



# Hidalgo County Head Start Program

## Policy Council Consent Agenda

**DATE:** December 14, 2016

**SUBJECT:** Approval of Monthly Financial Report

**RATIONALE/NEED:** Approval is needed to comply with the Head Start Performance Standard 1304.51(h)(1).

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:** Monthly Financial Report

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**INITIATED BY:** Elma Carrera, Chief Financial Officer *EPCarrera*

**REVIEWED BY:** Edmundo Garcia, Assistant Director for Operations *[Signature]*

**EXECUTIVE DIRECTOR'S APPROVAL:** *Jeres Flores*

Hidalgo County Head Start Program  
 Budget Report  
 Fund 19 - Head Start  
 From 07/01/2016 - 12/31/2016

Account Title	Total Budget	YTD Expenditures	YTD Encumbrances	Total Budget Balance	Budget Remaining	November Expenditures
SALARIES	7,472,721.00	5,644,081.54	0.00	1,828,639.46	24.47%	1,269,220.28
FRINGE BENEFITS	3,016,440.00	2,193,428.56	0.00	823,011.44	27.28%	525,390.16
OFFICE SUPPLIES	38,000.00	37,743.48	674.00	(417.48)	(1.09)%	8,102.76
CLASSROOM SUPPLIES	56,755.00	210,977.62	3,316.74	(157,539.36)	(277.57)%	30,702.85
MAINTENANCE SUPPLIES	125,421.00	145,512.58	4,584.49	(24,676.07)	(19.67)%	18,480.41
MEDICAL SUPPLIES	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
OPERATIONAL SUPPLIES	31,500.00	24,905.81	2,390.00	4,204.19	13.34%	1,734.60
RENT	71,047.00	71,047.00	0.00	0.00	0.00%	14,209.40
UTILITIES	186,262.00	115,128.32	0.00	71,133.68	38.19%	37,449.19
TELEPHONE	165,000.00	149,568.53	0.00	15,431.47	9.35%	30,186.34
LOCAL TRAVEL	30,800.00	20,314.15	0.00	10,485.85	34.04%	8,045.36
VEHICLE MAINT/REPAIRS	110,000.00	94,196.68	16,650.00	(846.68)	(0.76)%	14,794.96
HEALTH SERVICES	200.00	60.00	500.00	(360.00)	(180.00)%	0.00
DENTAL SERVICES	350.00	170.00	500.00	(320.00)	(91.42)%	35.00
MENTAL HEALTH	15,000.00	0.00	0.00	15,000.00	100.00%	0.00
PRINTING	15,750.00	20,005.54	0.00	(4,255.54)	(27.01)%	0.00
EQUIPMENT MAINT/REPAIRS	66,000.00	59,776.85	1,040.96	5,182.19	7.85%	1,792.71
CDA & T&TA	121,807.00	72,290.69	1,463.00	48,053.31	39.45%	7,964.33
PROFESSIONAL FEES	20,000.00	16,079.95	4,000.00	(79.95)	(0.39)%	4,295.95
DISABILITY SERVICES	2,800.00	3,364.63	400.00	(964.63)	(34.45)%	1,733.38
<b>TOTALS</b>	<b>11,549,353.00</b>	<b>8,878,651.93</b>	<b>35,519.19</b>	<b>2,635,181.88</b>	<b>22.82%</b>	<b>1,974,137.68</b>