DATE: February 3, 2017

DEPARTMENT HEAD: Ricardo Rodriguez, Jr.

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 7-1100-412-00-080-002-0-XXX

2017

Transfer

AI- 58406

Contact Person: Ana Galvan **Ph#:** (956) 292-7604 Ext. 8083

SUBJECT: **Intradepartmental transfer(s)** (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase / decrease) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	GENERAL SUPPLIES	430	REPAIR & MAINTENANCE SRVS.	$ 1,500.00
610	GENERAL SUPPLIES	520	INSURANCE OTHER THAN EMPLOYEE	$ 520.00
610	GENERAL SUPPLIES	340	TECHNICAL SERVICES	$ 3,570.00
751	MACHINERY & EQUIPMENT	660	FURN & EQUIP CNTRLD	$ 3,000.00
751	MACHINERY & EQUIPMENT	412	CABLE/SATELLITE TV	$ 800.00
			TOTAL	$ 9,390.00

REASON: **Intradepartmental transfer is needed to pay maintenance services for a Ricoh copier, Notary Public renewals, computer equipment and cable & technical services.**

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK