

MASTER INTERNSHIP AGREEMENT
BETWEEN
TEXAS A&M UNIVERSITY

AND

Hidalgo County

This Master Internship Agreement (“Agreement”) is entered into by and between Texas A&M University, a member of the Texas A&M University System, an agency of the State of Texas on behalf of its Department of Health and Kinesiology (“University”), and Hidalgo County, (“Intern Site”) for the conduct of an on-site education or internship for Health majors. It is understood that the participating institutions will cooperate in the conduct of educational activities as described below.

I. PURPOSE OF AGREEMENT

This agreement provides the terms under which the Intern Site will provide a 14 week (480 hours) on-site educational experience to students who are enrolled in Community Health.

II. SCOPE OF THE PROGRAM

The University makes no agreement to provide any specified number of students to the program at the Intern Site and the Intern Site makes no agreement to accept a specified number from the University.

THE UNIVERSITY AGREES TO:

1. Recommend for placement in the on-site education program of the Intern Site only those students who have earned a satisfactory record and have met the minimum requirements established by the University.
2. Provide the Intern Site with copies of current course outlines, course objectives, the curriculum philosophy, and a list of faculty and their qualifications when requested.
3. Extend the authorized representatives of the Intern Site an open invitation to visit the Department of Health and Kinesiology at the University and consult with faculty and students.
4. Assist the Intern Site on selection of students to the Intern Site with the student’s knowledge and consent.
5. Have representatives of the University available to the Intern Site for assistance and consultation as the need arises and when possible.

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6. Appoint a representative of the University to communicate with the Intern Site supervisor and interns during the internship to assist in the supervision and evaluation of the student's intern experience.
7. Advise students of their responsibilities regarding participation in the on-site education process, including behaving professionally and following rules and standards set by the Intern Site and the University.
8. Assume full responsibility for planning and execution of the education phase, including curriculum, administration, faculty appointments and customary University functions, such as granting degrees and advising students. However, recommendations and suggestions will be solicited from the Intern Site in making significant revisions.
9. Inform the students of their requirement to provide proof of a negative Tuberculin test or negative chest X-ray to the Intern Site. Other requirements regarding immunization may be imposed for particular sites (i.e. shot records, Hepatitis B).

THE INTERN SITE AGREES TO:

1. Provide an on-site experience, which is pertinent and meaningful, for students enrolled at the University.
2. Accept from the University the number of students that staff, space and the program permit.
3. Review the on-site education program by the Director and faculty of the University.
4. Provide quality supervision of the student(s) in the on-site education program.
5. Keep the University informed regarding the level of education each student received, as well as his/her level of performance and to notify and consult with the University any time a student is not maintaining satisfactory progress.
6. Support continuing education and professional growth and development of those staff who are responsible for student supervision.

THE UNIVERSITY AND THE INTERN SITE JOINTLY AGREE:

1. **In compliance with federal law, including the provisions of Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the parties hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of its policies, programs, or activities; its admissions policies; or other programs; or employment.**

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2. That the determination of the number of students to be assigned to the Intern Site shall be a joint decision based on staff and space available at the Intern Site and eligible students enrolled in the curriculum who desire to intern at a particular site.
3. That this document does not limit the Intern Site to accepting only students from this University into the on-site education program.
4. That there will be meetings of representatives of both the University and the Intern Site as often as such meetings are needed to coordinate and improve the program, and at the convenience of both parties.
5. That there will be on-going, open communication between the University and the Intern Site to ensure understanding of the expectations and roles of both institutions in providing on-site experience for students.
6. That either the University or the Intern Site may drop a student enrolled in the program, if, in the opinion of either party, the student is not making satisfactory progress in the program. Any student who does not satisfactorily complete the program or any portion thereof, may repeat the course at the same Intern Site only with written approval of both the Intern Site and the University.
7. The University assumes no liability for the actions taken by the students in training during the time that they participate in the internship at the Intern Site.
8. The students are responsible for their own medical insurance in case of injury or illness. Proof of medical insurance must be provided by the students prior to the beginning of the training period. The University shall inform students of the requirement and no student shall be permitted to participate in an internship at the intern site without obtaining and presenting proof of a professional liability insurance policy with a \$1,000,000 - \$3,000,000 minimum. Students must also clear/pass a drug test and criminal background check.

TERM OF AGREEMENT, TERMINATION, GOVERNING LAW:

This Agreement shall be effective upon the date of the last signature (pg. 4) (“Effective Date”) and shall remain in effect for a period not to exceed five (5) years from the Effective Date. This agreement may be terminated without cause by ninety (90) days written notice from either party. In the event this Agreement is terminated for reasons other than termination by the Intern Site for a student’s professional misconduct, the other University students participating at Intern Site shall be permitted to complete their internship experience at Intern Site to fulfill academic requirements.

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It is the intent of the parties that during the term of this Agreement, any number of students, as University and Intern Site may agree, may participate in an on-site education program at Intern Site without the need for renewal of this Agreement.

This Agreement shall be governed and construed in accordance with the laws of the State of Texas.

STUDENT SCHEDULES

Schedules for students including instruction, clinical participation and use of each institution's facilities will be agreed upon by the officially designated representative of the institution and the student. Students will appear in appropriate attire acceptable to the institution for instruction of all kinds. Permission may be included to attend seminars, conferences and to participate in other pertinent institutional activities.

AGREED:
PLEASE SIGN BELOW

FOR THE INTERN SITE

TEXAS A&M UNIVERSITY

Name Ramon Garcia

Program Coordinator

Hidalgo County Judge

Date

Title

Division Head

Date

100 E. Cano St.

Date

2nd Floor

Department Head

Edinburg, TX 78539

Date

Address

Dean, College of Education and
Human Development

Date