



# Hidalgo County Head Start Program

## Policy Council Consent Agenda

DATE: March 22, 2017

SUBJECT: Approval of Risk Management Quarterly Report

RATIONALE/NEED: A quarterly Risk Management Report on Worker's Compensation cases will be submitted to keep the Policy Council informed on employee injuries and absences.

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Risk Management Quarterly Report

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INITIATED BY: Noemi Flores, Safety Officer

REVIEWED BY: David Guel, Administrator for Human Resources

EXECUTIVE DIRECTOR'S APPROVAL:



**Hidalgo County Head Start Program  
Human Resource Department  
Risk Management Report**

**Fourth Quarterly Report October 1, 2016 to December 31, 2016**

No.	Claim Number	Claim Type	Claimant's ID Number	Assignment	Location	Date of Injury	Projected End Date	Type of Injury	Comments
1.	16647726	Record	001990	Support Ass't	Mercedes I	11/08/2016	11/09/2016	Fall	Closed
2.	16644439	Medical	004351	Teacher	San Juan II	10/06/2016	10/14/2016	Contusion Fall	Open
3.	16648772	Medical	004101	Support Assistant	Edinburg I	11/15/2016	11/17/2016	Sprain	Open
4.	16645401	Medical	004095	Kitchen Helper	Mission Kitchen	10/20/2016	10/21/2016	Strain	Re-Open
5.	16644614	Medical	002751	Teacher	Edinburg I	10/14/2016	11/11/2016	Fall	Closed
6.	16643786	Record	004386	Teacher	McAllen V	10/07/2016	10/11/2016	Fall	Closed
7.	16651661	Record	004699	Custodian	Austin 1	12/13/2016	12/14/2016	Fall	Closed
8.	17653951	Record	004866	Substitute Teacher	Palmview II	12/15/2016	01/06/2017	Contusion	Closed
9.	16649927	Record	002032	Assistant Teacher	Palmview II	11/18/2016	11/28/2016	Fall	Closed
10.	16648399	Record	002783	Support Assistant	Edinburg IV	11/14/2016	11/15/2016	Fall	Closed
11.	16651858	Record	004108	Maintenance	Administration	12/14/2016	12/15/2016	Fall	Closed
12.	16649944	Record	001280	Center Manager	Donna II	11/30/2016	12/01/2016	Human Bite	Closed
13.	16649585	Medical	002428	Teacher	Edinburg III	11/18/2016	11/28/2016	Fall	Re-Opened
14.	16651135	Record	001846	Assistant Teacher	Edinburg IV	12/09/2016	12/12/2016	Fall	Closed



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Risk Management Report**

**Fourth Quarterly Report October 1, 2016 to December 31, 2016**

No.	Claim Number	Claim Type	Claimant's ID Number	Assignment	Location	Date of Injury	Projected End Date	Type of Injury	Comments
15.	16646032	Record	004865	Substitute Teacher	Education	10/21/2016	10/27/2016	Human Bite	Closed
16.	16643108	Medical	004888	Teacher	Edcouch	10/04/2016	12/19/2016	Fall	Closed
17.	16645405	Record	004459	Electrician Tec	Administration	10/20/2016	10/21/2016	Strain	closed
18.	16647195	Record	002619	Support Svc Ass't.	San Juan II	11/03/2016	11/07/2016	Fall	Closed
19.	16649998	Record	002848	Substitute Teacher	Education	11/28/2016	11/29/2016	Contusion	Closed
20.	16651127	Record	003537	Ass't Bookkeeping	Administration	12/09/2016	12/12/2016	Fall	Closed
21.	16643343	Record	002698	Disability Aide	Mission III	10/05/2016	10/06/2016	Human Bite	Closed
22.	16644012	Record	001983	Sp. Svc. Director	Administration	10/11/2016	10/12/2016	Fall	Closed
23.	16651659	Record	002539	Custodian	Palmview II	12/14/2016	12/15/2016	Contusion	Closed
24.	16649608	Record	004504	Warehouse Courier	Administration	11/17/2016	11/29/2016	Contusion	Closed
25.	16652849	Record	004655	Ass't Teacher	Donna II	12/08/2016	12/28/2016	Human Bite	Closed
26.	16648597	Record	004727	Teacher	Donna	11/15/2016	11/17/2016	Abrasion	Closed
27.	16647726	Record	001990	Support Svc. Assistant	Mercedes I	11/08/2016	11/10/2016	Fall	Closed

### Policy Year Summary by Incident Date

10/01/2016 - 12/31/2016

HEADSTART LOSS SUMMARY REPORT  
4TH QUARTER 2016

<u>Policy Year</u>	<u>Open</u>	<u>Closed</u>	<u>Total Claims</u>	<u>Paid This Period</u>	<u>Incurred This Period</u>	<u>Paid</u>	<u>Outstanding</u>	<u>Incurred</u>	<u>Recovery</u>	<u>Net Incurred</u>
2016	4	23	27	2,383.63	6,454.73	2,383.63	4,071.10	6,454.73	0.00	6,454.73
<b>Grand Total :</b>	4	23	27	2,383.63	6,454.73	2,383.63	4,071.10	6,454.73	0.00	6,454.73

**Policy Year Summary WC - MO / Ind Group**  
**Workers Comp - Medical Only / Indemnity Group**  
 01/01/2016 - 12/31/2016

HEADSTART LOSS SUMMARY REPORT 2016

<u>Policy Year</u>	<u>Claim Type</u>	<u>Open</u>	<u>Closed</u>	<u>Total Claims</u>	<u>Paid This Period</u>	<u>Incurred This Period</u>	<u>Paid</u>	<u>Outstanding</u>	<u>Incurred</u>	<u>Recovery</u>	<u>Net Incurred</u>
	Indem	5	10	15	67,349.65	104,661.80	67,349.65	37,312.15	104,661.80	0.00	104,661.80
	MO	10	17	27	19,850.56	27,073.92	19,850.56	7,223.36	27,073.92	0.00	27,073.92
	Rec Only	0	69	69	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2016		15	96	111	87,200.21	131,735.72	87,200.21	44,535.51	131,735.72	0.00	131,735.72
	<b>INDEM Total :</b>	5	10	15	67,349.65	104,661.80	67,349.65	37,312.15	104,661.80	0.00	104,661.80
	<b>MO Total :</b>	10	17	27	19,850.56	27,073.92	19,850.56	7,223.36	27,073.92	0.00	27,073.92
	<b>Rec Only Total :</b>	0	69	69	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Grand Total :</b>	15	96	111	87,200.21	131,735.72	87,200.21	44,535.51	131,735.72	0.00	131,735.72