

## Santos Castilleja

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**From:** Steve Crain <[scrain@atlashall.com](mailto:scrain@atlashall.com)>  
**Sent:** Wednesday, February 22, 2017 11:47 AM  
**To:** Santos Castilleja  
**Subject:** RE: Request for Legal Approval - Fred Loya Insurance Agency Inc. and Guzman Insurance Agency

Yes.

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**From:** Santos Castilleja [<mailto:santos.castilleja@hidalgocountytax.org>]  
**Sent:** Wednesday, February 22, 2017 11:37 AM  
**To:** Steve Crain <[scrain@atlashall.com](mailto:scrain@atlashall.com)>  
**Subject:** RE: Request for Legal Approval - Fred Loya Insurance Agency Inc. and Guzman Insurance Agency

Hello Mr. Crain,

Yes, I understand your concern. Each limited deputy and our Full Service deputy will update their bonds so that the effective dates are on or after the date that it is approved in Commissioners Court. May I add these items to the commissioners court agenda for discussion and approval? By adding the item to the agenda, this will give us a court date it will be presented and I will advise our deputies that the bond should be effective after that date.

Please Advise,

Santos Castilleja III  
Motor Vehicle Manger  
956-289-7458

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**From:** Steve Crain [<mailto:scrain@atlashall.com>]  
**Sent:** Wednesday, February 22, 2017 9:47 AM  
**To:** Santos Castilleja  
**Subject:** RE: Request for Legal Approval - Fred Loya Insurance Agency Inc. and Guzman Insurance Agency

The concern I have is I cannot approve the agreements without the bonds being valid.

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**From:** Santos Castilleja [<mailto:santos.castilleja@hidalgocountytax.org>]  
**Sent:** Wednesday, February 22, 2017 9:24 AM  
**To:** [scrain@atlashall.com](mailto:scrain@atlashall.com)  
**Cc:** Paul Villarreal <[paul.villarreal@hidalgocountytax.org](mailto:paul.villarreal@hidalgocountytax.org)>; Eva Mireles <[eva.mireles@hidalgocountytax.org](mailto:eva.mireles@hidalgocountytax.org)>; Julio Espinosa <[julio.espinosa@hidalgocountytax.org](mailto:julio.espinosa@hidalgocountytax.org)>  
**Subject:** FW: Request for Legal Approval - Fred Loya Insurance Agency Inc. and Guzman Insurance Agency

Hello Mr. Crain,

We have started the process of advising the limited service deputies of the new bond dates required. During our phone conversation, you mentioned granting us legal approval subject to the bond effective dates being after the date of approval. I would like to again formally request legal approval to proceed with the limited service contract agenda items presented in the email below. Please let me know if you have any other concerns.

Thanking you,

## Santos Castilleja III

Motor Vehicle Manager  
Hidalgo County Tax Office  
Department of Auto License & Registration  
PO Box 2099, 2804 S. Bus. Hwy. 281  
Edinburg, TX 78540-2099  
Tel: (956) 289-7458  
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**From:** Santos Castilleja  
**Sent:** Friday, February 10, 2017 4:42 PM  
**To:** [scrain@atlashall.com](mailto:scrain@atlashall.com)  
**Cc:** Gabriel Ochoa; Leo Alaniz; Paul Villarreal  
**Subject:** Request for Legal Approval – Fred Loya Insurance Agency Inc. and Guzman Insurance Agency

February 10, 2017

Steve Crain  
Hidalgo County Attorney  
Atlas Hall  
818 Pecan Blvd.  
McAllen, TX 78501

Subj: Request for Legal Approval – Fred Loya Insurance Agency Inc. and Guzman Insurance Agency  
Limited Service Deputy Contract Agreements

Hello Mr. Crain,

Thank you again for helping us update our Dealer Deputy Contract Agreements earlier this month. As you already know, the Texas Department of Motor Vehicles adopted changes to the Texas Administrative Code Chapter 217 Sub-Chapter H. The legislature directed the Texas Department of Motor Vehicles to prescribe rules governing deputies performing titling and registration duties.

In order to continue to best serve our taxpayers and whereas, public convenience will be furthered, our current limited service deputies were presented a new contract with the updated changes and requirements. Fred Loya Insurance Agency and Guzman Insurance Agency have accepted the proposed changes. Both agencies would like to continue to act as an agent for the Hidalgo County Tax Collector in the issuance of motor vehicle renewal stickers. We have obtained from each agency the signed limited service deputy agreements.

We would like to request legal approval from your office to proceed with these contract agreements with our Limited Service Deputies. If approved, we will place the following items on the Commissioner's Court agenda as needed.

Items to be placed on agenda:

**Caption:**

Presentation for discussion, consideration, acceptance and approval to execute an agreement between the County of Hidalgo and Fred Loya Insurance Agency to act as a limited-service deputy authorized agent of the County in the issuance of Motor Vehicle License Renewal Stickers.

Background:

Fred Loya Insurance Agency has been a limited-service authorized agent for Hidalgo County since 2014. The Tax Assessor-Collector is updating the existing contract to reflect changes by the Texas Department of Motor Vehicles to the Texas Administrative Code.

**Caption:**

Presentation for discussion, consideration, acceptance and approval to execute an agreement between the County of Hidalgo and Guzman Insurance Agency to act as a limited-service deputy authorized agent of the County in the issuance of Motor Vehicle License Renewal Stickers.

Background:

Guzman Insurance Agency has been a limited-service authorized agent for Hidalgo County since 1998. The Tax Assessor-Collector is updating the existing contract to reflect changes by the Texas Department of Motor Vehicles to the Texas Administrative Code.

Each has agreed to comply with the requirements of the WebAgent system. Each has guaranteed faithful performance of duties by posting a surety bond in the amount of \$5,000 per location. I have included a copy of the bonds in place for each of the locations listed on Exhibit A of each contract agreement. The changes in statute to the Transportation Code are also included. We are still waiting on a response from our last existing limited service deputy HEB to return the contract agreement offered to them. As soon as we receive that signed agreement, we will request legal approval for presentation to court.

Sincerely,

Pablo (Paul) Villarreal Jr.  
Hidalgo County Tax Assessor Collector

PV:SC:EM:GO:LA