HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: January 04,, 2017

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing Department

ACCOUNT NUMBER: 7-1100-415-18-160-001-0

CONTACT PERSON: Nielda Cavazos **PHONE:** 4853

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	general office supplies	810	dues and memberships	100.00
610	general office supplies	812	software license renewal	2,000.00
			TOTAL	$2,100.00

REASON: need to fund obj codes for pending req's

Martha L Salazar
Department Head Signature

1-4-17
Date

Approved Commissioners' Court

Attest County Clerk