

Hidalgo County Head Start Program



Policy Council Regular Agenda

DATE: November 16, 2016

SUBJECT: Discussion/Approval to Declare Obsolete the Attached List of Items and Transfer Items to the County's Approved Auctioneer Vendor for Proper Disposition

RATIONALE/NEED: The items listed on the attached surplus materials/equipment list are not in operating condition, they are old and beyond any possible repair. The Policy Council must approve the disposition of these items.

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Memorandum and List of Surplus Materials and Equipment

INITIATED BY: Oscar Palacios, Field Operations Director

REVIEWED BY: Edmundo Garcia, Assistant Director for Operations


EXECUTIVE DIRECTOR'S APPROVAL:

Teresa Flores

MEMORANDUM



To: Edmundo Garcia, Assistant Program Director

From: Oscar Palacios, Field Operations Director 

Subj.: Surplus materials/equipment

Date: November 9, 2016

CC: Teresa Flores, Executive Director
Elma Carrera, CFO
Cynthia Castro, Administrative Assistant for Human Resources
Files

After review and evaluation of our inventory of vehicles, supplies and equipment, I am attaching for the consideration and approval a comprehensive list of items that have been determined to be obsolete.

These items have been categorized as surplus, due to their state of disrepair, age and/or unacceptable under State Licensing regulations.

Once authorization is obtained from the Policy Council and Commissioner's Court I will transfer these items to the county to be placed on the next scheduled auction on December 7, 2016.

Attachments

HCHSP 2016 November Auction

Description	Model Type	Serial N°	Tag	Barcode	Status
Adding Machine	Canon MP24D	40008366	009526	None	Damaged
Air-Compressor	Husky 1.5 hp 155 psi	53948	20328	None	Damaged
Camera	Fuji S602 Zoom 6x	2GA04036	015436	None	Poor
Camera-Surv	DBM-24VFW	C25540423H31E10384	19782	00002925	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0944	None	00002943	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	02207162	None	00002964	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0878	None	00003040	Damaged
Camera-Surv	2335A	6C0082	N/A	None	Damaged
Camera-Surv	ADC733	16245746	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0018	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0021	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0150	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0154	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0159	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0166	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0203	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0596	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0602	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0661	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0667	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0668	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0685	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0695	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0747	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0751	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0836	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0881	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0889	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0891	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB0894	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1301	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1389	None	None	Damaged
Camera-Surv	AT ADCPWH3895CN	907TPB1407	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406223	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11406676	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11507460	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11507631	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11507632	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11507638	None	None	Damaged
Camera-Surv	C-Di210 600TVL (Indoor Dome)	11507727	None	None	Damaged
Camera-Surv	UC7443/MD61	616101564	None	None	Damaged

HCHSP 2016 November Auction

Description	Model Type	Serial N°	Tag	Barcode	Status
Camera-Surv	UC7443/MD61	616101569	None	None	Damaged
Camera-Surv	UC7443/MD61	616101570	None	None	Damaged
Camera-Surv	UC7443/MD61	616101585	None	None	Damaged
DV-Recorder	INTLX-9 CIF 3.2 Standard 160GB	074465000717	17471	00001666	Poor
DV-Recorder	INTLX-16 CIF 3.2 Standard 160GB	074465000800	17413	00001847	Damaged
Fax Machine	Kyocera Mita KM-F650	AFF4004985	16018	None	Poor
Fax Machine	Kyocera Mita KM-F650	AFF4004986	16022	None	Poor
Fax Machine	Kyocera Mita KM-F650	AFF4005252	16036	None	Poor
Fax Machine	Kyocera Mita KM-F650	UPN6501712	17742	None	Poor
Fax Machine	Kyocera Mita KM-F650	UPN6501846	18137	None	Poor
Fax Machine	Kyocera Mita KM-F650	UPN6502169	19285	None	Poor
Fax Machine	Kyocera Mita KM-F650	UPN6502291	19288	None	Poor
Fax Machine	Kyocera Mita KM-F650	UPN6502359	19958	None	Poor
Fax Machine	Kyocera Mita KM-F650	AFF4005706	None	None	Poor
Monitor	Dell 19" Flat Panel	CN-02Y315-71618-49E-AJRQ	17036	00001265	Damaged
Monitor	ADCMLCD19 19" CLR LCD VGA,DVI	J08100130	17445	00001282	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AHUC	17018	00001547	Damaged
Monitor	Dell 17" Flat Panel	CN-02Y315-71618-49E-AHMS	17041	00002031	Damaged
Printer	Xerox Phaser 6200DP	SLPH442804	17085	00002736	Damaged
Printer	Xerox Phaser 6360DN	DBY263430	17955	00002984	Damaged
Printer	HP8000 Enterprise Office Jet Pro	CN2APBM0FB	20040	None	Poor
Printer	HP8000 Office Jet Pro	MY9BB2413M	17940	None	Damaged
Printer	HP8000 Office Jet Pro	MY9BA241W2	18774	None	Poor
Printer	HPF340 DeskJet (All In One)	CN662FY0SY	None	None	Damaged
Printer	HPK5400dtn Office Jet Pro	MY826681M0	17630	None	Poor
Projector	Infocus IN3106	AZUJ83000041	17491	None	Damaged
Scanner	HP8350 Scan Jet	CN66MA0464	17074	None	Poor
Screen	Portable BRE3750MKE	20392	Same	None	Damaged
Switch	LinkSys EZXS88W 8-Port	RA340F8004444	17889	None	Damaged
Time Clock	E:T:C ID Card Reader	MOD#100	None	None	Poor
Camera-Surv	UC7443/MD61	616101577	None	None	Damaged
Video Converter	BNC to VGA LTAVBOVA6	8391304T4X0423	20189	None	Damaged

Prepared By: Antonio Anzaldua, MIS Tech
 Supervised By: Conrad Cabrera, MIS Director
 Date: November 3, 2016

*Photo on File.

2016 Auction List

Description	Inventory Tag #	Serial/Model #	Qty
ELECTRONICS	***	***	*
KARAOKE THE SINGING MACHINE	N/A	A-500-02-313035	1
CASSETTE RECORDER	011037	EG100940	1
PANASONIC CORDLESS PHONE	N/A	ABXC126245	1
UNIDEN BASE PHONE	N/A	AS30116166	1
RCA PHONE	N/A	80065264	1
AREA TELEPHONE	002636	N/A	1
AREA TELEPHONE	006429	N/A	1
AREA TELEPHONE	006397	N/A	1
DURABRAND AUDIO SYSTEM	N/A	N/A	1
PANASONIC AUDIO SYSTEM	N/A	WJ6SF001245	1
PANASONIC AUDIO SYSTEM	N/A	WJ6SF001182	1
AMPLIVOX AUDIO SYSTEM	N/A	1010130800888	1
AMPLIVOX AUDIO SYSTEM	N/A	1010130800575	1
GATEWAY KEYBOARD	N/A	B228534	1
BOOM BOX CD RADIO	N/A	N/A	22
Universal over head projector	16521	N/A	1
Sony CD-R/RW Playback	N/A	N/A	2
Amplivox CD-R/RW Playback	N/A	N/A	1
MINOLTA - FAX MACHINE	16100	N/A	1
CANNON - FAX MACHINE	N/A	JLR09477	1
MINOLTA - FAX MACHINE	16048	N/A	1
CANNON - FAX MACHINE	N/A	JLR10278	1
IBM - PRINTER	N/A	6CH-183-01-01365	1
APPLIANCES	***	***	*
SHREDDER	N/A	N/A	2
REFRIGERATOR	012678	6CH-183-01-4661	1
Vulcan 6 Burner Stove/Oven	00002125	N/A	2
Vulcan Convection Oven	00002118	N/A	1
Vulcan Convection Oven	014213	002245	1
Vulcan Convection Oven	014214	N/A	1
Vulcan Convection Oven	16608	002246	1
Vulcan Convection Oven	007734	N/A	1
Food Warmer	N/A	0903D05579	1
Food Warmer	19846	N/A	1
Food Warmer	N/A	802521009040	1
Food Warmer	N/A	802521009027	1

Food Warmer	N/A	802521009025	1
Food Warmer	N/A	0903D05576	1
Food Warmer	N/A	802521009746	1
Food Warmer	N/A	802521009038	1
Food Warmer	N/A	802521009742	1
Food Warmer	N/A	802521009011	1
Food Warmer	N/A	802521009015	1
Food Warmer	N/A	802521009008	1
Food Warmer	N/A	802521009032	1
Food Warmer	N/A	802521009737	1
Food Warmer	N/A	802521009027	1
Food Warmer	N/A	802521009742	1
Food Warmer	N/A	802521009757	1
Food Warmer	N/A	802521009022	1
Food Warmer	N/A	802521009024	1
Food Warmer	N/A	802521009131	1
Food Warmer	N/A	802521009023	1
Food Warmer	N/A	802521009012	1
Food Warmer	N/A	802521009132	1
Food Warmer	N/A	802521009042	1
Food Warmer	N/A	802521009688	1
Food Warmer	N/A	802521009750	1
Food Warmer	N/A	8025210091104	1
Food Warmer	N/A	8025210091074	1
Food Warmer	N/A	802521009028	1
Food Warmer	N/A	8025210091102	1
Food Warmer	N/A	802521009752	1
Food Warmer	N/A	802521009761	1
Food Warmer	N/A	8025210091112	1
Food Warmer	N/A	802521009760	1
Food Warmer	N/A	8025210091118	1
Food Warmer	N/A	8025210091113	1
Food Warmer	N/A	8025210091100	1
Food Warmer	N/A	802521009753	1
Food Warmer	N/A	8025210091111	1
Food Warmer	N/A	802521009756	1
Food Warmer	N/A	8025210091107	1
Food Warmer	N/A	8025210091097	1
Food Warmer	N/A	8025210091117	1
Food Warmer	N/A	8025210091120	1
Food Warmer	N/A	8025210091119	1
Food Warmer	N/A	8025210091096	1
Food Warmer	N/A	8025210091121	1
Food Warmer	N/A	802521007982	1

Food Warmer	N/A	802521009755	1
Food Warmer	N/A	8025210091108	1
Food Warmer	N/A	8025210091110	1
Food Warmer	N/A	802521009748	1
Food Warmer	N/A	8025210091094	1
Food Warmer	N/A	802521001122	1
Food Warmer	N/A	802521009749	1
FURNITURE	***	***	*
BATHROOM SINK	N/A	N/A	1
SINK (BROKEN VANITY)	N/A	N/A	1
12" CHAIRS	N/A	N/A	10
10" CHAIRS	N/A	N/A	7
OFFICE DESK CHAIR	N/A	N/A	10
BROWN OFFICE DESK	N/A	N/A	1
METAL OFFICE DESK	N/A	N/A	2
2-DRAWER BLACK CABINET	N/A	19489	1
2-DRAWER BLACK CABINET	N/A	19295	1
2-DRAWER BEIGE CABINET	008622	N/A	1
4-DRAWER METAL CABINET	N/A	16097	1
4-DRAWER METAL CABINET	N/A	015698	1
4-DRAWER METAL CABINET	N/A	015697	1
4-DRAWER FILING CABINET	013126	N/A	1
4-DRAWER FILING CABINET	007603	N/A	1
4-DRAWER FILING CABINET	19816	N/A	1
4-DRAWER FILING CABINET	009449	N/A	1
4-DRAWER FILING CABINET	006028	N/A	1
5-DRAWER FILE CABINET	N/A	012008	1
METAL CABINET	008166	N/A	1
BROWN BOOK SHELVES	N/A	N/A	2
5-COMPARTMENT CUBBIES	N/A	N/A	23
6 WOOD CUBBIES	003798	N/A	1
6 WOOD CUBBIES	000805	N/A	
Easel	N/A	N/A	3
RECTANGULAR TABLE	N/A	6CH-181-01-3167	1

CHILDRENS FURNITURE	***	***	*
CHILDRENS COTS	N/A	N/A	77
SMALL CHAIRS	N/A	N/A	51
ROCKING CHAIR	N/A	N/A	2
ROUND TABLE	N/A	N/A	2
WORKING TABLES	N/A	N/A	5
MICKEY MOUSE SOFA & CHAIR	N/A	N/A	1
Mirror - full length	006396	N/A	1
Standing Fan	N/A	N/A	1
3 Classroom tables	N/A	N/A	3
Laminex minikote	015726	1227	1
TOYS	***	***	*
SILVER RIDER	N/A	N/A	4
SADDLE MATE	N/A	N/A	3
BOAT TOUCH SHIP	N/A	N/A	1
FUN HOUSE SET (INCOMPLETE)	N/A	N/A	1
TELEPHONE BOOTH	N/A	N/A	1
WOODEN CHAIRS	N/A	N/A	3
KITCHEN	N/A	N/A	1
BOX - INCOMPLETE PUZZLES	N/A	N/A	1
BAGS - PLASTIC BALLS	N/A	N/A	44
DISABILITY EQUIPMENT	***	***	*
HANDICAP SWING	N/A	N/A	1
JANITORIAL EQUIPMENT	***	***	*
NILILSK ADVANCE VACUUM CLEANER	16687	1723854	1
ELECTROLUX COMMERCIAL VACUUM	003988	N/A	1
HOOVER VACUUM CLEANER	18816	N/A	1
HOOVER WIND TUNNEL	N/A	UH70105	2
HOOVER WIND TUNNEL	19316	N/A	1
EUREKA VACUUM CLEANER	18974	942000312	1
FOUR STEP LADDER	015713	N/A	1
VACUUM CLEANERS	N/A	N/A	3
MOP BUCKET	N/A	N/A	4

KITCHEN EQUIPMENT	***	***	*
HOBART DISHWASHER	013302	85-1007694	1
Small Food Thermos	N/A	N/A	3
Large Can Openers	N/A	N/A	5
MANUAL CAN OPENER (BROKEN)	N/A	N/A	1
Large Cookie Sheet Pan	N/A	N/A	1
Large Food Thermos	N/A	N/A	2
PITCHERS 60 OZ	N/A	N/A	5
PLATES 9IN	N/A	N/A	6
AUTOMOTIVE	***	***	
TRUCK TIRES	N/A	N/A	2
BUS TIRES	N/A	N/A	3
ELECTRICAL/AIR COND.	***	***	
HATCO POWER BOOST WATER HEATER	N/A	1704149708	1
RUUD WATER HEATER	N/A	3N-0102 RR 0501E00011	1
AIR CONDITIONER	001192	N/A	1
AIR CONDITIONER	001519	N/A	1
AIR CONDITIONER	N/A	6416F280228990	1
AIR CONDITIONER	002351	N/A	1
AIR CONDITIONER	0016879	N/A	1
AIR CONDITIONER	001190	N/A	1
AIR CONDITIONER	001170	N/A	1
AIR CONDITIONER	001171	N/A	1
OUTDOOR EQUIPMENT	***	***	
WHEEL BARROW	N/A	N/A	4

Vehicle Auction List

	BUS 1*	BUS 7	BUS 8	BUS 9*	BUS 14
MAKE/MODEL	1995 International Carpenter	1995 International Carpenter	1995 International Carpenter	1995 International Carpenter	1997 International Thomas
VIN NUMBER	1HVBBABM3SH699647	1HVBBABM5SH699648	1HVBBABM1SH699646	1HVBBABM7SH699652	1HVBDABKXVH488099
INV TAG #	00002821	00002468	00001603	00002257	00002825
MILEAGE	000424	195029	233681	009624	000000
CONDITION	ROOF IS RUSTED, RUST WITH HOLES ON SIDE OF BUS, NEEDS ALTERNATOR, FRONT AND REAR A/C DOES NOT WORK	ROOF IS RUSTED, FRONT AND REAR A/C NOT WORKING, FLOOR NEEDS REPAIR	ROOF IS RUSTED, BOTH SIDE PANELS ARE RUSTED, RUSTED ABOVE BUMPER, FLOOR NEEDS REPAIR, FRONT AND REAR A/C NOT WORKING	SIDE PANELS ARE RUSTED, EXHAUST SYSTEM NEEDS REPAIR, FRONT AND REAR A/C NOT WORKING	NEEDS COMPLETE MOTOR, NO TRANSMISSION, NO DIFFERENTIAL, FRONT AND REAR A/C NOT WORKING, NO ODOMETER

* ODOMETER REPLACED - ACTUAL MILEAGE OVER 190,000



Needs

1. Alternator
2. A/C's dentwork
3. Transmission is leaking oil
4. Bus has a lot of rust on roof & on side of bus



DALGO GO. HEADST





TEXAS

80

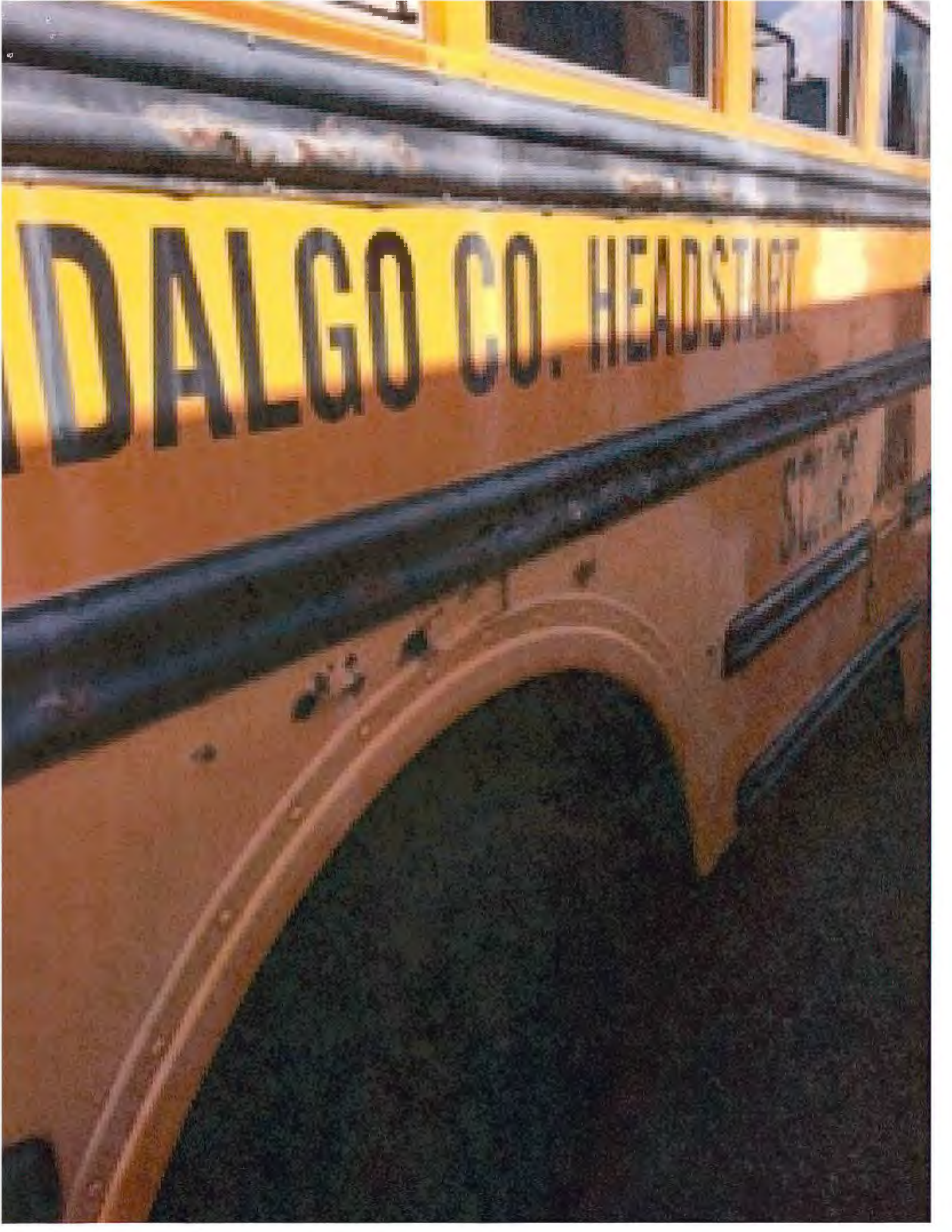
INTERNATIONAL

SCHOOL BUS









DALGO CO. HEADSTART













TEXAS
1143112

TEXAS
1143112





STOP

HIDALGO COUNTY HEAD START

SCHOOL BUS

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