DATE: **January 20, 2017**

DEPARTMENT HEAD: **Judge Letty Lopez**

DEPARTMENT NAME: **389th Distict Court**

ACCOUNT NUMBER: **7-1100-412-00-008-001-0**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
780	Capital Lease	430	Repair & Maintenance Service	$200
			TOTAL	**200.00**

REASON: **Monies to be moved from budgeted capital lease of Xerox Machine that requires a monthly maintenance charge of $10 per month plus any overages**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK