DATE: January 5, 2017

2016
Transfer

DEPARTMENT HEAD: Ricardo Rodriguez, Jr.

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 6-1100-412-00-080-002-0-XXX

Contact Person: Ana Galvan Ph#: (956) 292-7604 Ext. 8083

SUBJECT: Intradepartmental transfer(s) (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
831	COURT COSTS & INVESTIGATION	535	POSTAGE & EXPRESS MAIL CHARGES	$ 300.00
831	COURT COSTS & INVESTIGATION	640	REFERENCE MATERIALS	$ 110.00
			TOTAL	$ 410.00

REASON: Intradepartmental transfer is needed to pay outstanding 2016 invoices.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK