



Faint, illegible text at the top left of the page, possibly a header or subject line.

Faint, illegible text at the bottom right of the page, possibly a signature or date.



COUNTY OF HIDALGO

Human Resources Department



PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: COMPLETE MULTIPLE PERSONNEL ACTION FORM IF DEPARTMENT IS REQUESTING MORE THAN (3) PERSONNEL ACTIONS.

DATE: 02/03/2017 CURRENT POSITION TITLE: Court Coordinator
 DEPARTMENT NAME: CCL #1 CURRENT SLOT NO.: 0003
 DEPARTMENT NO.: 021-001 REQUESTED POSITION TITLE: _____

ALLOWANCE REQUEST: Type of Allowance

- | | | |
|--|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Interpreter | <input type="checkbox"/> Clothing |
| <input checked="" type="checkbox"/> Supplemental | <input type="checkbox"/> Auto | |

Allowance Amount: <u>\$ 0.00</u>	\$ 2,320.00	\$ 2,320.00
Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 2,320.00

POSITION/ALLOWANCE TO BE FUNDED FROM ONE OF THE FOLLOWING:

- | | | |
|--|--|--|
| <input type="checkbox"/> Current Department Budget | <input type="checkbox"/> Annual Budget Cycle | <input type="checkbox"/> Will Require Additional Funds |
| <input type="checkbox"/> Salary Adjustment | <input checked="" type="checkbox"/> Other <u>Domestic Violence Court Grant</u> | |

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this allowance request is essential)

The Domestic Violence Court Grant allocates funding for personnel costs associated with a Court Coordinator position that will handle court related duties.

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

 Department Head
Kalle Dwyer

 Department of Human Resources
[Signature]

 Department of Budget & Management

 Date 2/03/2017

 Date 2/3/2017

 Date