



COUNTY of HIDALGO



EDINBURG TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

For faster processing of payment,
please resubmit invoice with this page
as the cover page. **DO NOT REMOVE
ANY PAGES ATTACHED.**

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 01/24/2017
DEPARTMENT: (291) CONSTABLE, PRECINCT 1
PHONE: (956)-318-2511 ext 4627

TO: JOE ESPINOSA
FROM: YAZMIN GARCIA
REFERENCE: PINA, GREGORIO III, PH. D. Invoice #02/18/16

THE FOLLOWING DOCUMENT (S), i.e. Invoice #02/18/16 IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:
- COMMENTS / RECOMMENDATION: UNABLE TO PROCESS AT THE MOMENT CC REFERENCED ON P.O IS FOR SHERIFF'S DEPT.PLEASE CONTACT PURCHASING DEPT.



COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY RODOLFO DELGADO J. R. "BOBBY" FLORES ROSE GUERRA REYMA JUAN R. PARTIDA MARIO E. RAMIREZ, JR. NOE GONZALEZ LETICIA LOPEZ L. KENO VASQUEZ ISRAEL RAMON, JR. RENEE R. BETANCOURT
JUDGE, 92ND D.C. JUDGE, 93RD D.C. JUDGE, 139TH D.C. JUDGE, 208TH D.C. JUDGE, 275TH D.C. JUDGE, 332ND D.C. JUDGE, 370TH D.C. JUDGE, 389TH D.C. JUDGE, 398TH D.C. JUDGE, 430TH D.C. JUDGE, 449TH D.C. OVERSEER

GREGORIO PINA, III, Ph.D.
SPECIALIZING IN THE FIELDS OF TRAUMA,
POLICE AND CRIMINAL PSYCHOLOGY
1200 SOUTH 2ND, SUITE B-9
McALLEN, TEXAS 78501

McALLEN: (956) 687-7004

FAX: (956) 687-7014
TEXAS 1-800-270-7004

LAREDO: (956) 727-8030

INVOICE

February 18, 2016

Hidalgo County Pct.1 Constable
1900 Joe Steven Ave
Weslaco, Texas 78599

Service Provided: Psychological Evaluation for Law Enforcement for Hidalgo
County Pct. 1

Service Period: February 18, 2016
Applicant: Raul Lozano

PURCHASE ORDER: #

TOTAL EVALUATIONS: 1
CHARGE PER EVALUATION: \$200.00
TOTAL DUE: \$200.00

I Gregorio Pina, III, Ph.D. Certify that the above information is true and correct please
Feel free to inquire about times, procedures and charges with Dr. Pina or Lucy

Thank you for your confidence in our services.

Lucy Pina
Office Manager

INVOICE RECEIVED BY: *[Signature]* 2-18-16
GOODS/SERVICES RECEIVED BY: *[Signature]* ON 2-18-16
[Signature]

RECEIVED
APR 26 2017
Hidalgo County
Auditor's Office



Purchase Order COUNTY OF HIDALGO

PO# 738861

DATE: 02/18/16

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 14966

REQ: 00292579

PHONE:

EMAIL:

SHIP TO: HIDALGO CO. CONSTABLE PCT 1

1900 JOE STEPHENS
WESLACO TX 78599

GREGORIO PINA, III, PH.D.
1200 S. 2ND ST.
SUITE B-9
MCALLEN TX 78501

CONTACT: Joe Espinosa

(956)447-3775

SITE: CONSTABLE, PRECINCT 1

CONTRACT NO: C-15-346-11-02

SPECIAL INSTRUCTIONS:

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	EACH	DO NOT DUPLICATE ORDER C-15-346-11-02 EXP 11/03/2016 CC Psychological Examination for Department Employee <i>24870</i>	200.00	200.00
		TOTAL:		200.00
		***** For Hidalgo County use only 6-1100-421-00-291-001-0-339		
			200.00	



Authorized by:

Martha Salazar

CC REG AGENDA 10/27/15

- 1. AI-51817 Approval and acceptance of the final negotiated "Contract" [subject to compliance with all requirements] for [RFQ 2015-309-09-16-MEG] Chief Physican/Health Authority Services for Hidalgo County with the sole "qualified" respondent: Dr. Ivan G. Melendez, M.D.

G. WIC

- AI-51892 A. Recommendation by WIC and Purchasing for HCCC to reject the sole bid received for for Request for Bid titled: "Lease of Office Space - McAllen WIC" through project No.: 2015-261-10-07-HGO with approval of the modified specifications as WIC is requesting more square footage and usable space to address and accommodate needs and requirements;
- B. Pursuant to current lease agreement between Julcar, LLC and Hidalgo County [for WIC Program], under Section 1.3 [Holdover], notice and action to occupy leased premises on the month to month provision so as to have no lapse in operating location while new procurement process is completed under the same rates, terms and conditions.
- 2. AI-51698 Presentation of the sole responsible vendor (GBB Rentals, LTD) submitting the lowest and best bid [and met all specifications, and requirements] including the approval of contract for: "Hidalgo County WIC Program-Lease Office space-City of Donna" (RFB No.2015-267-09-23-SMA.)

H. Sheriff's Office

- 1. AI-51920 A. Requesting approval to purchase eight (8) 2016 Chevrolet Tahoes for the Hidalgo County Sheriff's Office through the County's membership/participation with TASB BuyBoard Coop Program awarded vendor, Caldwell Country Chevrolet (Contract# 430-13; Exp. 11/30/16) for a combined total of ~~\$280,488.00~~ \$278,424.00 which includes delivery and a one-time order processing charge; the delivery time for these vehicles is approximately (2) two weeks from receipt of a purchase order.
- B. Requesting approval to purchase all lighting accessories [through the County's membership/participation with TASB Buy Board Coop Program] from awarded vendor Fleet Safety (Contract# 432-13; Exp. 3/31/17).
- 2. AI-51911 Presentation for the purpose of award and approval of contract [subject to compliance with all requirements set forth by HC] of the sole responsible vendor, Dr. Gregorio Pina, PhD, submitting the lowest and best response/proposal [while meeting all qualifications and/or requirements as detailed in the documentation contained herein] for the Request for Proposal titled: "Psychological Evaluation Services for Detention, Patrol, & Communication Officers at the Hidalgo County Sheriff's Office", RFP No. 15-346-10-14-HGO.

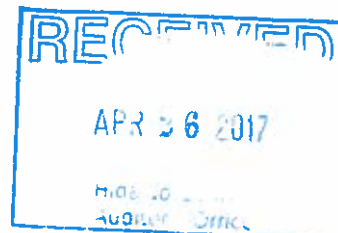
I. County Clerk

- 1. AI-51771 Requesting approval to enter into an Interlocal Agreement with the Texas Department of State Health Services of Vital Statistics and Hidalgo County for issuance of Birth Certificates at **NO COST** to the County.

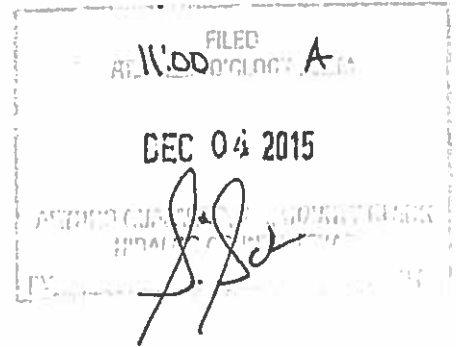
24. Closed Session:
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

- A. Real Estate Acquisition
- B. Pending and/or potential litigation
- C. AI-51879 C-4792-15-B; Leticia Trevino-Garcia v Hidalgo County CSCD and Hidalgo County
- D. AI-51968 EEOC Charge No. 451-2015-02811; Dora S. Maldonado v County
- E. AI-51799 Claim(s) for Auto Loss with Jail Van on October 06, 2015:
 - 1. Claim of Joel Casares and Debbie Casares
 - 2. Claim of Bobby Casares

in @ 11:43
out @ 12:08



THE STATE OF TEXAS §
COUNTY OF HIDALGO §



CONTRACT FOR SERVICES

C-15-346-11-02

THIS AGREEMENT is made effective the 2nd Day of November, 2015, by and between **HIDALGO COUNTY** acting by and through its **SHERIFF'S OFFICE**, a political subdivision of the State of Texas (hereinafter "Department") and **Gregorio Pina, PhD** a resident of Hidalgo County, Texas (hereinafter "Contractor") to serve at the pleasure of the Department.

WITNESSETH:

WHEREAS, Department desires to contract with a person to provide the services necessary to act as a provider of professional psychological counseling services for Hidalgo County Sheriff's Office (the "Clients") that are more specifically set forth hereinafter; and

WHEREAS, Contractor has agreed to provide the services enumerated hereinafter for the Department.

NOW, THEREFORE, for the mutual consideration expressed hereinafter, Department and Contractor agree as follows:

1. Contractor agrees to provide to Department and its Clients the services required of a Psychologist for the term herein stated these services, but are not limited to:
 - a. Provide to department the services required of a licensed professional psychologist who must be familiar with the duties appropriate to the type of license sought (law enforcement field) ;
 - b. Provide Pre-employment screening for prospective Detention Officers;
 - c. Provide Pre-employment screening for prospective Law Enforcement Officers;
 - d. Provide Pre-employment screening for prospective Communications Officers;
 - e. Provide Screenings after weapon discharge incident;
 - f. A knowledge of the research literature related to the pre and post-employment psychological screening of detention, communications and/or patrol officers;
 - g. Conduct psychological evaluations of the persons as required by the Department;
 - h. Interpret the results of any test conducted as stated above and submitting a written report to Department of the results of such test and examinations, as required by Department;

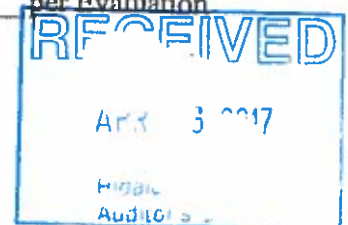


- i. A knowledge of the research literature related to the pre-employment psychological screening of law enforcement, communications and/or detention officers;
- j. A working knowledge of the Uniform Guidelines on Employee Selection Procedures (1978 or as amended), and associated fair employment issues;
- k. A thorough knowledge of the behaviors and characteristics for success as a detention, communications and/or law enforcement officer. Must provide psychological assessment procedures to measure and analyze potential employees' psychological fitness for specified duty;
- l. The ability to relate effectively with County's designee. Offeror should function as a team member who works closely with Sheriff's Office in the screening process;
- m. Serving on call on a daily basis, except when out of town;
- n. Proposer represents that it employs a licensed professional psychologist by the State of Texas and qualified to perform and execute the services provided above;
- o. Comply with the Texas Administrative Code Chapter 214 Rule 217.1;
- p. Comply with State Law & Commission Rules, as changes are adopted and passed by governing laws, affecting the addition and/or creation of personnel regarding professional psychosocial services;
- q. Debrief incident of an officer after a catastrophic event for evaluation of psychological and emotional health on as needed basis.
- r. Certify to a completed psychological examination of an individual pursuant to professionally recognized standards and methods.

2. Contractor represents he is a psychologist licensed by the State of Texas and qualified to perform and execute the services provided above. If any such license is suspended or revoked, this Contract shall automatically be terminated as to such psychologist and Contractor shall immediately notify the Hidalgo County Purchasing Department of such suspension or revocation. Contractor shall prepare, maintain and submit all records that are designated, required or prescribed by Hidalgo County Sheriff's Office.

3. As consideration for the above and foregoing, Contractor shall submit a monthly billing statement to the Department (P.O. Box 267, Edinburg, Texas 78540). Said statement must provide and itemized list of services rendered to Department during the statement period, based on the following schedule of fees:

Detention Officer Entrance Evaluations	\$200.00 per Evaluation
Peace Officer Entrance Evaluations	\$200.00 per Evaluation
Communications Officer Entrance Evaluation	\$200.00 per Evaluation
Weapon Discharge Evaluations	\$ -0- per Evaluation





CONSTABLE CELESTINO AVILA JR.

HIDALGO COUNTY CONSTABLE DEPARTMENT PRECINCT 1
1900 JOE STEPHENS, WESLACO, TX 78599
PHONE (956) 447-3775 * FAX (956) 447-8614

December 21, 2016

Ray Eufrazio
Hidalgo County Auditor
2810 Business Hwy 281
Edinburg, Texas 78539

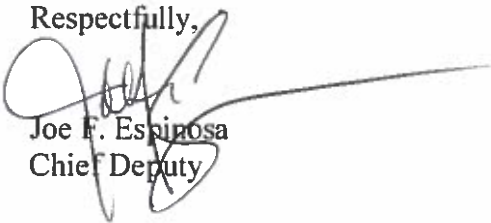
REF: Gregorio Pina, III, Ph.D.

Mr. Eufrazio,

At this time I am requesting payment be made for the aforementioned invoice from the submitted copy. Please pay Gregorio Pina, III, Ph.D., out of account 6-1100-421-00-291-001-0-339, refer to purchase order #738861.

Please feel free to contact me if you have any questions.

Respectfully,


Joe F. Espinosa
Chief Deputy



"The Texas Constable"

The Texas Constable is a member of an elite corps of cowboy-lawmen organized in 1823 by Stephen F. Austin. Unique individuals who hold Governor Commissions now and boast a proud heritage in civil and criminal law-enforcement.

