

TDHCA Board Agendas

AUDIT COMMITTEE MEETING

January 26, 2017

Leslie Bingham Escareño, Chair



Tom H. Gann, Member

T. Tolbert Chisum, Member

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
AUDIT COMMITTEE MEETING**

**AGENDA
8:00 AM
JANUARY 26, 2017**

**WILLIAM B. TRAVIS BUILDING
ROOM 1-111, 1701 CONGRESS AVENUE
AUSTIN, TEXAS**

CALL TO ORDER, ROLL CALL,	Leslie Bingham-Escareño, Chair
CERTIFICATION OF QUORUM	Leslie Bingham-Escareño, Chair

The Audit Committee of the Governing Board of the Texas Department of Housing and Community Affairs will meet to consider and may act on any of the following:	
ITEM 1: Presentation, Discussion, and Possible Action to Approve the Audit Committee Minutes Summary for October 13, 2016	Mark Scott Director of Internal Audit
ITEM 2: Presentation, Discussion and Possible Action to Approve of SAO Audit Reports on TDHCA Financial Statements	Mark Scott Director of Internal Audit
ITEM 3: Presentation, Discussion and Possible Action to Approve the Update to the Internal Audit Charter	Mark Scott Director of Internal Audit
REPORT ITEMS:	Mark Scott Director of Internal Audit
1. PRESENTATION AND DISCUSSION OF THE INTERNAL AUDIT: REVIEW OF THE COMPLIANCE MONITORING SECTION OF THE COMPLIANCE DIVISION (MULTIFAMILY)	
2. PRESENTATION AND DISCUSSION OF THE INTERNAL AUDIT SELF ASSESSMENT FOR PEER REVIEW	
3. DISCUSSION OF CONTRACTING FOR PEER REVIEW	
4. STATUS OF NET CLAIMS CONTRACT	
5. DISCUSSION OF RECENT INTERNAL AUDIT AND CONSULTING ACTIVITY	
6. DISCUSSION OF RECENT EXTERNAL AUDIT ACTIVITY	
SPECIAL REQUEST ITEM:	
* DISCUSSION OF BOARD REPORT ITEM, "REPORT ON ANONYMOUS ALLEGATIONS OF A COVER-UP IN HIDALGO COUNTY"	Tim Irvine Executive Director

PUBLIC COMMENT ON MATTERS OTHER THAN ITEMS FOR WHICH THERE WERE POSTED AGENDA ITEMS.

EXECUTIVE SESSION

The Committee may go into Executive Session (close its meeting to the public) on any agenda item if

BOARD BOOK OF JANUARY 26, 2017



J. Paul Oxer, Chair

Juan Muñoz, Vice-Chair

Leslie Bingham Escareño, Member

T. Tolbert Chisum, Member

Tom H. Gann, Member

J. B. Goodwin, Member

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
BOARD MEETING**

**A G E N D A
9:00 AM
January 26, 2017**

**William B. Travis Building
Room 1-111
1701 Congress Avenue
Austin, Texas**

CALL TO ORDER

ROLL CALL

J. Paul Oxer, Chairman

CERTIFICATION OF QUORUM

Pledge of Allegiance - I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Texas Allegiance - Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Resolution Recognizing February as *Black History Month*

CONSENT AGENDA

Items on the Consent Agenda may be removed at the request of any Board member and considered at another appropriate time on this agenda. Placement on the Consent Agenda does not limit the possibility of any presentation, discussion or approval at this meeting. Under no circumstances does the Consent Agenda alter any requirements under Chapter 551 of the Texas Government Code, Texas Open Meetings Act. Action may be taken on any item on this agenda, regardless of how designated.

ITEM 1: APPROVAL OF THE FOLLOWING ITEMS PRESENTED IN THE BOARD MATERIALS:

EXECUTIVE

- a) Presentation, Discussion, and Possible Action on Board Meeting Minutes summaries for the meetings of October 13, 2016; November 10, 2016; and December 15, 2016

J. Beau Eccles
Board Secretary

LEGAL

- b) Presentation, Discussion, and Possible Action regarding the adoption of Agreed Final Orders concerning related properties George Gervin Apartments (HTF 851X03 / CMTS 2651), George Gervin – Garden Apartments (HOME 535247A/ CMTS 4205), and George Gervin – Garden Apartments (HTF 859X02 / CMTS 4206)
- c) Presentation, Discussion, and Possible Action regarding the adoption of an Agreed Final Order concerning Monterrey Villa Apartments (HTF 09801 / CMTS 2608)

Jeff Pender
Deputy General Counsel

COMMUNITY AFFAIRS

- d) Presentation, Discussion, and Possible Action on the selection of Subrecipients to administer the Low Income Home Energy Assistance Program (“LIHEAP”) Comprehensive Energy Assistance Program (“CEAP”) to provide services in Anderson, Collin, Denton, Dimmit, Ellis, Henderson, Hunt, Kaufman, La Salle, Maverick, Navarro, Rockwall, and Van Zandt counties
- e) Presentation, Discussion, and Possible Action on Awards for 2017 Community Services Block Grant Discretionary (“CSBG-D”) Direct Client Assistance Funds
- f) Presentation, Discussion, and Possible Action Ratifying the Award for Federal Fiscal Year (“FFY”) 2016 Community Services Block Grant (“CSBG”) Discretionary Funds to Urban Inter-Tribal Center of Texas

Michael DeYoung
Director

SINGLE FAMILY OPERATIONS AND SERVICES

- g) Presentation, Discussion, and Possible Action on Authority to Enter Into a Memorandum of Agreement ("MOA") between the Texas Department of Housing and Community Affairs ("TDHCA") and the General Land Office ("GLO") regarding the administration of the Community Development Block Grant Disaster Recovery ("CDBG DR") Program

Homero Cabello
Director

ASSET MANAGEMENT

- h) Presentation, Discussion and Possible Action regarding Material Amendment to the Housing Tax Credit Land Use Restriction Agreement

Raquel Morales
Director

99002 Tidwell Estates Houston
99043 Arbor Terrace Townhomes Odessa
02079 Arbor Oaks Apartments Odessa
04255 Freeport Oaks Apartments Freeport

- i) Presentation, Discussion and Possible Action regarding Placed in Service Deadline Extensions

14088 Mariposa at Spring Hollow Saginaw

MULTIFAMILY FINANCE

- j) Presentation, Discussion, and Possible Action on Determination Notices for Housing Tax Credits with another Issuer

Marni Holloway
Director

16435 Oak Valley Apartments San Antonio

HOME AND HOMELESS PROGRAM

- k) Presentation, Discussion, and Possible Action to authorize the issuance of the 2017 HOME Investment Partnerships Program ("HOME") Single Family Development Program Notice of Funding Availability ("NOFA"), and the notification of the posting of the NOFA to the Department's website and in the *Texas Register*

Jennifer Molinari
Director

- l) Presentation, Discussion, and Possible Action to authorize the issuance of the 2017 HOME Investment Partnerships Program ("HOME") Single Family Programs Homebuyer Assistance ("HBA") and Tenant-Based Rental Assistance ("TBRA") Open Cycle Notice of Funding Availability ("NOFA"), and the notification of the posting of the NOFA to the Department's website and in the *Texas Register*

CONSENT AGENDA REPORT ITEMS

ITEM 2: THE BOARD ACCEPTS THE FOLLOWING REPORTS:

- a) TDHCA Outreach Activities, December 2016 –January 2017
b) Report on the Department's Swap Portfolio and recent activities with respect thereto
c) Report on Advisory Groups to the Department
d) Executive Report of Multifamily Program Amendments, Extensions and Ownership Transfers

Michael Lytle
Chief, External Affairs
Monica Galuski
Director, Bond Finance
Timothy K. Irvine
Executive Director
Raquel Morales
Director, Asset Management

ACTION ITEMS

ITEM 3: REPORTS

- * a) Report on allegations of a "cover up" at the Hidalgo County Community Service Agency ("Hidalgo")
b) Report on 2018 Qualified Allocation Plan ("QAP") Project
c) Report on the submission of National Housing Trust Fund Allocation Plan to the U.S. Department of Housing and Urban Development ("HUD")

Patricia Murphy
Chief, Compliance

Marni Holloway
Director, MF Finance

ITEM 4: INTERNAL AUDIT

- a) Presentation, Discussion and possible action on approval of the Internal Audit Charter
b) Presentation and discussion of SAO reports
c) Internal Audit review of Compliance Monitoring
d) Report on the meeting of the Audit Committee
e) Presentation and Discussion of the Internal Audit Self Assessment for Peer review

Mark Scott
Director