



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
Edinburg, Texas 78539  
(956) 318-2626 / Fax: (956) 318-2629

March 30, 2017

Mark Motheral, Vice President  
Valley Caliche Products, Inc.  
P.O. Box 1086  
Mission, TX 78573

via email: [valleycaliche@aol.com](mailto:valleycaliche@aol.com)

Re: **HB Form 1295 Required /60 Day Extension Notice**  
**E-16-071-02-03/ Hidalgo County**  
**TYPE D HOT MIX (GRAVEL & LIMESTONE)**

Dear Mr. Motheral:

Be advised, that in order to proceed with the with the County's option to extend for an additional (60) sixty days, under the same rates, terms and conditions with your company, for the referenced project, the County is required, as of **January 1, 2016**, to comply with the Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above-referenced extension; you must complete and file Form 1295 with the Texas Ethics Commission. You can find the Form 1295 through the Texas Ethics Commission at the following website:

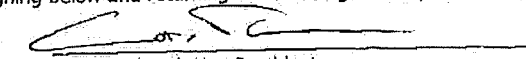
[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In **box 3** of Form 1295, provide **CONTRACT No. E-16-071**. Upon completion Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of the 60 Day Extension for referenced project by Commissioners Court, the signed notarized "HB Form 1295" and "Extension Notice" must be received in our office completed via fax to (956) 292-7612 or via email to [heid.ortiz@co.hidalgo.tx.us](mailto:heid.ortiz@co.hidalgo.tx.us) by no later than **10:00 AM on Friday, March 31, 2017**. Hidalgo County cannot enter into a contract (Extension) until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in a delay of Commissioners' court action.

In, addition, please include your "Updated Certificate of Insurance" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email.

By:

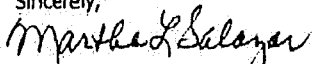
  
Mark Motheral, Vice President  
*Copy Thompson*

Date:

3-31-17

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956-318-2626.

Sincerely,

  
Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent

MLS/hgo  
Enclosures