

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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EDINBURG, TEXAS 78539

December 8, 2016

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$2,399.00 to be generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2017. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

\$2,918.00 October 2016 DWI Program Income

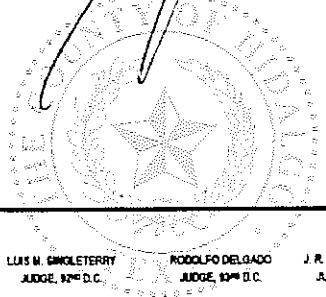
CERTIFIED BY:



Raymundo Eufrazio, CPA
Hidalgo County Auditor

12/9/16

Date



HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | |
|--|---|--|---|---|---|--|---|---|---|---|
| LUIS M. GARCIA
JUDGE, 12 TH D.C. | RODOLFO DELGADO
JUDGE, 13 TH D.C. | J. R. "BOBBY" FLORES
JUDGE, 18 TH D.C. | ROSE GUERRA REYNA
JUDGE, 20 TH D.C. | JUAN R. PARTIDA
JUDGE, 27 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 33 RD D.C. | NOE GONZALEZ
JUDGE, 37 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 38 TH D.C. | AIDA SALINAS FLORES
JUDGE, 39 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 43 RD D.C. | JENSE CONTRERAS
JUDGE, 44 TH D.C. |
|--|---|--|---|---|---|--|---|---|---|---|

DATE: November 15, 2016

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 6-1289-423-00-320-032-7-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
6-1289-423-00-320-032-7-113	DWI Court- Full-Time Employees	2,437.00
6-1289-423-00-320-032-7-117	DWI Court- Supplemental Pay	0.00
6-1289-423-00-320-032-7-211	DWI Court- Health Insurance	0.00
6-1289-423-00-320-032-7-212	DWI Court- Life Insurance	0.00
6-1289-423-00-320-032-7-220	DWI Court- FICA	186.00
6-1289-423-00-320-032-7-230	DWI Court- Retirement	280.00
6-1289-423-00-320-032-7-250	DWI Court- Unemployment Compensation	15.00
TOTAL APPROPRIATION		2,918.00
6-1289-342-30-320-032-7-000	DWI Court Program Income	2,918.00
TOTAL REVENUES		2,918.00

REASON:

To allocate the GPI for the FY2017 DWI Grant Budget #2413907 from 10/1/2016-10/31/2016.
The total GPI is equal to \$2,918.00.

Arnold K. Patrick, Director
Hidalgo County CSCD

Date

Ray Eufrazio, CPA

Date

AI-57531
CC - REGULAR

Adult Probation 21. 0.

Meeting Date: 12/13/2016

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation DWI Court (1289):

1. Approval of certification of revenues as certified by the County Auditor for the DWI Grant program income in the amount of \$2,918.00.
2. Approval of appropriation of the DWI program income (GPI) in the amount of \$2,918.00

BACKGROUND

DWI grant program income:
October 2016 \$2,918.00

Fiscal Impact

FISCAL YEAR: 2017

ACCT. #: 6-1289-423-00-320-032-7-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available pending certification of revenues from the Auditor's Office; appropriation of funds.

Attachments

DWI October Alio Revenues

DWI approved budget

DWI October appropriation

Form Review

<u>Inbox</u>	<u>Reviewed By</u>	<u>Date</u>
Budget & Management	Veronica Ortiz	11/30/2016 03:43 PM
Final Approval		
Form Started By: Maria Castilleja		Started On: 11/30/2016 03:04 PM

Rossana Schettino

From: Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]
Sent: Wednesday, November 30, 2016 3:38 PM
To: Rossana Schettino
Subject: DWI gpi

Please certify the revenues for the DWI grant for October 2016. I have created agenda item AI-57531. Thanks.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

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Account No/Description	Budget	Amount	Receivable
6-1289-334-10-320-032-7-000 DWI CRT-REVENUES			
* Beginning Balance	166,527.00	17,531.18	148,995.82
* Ending Balance	166,527.00	17,531.18	148,995.82
6-1289-342-30-320-032-7-000 DWI CRT PROGRAM INCOME			
* Beginning Balance	.00	2,399.00	-2,399.00
* Budget Entries			
DATE REFERENCE BATCH DESCRIPTION			
11/01/16 JE164791 16006479 BUDGET AMENDMENT CC 11/1/16	2,399.00		
Total	2,399.00		
* Receipts			
DATE RECEIPT NO. BATCH RECEIVED FROM DESCRIPTION			
11/08/16 204286 16006595 ADULT PROBATION 11/02/16 10/2016		2,918.00	
Total		2,918.00	
* Ending Balance	2,399.00	5,317.00	-2,918.00
1289 DESIGNATED PURPOSE GRANTS LVL 9	168,926.00	22,848.18	146,077.82
6 YEAR 2016	168,926.00	22,848.18	146,077.82

Print This Page

Agency Name: Hidalgo County

Grant/App: 2413907 Start Date: 9/1/2016 End Date: 8/31/2017

Project Title: Hidalgo County DWI Court

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor provides direct services to offenders to address individual substance abuse problems. Counselor also conducts group sessions and attends court staffing. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$41,417.00	\$0.00	\$0.00	\$0.00	\$41,417.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending In-State trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to include, but not limited to copy paper, staples, paper clips, pens, copy toners, case folders, other.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending national trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
		Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the						

Personnel	Probation Officer	program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$63,355.00	\$0.00	\$0.00	\$565.00	\$63,920.00	100
Personnel	Probation Officer	Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. This is half of the salary, as the other half will be paid with the GPI. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65%. Retirement 11.25%. Unemployment .60%. Health Insurance 18%.	\$38,455.00	\$0.00	\$0.00	\$4,752.00	\$43,207.00	100
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	1,000 Alcohol Testing EtG kits @\$5.00 each. Ethyl Glucuronide (EtG) is a direct metabolite of ethanol, which is formed by enzymatic conjugation of ethanol with glucuronic acid. Alcohol in urine is normally detected for only a few hours, whereas EtG can be detected up to several days even after complete elimination of alcohol from the body. EtG tests are useful in determining recent alcohol use and in monitoring abstinence while in the program.	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0

		Probation officers will utilize EtG tests to monitor offender abstinence from alcohol while in the program as directed by the Court.						
Personnel	Prosecutor	Prosecutor representative form District Attorney Office; Prosecutor reviews the cases for placement into the program; prosecutor participates in the staffing of cases. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$12,300.00	\$0.00	\$0.00	\$0.00	\$12,300.00	15

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