



Hidalgo County Purchasing Office

2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Departments Recommendation)



TO: ALL DEPARTMENT HEADS
FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department
DATE: January 26, 2017
RE: Request for Recommendations: Bid No. -2016-240-12-07-SMA Hidalgo County
"Printing Services & Related Supplies" "

We have received (5) **BID RESPONSES** to the above mentioned project. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **as soon as possible** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: sandra.montalvo@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1100-441-00-340-001-0-550

Recommendations/Concerns: Gulf Data Products

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.


AUTHORIZED SIGNATURE

Mike Escanone
PRINTED NAME

Health
DEPARTMENT

2/7/17
DATE

Enclosures

Zimbra

93rd District Court

sandra.montalvo@co.hidalgo.tx.us

Re: HIDALGO COUNTY-PRINTING SERVICES AND RELATED SUPPLIES BID NO. 2016-240-SMA

From : Joel Espinoza <joel.espinoza@co.hidalgo.tx.us>

Wed, Feb 08, 2017 09:29 AM

Subject : Re: HIDALGO COUNTY-PRINTING SERVICES AND RELATED SUPPLIES
BID NO. 2016-240-SMA**To :** Sandra Montalvo <sandra.montalvo@co.hidalgo.tx.us>

Accept Gulf Data products, 71100412000020010XXX

----- Original Message -----

From: "Sandra Montalvo" <sandra.montalvo@co.hidalgo.tx.us>

To: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>, "stephanie palacios"

<stephanie.palacios@co.hidalgo.tx.us>, "melanie esparza" <melanie.esparza@co.hidalgo.tx.us>, "Maria Diaz" <maria.diaz@co.hidalgo.tx.us>, "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>, "JOSIE ESCALANTE"

<josie.escalante@hchd.org>, "Joel Espinoza" <joel.espinoza@co.hidalgo.tx.us>, "veronica ortiz"

<veronica.ortiz@co.hidalgo.tx.us>, "joanne guerra" <joanne.guerra@co.hidalgo.tx.us>

Cc: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>

Sent: Monday, February 6, 2017 8:28:26 AM

Subject: Re: HIDALGO COUNTY-PRINTING SERVICES AND RELATED SUPPLIES BID NO. 2016-240-SMA

2nd NOTICE

What is the status of the above reference project.? Please review and submit your recommendation as soon as possible to avoid any lapse time between contracts.

----- Original Message -----

From: "Sandra Montalvo" <sandra.montalvo@co.hidalgo.tx.us>

To: "Priscilla Torres" <priscilla.torres@co.hidalgo.tx.us>, "stephanie palacios"

<stephanie.palacios@co.hidalgo.tx.us>, "melanie esparza" <melanie.esparza@co.hidalgo.tx.us>, "Maria Diaz" <maria.diaz@co.hidalgo.tx.us>, "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>, "JOSIE ESCALANTE"

<josie.escalante@hchd.org>, "Joel Espinoza" <joel.espinoza@co.hidalgo.tx.us>, "veronica ortiz"

<veronica.ortiz@co.hidalgo.tx.us>, "joanne guerra" <joanne.guerra@co.hidalgo.tx.us>, "Gabriel Guajardo"

<gabriel.guajardo@co.hidalgo.tx.us>

Cc: "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>

Sent: Thursday, January 26, 2017 11:32:20 AM

Subject: Re: HIDALGO COUNTY-PRINTING SERVICES AND RELATED SUPPLIES BID NO. 2016-240-SMA

Good Morning,

We have received a total of five (5) bid responses for the above reference project. Refer to attached bid tabulation sheet, acceptance and memorandum for your review and recommendation/non-recommendation. The current contract is on a 60 day extension which expires April 1, 2017 , therefore; I would prefer your recommendation as soon as possible to avoid any lapse time and award with ample time.

If you have any questions, feel free to call or email me.



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DATE: January 26, 2017

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We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response as soon as possible Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: sandra.montalvo@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

HLTH -> 7-2201-415-00-115-009-0, WIC -> 7-2202-419-50-115-065-0

BUDGET ACCOUNT#: 7-1100-415-14-115-001-0-550

Recommendations/Concerns: Gulf Data

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

Sergio Cruz

DBM

2/10/17

AUTHORIZED SIGNATURE

PRINTED NAME

DEPARTMENT

DATE

Enclosures



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APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1100-412-00-025-001-0-550

Recommendations/Concerns: Gulf Data Products

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

Joanna G. Guerra

AUTHORIZED SIGNATURE

Joanna G. Guerra

PRINTED NAME

County
Court at
Law No. 5

DEPARTMENT

2-7-17

DATE

Enclosures



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APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: _____

Recommendations/Concerns: We will be proceeding with
Scott Merimann For the Booklet Envelopes - Item # E.5.

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

AUTHORIZED SIGNATURE

Annette C. Muniz

PRINTED NAME

Co Clerk

DEPARTMENT

2/06/17

DATE

Enclosures



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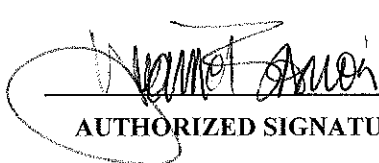
APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1100-414-00-130-001-0-550

Recommendations/Concerns: Gulf Data Products has the best prices

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.


AUTHORIZED SIGNATURE

YVONNE RAMON
PRINTED NAME

Elections
DEPARTMENT

2-8-17
DATE

Enclosures



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APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1200-431-00-124-005-0-550

Recommendations/Concerns: Sole Bidder - GULF DATA PRODUCTS

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

Maria D. Lucio

AUTHORIZED SIGNATURE

Maria D. Lucio

PRINTED NAME

Precinct 4

DEPARTMENT

2-13-17

DATE

Enclosures



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APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1100-415-18-160-001-0

Recommendations/Concerns: Gulf Data Products

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

Nelda Burgos

AUTHORIZED SIGNATURE

Nelda Burgos

PRINTED NAME

Purchasing

DEPARTMENT

2/8/17

DATE

Enclosures



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APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 7-1100-415-14-150-001-0-550

Recommendations/Concerns: GUXE DATA PRODUCTS IS THE ONLY VENDOR

THAT BID ON CHECKS-BLANK; HOWEVER, BID TABULATION SHOWS AN INCREASE OF 3.5 % (\$60.00) COMPARED TO LAST YEAR'S TOTAL FOR THE SAME VOLUME OF CHECKS

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4865. Thank you for your attention and cooperation to this matter.

Norma G. Garcia Norma G. Garcia County Treasurer 01/31/17
AUTHORIZED SIGNATURE PRINTED NAME DEPARTMENT DATE

Enclosures

PARTICIPATION BIDDER'S LOG

BID OPENING: DECEMBER 07, 2016

BID OPENING TIME: 9:30 A.M.

DEPARTMENT: Hidalgo County –PRINTING SERVICES & RELATED SERVICES

BID NO.: 2016-240-12-07-SMA

BUYER: SANDRA MONTALVO

NAME OF BIDDER: COMPANY/FIRM-	BID REQUES T *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	ADDRESS E-MAIL & PHONE NO
1. Curtis 1000 Oscar Zapata	IP/BLM	Sandra Montalvo/Tanya Delira	11/22/16	1620 Xanthisma Ave. McAllen, Texas 78504 Tel: 877-287-8715 ext 5449 ozapata@curtis1000.com
2. Region One Education Service Center D. Mark Wallace	Email	Sandra Montalvo/Tanya Delira	11/22/16	1900 West Schunior Edinburg, Texas Tel: 956-984-6122 mwallace@esc1.net
3. Stigler Printing Roy Riddle	Email	Sandra Montalvo/Tanya Delira	11/22/16	204 S Broadway Stigler OK 74462 Tel: 877-967-8768 ext 226 roy@stiglerprinting.com
4. Gulf Data Printing Kevin Kanipe	BLM	Sandra Montalvo/Tanya Delira	11/22/16	810 E. Harrison Harlingen, Texas 78550 Tel: 800-825-5395 Gulfdata2@sbcglobal.net
5. Gateway Printing Olivia	BLM	Sandra Montalvo/Tanya Delira	11/22/16	315 S. Clossner Edinburg, Texas 78539 Cell: 956-388-0617 olivia@gatewayp.com
6. Scott Merriman Jeff Biggs	BLM	Sandra Montalvo/Tanya Delira	11/22/16	11212 Goodnight Lane #200 Dallas, Texas 75229 Tel: 800-648-7022 scott-merriman@sbcglobal.net
7. Nevill Knowledge Robert Arteaga	EMAIL	Sandra Montalvo/Tanya Delira	11/22/16	Tel: 956-630-2100. rarteaga@nevillsolutions.com
8. Affordable Signs Juan Gomez	Email	Sandra Montalvo/Tanya Delira	11/22/16	Tel: 956-212-9942 sales@affordablesignsandmore.com
9. Staples Print Solutions James Murray	Email	Sandra Montalvo/Tanya Delira	11/22/16	4353 Interstate Way San Antonio, TX 78219 Tel: 210-414-3595 james@murray@staples.com
10. Expressway Printing Copying & More David Menchaca	Email	Sandra Montalvo/Tanya Delira	11/22/16	2020 East Exp 83 Ste 4 Mercedes, TX 78570 dmenchaca@xprpcm.com
11. Prime Vendor Kimberly Doumit	Email	Sandra Montalvo/Tanya Delira	11/22/16	4622 Cedar Avenue Wilmington NC 28403 Tel: 800-746-9554 Bids20@prime-vendor.com
12. Automated Business Services Russ Ramirez	Email	Sandra Montalvo/Tanya Delira	11/22/16	Tel: 210-708-5890 Or : 800-374-9271 russ@absservices.com

PARTICIPATION BIDDER'S LOG

BID OPENING: _____ **BID OPENING TIME:** _____

DEPARTMENT: _____

BID NO.: _____ **BUYER:** _____

NAME OF BIDDER: COMPANY/FIRM-	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	ADDRESS E-MAIL & PHONE NO
13. Seven Outsource Christina Miller	Email	Sandra Montalvo/Tanya Delira	11/22/16	616 Corporate Way, Suite 2-5122 Valley Cottage, NY 10989 Tel: 315-308-7852 Christina@sevenoutsource.com
14. Material Promotions Peter Bove	Email	Sandra Montalvo/Tanya Delira	11/22/16	145 Railroad Hill Street Waterbury, CT 06708 Tel: 888-757-8908 pbove@materialpromotions.com
15. Action Printing, INC William Tamayo	Email	Sandra Montalvo/Tanya Delira	11/22/16	5371 NW 79 Ave Miami, FL 33166 Tel: 800-797-1258 cs@actionprintinginc.com
16. Custom Products Corp. Alex Hoegg	Email	Sandra Montalvo/Tanya Delira	11/22/16	P.O. BOX 54091 Jackson, MS 39288-0491 Tel: 888-905-5665 ext 245 alex@cpesigns.com
17. e. Republic / Navigator Aqsa Ahmad	Email	Sandra Montalvo/Tanya De Lira	11/22/16	100 Blue Ravine Road Folsom, CA 95630 aahmad@erepublic.com
18. AC Printing Debbie	Email	Sandra Montalvo/Tanya De Lira	11/22/16	3400-1 South Raider Drive Eules, Tx. 76040 debbie@acprinting.com
19. Onvia Jaqueline Sessa	Email	Sandra Montalvo/Tanya De Lira	11/22/16	509 Oive Way Seattle WA 98101 jsessa@onvia.com
20. Standard Office Products Ephriam Arredondo	Email	Sandra Montalvo/Tanya De Lira	11-23-16	earl@aol.com 713-541-0313

***VIA:**
IN PERSON (IP)
E-MAIL REQUEST (EMR)

TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)

**HIDALGO COUNTY PURCHASING DEPARTMENT
ACCEPTANCE SHEET**

DEPARTMENT NAME & DESCRIPTION OF BID: *Hidalgo County-“Printing Services & Related Supplies”*

BID OPENING DATE: December 7, 2016

BID OPENING TIME: 9:30 A.M.

BID NO:2016-240-12-07-SMA

BUYER: Sandra Montalvo

NAME OF COMPANY		Acknowledge Receipt	Addendum No. 1
1.	Gateway Printing	√	√
2.	Expressway Printing & More L.L.C.	√	√
3.	Gulf Data Products	√	√
4.	Scott Merriman, Inc.	√	√
5.	Curtis 1000	√	√

**HIDALGO COUNTY PURCHASING DEPARTMENT
DISQUALIFICATION OF VENDORS**

DEPARTMENT NAME & DESCRIPTION OF BID: *Hidalgo County-“Printing Services & Related Supplies”*

BID OPENING DATE: Dec. 7, 2016

BID OPENING TIME: 9:30 A.M.

BID NO:2016-240-12-07-SMA

BUYER: Sandra Montalvo

NAME OF COMPANY		Acknowledge Receipt	Addendum No. 1	NON RESPONSIVE and/or INCOMPLETE RESPONSE
1.	Gateway Printing	√	√	INCOMPLETE RESONSE see correspondence submitted total Price no unit pricing
2.	Expressway Printing & More L.L.C.	√	√	
3.	Gulf Data Products	√	√	
4.	Scott Merriman, Inc.	√	√	
5.	Curtis 1000	√	√	Vendors minimum requirements order of 1,000 (does not meet County Specifications/Requirement)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Gulf Data Products
 Harlingen, TX United States

Certificate Number:
 2016-142756

Date Filed:
 12/05/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

Date Acknowledged:

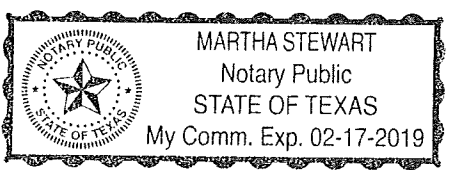
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 RFB: 2016-240-12-07-SMA
 Printing Services and Related Supplies

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Kanipe, Kevin	Edinburg, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Kevin Kanipe
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Kevin Kanipe, this the 6 day of December, 2016, to certify which, witness my hand and seal of office.

Martha Stewart Martha Stewart New Accts Supervisor
 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2016-142756

Date Filed:
12/05/2016

Date Acknowledged:
02/10/2017

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Gulf Data Products
Harlingen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFB: 2016-240-12-07-SMA
Printing Services and Related Supplies

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Kanipe, Kevin	Edinburg, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
 2017-165636

Date Filed:
 02/13/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Scott Merriman, Inc
 Dallas, TX United States

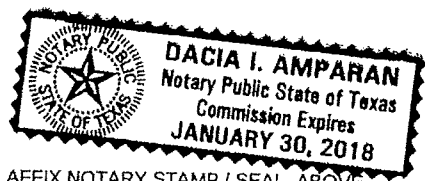
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 2017-165491
 RFP-2016-240-07-SMA

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Jeff Biggs
 Signature of authorized agent of contracting business entity
 Scott Merriman, Inc. V.P.

Sworn to and subscribed before me, by the said Jeff Biggs, this the 13th day of February 2017, to certify which, witness my hand and seal of office.

Dacia I. Amparan
 Signature of officer administering oath
 Dacia I. Amparan
 Printed name of officer administering oath
 Notary
 Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

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 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2017-165636

Date Filed:
 02/13/2017

Date Acknowledged:
 02/13/2017

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Scott Merriman, Inc
 Dallas, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2017-165491
 RFP-2016-240-07-SMA

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath