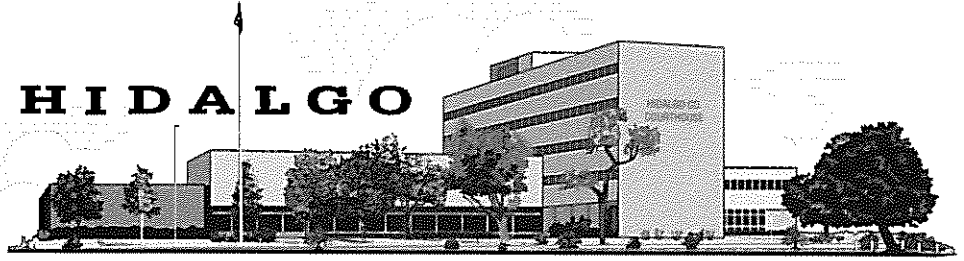


COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

May 26, 2017

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

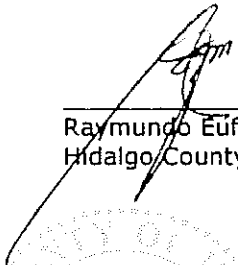
Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

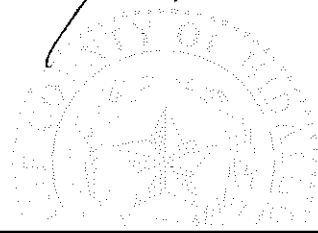
The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$5,392.20 to fund the purchase of holding cells monitors at the Hidalgo County Adult Detention Center. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:


Raymundo Eufrazio, CPA
Hidalgo County Auditor

5/30/17
Date



HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINKLETERRY
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 12TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 13TH D.C.

ROSE GUERRA REYNA
JUDGE, 20TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32ND D.C.

MOE GONZALEZ
JUDGE, 37TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38TH D.C.

L. KENO VASQUEZ
JUDGE, 39TH D.C.

ISRAEL RAMON, JR.
JUDGE, 43RD D.C.

RENEE R. BETANCOURT
JUDGE, 44TH D.C.

Nereyda Gonzalez

From: Linda Fong [linda.fong@auditor.co.hidalgo.tx.us]
Sent: Monday, May 22, 2017 12:00 PM
To: nereyda.gonzalez@auditor.co.hidalgo.tx.us
Cc: becky.luna@auditor.co.hidalgo.tx.us
Subject: Fwd: Certification of Revenues Request
Attachments: COR.REQUEST \$5392.20.pdf

----- Original Message -----

From: "Emilia Uriegas" <emilia.riegas@hidalgo.org>
Sent: 5/22/2017 11:08:09 AM
To: ray.eufracio@auditor.co.hidalgo.tx.us, linda.fong@auditor.co.hidalgo.tx.us
Subject: Certification of Revenues Request

Mr. Eufracio:

This is to formally request the certification of revenues for \$5,392.20 (Jail Commissary Account – Program 2102) in reference

to AI#59917 for CC agenda of 05/30/17.

Should you require additional information, feel free to contact me.

Thank you.

Emilia Uriegas

Budget Manager II

Hidalgo County Sheriff's Office

711 E El Cibolo Road

Edinburg, Texas 78542

Main: 956-383-8114

Direct: 956-393-6028

Fax: 956-393-6027

emilia.riegas@hidalgo.org

AI-59917

Sheriff's Office 15. C.

CC - REGULAR

Meeting Date: 05/30/2017

Submitted For: Roy Quintanilha, SHERIFF DEPT.

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

1. Approval of certification of revenues as certified by the County Auditor.
2. Approval of 2017 appropriation of funds in the Jail Commissary account for the amount of \$5,392.20.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2017

ACCT. #: 7-2102-423-21-280-015-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 05/19/17, as provided by the Jail Commissary Bank Account. Monies forwarded to County Treasurer's Office (Receipt No. 210700 dated 05/19/17).

Attachments

budget.amendment

cor.request

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	05/22/2017 12:27 PM
Budget & Management	Veronica Ortiz	05/22/2017 01:30 PM
Final Approval		
Form Started By: Emilia Uriegas		Started On: 05/18/2017 12:30 PM

DATE: May 18, 2017
DEPARTMENT HEAD: J. E. "Eddie" Guerra
DEPARTMENT NAME: Jail Commissary
ACCOUNT NUMBER: 7-2102-423-21-280-015-0-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE ACCOUNT NUMBER(S)	ACCOUNT OBJECT NAME	AMOUNT
7-2102-423-21-280-015-0-340	Jail Commissary--Technical Services	521.85
7-2102-423-21-280-015-0-610	Jail Commissary--General Supplies	390.00
7-2102-423-21-280-015-0-660	Jail Commissary--Furnishings and Equipment	4,480.35
7-2102-391-03-000-426-0-000	Transfers In - Jail Commissary Trust Fund	5,392.20

TOTAL APPROPRIATIONS 5,392.20

REASON: To appropriate funding for Holding Cells Monitors (5) at the Adult Detention Center.

 DEPARTMENT HEAD SIGNATURE

 DATE

 APPROVED COMMISSIONERS' COURT

 ATTEST COUNTY CLERK



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
NORMA G. GARCIA

Receipt No: 210700

Received From: SHERIFF'S DEPT. 05/18/17

Date 05/19/17

1	5321	05/18/17 FUNDING;HOLDING CELLS MONITORS	7-2102-391-03-000-426-0-000	5,392.20
---	------	---	-----------------------------	----------

Total: 5,392.20

Check Total	5,392.20
Cash Total	.00
Credit Total	.00
Other Total	.00

HIDALGO COUNTY SHERIFF'S OFFICE
REVENUE REMITTANCE FORM
DATE: May 18, 2017

TO: HIDALGO COUNTY TREASURER

THE FOLLOWING REMITTANCE REPRESENTS COLLECTIONS FOR:

1. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made prior to October 18, 1989)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____ CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

2. Undistributed Sheriff Fines and Court Costs ("D" Account) \$ _____

- A. Credit Account Number: _____
- B. For Receipts Issued from No. _____ to No. _____
- C. For Date(s) _____

3. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made on October 18, 1989 and thereafter)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____ CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

4. Sheriff's Office - Jail Commissary Trust Funds \$ 5,392.20

- A. Credit Account Number: 7-2102-391-03-000-426-0-000
- B. For purchase/installation of Holding Cells Monitors
- C. These payments comply with all applicable State Statutes and any
applicable rules promulgated by the Texas Commission on Jail Standards.

APPROVED BY: _____ \$ 5,392.20
HIDALGO COUNTY SHERIFF OR DESIGNEE DATE 05/18/17

PREPARED BY: Emilia Miega _____ TREASURER'S RECEIPT NO. _____
ACCOUNTANT/II



HIDALGO COUNTY JAIL COMMISSARY
P.O. BOX 1228
EDINBURG, TX 78540
PH. 956-381-7900 EXT. 7928

LONESTAR NATIONAL BANK
WWW.LONESTARNATIONALBANK.COM

88-1168/1149

5321

5/18/2017

PAY TO THE ORDER OF Hidalgo County Treasurer

\$ **5,392.20

Five Thousand Three Hundred Ninety-Two and 20/100*****

DOLLARS

Hidalgo County Treasurer

Void After 90 Days

MEMO

Funding for Holding Cells Monitors

⑈005321⑈ ⑆114911687⑆ 710 15949⑈

HIDALGO COUNTY JAIL COMMISSARY

Hidalgo County Treasurer

5321

5/18/2017

Funding for Holding Cells Monitors

5,392.20

Cash on Deposit - LS Funding for Holding Cells Monitors

5,392.20

Nereyda Gonzalez

From: Letty Chavez [Letty.Chavez@auditor.co.hidalgo.tx.us]
Sent: Wednesday, May 24, 2017 10:51 AM
To: 'Nereyda Gonzalez'
Cc: 'Linda Fong'; 'Marcela Luna'; 'Arcy Duran'
Subject: FW: Holding Cells Monitors
Attachments: CDW-G \$5,392.20.pdf

From: Emilia Uriegas [<mailto:emilia.uriesgas@hidalgo.org>]
Sent: Wednesday, May 17, 2017 4:42 PM
To: letty.chavez@auditor.co.hidalgo.tx.us
Subject: Holding Cells Monitors

Letty:

Please review the attached. The item is to be purchased w/ funds from the Jail Commissary Account. I have included the object codes for your review. Let me know if you are in agreement.

This represents the **second project** mentioned on the attachment along w/ the legal opinion.

Thank you.

Emilia Uriegas
Budget Manager II
Hidalgo County Sheriff's Office
956-393-6028

Zimbra

roy.quintanilha@hidalgoso.org

Use of Commissary Funds

From : Roy Quintanilha
<roy.quintanilha@hidalgoso.org>

Fri, Feb 17, 2017 03:50 PM

Subject : Use of Commissary Funds

To : Josephine Ramirez
<josephine.ramirez@da.co.hidalgo.tx.us>

Cc : Eddie Guerra <sheriff.guerra@hidalgoso.org>, Chief Mario Lopez <mario.lopez@hidalgoso.org>, Gabriel Castaneda <gabriel.castaneda@hidalgoso.org>, Victor Garza <victor.garza@da.co.hidalgo.tx.us>, Emilia Uriegas <emilia.uriegas@hidalgoso.org>, Rosie Gonzalez <rosieg@hidalgoso.org>

Good afternoon Ms. Ramirez,

As is our established protocol, prior to the use of Commissary Funds for building renovations, we are submitting to your office to for review to determine if the projects meet the requirements of the Texas Local Government Code Section 351.0415

Sec. 351.0415. COMMISSARY OPERATION BY SHERIFF OR PRIVATE VENDOR. (a) The sheriff of a county or the sheriff's designee, including a private vendor operating a detention facility under contract with the county, may operate, or contract with another person to operate, a commissary for the use of the inmates committed to the county jail or to a detention facility operated by the private vendor, as appropriate. The commissary must be operated in accordance with rules adopted by the Commission on Jail Standards.

(b) The sheriff or the sheriff's designee:

- (1) has exclusive control of the commissary funds;
- (2) shall maintain commissary accounts showing the amount of proceeds from the commissary operation and the amount and purpose of disbursements made from the proceeds; and
- (3) shall accept new bids to renew contracts of commissary suppliers every five years.

(c) The sheriff or the sheriff's designee may use commissary proceeds only to:

- (1) fund, staff, and equip a program addressing the social needs of the inmates, including an educational or recreational program and religious or rehabilitative counseling;

- (2) supply inmates with clothing, writing materials, and hygiene supplies;
- (3) establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts;
- (4) fund, staff, and equip both an educational and a law library for the educational use of inmates; or
- (5) fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the inmates and the facility.

We have three proposed new projects that would require the use of commissary funds.

The first project is for the purchase and installation of cameras and camera monitoring system (monitors, dvr's, cabling etc) for the recreation yards in three sections of the jail that are not in the direct view of the officer assigned to the pod control. This will allow the officer to monitor from his control point existing cameras to now include inmates in the recreation yard thus enhancing the security and safety of the inmates.

The second for the purchase and installation of monitors with hardware and software. Monitors will be placed outside of the holding cells. The purpose of the holding cell monitors for a continues broadcast of inmate rules and information specific for inmates regarding visitation and commissary. Monitors will be placed in the visitation lobby's for the transmission of information to the inmates families regarding visitation rules, dates, how to deposit money in the inmates accounts for commissary, how to submit medication for inmates and how to file complaints.

The third project is a total upgrade of the current facility security control points through the pods and central control with new hardware and upgraded software that is responsible for security functions (i.e. cell doors opening and closing, locks, alarms etc.) that are antiquated (installed in 2002 for jail opening in 2003).

The listed projects would be a benefit to the inmates well-being, health and safety. We would work with the Hidalgo County Purchasing Department to ensure that all purchasing laws are followed. Once a vendor has been selected and the cost of each projects is known, we will transfer the appropriate amounts for the Purchase Orders as has been the practice to date.

These projects are essential for safe operations. Funding is available in Commissary accounts.

Thank you in advance for your attention to this request.

Chief Roy Quintanilha

Zimbra

roy.quintanilha@hidalgo.org

Re: Use of Commissary Funds

From : Josephine Ramirez
<josephine.ramirez@da.co.hidalgo.tx.us>

Tue, Feb 21, 2017 12:17 PM

Subject : Re: Use of Commissary Funds

To : Roy Quintanilha
<roy.quintanilha@hidalgo.org>

Cc : Eddie Guerra <sheriff.guerra@hidalgo.org>, Chief Mario Lopez <mario.lopez@hidalgo.org>, Gabriel Castaneda <gabriel.castaneda@hidalgo.org>, Victor Garza <victor.garza@da.co.hidalgo.tx.us>, Emilia Uriegas <emilia.uriegas@hidalgo.org>, Rosie Gonzalez <rosieg@hidalgo.org>

Chief,

As our office has previously advised, the Texas Local Government Code dictates that the sheriff or the sheriff's designee may use commissary proceeds for a limited number of purposes, one of which is:

"[to] fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the inmates and the facility."

Tex. Loc. Gov't Code §351.0415(c)(5).

To the extent the proposed purchases will be used for the well being, health, and safety of inmates, and without further guidance that such purchases are not prohibited by section 351.0415(c)(5), it is likely the Sheriff's Office may use these funds for the proposed expenses.

As we have previously noted, the Sheriff has wide discretion to determine how to use these funds to meet the needs of the inmates and the facility. The improvements and replacement of security systems, monitors, etc., which you have described below appear to be permissible purchases in accordance with the applicable code provisions.

Should you need any further assistance from our office, please feel free to contact me.

Thank you,

Josephine Ramirez Solis

Assistant Criminal District Attorney

Chief - Civil Division

Office of Criminal District Attorney

Hidalgo County, Texas

100 E. Cano

Edinburg, TX 78539

(956) 292-7609 ext. 8186

(956) 318-2079 FAX

josephine.ramirez@da.co.hidalgo.tx.us

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