HIDALGO COUNTY

Department Of Budget & Management

INTRA - DEPARTMENTAL TRANSFER FORM

DATE: Tuesday, January 31, 2017 **JE #:**

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: WIC - Lactation Services

ACCOUNT NUMBER: 7.1292.441.00.350.013.7.xxx

CONTACT PERSON: Margarita Gonzalez **PHONE:** (956)381-4646

PREPARED BY: Margarita Gonzalez **REVIEWED BY:**

Initial and Date

SUBJECT: Intra - departmental Transfer/s

Hidalgo County Auditor's Office:

I would like to request the following Intra - departmental transfer/s (increase/decrease) in accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM Object Code	Object Code Description	TO Object Code	Object Code Description	Amount
113	F/T Employees	610	General Supplies	25,292.31
113	F/T Employees	583	Out of County Travel	4,000.00
113	F/T Employees	584	Registrations	3,000.00
211	Health Insurance	610	General Supplies	4,339.00
212	Life Insurance	610	General Supplies	25.55
220	FICA	610	General Supplies	2,484.28
230	Retirement	610	General Supplies	3,686.19
250	Unemployment	610	General Supplies	198.15
260	Workers Comp.	610	General Supplies	319.36
			TOTAL BUDGET INCREASE (DECREASE)	**43,344.84**

REASON: To encumber cost on General Supplies and on Out of County Travel and Registration for upcoming trips for Breastfeeding Conference

AUTHORIZED SIGNATURE/DBM **DATE**