



Hidalgo County Purchasing Office

2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: Josephine Ramirez
Hidalgo County District Attorney's Office

FROM: Heidi Garcia Ortiz, Buyer III
Hidalgo County Purchasing Department

DATE: February 1, 2017

RE: **Request for Recommendations: Bid No. -2017-024-02-01-HGO**
Hidalgo County District Attorney's Office- "Psychological Evaluation Services for Defendants (Competency to Stand Trial)"

We have received **ONE (1) response** to the above-mentioned project. Refer to enclosed copy of the proposal received for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or if you wish to reject and re-advertise.

I would like to present your recommendation on the Commissioners' Court Meeting of February 21, 2017, therefore, I need your response on or before **February 15, 2017, @ 10:00 a.m.** Please indicate your recommendation or any concerns in the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to heidi.ortiz@co.hidalgo.tx.us

APPROVE **DISAPPROVE and/or REJECT**

BUDGET ACCOUNT#: 7-1100-412.00-080.002-0.831 / 7.1223.412.00.080.007-0-831

Recommendations/Concerns: _____

Should you have any questions or require further information please do not hesitate to call me at 292-7000- ext. 4877. Thank you for your prompt attention to this matter.

Rosalinda Cantu Rosalinda Cantu DA's Office 02/23/17

AUTHORIZED SIGNATURE PRINTED NAME DEPARTMENT DATE

Enclosures