limited to, the following: Services render but not limited to T.B. screening, Chest, Bilateral upper and lower extremities, back and shoulders.

X-RAYS	ULTRASOUNDS	OTHER
Chest	US Venous Doppler unilateral- 93971	Sonograms
Hands	US Retroperitoneal-76770	
Wrists	US Pelvic-76856	
Fingers	US Scrotum-76870	
Spinal	US Abdominal-76700	
Arms	US Abdominal-76705	
Back	US Extracranial/Carotid Duplex-93880	
Shoulders	US Bilateral Venous Duplex-93880	
Legs	US Soft Tissue Neck/Thyroid-76536	
Knees	US Bilateral Duplex Lower Extremity-93925	
Abdomen	US Extremity-76881	
Ankles	Retroperitone	
Face	Scrotum	
Feet	Pelvis	
Skull		
After Hours/Weekends/Holiday charges		
Setup Fee per Procedure		

EXHIBIT-"A"

Specifications/Requirements
HIDALGO COUNTY SHERIFF'S OFFICE
"Radiological Diagnostic Related Mobile Services for Inmates"
Bid No: 2015-311-10-21-YZV

REQUIRMENTS:

1) All equipment must meet standards of state and/or federal regulations on radiation including, but not limited to, Texas Department of Health Radiation Control Division. Maintenance of all equipment used must be the sole responsibility of the contractor and must be maintained in the best condition possible.

2) Vendor must be able to get testing done within 12 hours of the time requested from the Department. (As needed basis or emergency basis).

3) Hidalgo County requires service and turn around on a 48-hour basis.
- **a)** VERBAL interpretation within forty eight (48) hours, following the development of images.
- **b)** WRITTEN interpretations as a follow-up, not to exceed three (3) calendar days.

4) Due to security concern associated with a correctional facility, background checks on Employees of vendors who enter secure areas of the detention facilities may be required.

5) Vendor must be available Monday-Friday, after hours on weekends and Holidays as needed.

6) Vendor must have been in business for at least two years.

7) A list of a minimum of three (3) current references, other than Hidalgo County must be submitted with your bid for information, (i.e. nursing homes, clinics, doctor's offices...not individuals)--where like services have been performed. The bid should include, but not limited to the following:

a). Company
b). Contact Person
c). Phone Number
d). Worked Preformed
e). Contract Term

8) A monthly report will be required by the vendor, which should include the number of x-rays done, with the names of the inmates and the nurse that ordered the x-ray. This report should also include the abnormal findings.

TERMS & CONDITION:

1) Term of contract is for one (1) year period with County's option to renew contract for additional two (2) one (1) year term under the same rates and conditions.

2) County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3) County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4) Bid award will be made to the lowest, responsive, responsible bidder meeting all specifications and/or requirements.

5) After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

6) Hidalgo County reserves the right to add or delete sites during the term of the contract under the same rates and conditions.

7) Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

8) Hidalgo County reserves the right to award the bid to ***MULTIPLE*** bidders if the County determines it is in its best interest to do so.

9) Vendor must provide and maintain proof of Automobile, General and Worker's Compensation Insurance's (Refer to Exhibit "C", Insurance Requirements).

10) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

11) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

12) All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

13) The successful bidder will indemnify and hold harmless the County, and its officers, Officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

14) County, upon request, shall be furnished with samples of all proposed containers, together with written construction specifications for the same.

ADDITIONAL INFORMATION:

1) All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

2) Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, **at 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

3) ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE to (956) 292-7612 and/or e-mail to yolanda.velasquez@co.hidalgo.tx.us by no later than **Wednesday, October 14, 2015 5:00 p.m.,** Responses to said inquiries will be sent to all applicants via facsimile **and or email** no later than **5:00 p.m., Friday, October 16, 2015.**

EXHIBIT "B"

Bid Page

HIDALGO COUNTY SHERIFF'S OFFICE

"Radiological Diagnostic & Related Mobile Services for Inmates"

Bid No: 205-311-10-21-YZV

NIGP Commodity Codes: 948 Health Services (for Human Services see class 952)
948-97: X-Ray Services (incl. Dental)

DIAGNOSTICS PROCEDURES	TOTAL PRICE
X-RAY INDIVIDUAL	$
X-RAY READING AND REPORT TO FACILITY	$
SONOGRAMS	$
ULTRASOUNDS	$
Set-up Fee per procedure: (if applicable)	$
After Hours/Weekends/Holiday charges: (if applicable)	$
TOTAL	$

EXHIBIT "B"

Bid Page

HIDALGO COUNTY SHERIFF'S OFFICE

"Radiological Diagnostic & Related Mobile Services for Inmates"

Bid No: 205-311-10-21-YZV

NIGP Commodity Codes: 948 Health Services (for Human Services see class 952)
948-97: X-Ray Services (incl. Dental)

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					DUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for_____
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners= Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners= Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing
Department's Contract Managers in order to qualify for award of bid and to execute a contract
between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company=s obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____ Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–		–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-15-311-00-00

THIS CONTRACT is made and entered into this ____ day of _____, **2015** by and between the **County of Hidalgo, Texas** ("County") and _____("Company").

WHEREAS, Company responded to notices for Request for Sealed Bids (RFB) for: **"Radiological Diagnostic & Related Mobile Services for Inmates" (on an as needed basis)** (the "Services"); and

WHEREAS, Company submitted a sealed quote to provide services in accordance with Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFSQ"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the sealed quote to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications contained in Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet within **Hidalgo County**

following a request for Services by the **Hidalgo County Sheriff's Office**. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract.

3. This Contract shall be for a period of **one (1) year (on an as needed basis)**, commencing on **January 1, 2016** and expiring on **December 31, 2016** and may be extended at the sole discretion of the County for an additional two (2) one (1) year terms under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed quote for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with

providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: County of Hidalgo
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

If to Company: _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid,

illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

18. Entire Agreement. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

19. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

WITNESS our hands in duplicate originals this ____day of _____, 2015.

APPROVED AS TO FORM
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

By: _____
Arturo Guajardo, Jr., County Clerk

COMPANY:

By:_____

Printed Name: _____

Title:_____

EXHIBIT "B"

VENDOR'S BID PRICE & TABULATION

EXHIBIT "B"

Bid Page

HIDALGO COUNTY SHERIFF'S OFFICE

"Radiological Diagnostic & Related Mobile Services for Inmates"

Bid No: 205-311-10-21-YZV

NIGP Commodity Codes: 948 Health Services (for Human Services see class 952)
948-97: X-Ray Services (incl. Dental)

DIAGNOSTICS PROCEDURES	TOTAL PRICE
X-RAY INDIVIDUAL	$ 25.00
X-RAY READING AND REPORT TO FACILITY	$ 15.00
SONOGRAMS	$ 0.00
ULTRASOUNDS	$ 90.00
Set-up Fee per procedure: (if applicable)	$ 0.00
After Hours/Weekends/Holiday charges: (if applicable)	$ 80.00
TOTAL	~~$136.00~~ $ 130.00

OPENED
9:53
10/21/15
Witnessed

EXHIBIT "B"

Bid Page

HIDALGO COUNTY SHERIFF'S OFFICE

"Radiological Diagnostic & Related Mobile Services for Inmates"

Bid No: 205-311-10-21-YZV

NIGP Commodity Codes: 948 Health Services (for Human Services see class 952)
948-97: X-Ray Services (incl. Dental)

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME:	Viola Longoria | L.V. Mobile Imaging LLC
ADDRESS:	P.O BOX 3251 (2) 1501 E. Pike
CITY/STATE/ZIP CODE:	Brownsville TX 78521 / Weslaco TX 78596
PHONE & FAX NO'S:	956-447-8300 - 956-447-8301
CELLULAR NO:	956-358-9998
E-MAIL ADDRESS:	Violaxray@yahoo.com
AUTHORIZED SIGNATURE:	Viola
PRINTED NAME:	Viola Longoria
TITLE	CEO

OPENED
9:53
10/21/15
Witnessed

EXHIBIT "C"

INSURANCE REQUIREMENTS

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/02/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
Michael Camargo(194233L) 5500 N Mccoll Rd Unit B1 Mcallen TX 78504-2225	PHONE (A/C, No, Ext): 956-627-3636 FAX (A/C, No): E-MAIL ADDRESS: mcamargo@farmersagent.com

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
LV MOBLIE IMAGING LLC 1501 E PIKE BLVD WESLACO TX 78596	INSURER A: Truck Insurance Exchange	21709
	INSURER B: Farmers Insurance Exchange	21652
	INSURER C: Mid Century Insurance Company	21687
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	Y		605144252	10/24/2015	10/24/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 75,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS	Y		605012602	05/24/2015	05/24/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 500,000 $ 500,000 $ 500,000 $ 500,000
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A07084271	10/19/2015	10/19/2016	WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1501 E. PIKE , WESLACO , TX 78596

CERTIFICATE HOLDER

HIDALGO COUNTY SHERIFF
711 E EL CIBOLO RD
EDINBURG, TX 78540

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05)

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Maica

AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
November 17, 2015
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners Court will be held in the Commissioners Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call** Judge out ill Start 9:31
2. **Pledge of Allegiance**
3. **Prayer**
4. **Approval of Consent Agenda**
5. **Open Forum** — (1) Verdel Anderson Re: ~~Boot Camp~~ (Pct 3 garbage) (2) Jim Barnes Re: Boot Camp (Pct 3 area) (3) Beth Barnes Re: Boot Camp w/Sha (Pct 3 area) (4) Fern McClaugherty Re: Boot Camp - Weslaco (5) Dal Billman Re: Dirt (6) Richard Garza Re: Boot Camp (7) Elvira Garza Re: Boot Camp (8) M. Garcia Re: Boot Camp (9) Lupe Chavez Re: photos removed; DA item Salaries
6. **County Judge's Office:**

A. **AI-52257** Update by the Hidalgo County Regional Mobility Authority Pilar Rdz / Chairman Randy Sweeden

B. **AI-52272** Discussion and possible action on Order Approving Memorandum of Understanding among the County of Hidalgo, the City of Edinburg, the City of McAllen, the City of Mission and the City of Pharr and the University of Texas Rio Grande Valley regarding the Development of and Funding for The University of Texas Rio Grande Valley School of Medicine and the related Chapter 381 Economic Development Agreement by and among Hidalgo County, Texas, The University of Texas Rio Grande Valley and The University of Texas System. Michael Leo

7. **District Courts:** Valde

A. **AI-52228** 449th District Court:
Requesting approval to reimburse Judge Jesus Contreras the amount of $195.00 (req. # 287549) for payment of National Council of Juvenile and Family Court Judges membership dues, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor.

8. **District Attorney's Office:** Rosie Cantu

A. **AI-52218** 1. Approval of certification of revenues as certified by the County Auditor for FY2015 Hidalgo County Domestic Violence Specialty Prosecutor Grant.
2. Approval to appropriate the FY 2015 Hidalgo County Domestic Violence Specialty Prosecutor Grant funds.

B. **AI-52280** 1. Discussion, consideration and approval of AEP (American Electric Power) Contribution-In-Aid-of-Construction Agreement for Electric Distribution Services for the installation of 7 streetlights at Mi Sueno Subdivision in Precinct #3.

2. Discussion, consideration and approval of AEP (American Electric Power) Contribution-In-Aid-of-Construction Agreement for Electric Distribution Services for the installation of 17 streetlights at Eduardos #8 Subdivision in Precinct #3.

Subj to legal review by DA's (#1,2,4) & 3,5 poles to be installed in row

3. Discussion, consideration and approval of MVEC (Magic Valley Electric Cooperative) Agreement for the installation of 2 streetlights at Lucero del Norte Subdivision in Precinct #1. — need changes w/re: to # of streetlights 8 total Subj to correction

4. Discussion, consideration and approval of MVEC (Magic Valley Electric Cooperative) Agreement for the installation of 19 streetlights at Goolie Meadows Subdivision in Precinct #1.

5. Discussion, consideration and approval of MVEC (Magic Valley Electric Cooperative) Agreement for the installation of 19 streetlights at El Dora Heights Subdivision in Precinct #2. — need changes w/re: to # of streetlights 30 total Subj to correction

C. **AI-52093** Discussion, consideration and approval to submit the Texas VINE Reimbursement Maintenance Invoice in the amount of $6,928.83 (First Qtr) and the Texas Statewide Automated Victim Notification Service (SAVNS) County Verification of Continuing Production Record with authority for County Judge to sign the required documents.

20. **Purchasing Department:** Marty
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.
B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. **AI-52048** A. Requesting approval to declare the items listed in Exhibit "A" (attached herein), office furniture, equipment and vehicles as "Surplus" for the purpose of sale through auction (scheduled for 12-09-2015) in accordance with Texas Local Government Code 263.152 (a)(1); AND, in the event "NO BIDS" received,

B. Pursuant to Texas Local Government Code, 263.151(1) and/or 263.152(a)(3), Commissioners Court proceed to:'...order any of the property to be destroyed or otherwise disposed of as worthless in as much as the sale of said items CC undertook to sell (under Subsection (1) at auction on 12-09-2015 resulted in no

construction manager, Prodigy) in the amount of $25,915.75 (Allowance) so as to give general contractor, Central Air Heating Service, Inc. the notice to proceed, if applicable.

b. Approval of Change Order No. 1 in connection with the "Adult Detention and Law Enforcement Facility Repairs and/or Replacement," to credit the amount of $27,000.00 from contracted vendor, CAHS, Inc. and as recommended by project engineer, Chanin Engineering, LLC.

2. **AI-52027** Presentation of bids received for the purpose of award and approval of contract document to the responsible vendor submitting the lowest and best bid and meeting all specifications and/or requirements as attached hereto for: Hidalgo County Sheriff Office - "Radiological Diagnostic & Related Mobile Services" for RFB 2015-311-10-21-YZV eff. 1/1/16

3. **AI-52082** Approval to purchase One (1) New 2016 Ford Explorer Base FWD through the County's membership/participation with BuyBoard's awarded vendor, Caldwell Country Chevrolet/Ford (Contract #430-13) in the amount of $26,289.00 which includes delivery and a one time administration fee of $400.00-Project #2015-392-MEG.

H. Co. Wide

1. **AI-52069** Requesting authority to advertise and approval of qualifications, requirements, and scope of services as attached hereto for: "Hidalgo County Pool of Professional Services" for the following;

A. Architectural Services RFQ 2016-001-01-27-YSS
B. Engineering Services RFQ 2016-002-01-27-YZV
C. Eng. Serv. Geotechnical & Construction Material Testing RFQ 2016-003-01-27-HGO
D. Construction Management Services RFQ 2016-004-01-27-MSS
E. Appraisal Services RFQ 2016-005-01-27-SMA
F. Surveying Services RFQ 2016-006-01-27-SGS

for selection on an "as needed basis" (through a grading/scoring, ranking, negotiation protocol-as established by CC) per project by Hidalgo County Commissioners' Court, Precincts, all County Departments and/or applicable Programs or Agencies requiring said services effective March 16, 2016 through March 15, 2017.

21. **Closed Session:**
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following: in @ 10:53 out @ n/a

A. Real Estate Acquisition

B. Pending and/or potential litigation

C. **AI-52286** Deliberation regarding the following: Economic Development Negotiations

APPROVED

AI-52027 **Purchasing Department**

CC - REGULAR

Meeting Date: 11/24/2015

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Yolanda Velasquez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentaion of bids received for the purpose of award and approval of contract document to the responsible vendor submitting the lowest and best bid and meeting all specifications and/or requirements as attached hereto for: Hidalgo County Sheriff Office - "Radiological Diagnostic & Related Mobile Services" for RFB 2015-311-10-21-YZV

BACKGROUND

Current Contract Expires: 12/31/2015

✔ Recommended Vendor: LV Mobile Imaging LLC.

Fiscal Impact

FISCAL YEAR: 2016 **ACCT. #:** 6-1100-423-21-280-002-0-339

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Attachments

C-15-311-11-24-Radiological Diagnostic-SO.pdf

Legals-Approval.pdf

Form Review

Inbox	Reviewed By	Date
	Yolanda Velasquez	10/29/2015 10:17 AM

Form Started By: Yolanda Velasquez Started On: 10/29/2015 10:17 AM

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/21/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Michael Camargo(194233L)
5500 N Mccoll Rd Unit B1

Mcallen TX 78504-2225

CONTACT NAME:
PHONE (A/C, No, Ext): 956-627-3636 FAX (A/C, No):
E-MAIL ADDRESS: mcamargo@farmersagent.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Truck Insurance Exchange	21709
INSURER B: Farmers Insurance Exchange	21652
INSURER C: Mid Century Insurance Company	21687
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

LV MOBLIE IMAGING LLC
1501 E PIKE BLVD

WESLACO TX 78596

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC	Y		605144252	10/24/2016	10/24/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 75,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [X] ALL OWNED AUTOS [X] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS	Y		605012602	05/24/2016	05/24/2017	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 500,000 $ 500,000 $ 500,000 $ 500,000
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1501 E. PIKE , WESLACO , TX 78596

CERTIFICATE HOLDER

HIDALGO COUNTY SHERIFF
711 E EL CIBOLO RD
EDINBURG, TX 78540

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05)

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/21/2016

PRODUCER
ETIEL REYES FARMERS INSURANCE AGENCY
1600 N WESTGATE DR STE 500
WESLACO, TX 78596

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Viola Longoria
dba LV Mobile Imaging LLC
1501 E Pike Blvd
Weslaco, TX 78596-5038

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Texas Mutual Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		GENERAL LIABILITY					
		☐ COMMERCIAL GENERAL LIABILITY				EACH OCCURRENCE	$
		☐ CLAIMS MADE ☐ OCCUR				DAMAGE TO RENTED PREMISES (Ea occurrence)	$
						MED EXP (Any one person)	$
						PERSONAL & ADV INJURY	$
		GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE	$
		☐ POLICY ☐ PRO-JECT ☐ LOC				PRODUCTS - COMP/OP AGG	$
		AUTOMOBILE LIABILITY					$
		☐ ANY AUTO				COMBINED SINGLE LIMIT (Ea accident)	$
		☐ ALL OWNED AUTOS					
		☐ SCHEDULED AUTOS				BODILY INJURY (Per person)	$
		☐ HIRED AUTOS					
		☐ NON-OWNED AUTOS				BODILY INJURY (Per accident)	$
						PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY					
		☐ ANY AUTO				AUTO ONLY - EA ACCIDENT	$
						OTHER THAN AUTO ONLY: EA ACC	$
						AGG	$
		EXCESS/UMBRELLA LIABILITY					
		☐ OCCUR ☐ CLAIMS MADE				EACH OCCURRENCE	$
						AGGREGATE	$
		☐ DEDUCTIBLE					$
		☐ RETENTION $					$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	0001315964	11/22/2016	11/22/2017		$
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? 1				X WC STATU-TORY LIMITS ☐ OTH-ER	
		If yes, describe under SPECIAL PROVISIONS below				E.L. EACH ACCIDENT	$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
		OTHER				E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Mobile X Ray Imaging

CERTIFICATE HOLDER

Hidalgo County Sheriff
711 E El Cibolo Rd
Edinburg, TX 78540

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

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AI-57208 **Purchasing Department** **10. U.**

CC CONSENT

Meeting Date: 11/22/2016

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Add Fuel Cards
1. Constable Pct No. 2 - Fuel Cards

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2016 ACCT. #: 6-1100-421-00-292-001-0-626

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through PO #742879.

Attachments

Constable Pct No. 2

Form Review

Inbox	**Reviewed By**	**Date**
Purchasing Department	Nielda Cavazos	11/08/2016 09:07 AM
Budget & Management	Veronica Ortiz	11/08/2016 09:53 AM
Final Approval	Monica Badillo	11/18/2016 05:28 PM
Form Started By: Nielda Cavazos		Started On: 11/03/2016 04:37 PM
Final Approval Date: 11/18/2016		

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

[X] **Add Vehicle Card** [ ] **Add Driver Pin** [ ] **Delete/ Cancel Card** [ ] **Delete/Cancel Driver**

Department:	CONSTABLE PCT 2
Billing Address:	300 HALL ACRES SUITE E, PHARR, TX 78577
Fuel Card Manager:	NORMA V. CASTRELLON
	This person can not have use of the fuel card
Phone Number:	(956)784-3510
Web user Name:	**Password:**
Hidalgo Co Acct Number:	6-1100-421-00-292-001-0-626
Requested By:	CONSTABLE - MARTIN N. CANTU
Original Signature is required	Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

For Purchasing Department Use Only

Approved by Commissioners Court On: Agenda Item No. #

Reviewed by Fuel Card Administrator:

Cards Received by Dept on: _____ Date Returned/Cancelled: _____

Fuel Cards Received by Department: _____

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	**Description** *(Vehicle or Non-vehicle Equip.)*	**VIN Number** (N/A = Non-vehicle)	**Asset Number** (N/A = Non-vehicle)	*Purchasing Dept. Use Only* **Card Number**
125-4421	FORD / EXPLORER	1FM5K8AR3HGA37070	69528	
125-4422	FORD / EXPLORER	1FM5K8AR9HGA37073	69529	
125-4423	FORD / EXPLORER	1FM5K8AR0HGA37074	69530	
125-4424	FORD / EXPLORER	1FM5K8AR4HGA37076	69531	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	**DOB**	**User ID** *(6 digits)*	*DBM Use Only* **License Verification**	*Purchasing Dept. Use Only* **Training Date & Signed Fuel Policy**

Form F.1.1 Revised: *Attach separate list if additional users are required*