

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: December 7, 2016

DEPARTMENT HEAD: A. "J.R." GAITAN

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 6-1100-421-00-294-001-0

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
660	Furn & Equip Controlled	583	Out of County Travel	\$291.60
660	Furn & Equip Controlled	610	General Supplies	\$6.28
TOTAL				\$297.88

REASON: Transfer needed to cover expenditures for out of county travel (purchase order increase) and office supplies.

 HORALDO SANCHEZ *for Constable A. "J.R." Gaitan*

 APPROVED COMMISSIONERS' COURT

 DATE

 ATTEST COUNTY CLERK