

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
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Edinburg, Texas 78539-6243
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February 16, 2017

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$1,235.00 to be generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2017. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

\$1,235.00 December 2016 DWI Program Income

CERTIFIED BY:



Raymundo Eufrazio, CPA
Hidalgo County Auditor

Date

HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | |
|---|---|---|--|--|--|---|--|--|--|--|
| LUIS M. SINGLETERRY
JUDGE, 92 ND D.C. | RODOLFO DELGADO
JUDGE, 93 RD D.C. | J. R. "BOBBY" FLORES
JUDGE, 139 TH D.C. | ROSE GUERRA REYNA
JUDGE, 206 TH D.C. | JUAN R. PARTIDA
JUDGE, 275 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 332 ND D.C. | NOE GONZALEZ
JUDGE, 379 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 389 TH D.C. | L. KENO VASQUEZ
JUDGE, 398 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 430 TH D.C. | RENEE R. BETANCOURT
JUDGE, 449 TH D.C. |
|---|---|---|--|--|--|---|--|--|--|--|

AI-58420

Adult Probation 21.0.

CC - REGULAR

Meeting Date: 02/21/2017

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

December 2016

1. Approval of certification of revenues as certified by the County Auditor for the DWI Grant program income in the amount of \$1,235.00.
2. Approval of appropriation of the DWI program income (GPI) in the amount of \$1,235.00.

BACKGROUND

DWI grant program income:
December 2016 \$1235.00

Fiscal Impact

Attachments

DWI approved budget

DWI Dec revenues

DWI December appropriation

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Maria Castilleja

Reviewed By

Veronica Ortiz

Date

02/07/2017 09:03 AM

Started On: 02/06/2017 06:18 PM

Rossana Schettino

From: Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]
Sent: Monday, February 06, 2017 6:27 PM
To: Rossana Schettino
Subject: DWI

Please certify the revenues for the DWI December 2016 GPI. I have created an agenda item #58420 for 2/21/17. Thanks.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

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Agency Name: Hidalgo County

Grant/App: 2413907 **Start Date:** 9/1/2016 **End Date:** 8/31/2017

Project Title: Hidalgo County DWI Court

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor provides direct services to offenders to address individual substance abuse problems. Counselor also conducts group sessions and attends court staffing. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$41,417.00	\$0.00	\$0.00	\$0.00	\$41,417.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending In-State trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to include, but not limited to copy paper, staples, paper clips, pens, copy toners, case folders, other.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	This item will pay for travel, training, and registration fees for DWI Court staff members attending national trainings and conferences.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
		Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the						

Personnel	Probation Officer	program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$63,355.00	\$0.00	\$0.00	\$565.00	\$63,920.00	100
Personnel	Probation Officer	Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. This is half of the salary, as the other half will be paid with the GPI. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65%. Retirement 11.25%. Unemployment .60%. Health Insurance 18%.	\$38,455.00	\$0.00	\$0.00	\$6,602.00	\$45,057.00	100
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	1,000 Alcohol Testing EtG kits @\$5.00 each. Ethyl Glucuronide (EtG) is a direct metabolite of ethanol, which is formed by enzymatic conjugation of ethanol with glucuronic acid. Alcohol in urine is normally detected for only a few hours, whereas EtG can be detected up to several days even after complete elimination of alcohol from the body. EtG tests are useful in determining recent alcohol use and in monitoring abstinence while in the program.	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0

		Probation officers will utilize EtG tests to monitor offender abstinence from alcohol while in the program as directed by the Court.						
Personnel	Prosecutor	Prosecutor representative form District Attorney Office; Prosecutor reviews the cases for placement into the program; prosecutor participates in the staffing of cases. Personnel line item includes fringe benefits. Department Fringe benefit rate is 38% and covers the following items: FICA 7.65% Retirement 11.25% Unemployment .60% Health Insurance 18%	\$12,300.00	\$0.00	\$0.00	\$0.00	\$12,300.00	15

You are logged in as **User Name:** apatricks

DATE: January 30, 2017
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 6-1289-423-00-320-032-7-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
 accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
6-1289-423-00-320-032-7-113				DWI Court-	Full-Time Employees	1,032.00
6-1289-423-00-320-032-7-117				DWI Court-	Supplemental Pay	0.00
6-1289-423-00-320-032-7-211				DWI Court-	Health Insurance	0.00
6-1289-423-00-320-032-7-212				DWI Court-	Life Insurance	0.00
6-1289-423-00-320-032-7-220				DWI Court-	FICA	79.00
6-1289-423-00-320-032-7-230				DWI Court-	Retirement	118.00
6-1289-423-00-320-032-7-250				DWI Court-	Unemployment Compensation	6.00
TOTAL APPROPRIATION						1,235.00
6-1289-342-30-320-032-7-000				DWI Court Program	Income	1,235.00
TOTAL REVENUES						1,235.00

REASON:

To allocate the GPI for the FY2017 DWI Grant Budget #2413907 from 12/1/2016-12/31/2016.
 The total GPI is equal to \$1235.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Ray Eufrazio, CPA

 Date