



Hidalgo County Purchasing Department
 2812 S. Business Highway 281
 New Administration Building
 Edinburg, Texas 78539
 (956) 318-2626/ Fax: (956) 292-7612

MEMORANDUM
 (APPROVAL OF SPECIFICATIONS)

To: Hon. David Fuentes, Commissioner
 Hidalgo County Precinct 1
Attn: Amy Suarez-Smith / Mari Gutierrez

To: Hon. Eduardo (Eddy) Cantu, Commissioner
 Hidalgo County Precinct 2
Attn: Armando Pompa / Yoli Cisneros

To: Hon. Joe, M. Flores, Commissioner
 Hidalgo County Precinct 3
Attn: Saul Ramirez / Norma Ceballos

To: Hon. Joseph Palacios, Commissioner
 Hidalgo County Precinct 4
Attn: Roman Rodriguez / Veronica Lopez-Davis

From: Sandy Suarez, Buyer II
 Hidalgo County Purchasing Department.

Date: March 02, 2017

Re: Approval or Disapproval of Specifications for: RFB NO.: 2017-012A-00-00-SGS-Hidalgo County (All Funding Sources, Programs and Entities) - "PICK UP OF USED OIL-FILTERS AND ANTI-FREEZE"

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specifications are **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/> POC - Richie Moreno	

FUNDS AVAILABILITY: YES / NO / Other

(Specify) _____ PCT. # 1

BUDGET ACCOUNT NO: 2 -1200-431-00-121-005-0-610 ROAD & BRIDGE

	Amy Suarez-Smith	Pct 1	3/6/17
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandy.suarez@co.hidalgo.tx.us Please return sooner than, but by no later than, Thursday, March 07, 2017, by 4:00 p.m.

Enclosures

Pct 1

EXHIBIT "A"
HIDALGO COUNTY
(All funding sources, programs & entities)
"PICK UP USED OIL- FILTERS AND ANTI-FREEZE"
RFB NO.: 2017-012A-00-00-SGS

SCOPE OF WORK:

Hidalgo County desires to contract for the collection, recycling and/or disposal services for used oil, used oil filters, anti-freeze, and absorbents (including drip pads, rags, oil contaminated soil and/or granular oil absorbents) at six (6) locations throughout Hidalgo County. There will be a minimum service of once per month or on an "as needed basis". The contracted vendor will remove used oil filters, anti-freeze and absorbents once per quarter. If a request is made to the awarded Vendor by any of the County facilities, the Contractor will collect the materials within 24 hours of the notification.

Locations to be serviced					Estimated Annual Collection (per location)			
	Place		Address	Ph.	POC	Used Oil (gallons)	Used Oil Filters (55 gallon drum)	Antifreeze (55 gallons)
1	Precinct 1	Maintenance Shop	1902 Joe Stephens Ave. Weslaco, Texas 78596	968-8733	Richie Moreno Oscar Garcia	1,200	8	8
2	Precinct 2	County Wide Main. Shop	329 E. State St Pharr, Texas 78577	787-1891	Enrique Escamilla	1,200	36	8
3		Field Operations Facility	4011 So. Veterans San Juan, Texas 78589	787-1891	Eduardo Pacheco			
4	Precinct 3	Road & Bridge Main. Shop	8310 W. Mile 7 Road Mission, Texas 78574	585-4509	Saul Ramirez	1,200	24	8
5	Precinct 4	Main. Shop	1102 N. Doolittle Edinburg, Texas	383-3112	Roman Rodriguez	1,200	24	8
6	Sheriff's Office	Maint. Shop	711 El Cibolo Road Edinburg, Texas	383-8114	Capt. Raul Cantu	2,550	24	8

SPECIFICATIONS:

The Awarded vendor shall provide all necessary labor, supervision, equipment and supplies for the removal and disposal of used oil, oil filters, antifreeze and absorbents generated by Hidalgo County facilities. County owned containers/drums will be included in this service, during the contracted term(s) and at no additional cost to the County.

The Awarded vendor will provide Hidalgo County with necessary documentation (copies must be submitted with Bid responses) showing compliance with state and federal laws and regulations governing the handling, transport and disposal and/or recycling of used oil, used oil filters, anti-freeze, and absorbents.

Cost

This project will be accepted on a **fixed** price, for the term specified herein.

Containers

The contractor shall provide containers equipped with secondary containment equaling 110% of the container capacity and closeable lids for collection of used oil. Containers should be in good condition, free of large dents, and be free of rust on the outside surface. Lids and sliding doors should be maintained to open and close freely without binding or hanging. Contractor will insure that they are maintained clean and in good working order.

The contractor will also provide appropriate containers such as 55-gallon drums or equivalent in good condition with closeable lids for used oil filters, anti-freeze and absorbents. All containers used by contractor will meet federal and state standards for use with used oil along with used oil filters, antifreeze, and absorbents. All containers will be provided by the contractor at **no cost** to the county. Full containers of used oil filters, antifreeze, and absorbents will be collected and replaced by an empty container of same capacity within 24 hours of a pick up request by the County.



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From: Sandy Suarez, Buyer II
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Date: March 02, 2017

Re: Approval or Disapproval of Specifications for: RFB NO.: 2017-012A-00-00-SGS-Hidalgo County (All Funding Sources, Programs and Entities) - "PICK UP OF USED OIL-FILTERS AND ANTI-FREEZE"

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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: YES / NO / Other

(Specify) _____

BUDGET ACCOUNT NO: 7-1200-431-00-122-0060-0-648

	ARMANDO POMPA	Pct. 2 Field Ops	3/6/17
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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Enclosures

Pct 2



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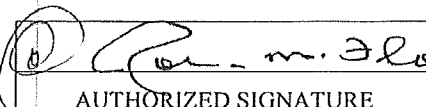
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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: YES / NO / Other

(Specify) _____

BUDGET ACCOUNT NO: 7-1200-431-00-123 0050-450

	Joe M. Flores	Pct:#3	3/3/17
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/> 1500 gallons used oil	

FUNDS AVAILABILITY: YES / NO / Other

(Specify) _____

BUDGET ACCOUNT NO: 7-1200-431-00-124-007-0-421

<i>Mania D. Lucio</i>	Mania D. Lucio	PCT 4	3-6-17
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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MEMORANDUM

(Approval of Specifications)

TO: Juan Tapia, Procurement Specialist Via email: juan.tapia@hidalgo.org

FROM: Sandy Suarez, Buyer II
 Hidalgo County Purchasing Department

DATE: March 2, 2017

RE: Approval of Specifications for: RFB No.: 2017-012A-00-00-SGS-HIDALGO COUNTY - "PICK UP OF USED OIL-FILTERS AND ANTIFREEZE"

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO/ _____ Other

(Specify) _____

BUDGET ACCOUNT #: 7-1100-421-00-280-001-0-421

	<i>Rosal Cantal</i>	<i>H.C.S.O.</i>	<i>3/3/17</i>
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

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@xltm.



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MEMORANDUM

(Approval of Specifications)

TO: Martin Ramirez, Environmental Compliance Department

FROM: Sandy Suarez, Buyer II
 Hidalgo County Purchasing Department

DATE: March 2, 2017

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Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE**, **DISAPPROVE** (or) **APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.


If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO/ _____ Other

(Specify) _____

BUDGET ACCOUNT #: _____

 AUTHORIZED SIGNATURE	Martin Ramirez PRINT NAME	Environmental Compliance DEPARTMENT	03/10/17 DATE
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