

**Low Income Representative District II
Proposed Election**

Community Service Agency Advisory Board Minutes

March 10, 2016

11:47am

2524 N. Closner

Edinburg TX 78541

Establishment of Quorum

A quorum was established and President Julian Martinez called the meeting to Order at 11:47am.

A. Roll Call

Present

Representative of the Poor

Julian Martinez

Marie Salazar

Armando Dominguez

Oralia Salinas

Public Officials

Baudelia Rojas

Private Interest Groups

Thelma Garza

Harold Requenez

Staff

Hermelinda Ramirez- Administrative Assistant

Jaime Longoria- Executive Director

Rolando Garcia Jr - Manager of Administrative of Operations

Mari Gallegos- CCPS Supervisor

Dora Rangel-General Accounting Supervisor

Other:

Erin Thorn - Assistant District Attorney

B. Approval of Board Minutes - February 12, 2016

Board members reviewed the minutes from the meeting scheduled on February 12, 2016.

Motion by Armando Dominguez second by Harold Requenez minutes were approved motion carried by unanimous vote.

C. Discussion and possible action regarding a Memorandum of Understanding with the Texas Health and Human Service Commission regarding participation with the Community Partnership Program.

Mr. Longoria stated to the board that the agency was interested in becoming a Level 2 partner with Health and Human Services Commission. The Community Service Agency will have a computer, printer, and staff available to help clients from the community to fill out electronic applications for Food stamps, TANF, and Medicaid. The Memorandum of Understanding will require a digital signature.

Motion by Thelma Garza second by Orie Salinas motion was approved by unanimous vote.

D. Discussion and possible action to accept a \$60,000 contribution by the Direct Energy Companies for participation in the 2016 Neighbor to Neighbor Program.

Mr. Longoria informed the board members he had a meeting with Tara Norris from direct energy. They issue funding twice a year and for the first payment they will be issuing \$60,000.00 to Community Service Agency.

Motion by Oralia Salinas second by Thelma Garza motion was approved by unanimous vote.

E. Presentation by the Hidalgo County District Attorney's Office regarding HB 23 and HB 1295.

Erin Thorn did training on HB 23 and HB 1295 to the board members.

No Action Needed.

F. Acknowledgement and receipt of Hidalgo County Community Advisory Board By-laws and Election document by members of the Advisory Board.

All board members signed an Acknowledgement Form stating they received a copy of the current By-laws and Election Document.

No Action Needed.

G. Discussion and possible action to draw for terms of service for each of the Low Income Representatives to the Advisory Board

The three (3) Low Income Representatives selected their term cycles. Ms. Oralia Salinas will be running on a 3 year term, Mr. Harold Requenez will be running for a 2 year term, and Mr. Julian Martinez will be running for a 1 year term. The election will be held on

March 19, 2016 from 7am-7pm. There will be a total of six (6) polling sites two (2) in each district.

Motion by Armando Dominguez second by Thelma Garza motion was approved by unanimous vote.

H. Presentation of CAP-Law Board Member Training Part 1

Mr. Longoria presented training for the board membership "CAP-Law Board Member Training Part 1"

No Action Needed.

I. Executive Director's Report:

Mr. Longoria presented the board with a Program Overview we are currently open five (5) days a week from 8am-5pm in the Edinburg location. Satellite offices are currently closed. We are serving clients with three (3) or four (4) months of payments. The financial report was presented by Mr. Rolando Garcia and showed balances for CEAP, CSBG, NTN, Texas Gas Service, and Local Funds.

No Action Needed.

J. Community Comments:

Mr. Martinez informed the board that Hidalgo County Headstart schools will be taking applications for the upcoming school year. Also, he informed the board that Mr. Requenez will be running a 10k and is looking for donations that will help children from Edinburg with scholarships.

K. Adjourn

Motion to adjourn the Advisory Board Meeting was made by Thelma Garza second by Baudelia Rojas. Motion carried by unanimous vote.

Meeting adjourned at 1:37pm

Grand Totals Node 1
18:44:31 19-Mar-2016

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COMMUNITY SERVICE AGENCY
BOARDMEMBER ELECTION
MARCH 19, 2016

	Total	Percent
PRC CNTD (OF 3) - TOTAL	3	100.00
REGISTERED VOTERS - TOTAL	0	
BALLOTS COUNTED - TOTAL	28	
BALLOTS COUNTED - BLANK	0	
BOARDMEMBER, DISTRICT ONE		
VOTE FOR ONE (1) 1		
Oralia M. Salinas	9	100.00
WRITE-IN	0	0.00
Total	9	100.00
Overvotes	0	
Undervotes	0	
BOARDMEMBER, DISTRICT TWO		
VOTE FOR ONE (1) 1		
Julian Martinez	17	100.00
WRITE-IN	0	0.00
Total	17	100.00
Overvotes	0	
Undervotes	0	
BOARDMEMBER, DISTRICT THREE		
VOTE FOR ONE (1) 1		
Harold Requenez, III	2	100.00
WRITE-IN	0	0.00
Total	2	100.00
Overvotes	0	
Undervotes	0	