



Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: November 16, 2016

SUBJECT: Approval of Monthly Financial Report

RATIONALE/NEED: Approval is needed to comply with the Head Start Performance Standard 1304.51(h)(1).

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Monthly Financial Report

INITIATED BY: Elma Carrera, Chief Financial Officer 

REVIEWED BY: Edmundo Garcia, Assistant Director for Operations 

EXECUTIVE DIRECTOR'S APPROVAL: 

Hidalgo County Head Start Program
 Budget Report
 Fund 19 - Head Start
 From 07/01/2016 - 12/31/2016

| Account Title | Total Budget | YTD Expenditures | YTD Encumbrances | Total Budget Balance | Percent Budget Remaining | October Expenditures |
|-------------------------|----------------------|---------------------|---------------------|-------------------------|-----------------------------|-------------------------|
| SALARIES | 7,472,721.00 | 4,374,861.26 | 0.00 | 3,097,859.74 | 41.45% | 1,273,038.75 |
| FRINGE BENEFITS | 3,016,440.00 | 1,668,038.40 | 0.00 | 1,348,401.60 | 44.70% | 540,079.70 |
| OFFICE SUPPLIES | 38,000.00 | 29,544.17 | 4,276.97 | 4,178.86 | 10.99% | 5,710.34 |
| CLASSROOM SUPPLIES | 56,755.00 | 180,274.77 | 15,138.19 | (138,657.96) | (244.30)% | 68,384.14 |
| MAINTENANCE SUPPLIES | 125,421.00 | 127,032.17 | 10,051.55 | (11,662.72) | (9.29)% | 59,611.06 |
| MEDICAL SUPPLIES | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 100.00% | 0.00 |
| OPERATIONAL SUPPLIES | 31,500.00 | 23,171.21 | 1,734.60 | 6,594.19 | 20.93% | 658.83 |
| RENT | 71,047.00 | 56,837.60 | 0.00 | 14,209.40 | 20.00% | 14,209.40 |
| UTILITIES | 186,262.00 | 77,679.13 | 0.00 | 108,582.87 | 58.29% | 34,348.01 |
| TELEPHONE | 165,000.00 | 119,382.19 | 0.00 | 45,617.81 | 27.64% | 33,229.87 |
| LOCAL TRAVEL | 30,800.00 | 12,268.79 | 0.00 | 18,531.21 | 60.16% | 1,497.85 |
| VEHICLE MAINT/REPAIRS | 110,000.00 | 79,401.72 | 24,530.00 | 6,068.28 | 5.51% | 38,461.49 |
| HEALTH SERVICES | 200.00 | 621.45 | 1,000.00 | (1,421.45) | (710.72)% | 561.45 |
| DENTAL SERVICES | 350.00 | 135.00 | 535.00 | (320.00) | (91.42)% | 135.00 |
| MENTAL HEALTH | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 100.00% | 0.00 |
| PRINTING | 15,750.00 | 20,005.54 | 0.00 | (4,255.54) | (27.01)% | 953.71 |
| EQUIPMENT MAINT/REPAIRS | 66,000.00 | 57,984.14 | 1,590.00 | 6,425.86 | 9.73% | 14,046.28 |
| CDA & T&TA | 121,807.00 | 63,605.15 | 5,354.78 | 52,847.07 | 43.38% | 16,828.92 |
| PROFESSIONAL SERVICES | 20,000.00 | 11,784.00 | 4,000.00 | 4,216.00 | 21.08% | 3,001.50 |
| DISABILITY SERVICES | 2,800.00 | 1,631.25 | 400.00 | 768.75 | 27.45% | 551.25 |
| TOTALS | 11,549,353.00 | 6,904,257.94 | 68,611.09 | 4,576,483.97 | 39.63% | 2,105,307.55 |