

**DEPARTMENT OF STATE HEALTH SERVICES CONTRACT NO. 2016-003876B
AMENDMENT NO. 2**

The Department of State Health Services (“DSHS”) and Hidalgo County (“Contractor”), parties to that certain Texas Healthy Communities Grant contract effective October 1, 2015 and denominated HHSC Contract No. 2016-003876-00 as amended (the “Contract”), now desire to further amend the Contract.

WHEREAS, the Parties wish to revise the Scope of Work, and

WHEREAS, the Parties wish to extend the term of the Contract to allow for successful completion of the Project; and

WHEREAS, these revisions will result in an increase in contract value.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION 2** of the Contract, Total Amount, is amended to add **FIFTY THOUSAND DOLLARS (\$50,000.00)** for the period of October 1, 2017 through September 30, 2018 for a total contract amount not to exceed **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000)**. Contractor will be paid on a cost reimbursement basis and in accordance with the budget in **ATTACHMENT B.2** of this contract.
2. **SECTION 4** of the Contract, Term of the Contract, is hereby amended to reflect a termination date of September 30, 2018.
3. **SECTION 7** of the Contract, Performance Measures, is amended to add the following:

Contractor shall:

1. Develop, complete and submit a Project Work Plan in conjunction with DSHS. The Work plan must include objectives with supporting activities that address indicators identified in the FY 2017 TXHC assessment as needing improvement. A Project Work Plan Draft must be submitted, reviewed and approved by DSHS prior to the final version submission date. The Project Work Plan draft must be submitted to DSHS on or before October 17, 2017 and the final Project Work Plan submission is due to DSHS on or before October 31, 2017.
2. Develop and submit an Evaluation Plan to DSHS. An Evaluation Plan Draft must be reviewed and approved by DSHS prior to the final version submission date. The Evaluation Plan Draft must be submitted on or before November 16, 2017 and the final Evaluation Plan version is due to DSHS on or before November 30, 2017.

3. Submit an Interim Progress Report Draft to DSHS for review on or before March 19, 2018. The Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; and barriers. Submission of the final Interim Report must fully address any feedback from DSHS based on the draft Interim Report and must be submitted on or before March 30, 2018.

4. Conduct, complete and submit the Texas Healthy Communities Assessment Draft in the Performance Management and Tracking System by May 16, 2018. DSHS will review and approve Draft submission prior to submission of final report in Performance Management and Tracking System (PMATS) on or before May 31, 2018.

5. Submit a Final Progress Report Draft to DSHS for review and approval on or before August 31, 2018. Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; plans for sustaining activities once funding has ended; and barriers/lessons learned. Submission of Final Report must fully address any feedback from DSHS based on draft final report and must be submitted on or before September 14, 2018.

6. Participate in twelve (12) monthly feedback calls (monthly project status reports) with DSHS Program to be conducted on or before the following dates: October 31st, November 28th, December 31st, January 30th, February 28th, March 31st, April 30th, May 29th, June 30th, July 31st, August 31st, and September 30th. Contractor will submit written monthly reports as directed by DSHS.

4. SECTION 15 of the Contract, PROGRAMMATIC REPORTING REQUIREMENTS, is amended to add the following:

Report Name	Frequency	Period Begin	Period End	Due Date
Project Work Plan	Nonrecurring			10/31/2017
Evaluation Plan	Nonrecurring			11/30/2017
Interim Progress Report	Annually	10/01/2017	03/15/2018	03/30/2018
Texas Healthy Communities Assessment Report	Nonrecurring			05/31/2018
Final Progress Report	Nonrecurring	10/01/2017	08/31/2018	09/14/2018
Financial Status Report (FSR)	Quarterly	10/01/2017	12/31/2017	01/31/2018
Financial Status Report	Quarterly	01/01/2018	03/31/2018	04/30/2018
Financial Status Report	Quarterly	04/01/2018	06/30/2018	07/31/2018
Financial Status Report	Quarterly	07/01/2018	09/30/2018	11/15/2018

1. This Amendment No. 2 shall be effective as of October 01, 2017.
2. Except as amended and modified by this Amendment No. 2, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
3. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 2
HHSC CONTRACT NO. 2016-003876B**

DSHS

CONTRACTOR

By: _____

Name: Janna Zumbrun, M.S.S.W

Name: _____

Title: Associate Commissioner for Disease
Control and Prevention

Title: _____

Date of Execution: _____

Date of Execution: _____

**THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE
CONTRACT:**

ATTACHMENT B.2 - CATEGORICAL BUDGET

Attachment B.2

Contract No. 2016-003876B

Categorical Budget:

PERSONNEL	\$0.00
FRINGE BENEFITS	\$0.00
TRAVEL	\$2,242.00
EQUIPMENT	\$0.00
SUPPLIES	\$5,215.00
CONTRACTUAL	\$0.00
OTHER	\$42,543.00
TOTAL DIRECT CHARGES	\$50,000.00
INDIRECT CHARGES	\$0.00
TOTAL	\$50,000.00
Total Budget	\$50,000.00

Certificate Of Completion

Envelope Id: 211E539AC1EB491D95EC90D8D7B160B5	Status: Sent
Subject: \$50,000.00; Amend No. 2016-003876B; Hidalgo County; DCPS HPCDP TXHC	
Source Envelope:	
Document Pages: 12	Signatures: 0
Supplemental Document Pages: 0	Initials: 0
Certificate Pages: 3	
AutoNav: Enabled	Payments: 0
Envelopeld Stamping: Enabled	
Time Zone: (UTC-06:00) Central Time (US & Canada)	
	Envelope Originator: Sheila Slaughter
	1860 Michael Faraday Dr Reston, VA 20190 sheila.slaughter@hhsc.state.tx.us IP Address: 167.137.1.14

Record Tracking

Status: Original 3/10/2017	Holder: Sheila Slaughter sheila.slaughter@hhsc.state.tx.us	Location: DocuSign
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Signer Events

Signature	Timestamp
<p>Completed</p> <p>Using IP Address: 160.42.85.9</p>	<p>Sent: 3/10/2017 Viewed: 3/10/2017 Signed: 3/10/2017</p>
<p>Completed</p> <p>Using IP Address: 167.137.1.16</p>	<p>Sent: 3/10/2017 Viewed: 3/23/2017 Signed: 3/24/2017</p>
<p>Completed</p>	<p>Sent: 3/27/2017</p>

Patty Melchior
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Department State Health Services
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

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Texas Health and Human Services Commission
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Ramon Garcia
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Hidalgo County Judge
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
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Bernie Rodriguez
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Procurement Manager
Texas Health and Human Services Commission
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Signer Events	Signature	Timestamp
Janna Zumbrun Janna.Zumbrun@dshs.state.tx.us Associate Commissioner for Disease Control and Prevention Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:		

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Jonah Wilczynski jonah.wilczynski@dshs.state.tx.us Contract Manager Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 3/10/2017
Justin Davis justin.davis@dshs.state.tx.us Department of State Health Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 3/10/2017
Amy Greene amy.greene@hhsc.state.tx.us Contract Specialist V Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 3/10/2017
Susana Garcia susana.garcia@dshs.state.tx.us Unit Director Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 3/10/2017

Carbon Copy Events	Status	Timestamp
<p>Mike Escaname miguel.escaname@hchd.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 3/27/2017 Viewed: 3/27/2017</p>
<p>Misti D. Palacios misti.rains@hchd.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 3/24/2017</p>
<p>DSHS CMU Inbox CMUContracts@dshs.texas.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:</p>		

Notary Events	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/27/2017

Payment Events	Status	Timestamps
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