DATE: **Feburary 28, 2017**

DEPARTMENT HEAD: **Celestino Avila, Constable**

DEPARTMENT NAME: **Precinct 1 Constable - (291)**

ACCOUNT NUMBER: **7-1100-421-00-291-001-0-xxx**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
610	General Supplies	584	Registration and fees	$2,600.00
610	General Supplies	**583**	Out of Conty Travel	1,578.00
			TOTAL	**4,178.00**

REASON: **Transfer is needed to cover registration fees and hotel for mandatory civil process training and Gang Conferrence**

Joe F. Espinosa
DEPARTMENT HEAD SIGNATURE/ DESIGNEE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK