

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
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May 12, 2017

The Honorable Ramon Garcia, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

## RE: Certification of Revenue


Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$37,175.00 to fund the purchase of video surveillance system and view station. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

  
Raymundo Eufrazio, CPA  
Hidalgo County Auditor

5/15/17  
Date



### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92 <sup>ND</sup> D.C.	RODOLFO DELGADO JUDGE, 93 <sup>RD</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 139 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 206 <sup>TH</sup> D.C.	JUAN R. PARTIDA JUDGE, 275 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 370 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 <sup>TH</sup> D.C.	L. KENO VASQUEZ JUDGE, 398 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 430 <sup>TH</sup> D.C.	RENEE R. BETANCOURT JUDGE, 449 <sup>TH</sup> D.C.
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## Nereyda Gonzalez

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**From:** Linda Fong [Linda.Fong@auditor.co.hidalgo.tx.us]  
**Sent:** Monday, May 08, 2017 8:21 AM  
**To:** Nereyda Gonzalez  
**Cc:** Marcela Luna  
**Subject:** FW: Certification or Revenues Request  
**Attachments:** COR.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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**From:** Emilia Uriegas [mailto:[emilia.uriesgas@hidalgo.org](mailto:emilia.uriesgas@hidalgo.org)]  
**Sent:** Friday, May 05, 2017 11:18 AM  
**To:** [ray.eufracio@auditor.co.hidalgo.tx.us](mailto:ray.eufracio@auditor.co.hidalgo.tx.us); [linda.fong@auditor.co.hidalgo.tx.us](mailto:linda.fong@auditor.co.hidalgo.tx.us)  
**Subject:** Certification or Revenues Request

Mr. Eufrazio:

This is to formally request the Certification of Revenues for \$37,175.00 (Jail Commissary Account Program 2102) in reference to **AI #59716** for CC agenda of 05/16/2017.

Should you require additional information, feel free to contact me.

Thank you.

*Emilia Uriegas*

Budget Manager II  
Hidalgo County Sheriff's Office  
711 El Cibolo Road  
Edinburg, Texas 78542  
Main: 956-383-8114  
Direct: 956-393-6028  
Fax: 956-393-6027  
[emilia.uriesgas@hidalgo.org](mailto:emilia.uriesgas@hidalgo.org)

AI-59716

Sheriff's Office 15. A.

CC - REGULAR

**Meeting Date:** 05/16/2017

**Submitted For:** Roy Quintanilha, SHERIFF DEPT.

**Submitted By:** Emilia Uriegas, SHERIFF DEPT.

**Department:** SHERIFF DEPT.

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**Information**

**CAPTION**

1. Approval of certification of revenues as certified by the County Auditor.
2. Approval of appropriation of funds in the Jail Commissary account for the amount of \$37,175.00.

**BACKGROUND**

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**Fiscal Impact**

**CALENDAR YEAR:** 2017

**ACCT. #:** 7-2102-423-21-280-015-0-751

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Funds available as of 05/04/2017, as provided by the Jail Commissary Bank Account. Monies forwarded to County Treasurer's Office (Receipt No. 210134 dated 05/04/17).

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**Attachments**

budget amendment

cor request

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Emilia Uriegas (Originator)	Emilia Uriegas	05/11/2017 11:08 AM
Budget & Management	Veronica Ortiz	05/11/2017 11:09 AM
Final Approval	Veronica Ortiz	05/11/2017 11:43 AM
Leticia Saenz	Veronica Ortiz	05/11/2017 11:51 AM
Form Started By: Emilia Uriegas		Started On: 05/05/2017 10:52 AM
Final Approval Date: 05/11/2017		

DATE: May 05, 2017  
 DEPARTMENT HEAD: J. E. "Eddie" Guerra  
 DEPARTMENT NAME: Jail Commissary  
 ACCOUNT NUMBER: 7-2102-423-21-280-015-0-751

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE ACCOUNT NUMBER(S)	ACCOUNT OBJECT NAME	AMOUNT
7-2102-423-21-280-015-0-751	Jail Commissary--Machinery and Equipment	37,175.00
<del>7-2102-391-03-000-426-0-000</del>	<del>Transfers In- Jail Commissary</del>	<del>37,175.00</del>
<b>TOTAL APPROPRIATIONS</b>		<u><u>37,175.00</u></u>

REASON: To appropriate funding for Video Surveillance System in Multi-Purpose and Exercise Rooms and Video Surveillance Viewing Station at the Adult Detention Center.

\_\_\_\_\_ / / \_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE DATE

\_\_\_\_\_  
 APPROVED COMMISSIONERS' COURT ATTEST COUNTY CLERK



OFFICIAL HIDALGO COUNTY RECEIPT  
OFFICE OF THE COUNTY TREASURER  
NORMA G. GARCIA

Receipt No: 210134

Received From: SHERIFF'S JAIL COMMISSARY 05/03/17

Date 05/04/17

1 5316 VIDEO SURVEILLANCE SYSTEM & STATION 7-2102-391-03-000-426-0-000 37,175.00

Total: 37,175.00

Check Total 37,175.00  
Cash Total .00  
Credit Total .00  
Other Total .00

## Nereyda Gonzalez

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**From:** Letty Chavez [Letty.Chavez@auditor.co.hidalgo.tx.us]  
**Sent:** Friday, May 12, 2017 4:14 PM  
**To:** 'Nereyda Gonzalez'  
**Subject:** FW: MTS Quote and attachment  
**Attachments:** MTS Quote.pdf

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**From:** Emilia Uriegas [mailto:emilia.uriegas@hidalgo.org]  
**Sent:** Friday, May 12, 2017 3:17 PM  
**To:** [letty.chavez@auditor.co.hidalgo.tx.us](mailto:letty.chavez@auditor.co.hidalgo.tx.us)  
**Subject:** FW: MTS Quote and attachment

Please see the attached. AI #59716 is the subject for the first project mentioned on the list for which the jail received an opinion from legal.

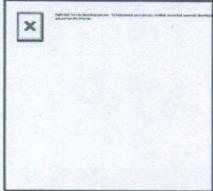
Emilia

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**From:** Belinda Madrigal [mailto:belinda.madrigal@hidalgo.org]  
**Sent:** Friday, May 12, 2017 2:42 PM  
**To:** Emilia Uriegas  
**Subject:** MTS Quote and attachment

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**Hidalgo County Sheriff's Office**  
**Belinda Madrigal, CPM**  
**Administrative Captain**  
**956-381-7900 Ext 7904**



Zimbra

roy.quintanilha@hidalgo.org

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**Use of Commissary Funds**

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**From :** Roy Quintanilha  
<roy.quintanilha@hidalgo.org>

Fri, Feb 17, 2017 03:50 PM

**Subject :** Use of Commissary Funds

**To :** Josephine Ramirez  
<josephine.ramirez@da.co.hidalgo.tx.us>

**Cc :** Eddie Guerra <sheriff.guerra@hidalgo.org>, Chief Mario Lopez <mario.lopez@hidalgo.org>, Gabriel Castaneda <gabriel.castaneda@hidalgo.org>, Victor Garza <victor.garza@da.co.hidalgo.tx.us>, Emilia Uriegas <emilia.uriegas@hidalgo.org>, Rosie Gonzalez <rosieg@hidalgo.org>

Good afternoon Ms. Ramirez,

As is our established protocol, prior to the use of Commissary Funds for building renovations, we are submitting to your office to for review to determine if the projects meet the requirements of the Texas Local Government Code Section 351.0415

Sec. 351.0415. COMMISSARY OPERATION BY SHERIFF OR PRIVATE VENDOR. (a) The sheriff of a county or the sheriff's designee, including a private vendor operating a detention facility under contract with the county, may operate, or contract with another person to operate, a commissary for the use of the inmates committed to the county jail or to a detention facility operated by the private vendor, as appropriate. The commissary must be operated in accordance with rules adopted by the Commission on Jail Standards.

(b) The sheriff or the sheriff's designee:

- (1) has exclusive control of the commissary funds;
- (2) shall maintain commissary accounts showing the amount of proceeds from the commissary operation and the amount and purpose of disbursements made from the proceeds; and
- (3) shall accept new bids to renew contracts of commissary suppliers every five years.

(c) The sheriff or the sheriff's designee may use commissary proceeds only to:

- (1) fund, staff, and equip a program addressing the social needs of the inmates, including an educational or recreational program and religious or rehabilitative counseling;

- supplies;
- (2) supply inmates with clothing, writing materials, and hygiene
  - (3) establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts;
  - (4) fund, staff, and equip both an educational and a law library for the educational use of inmates; or
  - (5) fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the inmates and the facility.

We have three proposed new projects that would require the use of commissary funds.

The first project is for the purchase and installation of cameras and camera monitoring system (monitors, dvr's, cabling etc) for the recreation yards in three sections of the jail that are not in the direct view of the officer assigned to the pod control. This will allow the officer to monitor from his control point existing cameras to now include inmates in the recreation yard thus enhancing the security and safety of the inmates.

The second for the purchase and installation of monitors with hardware and software. Monitors will be placed outside of the holding cells. The purpose of the holding cell monitors for a continues broadcast of inmate rules and information specific for inmates regarding visitation and commissary. Monitors will be placed in the visitation lobby's for the transmission of information to the inmates families regarding visitation rules, dates, how to deposit money in the inmates accounts for commissary, how to submit medication for inmates and how to file complaints.

The third project is a total upgrade of the current facility security control points through the pods and central control with new hardware and upgraded software that is responsible for security functions (i.e. cell doors opening and closing, locks, alarms etc.) that are antiquated (installed in 2002 for jail opening in 2003).

The listed projects would be a benefit to the inmates well-being, health and safety. We would work with the Hidalgo County Purchasing Department to ensure that all purchasing laws are followed. Once a vendor has been selected and the cost of each projects is known, we will transfer the appropriate amounts for the Purchase Orders as has been the practice to date.

These projects are essential for safe operations. Funding is available in Commissary accounts.

Thank you in advance for your attention to this request.

Chief Roy Quintanilha

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roy.quintanilha@hidalgo.org

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**Re: Use of Commissary Funds**

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**From :** Josephine Ramirez  
<josephine.ramirez@da.co.hidalgo.tx.us>

Tue, Feb 21, 2017 12:17 PM

**Subject :** Re: Use of Commissary Funds

**To :** Roy Quintanilha  
<roy.quintanilha@hidalgo.org>

**Cc :** Eddie Guerra <sheriff.guerra@hidalgo.org>, Chief Mario Lopez <mario.lopez@hidalgo.org>, Gabriel Castaneda <gabriel.castaneda@hidalgo.org>, Victor Garza <victor.garza@da.co.hidalgo.tx.us>, Emilia Uriegas <emilia.uriegas@hidalgo.org>, Rosie Gonzalez <rosieg@hidalgo.org>

Chief,

As our office has previously advised, the Texas Local Government Code dictates that the sheriff or the sheriff's designee may use commissary proceeds for a limited number of purposes, one of which is:

"[to] fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the inmates and the facility."

Tex. Loc. Gov't Code §351.0415(c)(5).

To the extent the proposed purchases will be used for the well being, health, and safety of inmates, and without further guidance that such purchases are not prohibited by section 351.0415(c)(5), it is likely the Sheriff's Office may use these funds for the proposed expenses.

As we have previously noted, the Sheriff has wide discretion to determine how to use these funds to meet the needs of the inmates and the facility. The improvements and replacement of security systems, monitors, etc., which you have described below appear to be permissible purchases in accordance with the applicable code provisions.

Should you need any further assistance from our office, please feel free to contact me.

Thank you,

**Josephine Ramirez Solis**

*Assistant Criminal District Attorney*

Chief - Civil Division

**Office of Criminal District Attorney**

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

[josephine.ramirez@da.co.hidalgo.tx.us](mailto:josephine.ramirez@da.co.hidalgo.tx.us)

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