

**Hidalgo County Library System
Advisory Board Meeting
Date: November 10, 2016
Location: Dr. Hector P. Garcia Memorial Library**

Directors (or Representatives) Present:

Laura Solis	Alamo	Mayra Rocha	Mission
Albert Chambers	Donna	Yenni Espinoza	Peñitas
Letty Leija	Edinburg	Adolfo Garcia	Pharr
Hilda Molina	Elsa	Armandina Sesin	San Juan
Rick Mendoza	Hidalgo	Arnoldo Becho	Weslaco
Susana Villegas	La Joya	Marisol Vidales	Mercedes
Jorge L. Gonzalez	McAllen		

Board Members Present:

Others Present:

Eddie Gil	Edinburg	Belinda Garza	Mission
Edward Lopez	McAllen	Martin J. Mata	Weslaco
Socorro Gracia	Mercedes		

1. **Call to Order** Marisol called the meeting to order at 11:54 a.m.
2. **Review of Minutes** Yenni moved to approve the minutes of the October 13, 2016 Hidalgo County Library System (HCLS) meeting with some minor grammatical corrections. Hilda seconded the motion. Motion carried.
3. **Old Business**
 - a. **HCLS Resources/Marketing Committee Update – Facebook Status**

Yenni will update the site administrators this week. The group is interested in a Facebook training. Yenni will work on a presentation for next meeting. She asked the group to provide questions.
 - b. **OCLC Data Sync for Navigator**

The group is working to update their records. Jorge mentioned some of the technical issues and encouraged individuals to contact him if need be. Marisol stated that the update was not a state requirement but it is strongly recommended.
 - c. **E-Resources Committee Update**

Marisol, broadly outlined the latest developments. Arnoldo provided a budget overview. He recommended that we move from \$10,000 in yearly individual allotment to \$6,000. A larger allotment will erode the funds we have to expend for the opening day collection. The group decided to move to \$5,000 but understands this number is fluid. Our total project budget is \$400,000 but \$25,000 will go to

platform fees and \$65,000 will be reserved for cost throughout the year. We are looking at a budget of \$310,000 for the opening day collection.

Jorge explained how we will be using Trello to keep track of the E-Library project. Trello is an online teamwork application. Jorge will be emailing access information and providing instruction within an upcoming meeting.

Arnoldo pushed for another meeting previous to our next HCLS meeting. This would allow the group to continue collection development work and receive training on Trello. This meeting is scheduled for December 5th at 2pm at the Dustin Sekula Memorial Library.

Each committee head provided a quick overview of activities. The Technical Committee is working on setup with each library. Marketing has begun branding activities and is waiting for the green light from the County to begin public marketing. Circulation is working on creating a method which would allow user registration at the County's Community Resource Centers.

4. New Business

a. TLC Conference Updates

Jorge provided a summary of the changes outlined within the recent TLC conference. Basically the Cataloging interface will begin to look more like the Circulation interface. A big update will be made over the Thanksgiving weekend. There should be minimal downtime.

b. Vote for Disbursement of Interlocal County Funds

Marisol recounted the total approved budget for HCLS. The total budget is \$237,139. TLC generally cost \$42,361. This would leave \$194,778 to divide among the 13 HCLS libraries. Adolfo made a motion that HCLS funds become appropriated equally among the 13 libraries following payment of TLC. Arnoldo seconded. Motion passed unanimously.

c. Courtesy Returns

A reminder was made that we do accept courtesy returns between libraries. Libraries should check in courtesy returns when they receive an item from another library. The item should then be sent to the appropriate library.

5. Information Exchange

A motion to adjourn was made by Yenni and seconded by Armandina. The meeting was adjourned at 1:17 p.m.